



Rohnert Park

Rohnert Park



FY 23-24 Adopted Budget

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CITY OF ROHNERT PARK

**ADOPTED
BUDGET**

FISCAL YEAR 2023-2024



Submitted to the

CITY COUNCIL

by

**Marcela Piedra
City Manager**

June 27, 2023

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June 27, 2023



City Council

Samantha Rodriguez
Mayor

Susan Hollingsworth Adams
Vice Mayor

Jackie Elward
Gerard Giudice
Emily Sanborn
Councilmembers

Marcela Piedra
City Manager

Don Schwartz
Assistant City Manager

Michelle Marchetta Kenyon
City Attorney

Sergio Rudin
Assistant City Attorney

Cindy Bagley
Director of Community Services

Jamie Cannon
Director of Human Resources

Vanessa Garrett
Director of Public Works

Sylvia Lopez Cuevas
City Clerk

Tim Mattos
Public Safety Director

Mary Grace Pawson
*Director of
Development Services*

Leo Tacata
Finance Director

To the Honorable Mayor, Members of the City Council, and Residents of Rohnert Park:

Transmitted herewith is the City of Rohnert Park's Budget for fiscal year 2023-24. The proposed budget totals \$139.9 million for operations and capital projects. A total of \$54.5 million are expenditures budgeted in the General Fund. The budget serves as the major policy and financing planning tool of the City. It is the plan that establishes the spending authority for the City's program and projects during the next twelve months.

The budget for fiscal year 2023-2024 is a fiscally prudent budget, which sets aside funding for projects, programs, and staffing changes that address the highest needs of the community and strategic priorities adopted by the City Council on April 11, 2023. Those priorities are related to the development of downtown, housing opportunities for all, beautification of neighborhoods, police/community relations, attracting and retaining staff, and providing equitable services to all.

Budgets are built upon estimates and assumptions. It is the cumulative total of all these estimates and assumptions that produce the resulting budget. The forecasts presented in this budget are based on trends collected over previous fiscal years as well as current data available. The revenue projections for fiscal year 2023-2024 are assuming a soft economy with a flat revenue forecast. The three major sources of revenue in the City's General Fund are Sales and Use Taxes, Property Taxes, and Transit Occupancy Taxes.

The City gratefully acknowledges the \$13.4 million financial support provided to the City and our community by the Federated Indians of the Graton Rancheria. These contributions mitigate the impact of the Tribe's gaming facility and provide important investments in the community. They make a significant and meaningful positive difference in Rohnert Park.

The development of the budget is a very challenging process due to the limited resources and the growing needs of the city. Salaries, benefits, and pension costs account for approximately 61% of the General Fund leaving only 39% to address operations and capital projects. Nonetheless, the City manages to maintain existing funding levels for City Departments so they can continue addressing the needs of our community.

This budget includes additional funding for certain Departments so they can enhance their service delivery.

For instance, new software programs will be purchased in the City Clerk and Human Resource Departments. The Public Works Department will be expanding contractual services and equipment purchases for parks and streets activities. Expanded training opportunities and ergonomic office equipment purchases are included in the Public Safety Department. An upgrading of the dispatch communication center will be completed at the Public Safety Department as well. There will be an updating of the City's Water Rate Study. A total of 17 new vehicles will be purchased for City Departments. There will also be several installations of various electric vehicle charging stations at City facilities, such as City Hall, Public Works, and Public Safety.

The City Manager's office intends to reenergize economic development efforts citywide but particularly in the future downtown site. Community Services is receiving a modest increase in salaries to accommodate after hour-rental events at the City's various facilities.

This proposed budget allocates \$1 million to start addressing major building deferred maintenance. This initial allocation will allow staff to seek professional design services to develop plans to start prioritizing the necessary repairs to City facilities as recommended in the City's Facility Condition Assessment report completed in October 2022. The targeted City facilities for this initial design work are City Hall, Community Center, Public Safety, Fire Station 2, Public Works Corp Yard, Senior Center complex, Performing Arts Center, and 6250 State Farm Drive.

Personnel

A total of nine new positions and nine reclassifications were approved in this budget. The proposed personnel changes will ensure succession planning efforts, maximize existing staffing resources, and enhance service delivery. Many of the new positions and reclassifications are within the Finance Department which is a critical internal service department for the City of Rohnert Park.

Capital

The requests under Capital consist of funding construction, major repair or renovation of city property. The amount of capital budgeted from the General Fund is \$50,000. This funding is intended to start the necessary tenant improvements at 6800 Hunter Drive (City owned facility) to accommodate the future Health and Human Services Hub.

More than \$14.2 million in capital projects from various special revenue sources will be completed in fiscal year 2023-2024. Some of those projects are: trail to Crane Creek Regional Park, various streets pavement projects, pothole repair maintenance, sidewalk replacements, Ladybug park pool building demolition, replacement of park benches and shade structures, water meter replacements, replacement of waterline along Southwest Boulevard, sewer line replacement on A section, and conceptual designs for a park and expansion of Public Works corporation yard to the downtown site.

Challenges

Like many local jurisdictions the City is experiencing increases in personnel and operational costs due to inflation. The local economy is rebounding from the COVID-19 pandemic, so it is important to closely monitor the City's budget to ensure that revenues and expenditures are in accordance with the adopted budget and are meeting service expectations. Several City departments are struggling with retention and recruitment efforts, in addition to anticipated retirements which affect continuity of services and institutional knowledge.

A key focus area for the City in the next 10 years is addressing its aging facilities and deferred maintenance improvements. On October 17, 2022, the City completed a Facility Condition Assessment of its 62 facilities. The assessment includes a complete property deficiency evaluation, proposes corrective and maintenance recommendations, and estimates for the corrective work for each facility. It is anticipated that more than \$40 million is needed to complete the necessary repairs.

Conclusion

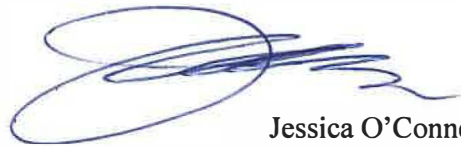
The City is presenting this fiscally prudent budget, which addresses the arising needs and wants of our residents while also maintaining existing services and programs at current levels. The City will continue to be diligent in order to maintain a level of reserves adequate to support any future unforeseen expenditures, revenue fluctuations, or shifts in the economy.

We would like to thank the City Council, Finance Department, and City employees who provided input for the preparation of this budget.

Respectfully submitted,



Marcela Piedra
City Manager



Jessica O'Connell
Acting Director of Finance

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Rohnert Park

AT A GLANCE

History of the City of Rohnert Park

The City of Rohnert Park was established in 1962. Rohnert Park is the third largest city in Sonoma County, with a population estimated at 44,326. The population of Sonoma County is estimated at 482,650. Rohnert Park encompasses 7 square miles and is situated in the middle of the North Bay.

Rohnert Park is a general law city and is governed by a five-member elected City Council. Councilmembers are elected by district for four year terms, with elections rotating every two years. Each year the Council selects a Mayor and Vice Mayor. The Council appoints the City Manager and the City Attorney to carry out its adopted policies.

The City of Rohnert Park provides a full range of services including parks and recreation, planning, building and code compliance, water and sewer, finance, maintenance of streets, parks, sidewalks and other infrastructure. The Rohnert Park Department of Public Safety (RPDPS) provides police and fire services and is one of two cities in California with a combined Department. The City also operates a Senior Center and Animal Shelter, three pools, and five community centers.



