



FINAL

**Bicycle and Pedestrian Advisory Committee (BPAC)
Meeting Minutes**

5:30 PM, Monday, July 24, 2023
Rohnert Park City Hall, City Council Chambers
130 Avram Avenue, Rohnert Park, California

Members Present: Gary Gutierrez (chair) X Jan Ogren (vice chair) X Tim Hensel 0
Steve Keith X Shirley Johnson X

Non-Voting Participants: Ashley Cotter (Management Analyst, City of Rohnert Park), Emily Shartin (Sonoma County Bicycle Coalition)

1. Call to Order

Chair Gary Gutierrez called the meeting to order at 5:30 PM.

2. Introductions

Chair Gutierrez commenced self-introductions.

3. Reading of the Land Acknowledgement

Chair Gutierrez read the Land Acknowledgement as shown on the BPAC Meeting Agenda.

4. Public Comments

None – all comments are related to the agenda items.

5. Consideration of Approval of Minutes for 6/26/2023 meeting

Mx. Ogren moved to approve the meeting minutes, Mr. Gutierrez seconded, meeting minutes are approved without corrections: 4 ayes, 1 abstention (Mr. Hensel).

6. Questions for Public Safety Representative

Ms. Cotter put together questions for BPAC members to discuss. BPAC members discussed the section on complaints. Mr. Keith suggested that the question, “how many complaints have been received regarding bikes and pedestrians?” be narrowed. Mx. Ogren suggested that this be changed to reflect a more open ended question in order to drive conversation. Mr. Keith also commented that some of these questions addressed code enforcement, which is civil/administrative, and not criminal. BPAC members agreed to change the section on code enforcement to citations/incidents. Ms. Johnson indicated that an important question to ask regarding code enforcement is how many calls are related to code enforcement? Mr. Keith responded that an issue like trash-can placement could be the same as a parking violation – is it code enforcement or is it a violation? Ms. Cotter had suggested that the questions provided (to include approximately 19) could be narrowed to about 10. BPAC members agreed that several questions could be condensed. Mx. Ogren commented that the list is very manageable, and that some of these items are more informational. Mr. Gutierrez commented that a few of the questions were yes/no, and that rephrasing might be better to further drive dialogue. Mx. Ogren and Ms. Johnson both agreed. Mx. Ogren asked how they handled smaller issues, like kids not wearing helmets – whether the policy was geared more towards outreach or citations. Mr. Gutierrez responded that it is part of a larger conversation on how to handle complaints and other things they might notice while out on the job – is it public service or law enforcement? Mr. Keith

responded that the questions should narrow down to what we are trying to discover. Mx. Ogren commented that the questions regarding code enforcement could be boiled down to how many calls are received and what type? Mx. Ogren further expanded that the calls received could be potential concerns for the BPAC, such as tripping accidents on Hinebaugh or people trying to cross Snyder Ln. Mr. Keith commented that it might be a good idea to rephrase so that calls for service is captured – some could be advisory, citation, arrest, etc., or it could be related to community engagement. Ms. Johnson commented that she appreciated the question regarding officers on bicycles. Mr. Gutierrez agreed, and noted that that question is indicative of what the City is working towards in the future. Mr. Keith commented that the idea of officers on bicycles might be more of a budget question. Mr. Gutierrez responded that it does provide important insight. Mr. Gutierrez asked what kind of data collection they were using to compile the data and how they are being used. Ms. Johnson asked how Public Safety is collaborating regarding Vision Zero. Ms. Shartin commented that that would be encompassed in the Local Road Safety Plan, which is a different direction. Ms. Cotter responded that she would look for more information on Vision Zero. Mx. Ogren commented that many of these questions could be condensed, leaving 7 questions, which is very manageable. Mr. Gutierrez asked what Public Safety’s philosophy is. Mx. Ogren noted that it is a good question. Mr. Gutierrez noted that the question didn’t need to be specific, it can be woven into the general discussion. Mx. Ogren disagreed, and thought it would be good to have as a main question, underneath enforcement, etc. Mr. Gutierrez agreed, noting that it would promote engaging conversation.

