



ROHNERT PARK GOLF COURSE OVERSIGHT COMMITTEE MEETING AGENDA

Tuesday, October 17th, 2023, 5:00 PM

Public Participation: The Rohnert Park Golf Course Oversight Committee welcomes your attendance, interest and participation at its regular meetings scheduled once per quarter at 5:00 p.m. in the Foxtail Banquet Hall located at 100 Golf Course Drive, Rohnert Park. **The use of a mask or facial covering when attending the Golf Course Oversight Committee meeting is strongly recommended, regardless of vaccination status.**

Public Comments: Provides an opportunity for public comment on items not listed on the agenda, or on agenda items if unable to comment at the scheduled time. People are limited to 3 minutes of speaking per person.

Members of the public may also provide advanced comments by email at acotter@rpcity.org. Comments are requested by 3:00 p.m. on the day of the meeting, but can be emailed prior to the meeting start time at 5 pm. Email comments must identify the Agenda Item Number in the subject line of the email and should be a maximum of 350 words, which corresponds to approximately 3 minutes of speaking time. The emails will be read for the record. Please note that all e-mails sent to Golf Course Oversight Committee are considered to be public records and subject to disclosure under the California Public Records Act.

Golf Course Oversight Committee meeting agendas and minutes may be viewed at the City's website: www.rpcity.org.

American Disability Act Accommodations: Any member of the public who needs accommodations should email the ADA Coordinator at jcannon@rpcity.org or by calling 707- 588-2221. The ADA Coordinator will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests. Information about reasonable accommodations is available on the City website at https://www.rpcity.org/city_hall/departments/human_resources/a_d_a_and_accessibility_resources

1. CALL TO ORDER/ROLL CALL

M. Harrow G. Burr T. Anaested R. Moran J. Brokaw

2. READING OF THE LAND ACKNOWLEDGEMENT

The City of Rohnert Park acknowledges Indigenous Peoples as the traditional stewards of the land. Let it be acknowledged that the City of Rohnert Park is located within the traditional homelands of the Federated Indians of Graton Rancheria, comprised of Coast Miwok and Southern Pomo peoples.

3. PUBLIC COMMENTS

Persons wishing to address the Committee on any item or on City business not listed on the Agenda may do so at this time upon recognition from the Chairperson. Please see page one (1) for details on how to submit Public Comments.

4. APPROVAL OF MINUTES

Approval of the meeting minutes of July 18th, 2023.

5. COURSE UPDATE

Update on status of golf course operations by CourseCo/Foxtail representative

6. OLD BUSINESS

a. None

7. NEW BUSINESS

- a. Fall 2023 Maintenance Summary Report
- b. Chair/Vice Chair Nominations and Appointments

8. COMMITTEE MEMBERS' COMMENTS & REQUESTS

9. ADJOURNMENT

I, Ashley Cotter, Management Analyst for the City of Rohnert Park, declare that the foregoing agenda for the October 17th, 2023 Meeting of Golf Course Oversight Committee was posted and available for review on Thursday, October 12th, 2023 at Rohnert Park City Hall, located at 130 Avram Avenue, Rohnert Park, California, 94928. The agenda is also available on the City website at www.rpcity.org.

Executed this October 12th, 2023 at Rohnert Park, California.

Ashley Cotter

Ashley Cotter, Management Analyst



ROHNERT PARK GOLF COURSE OVERSIGHT COMMITTEE MEETING AGENDA

Tuesday, July 18th, 2023, 5:00 PM

Public

1. CALL TO ORDER/ROLL CALL

Present:

Ted Aanestad

Gerry Burr

Michael Harrow

Reed Moran

5:00pm meeting start

Staff Attendees: Vanessa Garrett (Director of Public Works), Tom Kelley (General Services Manager), Joe Hanson (Parks Supervisor), Ashley Cotter, (Management Analyst)

CourseCo Attendees: Tom Bugbee (COO, CourseCo) and Christopher Gay (General Manager, Foxtail)

Liaison attendees: Mike Thompson (Parks and Recreation Liaison)

2. READING OF THE LAND ACKNOWLEDGEMENT

Chair Harrow read the land acknowledgement.

3. PUBLIC COMMENTS

None

4. OATH OF OFFICE FOR NEW COMMITTEE MEMBERS: TED AANESTAD, REED MORAN

Ms. Cotter administered the oath of office to both Ted Aanestad and Reed Moran.

5. APPROVAL OF MINUTES

Approval of the April 4th, 2023 meeting minutes.

Motion to approve: G Burr, seconded by M Harrow.

Motion carried by the following 3-0-1 vote: AYES: M Harrow, T Aanestad, G Burr, R Moran, NOES: none, ABSTAINS: J Brokaw.