Samantha Rodriguez, Mayor

Council District 1
Email: srodriguez@rpcity.org



Susan Hollingsworth Adams, Vice Mayor

Council District 5
Email: shollingsworthadams@rpcity.org



Jackie Elward, Councilmember

Council District 4
Email: jelward@rpcity.org



Gerard Giudice, Councilmember

Council District 3
Email: ggiudice@rpcity.org



Emily Sanborn, Councilmember

Council District 2
Email: esanborn@rpcity.org

CITY OFFICIALS

City Council

Samantha Rodriguez, Mayor
Susan Hollingsworth Adams, Vice-Mayor
Jackie Elward, Councilmember
Gerard Giudice, Councilmember
Emily Sanborn, Councilmember

City Staff

City Manager.....Marcela Piedra
Assistant City Manager.....Don Schwartz
City Attorney.....Michelle Marchetta Kenyon
(Burke, Williams & Sorensen, LLP)
City Clerk.....Sylvia Lopez Cuevas
Director of Public Safety.....Tim Mattos
Director of Public Works.....Vanessa Garrett
Director of Community Services.....Cindy Bagley
Director of Development Services.....Mary Grace Pawson
Director of Human Resources.....Jamie Cannon
Acting Director of FinanceJessica O'Connell

City Council Commissions, Committees, and Boards

City of Rohnert Park Foundation
Building Board of Appeals
Bicycle and Pedestrian Advisory Committee
Mobile Home Parks Rent Appeals Board
Parks & Recreation Commission
Planning Commission
Senior Citizens Advisory Commission
Sister Cities Relations Committee

CITY OF ROHNERT PARK MISSION, VISION & VALUES

OUR MISSION



OUR VISION



OUR VALUES



2023-2024 ROHNERT PARK FOCUS AREAS AND INITIATIVES

COUNCIL GOALS AND SUPPORTIVE INITIATIVES

 Ongoing
  Underway
  Planned
  Completion Expected

A	MAKE PROGRESS ON DOWNTOWN	2023	2024	2025
1	KEEP PUBLIC INFORMED ON DOWNTOWN PROJECT Use City communications tools (website, social media, Community Voice columns, etc.) to keep public informed. Lead: City Manager			
2	COMMUNICATE WITH (PROSPECTIVE) DEVELOPERS AND BUSINESS COMMUNITY Lead: City Manager Team: Dev Services, Public Works			
3	APPLY FOR FUNDING TO SUPPORT DOWNTOWN DEVELOPMENT Grants and loans. Lead: City Manager Team: Dev Services, Public Works, Comm Services			
4	DEVELOP/ISSUE REQUEST FOR QUALIFICATIONS OR PROPOSALS Including parks/plaza, affordable housing, retail/restaurant, market rate housing, hotel Lead: City Manager Team: Dev Services, Public Works	 		
5	CONTRACT WITH DEVELOPER(S) TO DEVELOP 6400 STATE FARM DRIVE Lead: City Manager Team: Dev Services, Public Works, Finance			
6	COORDINATE/MANAGE DEVELOPER(S) EFFORTS Lead: City Manager and Development Services Team: Public Works and Finance			





 Ongoing
  Underway
  Planned
  Completion Expected

A MAKE PROGRESS ON DOWNTOWN		2023	2024	2025
7	DEVELOP INTERIM USE STRATEGY/PLAN Activate public spaces before/during construction. Lead: City Manager and Community Services			
8	CONSOLIDATE PARK-IN-LIEU FEES INTO SPECIAL REVENUE FUND FOR DOWNTOWN PARK Lead: City Manager and Finance Team: Public Works and Development Services	 		
9	EXPAND CORPORATION YARD 1.5 acres Lead: Public Works Team: City Manager			
10	REVIVE ECONOMIC DEVELOPMENT EFFORTS TO ATTRACT NEW BUSINESSES, PARTICULARLY PROVIDING DATA TO ASSIST RETAILERS Subject to available funding Lead: City Manager			













 Ongoing
  Underway
  Planned
  Completion Expected

B PROMOTE FINANCIAL HEALTH		2023	2024	2025
1	ADOPT BALANCED BUDGET Lead: City Manager Team: Finance			
2	MAINTAIN RESERVES AT SUSTAINABLE AND REASONABLE LEVEL Lead: City Manager Team: Finance			

B PROMOTE FINANCIAL HEALTH		2023	2024	2025
3	ESTABLISH PRACTICES THAT TRACK FUNDING AND PROGRESS IN ADDRESSING BACKLOG OF DEFERRED MAINTANCE AND CONTINUED LEVEL OF MAINTENANCE FOR CITY BUILDINGS. Lead: Finance Team: Public Works			
4	PROVIDE TRAINING TO LEVERAGE INVESTMENT IN NEW FINANCIAL SYSTEM AND REPORTING Lead: Finance			
5	LEVERAGE GRANT FUNDING FOR AS MUCH INFRASTRUCTURE REPLACEMENT AS IS FEASIBLE WITH STAFFING RESOURCES Lead: Public Works Team: Finance			
6	MITIGATE LOST REVENUE IN UTILITY BILLING WITH STAFF AND/OR PROGRAMS DEDICATED TO DATA REVIEW AND PROCESSING Lead: Public Works and Finance			

C INVEST IN INFRASTRUCTURE MAINTENANCE AND BEAUTIFICATION		2023	2024	2025
1	DEVELOP AND IMPLEMENT A PLAN AND FUNDING STRATEGY TO ADDRESS DEFERRED MAINTENANCE IN CITY BUILDINGS Lead: Public Works Team: Finance			
2	DEVELOP AND IMPLEMENT A PLAN AND FUNDING STRATEGY TO TRACK AND REPLACE BUILDING COMPONENTS AS THEY ARE REPLACED. Lead: Public Works Team: Finance			



 Ongoing
  Underway
  Planned
  Completion Expected

C INVEST IN INFRASTRUCTURE MAINTENANCE AND BEAUTIFICATION		2023	2024	2025
3	DEVELOP A PRIORITIZED CITY-MAINTAINED SIDEWALK REPLACEMENT PROGRAM Lead: Public Works Team: Dev Services			
4	PERFORM UPDATED SEWER AND WATER RATE STUDIES THAT ACCOUNT FOR ALL NEW INFRASTRUCTURE REPLACEMENT PROJECTS Lead: Finance Team: Public Works			
5	STAY ON TRACK WITH PAVEMENT PRESERVATION 5-YEAR PROGRAM FOR OUR ROADS Lead: Public Works			
6	DEVELOP MAINTENANCE PLAN FOR PARKS AND PLAN FOR FUNDING AMENITY AND INFRASTRUCTURE REPLACEMENTS Lead: Public Works Team: Community Services			
7	SUPPORT CASINO EXPANSION WITH NUMEROUS TRAFFIC-RELATED IMPROVEMENTS Lead: Public Works Team: Dev Services			

 Ongoing
  Underway
  Planned
  Completion Expected

D PROVIDE EQUITABLE SERVICES TO ALL		2023	2024	2025
1	ESTABLISH HEALTH AND HUMAN SERVICES HUB Subject to available funding. Lead: City Manager Team: City Manager			
2	OUTREACH TO NEIGHBORHOODS, INCLUDING REGIONAL/NEIGHBORHOOD MEETINGS OR FOCUS GROUPS Lead: City Clerk Team: All			