7. Updates from Mr. Sampietro re follow up items from 5/22/2023 meeting

Ms. Cotter provided a memo with updates from Mr. Sampietro regarding his presentation on Camino Colegio and other related matters at the 5/22/2023 BPAC meeting. BPAC members accepted the updates, and did have some comments on the map attached to the memo, which was updated by SCTA on 12/27/2013. Mx. Ogren commented that it would be great to have Jim Barrios, BPAC’s Parks and Recreation Commission Liaison, as a presenter at the BPAC to go over the parks as well as this map. Mr. Gutierrez responded that that could be added as a future agenda item. Mr. Gutierrez noted that bicyclists use a lot of apps, and asked if the map would be available on an app at some point in the future. Mr. Keith asked how the various apps, such as Apple Maps and Google Maps get notified of a condition change, Ms. Cotter replied that there are scripts working on the back end of the apps that help the notifications get pushed. Mr. Keith asked if there was a liaison within the City that might be responsible for the updates, Ms. Cotter that she wasn’t aware of one at the time. Mx. Ogren commented that combining the bicycle path map with the parks map would be great, and the combined map could be named ‘Parks and Paths’. Regarding the updates on Camino Colegio near SOMO, Ms. Shartin noted that there is a new pathway there, but it’s not currently open. Mx. Ogren commented that they would bike down there to evaluate the progress, and asked that Ms. Cotter thank Mr. Sampietro for his feedback.

8. Bicycle Parking Inventory and Count Condition Assessment Update

Ms. Cotter provided an informational update on the bicycle inventory count condition assessment. After reviewing BPAC meeting minutes from 2016-2022 and providing a brief update on the topics listed at those meetings, Ms. Cotter presented that in the last 8 years, the BPAC has not conducted an assessment of bicycle inventory counts and assessment but did present an inventory that was part of the Bicycle and Pedestrian Mater plan adopted in September 2008. Mr. Gutierrez commented that for future discussions, it would be could to do a deeper dive on this, as not all bike racks are created equal, and there are a variety of types. Mr. Gutierrez further commented that when you bike somewhere, it’s important to be able to park your bike safely. Ms. Shartin commented that while the

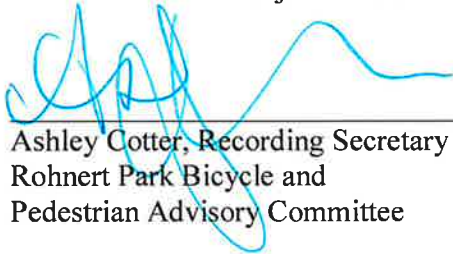
attachment is older, dating back to 2013, there is still a lot of good information, and that she would send some updated information to Ms. Cotter regarding what is recommended vs. not in new bike rack installations. Ms. Shartin also commented that new developments are building bike parking because it is a newer requirement. Ms. Johnson asked if people living in the condominiums utilized the bike parking, as the apartments she lives in have relatively unused bike racks. Ms. Shartin replied that many do, and that bike lockers are becoming more popular in an apartment setting. Ms. Shartin also noted that many cities have requirements for both long and short term parking for bikes. Mx. Ogren commented that there is no bicycle parking at City Hall.

9. New Matters for Future Consideration and Review of Future Agenda Items List


BPAC members reviewed the list of future agenda items. Mx. Ogren requested that the Parks And Paths map be added to the list of future agenda items. Mx. Ogren and Ms. Johnson both commented that the bike lane by the resident halls at SSU is hazardous, as well as the cross walk button on East Cotati. Ms. Shartin replied that there is no sidewalk near the resident halls, the area that Mx. Ogren and Ms. Johnson were referencing. Mx. Ogren commented that the South side of East Cotati is much nicer.

10. Adjournment

Mr. Gutierrez moved to adjourn the meeting, Ms. Johnson seconded. Meeting adjourned at 6:43pm.



Ashley Cotter, Recording Secretary
Rohnert Park Bicycle and
Pedestrian Advisory Committee



Gary Gutierrez, Chair
Rohnert Park Bicycle and
Pedestrian Advisory Committee