6. COURSE UPDATE

Chris: Golf rounds are up 11% at the North Course and 6% at the South Course year over year, however, memberships are down 12% year over year. Foxtail completed the bunker project – the Better Billy Bunker system was installed on the North Course, it's a premier bunkering system. The system was ready just in time for May, which had a lot of activity, including the PWGA ladies 2-day tournament – which had an attendance of 220 players, the NCAA tournament, NCS High School Boys tournament, and our own Sonoma County Amateur. Both NCAA and the PGA tournaments had players playing for 4 days. Sonoma State qualified for the nationals. NCS High School Boys tournament had 144 boys playing, so the completion of the bunker project couldn't be more well-timed. Regarding Personnel, George Winters was brought on as the Director of Agronomy in April. Annual passes are down slightly, but there is good movement in the Sunset Club.

M Thompson: I joined the sunset membership!

Chris: That's great! Community outreach-wise, we do have a Foxtail Family Fun Hawaiian themed night coming up on July 27th from 4-7pm. There will be a live band, hula dancing, Amy's Wicked Slush, and very kids oriented. Maintenance wise, the course is in good shape – April/May there is a lot of mowing, which is very time consuming especially to mow all the rough areas. We fell behind a bit but are caught up now.

Tom B: We are very excited to have George, he's new to Foxtail but not new to CourseCo, he's one of the best, and we are very happy to have him.

7. OLD BUSINESS

a. None

8. NEW BUSINESS

a. Summer Maintenance Report:

Tom K: The course looks great, you can instantly tell a difference, it's better than it's looked in a while, and is very pleasing to the eye. The cart paths concrete infrastructure on the South Course is poor, thinking of addressing holes 11 and 12 with this year's funding.

Chris: I was thinking hole 18 as well.

Tom K: The fairways are nice, lush, very green with minimal discoloration, same with the out of play areas. Clean up from the storm was completed, but there is a new tree down.

Chris: We have a tree specialist coming out, the willow came down the day before your report.

Tom K: Regarding the North Course, the natural habitat area needs to be mowed ASAP.

Chris: the natural habitat area is part of CourseCo's environmental stewardship.

Tom K: John McArthur had wanted it done, if you want to leave it, pulling the weeds and leaving the longer grasses could be a compromise. The fairways and cart paths look good, the bunkers were just renovated – didn't get to the back 9, this report starts at Hole 10.

M Harrow: The bunkers on the North Course are great, with nice sand, much better than the South Course that has hard packed sand. It looks good but it doesn't play very well because it's so compressed.

Tom B: We spent \$650,000 outside of our contractual obligations in order to restore certain parts of the course. The south course looks great for a reason – there's tons of rain, so the irrigation system isn't needed. Our conversations with the City are on going regarding addressing the irrigation system on the South Course are ongoing.

M Harrow: How much is the irrigation system going to cost?

Tom B: 2-3 million dollars – it's a difficult situation because it's a City owned asset, but the City doesn't have a lot of cash, and as the operator, we don't have collateral, so we'd have to put up our own private assets to secure that funding. All of the conversations are positive, there is not a simple solution. The ultimate goal is to restore the south course irrigation, bunkers, and deferred building maintenance.

b. Review of proposed updates to golf course protocols

Vanessa G: Please review the proposed changes in the memo attached, and provide feedback on the updated protocols.

M Harrow: These changes reflect changing the Q1 meeting from January to February, it's a close back to back meeting with Q2, so why have it? I assume keep it in January.

A Cotter: We moved it because a lot of people aren't back from Christmas vacations for the first Tuesday of January.

GCOC committee members: all agreed to keep the time at 5pm.

Tom B: The second Tuesday of the month could work.

Vanessa G: That is usually when a council meeting is scheduled, and unfortunately they can't overlap.

M Harrow: The third Tuesday of the month at the top of the quarter could work.

Vanessa G: the updated protocols will be adopted at the August Parks and Recreation Commission meeting.

M Harrow: Great, our next meeting will be the third week in October then.

9. COMMITTEE MEMBERS' COMMENTS & REQUESTS

G Burr: The access pathway along the maintenance yard, by Dexter Circle – who maintains that?

Tom K: Is that the bike path?

Vanessa G: Is it an asphalt path?

G Burr: The path is in desperate need of some patching.

Chris: Is it on the golf course side or on the residential side?

G Burr: It's between the maintenance yard and the driving range.

Tom K: We have some material that patches up well.

G Burr: it's a low spot, so when it rains it floods.

Chris: is the asphalt path from the dirt road to the course?

G Burr: yes it is

Chris: it might be better to do grindings than asphalt for the patch work.

Tom K: Agreed, we might want to take a look at it.

G Burr: This committee was formed as a result of a grand jury finding, and it states that it needs to have City officials. Do you keep track?

A Cotter: yes, it's reflected in the meeting minutes.

M Harrow: the tree off the driving range needs to be removed.

Chris: We already have a tree service scheduled to come out.

G Burr: The bridge on hole #4 – where are we at with that?