E	HOUSING FOR ALL	2023	2024	2025
1	SECURE ADDITIONAL FUNDING TO SUSTAIN AND/OR INCREASE SERVICES FOR THE UNHOUSED Lead: Dev Services Team: City Manager			
2	THROUGH THE CONTINUUM OF CARE AND OTHER OPPORTUNITIES, SUPPORT REGIONAL POLICIES AND FUNDING TO PREVENT HOMELESSNESS FOR THOSE AT HIGH RISK Lead: Dev Services and City Manager			
3	EXPLORE INCREASING ACCESS TO SERVICES (SUCH AS FAIR HOUSING, LEGAL AID, MEDIATION) FOR TENANTS AT HIGH RISK OF HOMELESSNESS Will explore option of locating these services at the Health and Human Services Hub, if we open one Lead: City Manager			
4	ENSURE CITY-OWNED FACILITIES TO ADDRESS HOMELESSNESS ARE OPERATED CONSISTENT WITH HOUSING FIRST PRACTICES Lead: Dev Services			
5	MANAGE THE ROBERTS LAKE SAFE SLEEPING PROGRAM TO CLOSURE Lead: Dev Services Team: Public Safety, Public Works			
6	PARTNER WITH REGIONAL AGENCIES ON JUNIOR ACCESSORY DWELLING UNITS AND DEVELOP PROMOTIONAL MATERIAL From adopted Housing Element Lead: Dev Services			
7	DEVELOP A "NO NET LOSS" EVALUATION PROCEDURE FOR HOUSING AT ALL INCOME LEVELS From adopted Housing Element Lead: Dev Services (housing)			

E	HOUSING FOR ALL	2023	2024	2025
8	CREATE AN "ADMINISTRATIVE LIST" OF ADDITIONAL HOUSING SITES From adopted Housing Element Lead: Dev Services (housing)	✓		
9	CREATE AND PUBLISH THE CITY'S HOUSING SITES LIST From adopted Housing Element Lead: Dev Services (housing)	✓		
10	UPDATE ZONING ORDINANCE TO: From adopted Housing Element Lead: Dev Services (housing) <ul style="list-style-type: none"> • allow permanent supportive housing & low barrier navigation centers in Multi Family Residential and Mixed Use zones • allow employee housing for six or fewer units in Single Family Residential zones • amend density bonus program • provide new minimum concessions and parking requirements • allow large residential community care homes in all zones • remove obsolete Open Space for Agricultural & Resource Management (OS-AMR) district • amend parking requirements and development standards for emergency shelters 		✓	
11	ESTABLISH OR JOIN JPA FOR ESSENTIAL HOUSING BOND FINANCING PROGRAM From adopted Housing Element Lead: Dev Services (housing) Team: Finance	✓		
12	EXPLORE LAND DONATION OR GROUND LEASE FOR CITY OWNED SITES IN AFFORDABLE HOUSING INVENTORY From adopted Housing Element Lead: Dev Services (housing) Team: City Manager			

 Ongoing
  Underway
  Planned
  Completion Expected

E HOUSING FOR ALL		2023	2024	2025
13	IDENTIFY AREAS SUSEPTIBLE TO DISPLACEMENT TO BENEFIT FROM THE ESSENTIAL HOUSING BOND FINANCING PROGRAM From adopted Housing Element Lead: Dev Services (housing)	✓		
14	DEVELOP A PROGRAM FOR AFFORDABLE HOUSING OUTREACH TO HISTORICALLY UNDERREPRESENTED POPULATIONS From adopted Housing Element Lead: Dev Services (housing)	✓		
15	PROVIDE & MAINTAIN INFORMATION ON CDC REHABILITATION PROGRAMS ON THE CITY'S WEBSITE From adopted Housing Element Lead: Dev Services (housing)	🔄	🔄	🔄







 Ongoing
  Underway
  Planned
  Completion Expected

F POLICE/COMMUNITY RELATIONS & ACCOUNTABILITY		2023	2024	2025
1	COMPLETE ANNUAL INDEPENDENT AUDIT TO REVIEW PUBLIC SAFETY INVESTIGATIONS INTO CRIMINAL COMPLAINTS Lead: Public Safety	🚧	🔄	🔄
2	MAINTAIN PUBLIC SAFETY CALENDAR FOR COUNCIL AND COMMUNITY TO PROVIDE FEEDBACK Lead: Public Safety	🔄	🔄	🔄
3	CONDUCT COMMUNITY ROUNDTABLE TO OBTAIN FEEDBACK FROM A DIVERSE GROUP OF STAKEHOLDERS FROM UNDERREPRESENTED POPULATIONS Lead: Public Safety	🚧	🔄	🔄
4	CONTINUE TRAININGS REGARDING IMPLICIT AND EXPLICIT BIAS, SENSITIVITY, DE-ESCALATION, LGBTQ+, AND RACIAL PROFILING Lead: Public Safety	🔄	🔄	🔄

 Ongoing
  Underway
  Planned
  Completion Expected

F POLICE/COMMUNITY RELATIONS & ACCOUNTABILITY		2023	2024	2025
5	CONTINUE OFFICER STEWARDSHIP AND MENTORING Lead: Public Safety			
6	CONTINUE COFFEE W/COP AND CHAT W/ CHIEF Lead: Public Safety			
7	INVITE PUBLIC SAFETY OFFICERS TO PARTICIPATE IN SETTING GOALS AND PRIORITIES Lead: Public Safety			

 Ongoing
  Underway
  Planned
  Completion Expected

G COMPLETE GENERAL PLAN AND INTEGRATE CLIMATE CHANGE		2023	2024	2025
1	SUPPORT STUDIES THAT CREATE A ROADMAP FOR FUTURE SUSTAINABLE ENERGY, CARBON SEQUESTRATION, AND OTHER CLIMATE CHANGE RESILIENCY ELEMENTS Lead: Public Works			
2	CREATE ELECTRIFICATION PLAN FOR CITY FLEET AND FUNDING PROGRAM Lead: Public Works			
3	IMPLEMENT FIRST THREE YEARS OF CLIMATE CHANGE ELEMENT IN GENERAL PLAN Lead: Public Works			
4	COMPLETE & CERTIFY GENERAL PLAN 2040 EIR From GP 2040 Implementation Program Lead: Dev Services			
5	ADOPT GENERAL PLAN 2040 INCLUDING REZONING IDENTIFIED HOUSING SITES From GP 2040 Implementation Program and Housing Element			

COMPLETE GENERAL PLAN AND INTEGRATE CLIMATE CHANGE		2023	2024	2025
6	UPDATE ZONING ORDINANCE TO: From GP 2040 Implementation Program and Housing Element <ul style="list-style-type: none"> Add objective residential design criteria Add flexible non-residential standards for new way of working Remove barriers to health food access Incentivize multimodal features in mixed use projects Add riparian zone standards 			
7	STREAMLINE REVIEW OF MICRO-GRID STORAGE From GP 2040 Implementation Program Lead: Dev Services (Building)			
8	STUDY THE POTENTIAL FOR MOBILITY HUBS IN THE CITY From GP 2040 Implementation Program Lead: Dev Services (Planning)			
9	EVALUATE THE CREATION OF MITIGATION BANKS FOR THE CITY From GP 2040 Implementation Program Lead: Dev Services (Planning)			
10	DEVELOP STREETScape PALETTES From GP 2040 Implementation Program Lead: Dev Services (Planning)			
11	UPDATE SUSTAINABLE DEVELOPMENT CHECKLIST From GP 2040 Implementation Program Lead: Dev Services (Planning)			
12	UPDATE HOME BUSINESS ORDINANCE From GP 2040 Implementation Program Lead: Dev Services (Planning)			
13	UPDATE MITIGATION FEE PROGRAM From GP 2040 Implementation Program Lead: Dev Services (Planning)			




Ongoing
 Underway
 Planned
 Completion Expected

H ATTRACT AND RETAIN STAFF		2023	2024	2025
1	RECRUIT FOR STRONG HIRING POOLS AND MAINTAIN COMPETITIVE AND SUSTAINABLE PAY AND BENEFITS Lead: Human Resources			
2	IMPLEMENT LEADERSHIP DEVELOPMENT AND SUCCESSION PLANNING PROGRAMS Lead: City Manager and Human Resources			
3	SURVEY STAFF AND SOLICIT FEEDBACK ON WHAT IS GOING WELL AND HOW WE CAN IMPROVE Lead: Human Resources			
4	IMPLEMENT COMPREHENSIVE HEALTH AND WELLNESS PROGRAM Subject to available funding Lead: Human Resources			

Ongoing
 Underway
 Planned
 Completion Expected

I MEMORABLE COMMUNITY EXPERINCES FOR ALL		2023	2024	2025
1	COMPLETE THE COMMUNITY ENGAGEMENT PORTION OF THE PARKS AND RECREATION MASTER PLAN UPDATE Lead: Community Services Team: Public Works			
2	OFFER COMMUNITY EVENTS THAT ARE FREE AND OPEN TO THE PUBLIC Lead: Community Services			
3	PARTNER WITH THE COTATI ROHNERT PARK UNIFIED SCHOOL DISTRICT TO OFFER PROGRAMMING FOR INCOME-QUALIFIED STUDENTS, UTLIZING SCHOOL DISTRICT GRANT FUNDING Lead: Community Services			
4	AUDIT RECREATION PROGRAMMING TO ENSURE ALL RESIDENTS HAVE ACCESS TO RECREATIONAL ENRICHMENT Lead: Community Services			

 Ongoing
  Underway
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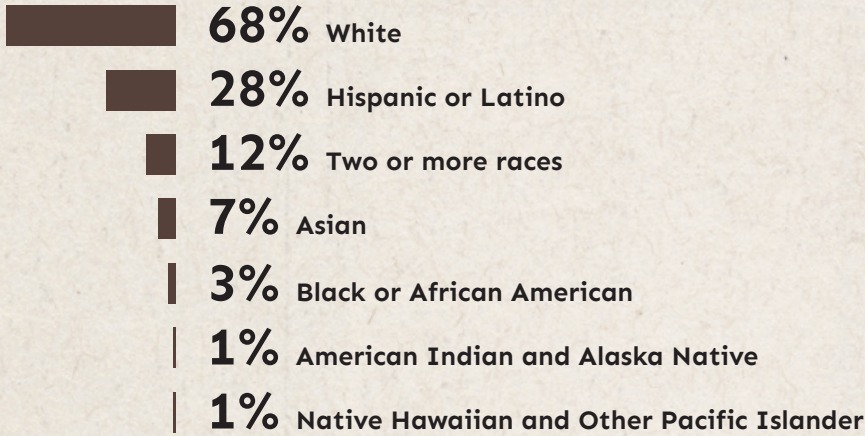
I	MEMORABLE COMMUNITY EXPERINCES FOR ALL	2023	2024	2025
5	<p>EXPAND/ENHANCE THE EDUCATION PROGRAM AT THE PEFORMING ARTS CENTER</p> <p>Subject to available funding</p> <p>Lead: Community Services</p>			

ROHNERT PARK PROFILE



44,326 Population

ETHNIC AND RACIAL BREAKDOWN



BUILDING PERMIT DATA (FISCAL YEAR 22-23)

1921 Total number of permits issued
105 New residential units permitted
\$67,579,325 Value of construction

TOP 10 EMPLOYERS FOR SONOMA COUNTY



Kaiser Permanente



Jackson Family Wines



Graton Resort & Casino



Sutter Health



St. Joseph Health



Medtronic



Keysight Technologies



Amy's



Safeway



Oliver's

HOUSING AND INCOME



51% Owner-occupied housing unit rate

\$82,808 Median household income



EDUCATIONAL STATISTICS

12 Schools

3 High schools

6,100 Enrollment



POLICE

34,975 Calls for service with Officer Response

3,597 Number of Incidents



FIRE

5,320 Calls for Service



PUBLIC WORKS

101 Miles of Streets

3096 Number of Streetlights

12 Miles of Bike Paths



UTILITIES

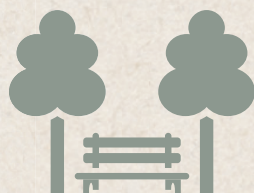
10,334 Number of Water Accounts/Connection