Chris: We expect to have a quote coming in any day, and then we'll need to go to the City for approval.

M Harrow: Where are you at with the Top Tracer installation?

Tom B: We are still awaiting permits – we spoke with the City's permitting department, and we should get the permits in the next 2 weeks. The patio expansion permit requires additional engineering and ADA requirements.

R Moran: What is this for?

Tom B: This is for a project to expand the patio out front and enhance the food and beverage experience, in addition to installing Top Tracer – which is similar to Top Golf. Top Tracer has a lot of benefits for avid golfers, it's entertaining for family and captures the interest of the casual golfer. It's a big investment, and we're hoping to get it done before the rainy season.

T Aanestad: That's very exciting! Have you thought of opening the portion of the driving range for natural grasses?

Tom B: We would love it, but we don't have the depth to do it right now.

R Moran: No comments, just wanted to say that I'm excited to be a part of this commission.

T Aanestad: I'm very excited as well.

10. ADJOURNMENT

G Burr moved to adjourn, T Aanestad and R Moran seconded. Meeting adjourned at 5:42pm. Next meeting: October 17th, 2023 at 5pm.

Vanessa Garrett, Public Works Director
City of Rohnert Park

Michael Harrow, Chair
City of Rohnert Park



CITY OF ROHNERT PARK
MEMORANDUM

TO:

FROM: Vanessa Garrett, Director of Public Works

DATE: October 12th 2023

RE: ****DRAFT**Golf Course Performance Monitoring Report – Fall 2023**

The maintenance inspection on the South and North Courses occurred on October 12th 2023

SOUTH COURSE

1. GENERAL OBSERVATIONS:

The overall appearance of the south course is good. The bunkers are groomed and edged, most of the ponds are edged, The greens and fairways are mowed and free of cracks and divots. The cart paths could use some work and a few out-of-play areas have weeds.

Rating: good

Cart Paths

Cart paths (concrete infrastructure) are in poor condition. Cart paths need to be edged and debris removed. Small patches of debris are throughout the course and weeds are in the cracks.

Rating: poor

Fairways

Fairways are green and lush.

Rating: good

Greens

The greens are firm and appropriately cut.

Rating: Good

Bunkers

The bunkers look good. They are groomed and free of weeds and all of them had a nice edge.

Rating: good

Out-of-Play Areas

The out-of-play areas look good. They are for the most part green. I did notice a few areas had cracks and weeds mixed in with the natural grasses. The weeds need to be removed to leave only natural grasses.

Rating: good

Maintenance Credit Area (along Golf Course Dr.)

The Maintenance Credit Area needs work. The turf had large dead patches with weeds growing in them. The tree wells were not trimmed down and there is cracking forming in areas. This area needs to be maintained at the same level as the rest of the course.

Rating: poor

Pro Shop

The Pro Shop looks amazing.

AREAS IN NEED OF IMPROVEMENT (noted in previous report):

- **Cart paths need a lot of attention. I noticed a lot of the edging hasn't been completed and there was a lot of debris in many areas. Some of which could be a slip hazard as it consisted of pine needles or mud.**
- **Tree wells need to be trimmed down**
- **Maintenance Credit Area really needs to be addressed asap.**

RECENT IMPROVEMENTS

- **Tree canopies raised**
- **Bunkers look like a lot of care has been taken to keep them groomed**
- **Tees look good**

3. AREAS IN NEED OF IMPROVEMENT (Fall 2023):

- **Cart Paths need to be weeded, edged and blown off**
- **Maintenance Credit Area need to be maintained at the same standard as the rest of the course**

NORTH COURSE

1. GENERAL OBSERVATIONS:

The overall appearance for the North Course is good. The fairway turf is green with very little sparse areas. The natural habitat needs to be weeded in a few areas. I noticed the large pile of sand that was removed from the bunkers during renovation is growing weeds. Is there a plan for that?

Overall Rating: Good

Cart Paths

Cart paths looked good. There were a few areas with some slip hazards, so they need to be blown off.

Rating: Fair

Fairways

The fairways appear to be in good condition.

Rating: Good

Greens

The greens continue to look good. The turf is green, healthy, nicely cut, and free from discolorations.

Rating: Very Good

Bunkers

Bunkers have been renovated and look very good.

Rating: Very good

Out-of-Play Areas

The natural habitat areas need to be weeded. The grasses were getting to be pretty tall as well.

Rating: Fair

2. AREAS IN NEED OF IMPROVEMENT (noted in previous report):

- 3. Blowing of cart paths and weeding the natural habitat areas. Look into ways of reusing or spreading the sand removed from bunker renovation.**

3. RECENT IMPROVEMENTS:

- Bunkers have been renovated.**

4. AREAS IN NEED OF IMPROVEMENT – Fall 2023:

- Natural Habitat needs to be weeded and cart paths should be edged and blown off.**

SCHEDULE

ATTACHMENTS

1. Course Photos



