1,418,000,000 Gallons Distributed per year

110 Miles of Water Lines

100 Miles of Sewer

81 Storm Drain Miles



PARKS

27 Total Parks

178 Acres

5 Number of Community Centers

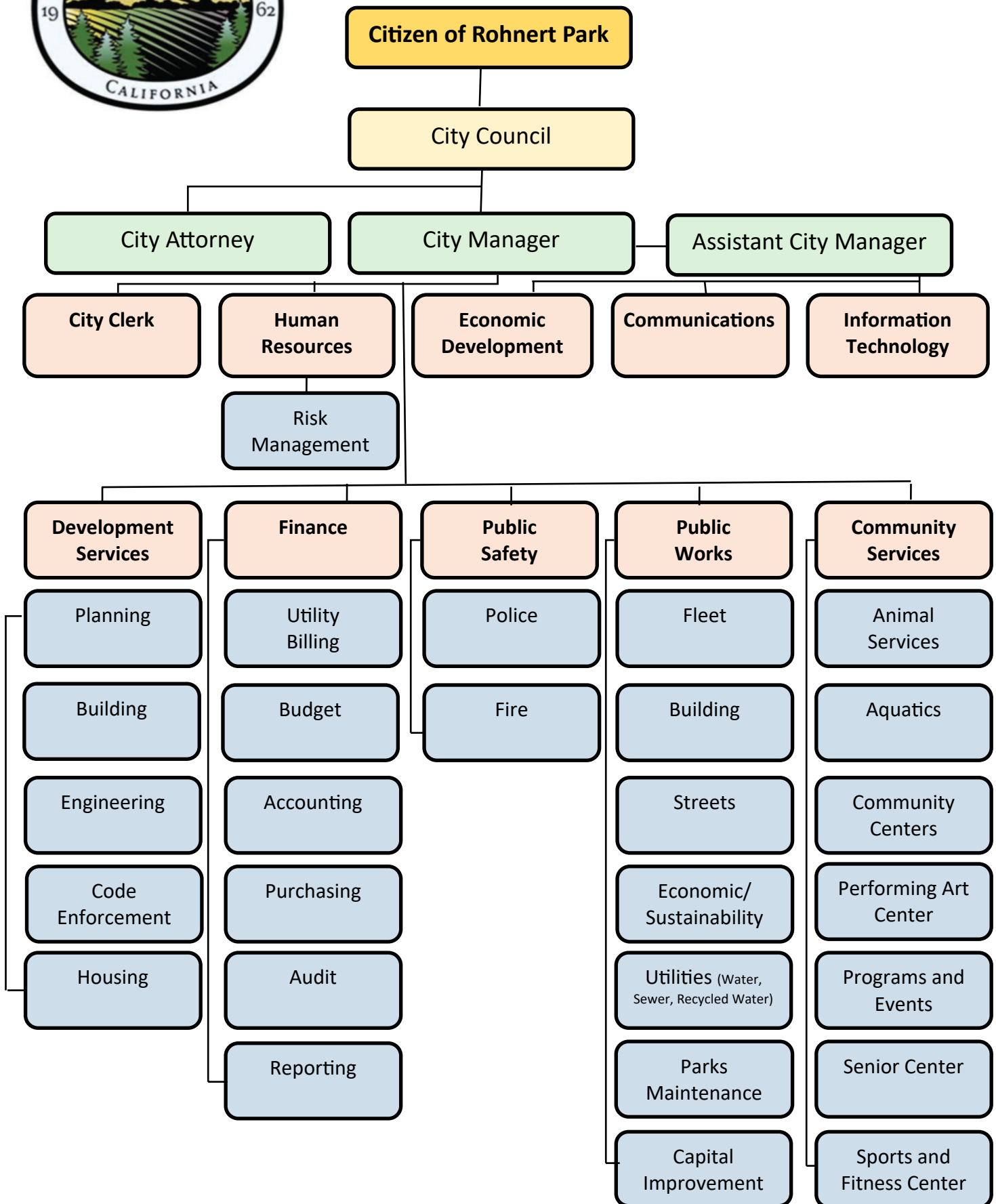
3 Number of Pools

2 Number of Golf Courses

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ORGANIZATION CHART



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CITY FUNDS



Government Funds

- 1000-General Fund

General Fund Special Revenue

- 4112-General Plan Fee
- 4215-Traffic Signals Fee
- 4225-Affordable Linkage Fee
- 4230-Affordable Housing
- 4280-Copeland Creek Fee
- 4290-Rent Appeals Board
- 4310-Alcohol Beverage
- 4315-Abandoned Vehicle
- 4330-Asset Forfeiture
- 4350-Spay and Neuter Fund
- 4510-Community Facility
- 4520-PAC Facility Capital
- 4530-Sports Center Facility
- 4540-Sunrise Park Fee
- 4550- Senior Center
- 5710-Housing Projects



Special Revenues

- 4111-DIVCA AB2987 - PEG
- 4210-Traffic Safety
- 4232-Homeless
- 4234-Grants
- 4249-UDSP University District
- 4250-Public Facility Finance
- 4261-CFD South-East
- 4262-CFD Westside
- 4263-CFD Bristol
- 4270-SESP Fee
- 4320-SLESF Fund
- 4325-Measure M Fire Fund
- 4430-Measure M Traffic Fund
- 4410-Measure M Parks
- 4420-Gas Tax



Proprietary

- 3420-Sewer
- 3425-Sewer Preservation
- 7420-Sewer-CIP
- 3430-Water
- 3433-Water Preservation
- 3436-Water Capacity Charge
- 7430-Water-CIP
- 3440-Recycled Water
- 3445-Recycled Preservation
- 3450-Refuse Utility
- 3100-Golf Course

AWARDED GRANTS

Grant Program Name	Awarding Entity	Use/Purpose	Amount
DEVELOPMENT SERVICES			
Homekey Program – Round 2	State – Housing & Community Development	Labath Landing Operations	\$669,000
Homekey Program – Early Occupancy Bonus	State – Housing & Community Development	Labath Landing Security	276,232
Measure O	Sonoma County Community Development Commission	Roberts Lake Safe Sleeping Program	384,000
Project Homekey Supportive Services Funding Framework (HHAP, Measure O)	Sonoma County Community Development Commission	Labath Landing: Supportive Services for HOMEKEY, permanent supportive housing, and operational support through June 30, 2024	1,134,960
California Automated Permit Processing (CalAPP) Program	California Energy Commission	Adoption of SolarAPP+	40,000
PUBLIC WORKS			
Hazardous Mitigation Program	Hazardous Mitigation Program	Hazardous Mitigation Program	453,217
California Governor’s Office of Emergency	California Governor’s Office of Emergency	California Governor’s Office of Emergency	204,598
Resilient Communities	California Governor’s Office of Emergency		407,507
Office of Traffic Safety Selective Enforcement Program	California of Traffic Safety	Selective Enforcement Program	56,000
PUBLIC SAFETY			
ABC - Dept of Alcoholic Beverage Control	ABC - Dept of Alcoholic Beverage Control	Alcohol Policing Partnership	56,270
BSCC - Board of State and Community Corrections	BSCC - Board of State and Community Corrections	Officer wellness and mental health	51,252
CIRA - California Intergovernmental Risk Authority	CIRA - California Intergovernmental Risk Authority	Employ safety and liability reduction	2,999
Department of Health Services	Department of Health Services	Mobile crisis response	359,520
Edward Byrne Memorial Justice Assistance Program	Department of Justice	Edward Byrne Memorial Justice Assistance Program	19,656
Community Policing Development	Department of Justice	Community Policing Development	65,000
Bulletproof Vest Partnership	Department of Justice	Bulletproof vest	12,889
Local Contribution	Walmart	Local Support	6,000
Total Grants			\$4,199,100

BASIS OF BUDGETING AND FUND STRUCTURE

In accordance with generally accepted accounting principles, the City's financial reporting system is organized on a fund basis and presented by account string segments, Organization (ORG) codes, and Object (OBJ) codes. The City's various funds are structured to segregate and identify those financial transactions and resources associated with providing specific activities or programs in conformance with special regulations, restrictions, or limitations.

The basis of accounting used for financial reporting is in accordance with generally accepted accounting principles (GAAP). The basis for each of the funds are not necessarily the same as the basis used in preparing the budget document. The City of Rohnert Park uses the modified accrual basis for budgeting governmental funds. This basis is the method under which revenues and other financial resources are recognized when they become both "measurable" and available to finance expenditures of the current period. Budgets are prepared for each fund.

The Projected Net Change in Fund Balance is estimated at the time the Fund Statements are prepared and is subject to change.

DESCRIPTION OF FUNDS:

General Fund: One of five governmental fund types. The general fund typically serves as the chief operating fund of a government. The General Fund accounts for all financial resources except those required to be accounted for in another fund. General Fund revenues are used to support city services such as police, fire, streets, parks, and recreation.

Enterprise Funds: Proprietary fund type used to report an activity for which a fee is charged to external users for goods or services. The City has five Enterprise Funds:

- The Water Fund accounts for water production to City residents, including, but not limited to, operations, maintenance, financing and related debt service, and billing and collections.
- The Sewer Fund accounts for sewage disposal to City residents, including, but not limited to, operations, maintenance, financing and related debt service, and billing and collections.
- The Recycled Water Fund accounts for recycled water production to City residents, including, but not limited to, operations, maintenance, billing, and collections.
- The Refuse Fund accounts for the remaining assets held in the fund upon the adoption of Ordinance No. 851, in which the City transferred refuse billing and rate-setting responsibilities over to an independent contractor. Prior to the adoption of Ordinance No. 851, the fund was used to account for the refuse billing and collection services performed by the City.

BASIS OF BUDGETING AND FUND STRUCTURE

- The Golf Course Fund accounts for city golf course activity to City residents, including, but not limited to, operations, maintenance, financing and related debt service, and billing and collections.

Internal Service Fund: Proprietary fund type that may be used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units or to other governments on a cost-reimbursement basis. The City has four Internal Service Funds.

- **Information Technology Fund accounts for:**
 - All costs related to compliance with State, Federal and Local laws regarding the privacy, security, and reliability of its data.
 - Maintenance of:
 - City network.
 - City phone network.
 - City computers and servers.
 - City software.
 - City technology replacement.
- **Fleet Services Fund accounts for:**
 - Costs related to vehicle maintenance and repairs, including, but not limited to, emission testing, hazardous materials handling/disposal, and preventative maintenance programs.
 - Fleet Services Capital and Maintenance Reserve account is the accumulation of funds to ensure the Fleet Service capital improvement and maintenance needs are met and critical equipment replacements are funded.
- **Vehicle Replacement Fund** accounts for the accumulation of funds for future vehicle replacement.

Special Revenue Funds: Governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes. The City has many Special Revenue Funds.

Capital Projects Funds: Governmental fund type used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

BASIS OF BUDGETING AND FUND STRUCTURE

Permanent Funds: Governmental fund type used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs (i.e., for the benefit of the government or its citizenry). The City has one Permanent Fund; the Spreckels Endowment Permanent Fund.

Private-Purpose Trust Funds: Fiduciary trust fund type used to report all trust arrangements, other than those properly reported in pension trust funds or investment trust funds, under which principal and income benefit individuals, private organizations, or other governments. The City has two Private-Purpose Trust Funds:

- Redevelopment Successor Agency Fund was created to serve as custodian for the assets and to wind down the affairs of the Community Development Commission pursuant to the Redevelopment Dissolution Act.
- Asset Seizure Fund accounts for assets held by the City, in an agency capacity, for Federal | State assets seized pursuant to the Comprehensive Crime Control Act of 1984.

FINANCIAL REPORTING AND BUDGET ADMINISTRATION

- The City shall prepare an annual balanced budget based on the Council's goals and objectives.
- The Council shall formally review the City's fiscal condition and amend appropriations, if necessary, six months after the beginning of each fiscal year.
- City staff will prepare annual financial statements in accordance with generally accepted accounting principles and will strive to meet the requirements of the GFOA's Award for Excellence in Financial Reporting program.
- The City will contract with an independent auditing firm to perform an annual audit of the City's finances. The City will strive to achieve an unqualified auditor's opinion.
- The City will issue audited financial statements after the fiscal year-end.

CAPITAL FINANCING AND DEBT MANAGEMENT

- The City will use debt financing only for one-time capital improvement projects. The project's useful life must exceed the term of the financing and the project revenues or source(s) of funding must be sufficient to meet the long-term debt obligation.
- Debt financing will not be used for any recurring operating or maintenance expenditures.
- Capital improvements will be financed primarily through user fees, service charges, assessments, special taxes, or developer agreements when the benefit is attributable to a specific user.
- The City will seek an investment grade rating of Baa/BBB or greater on all issuances.
- The City will maintain compliance with all bond covenants and arbitrage regulations.
- The City will provide full disclosure on all financial reports and Official Statements.
- The City will conduct periodic reviews of all outstanding debt to determine opportunities for refinancing that provide a net economic benefit.

HUMAN RESOURCES

The Human Resources are an overarching framework of parameters that address the City of Rohnert Park's workforce. Please refer to the specific Memorandums of Understanding, Employment Contracts, Employment Outlines, Personnel Rules and Policies and Procedures for details governing the City's various employee groups.

Subject to the applicable provisions of the Rohnert Park Municipal Code, the Budget Resolution, the Personnel Rules, any applicable Administrative and Procedures, the City of Rohnert Park Classification Plan, and these Budget Policies, the City manager may take the following actions in the areas noted below:

I. Allocation Modifications

Modify the "Pay Rate and Ranges" to the extent that the results of an appropriate job analysis(es) or reorganization demonstrates that a position or position's minimum qualifications should be substantially modified or should be reassigned from one department to another department. However, should the results of an appropriate job analysis(es) or reorganization result in the modification of an existing pay schedule or the reassignment of a position to a different pay schedule, such reclassifications, including the updated "Pay Rate and Ranges" document, shall be approved by City Council at a City Council meeting.

II. Overhire Appointments

Authorize appointment of permanent employees in excess of the number of allocated positions in a particular classification in situations where a vacancy is anticipated within a short period of time, or in situations where a current employee is not actively at work and is not expected to return for a significant period of time or at all, provided there is no substantial overall financial impact resulting from such an action.

III. Supervisory Assignments

Assign responsibility to employees who routinely and consistently are assigned to a lead or supervisory position over other employees, subordinate classifications, or agency-sponsored program participants. This assignment shall be made for duties outside of the employee's regular scope of employment and shall be compensated with a five percent (5%) stipend.

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GENERAL FUND

This fund accounts for all revenues and expenditures used to finance the traditional services associated with a municipal government which are not accounted for in the other funds. In Rohnert Park, these services include general government, public safety, public works, parks and recreation, and cultural arts.

OVERVIEW

General Fund revenues provide essential funding for City services and support a wide array of programs and services that benefit the entire community. These services include the maintenance of parks, facilities and infrastructure, general services, public safety, recreation programs, and the Performing Arts Center.

The following discussion outlines the City's primary General Fund revenues. All amounts are rounded for discussion purposes.

In the first few months of 2023, revenues surged then bounced back to their regular rates after the COVID-19 pandemic. However, there are varying opinions about the state of the economy. Although a recession is not expected, inflation has been a concern and has caused a slowdown in current-year results. This may result in little to no growth for Fiscal Year 2023-24.

The budget for this fiscal year assumes that most businesses and activities will eventually return to pre-pandemic levels and then stabilize.

The estimated revenue for Fiscal Year 2023-24, excluding funds transferred from other sources, is \$48.1 million. This represents a modest increase of 1.9% compared to the estimated revenue of \$47.1 million for Fiscal Year 2022-23. It is projected that Sales Tax revenue will increase by 3.8% over the budgeted amount for Fiscal Year 2022-23. However, there will be no increase in Sales Tax and Franchise Fee revenue, while License and Permit revenue is budgeted to decrease by 13%.

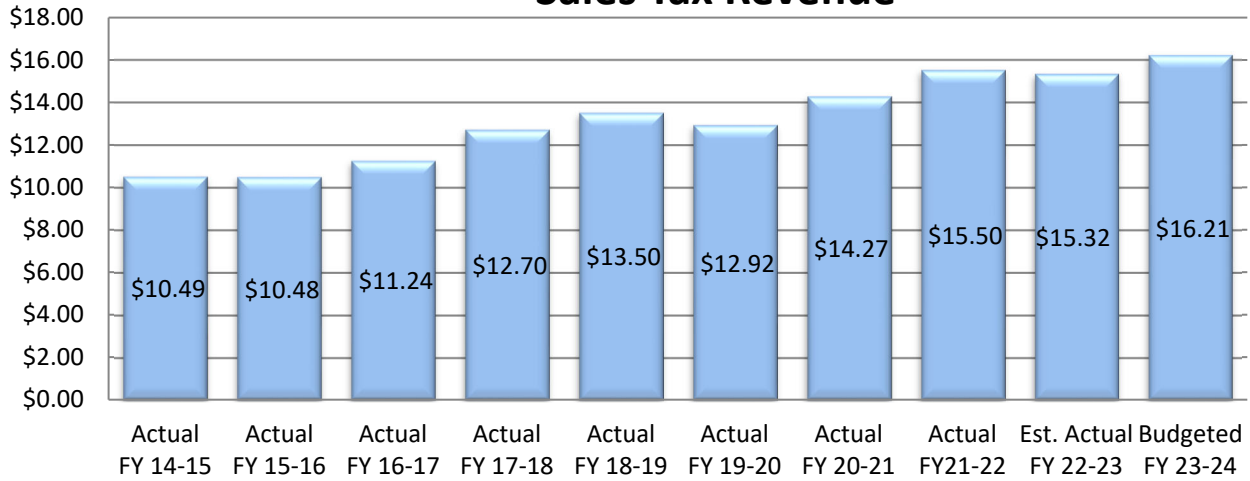
SALES TAX

The largest source of revenue for the City comes from Sales Tax, which represents about 29.2% of the General Fund revenue. In the Fiscal Year 23-24, the Sales Tax revenue is expected to increase slightly by approximately \$579,000 or 3.8%, reaching a total of \$15.9M, before leveling off in Fiscal Year 24-25.

This category includes the State, District, and Local Sales Tax, as well as the City's 0.5% increase in Sales Tax approved by voters through Measure E in 2010, which lasted for five years. Measure A was subsequently passed, continuing the tax indefinitely. The Fiscal Year 2023-24 Sales Tax Budget is based on projections that calculate different tax categories, and estimates are created based on a recovery percentage using a forecast model provided by HDL Companies, the City's sales tax consultant.

The following chart depicts the 10-year Sales Tax revenue history, including Measure E and Measure A revenues.

Sales Tax Revenue

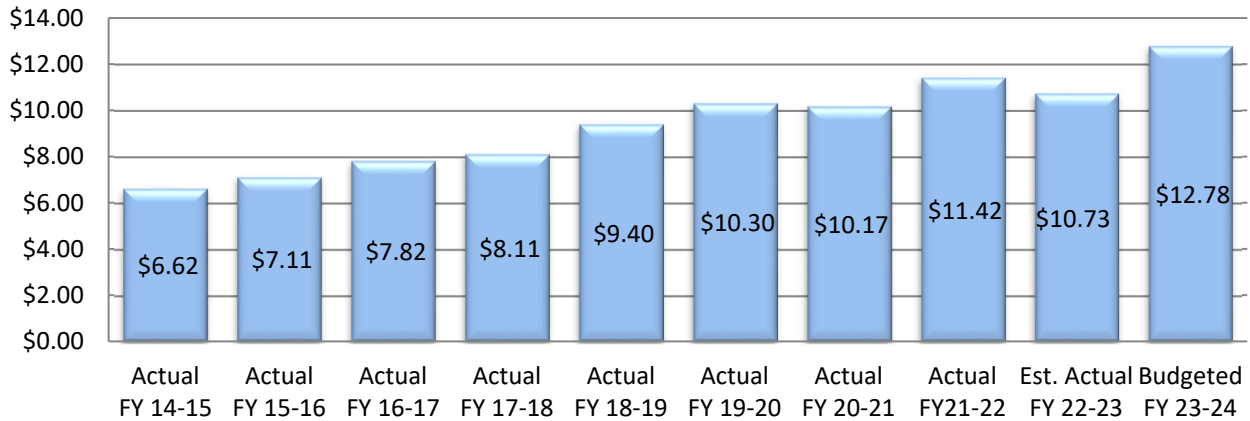


PROPERTY TAX

Property Tax is the City’s second-largest source of revenue, contributing 23.5% to the General Fund budget. The City estimates a conservative increase of 18.8% or \$2.1M in budgeted Property Tax revenue compared to the previous year’s estimated actuals.

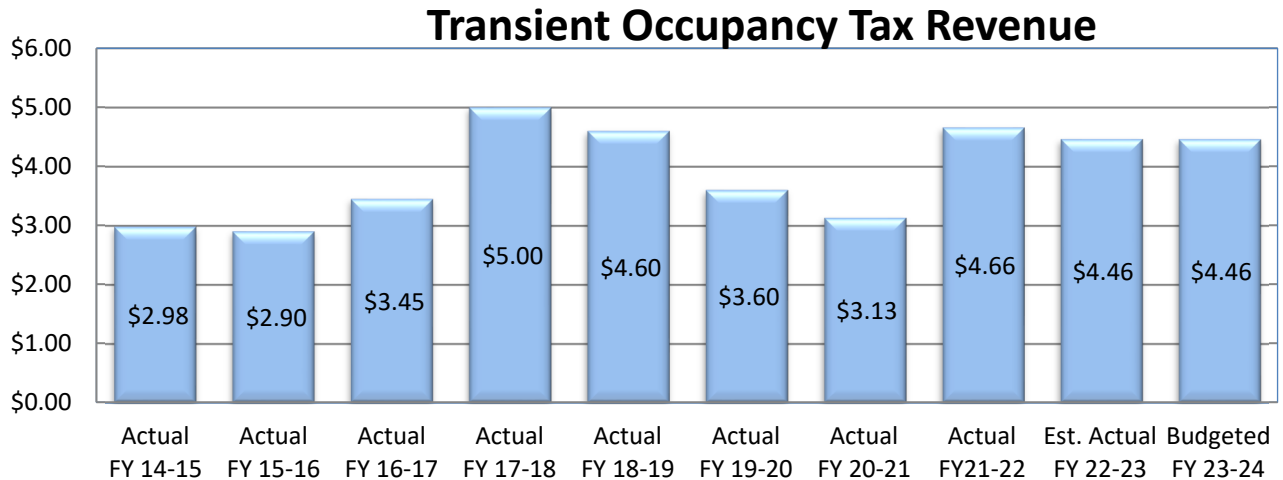
To illustrate the 10-year history of Property Tax revenue, the following chart has been included. It shows the reclassification of Motor Vehicle License Fee (MVLFF) revenue from the Intergovernmental & Grants category to Property Tax revenue. The MVLFF revenue stream replaces a previous revenue source that was part of a state-mandated shift of money for schools in exchange for vehicle license fee revenues. The City projects the MVLFF revenue to be \$4.5M.

Property Tax Revenue



TRANSIENT OCCUPANCY TAX

Transient Occupancy Tax (TOT) revenue is the City's third largest revenue source, representing approximately 8.2% of the General Fund Revenue. This revenue stream dropped dramatically during Fiscal Year 20-21, the COVID-19 Pandemic Shutdown. Fiscal Year 23-24 TOT revenue is projected to be flat from the prior year's budget of \$4.5M.



LICENSES & PERMITS

License and Permit revenue is projected at \$3.1M for Fiscal Year 23-24. This projection reflects a decrease of \$470,000 over the Fiscal Year 22-23 budget.

FRANCHISE FEES

Gas and Electric, Cable Television, and Refuse operators pay franchise fees to the City for using public streets. The projected revenue from these fees for Fiscal Year 23-24 is \$3.1M, which is the same as the current budget. Franchise Fee revenue makes up around 5.7% of the General Fund revenue.

The projected Franchise Fee revenue from Pacific Gas & Electric is approximately \$495,000 and is projected to remain flat during Fiscal Years 22-23. The City receives 1% of the gross gas revenue and 1% of the gross electric revenue and is therefore subject to fluctuations in energy rates and usage. As PG&E costs rise, the City revenue increases accordingly.

The expected revenue from franchise fees for Pacific Bell Telephone Company/AT&T California and Comcast Cable Communications Group is \$569,000. This revenue is generated through a State Video Service Franchise Agreement between the City, Comcast Cable Communications Group, and AT&T. The City receives 5% of gross receipts as franchise fees, as mandated by California Public Utility Code Section 5840(q)(1). However, the fee may vary depending on changes in cable rates and subscriptions.

The City has an exclusive franchise agreement with Recology Sonoma Marin for refuse hauling service (garbage, recycling, compost, and street sweeping). Additionally, the City has non-exclusive agreements with Recology Sonoma Marin, M&M Services, and N Leasing (Republic Services) to provide and haul temporary construction and demolition debris boxes. The City receives a 15% Franchise Fee based on gross receipts for each service. The projected Franchise Fee revenue from Recology Sonoma Marin, M&M Services, and N Leasing (Republic Services) is approximately \$2.1M for Fiscal Year 23-24.

CHARGES FOR SERVICES

Charges for Services are projected at \$1.7M for Fiscal Year 23-24. The projection reflects a decrease of \$619,000 over the Fiscal Year 22-23 budget. This is based primarily on a fluid economic outlook.

COST ALLOCATION PLAN

The Cost Allocation Plan is expected to bring in \$695K in revenue. This figure is calculated using the costs from Fiscal Year 22-23, with an additional COLA for Fiscal Year 23-24. The revenue is collected from Enterprise and Successor Agency Funds, to cover their portion of City expenses, including those related to the City Manager's Office, Finance, and Human Resources.

COMMUNITY SERVICES

The revenue for Community Services is expected to be \$1.8 million, which is \$287,000 more than the budget for Fiscal Year 22-23. This increase is largely attributed to the rise in classes offered, which is a result of hiring more contractually paid instructors.

INTEREST & RENTS

The City primarily invests cash in the Sonoma County Investment Pool and the State's Local Agency Investment Fund (LAIF). These investment pools align with the City's investment policy and ensure the safety of principal and liquidity. The City also invests in Certificates of Deposit and Government Agency Bonds. Based on industry advisors, the projected Fiscal Year 23-24 interest revenue is approximately \$62K higher.

The City generates rental revenue by leasing various properties such as digital billboards, cell tower land leases, and other assets. The projected revenue for Fiscal Year 23-24 rentals is approximately \$811,600, slightly decreasing from the Fiscal Year 22-23 budget.

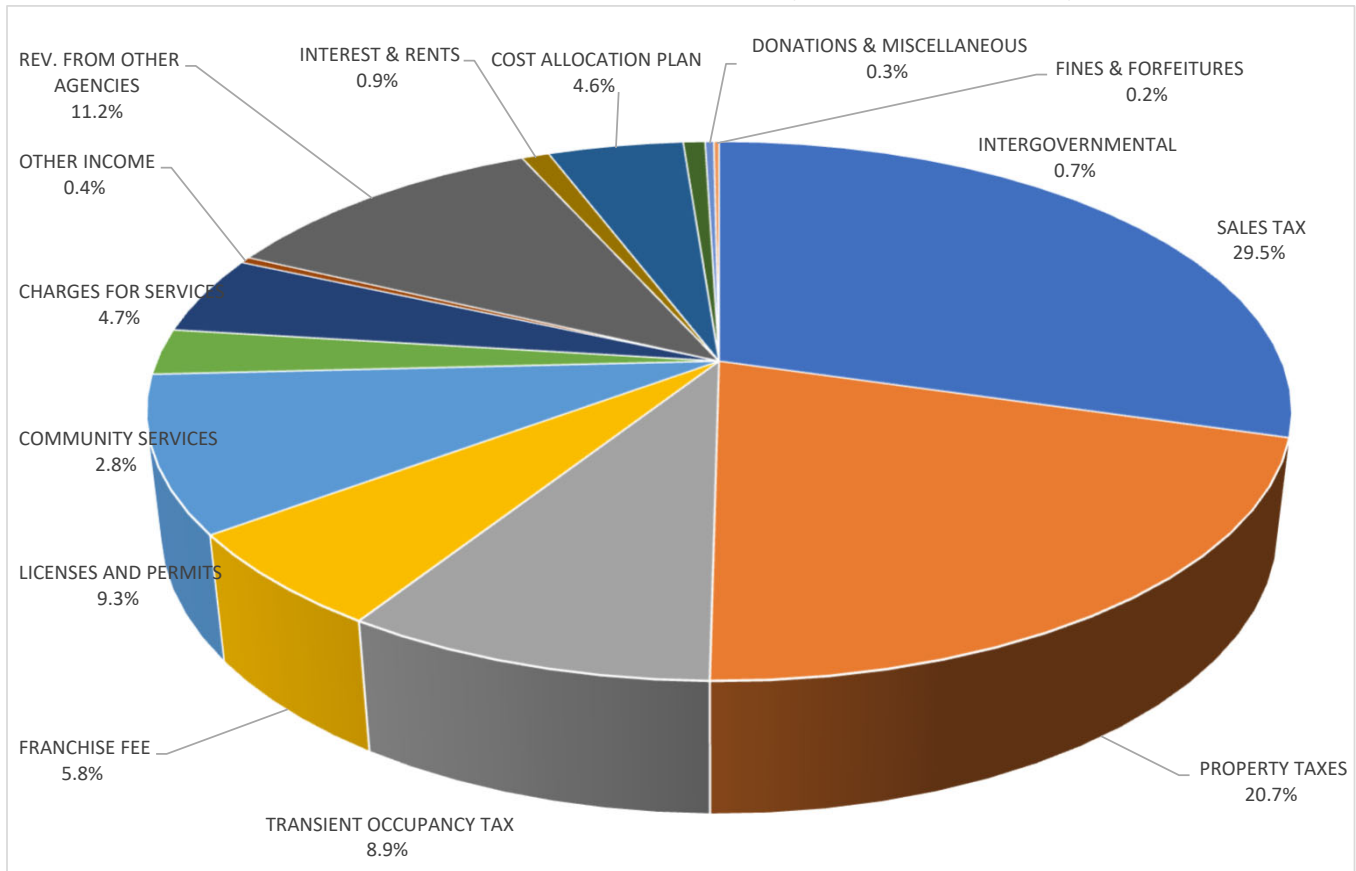
INTERGOVERNMENTAL & GRANTS

This category represents funds received from federal, state, and other local governments through grants or additional shared revenues. The projected revenue is approximately \$361,000, a \$13,905 decrease from the Fiscal Year 22-23 budget. This change resulted from a decision to reclassify Fiscal Year Grant Revenue into a Special Revenue Fund rather than the General Fund.

CITY OF ROHNERT PARK

FISCAL YEAR 2023-2024 ADOPTED BUDGET

GENERAL FUND REVENUE (BY CATEGORY)



	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	% OF TOTAL	\$ Change	% Change
SALES TAX	15,525,295	15,321,111	15,900,000	29.2	578,889	3.8
PROPERTY TAXES	10,905,025	10,763,080	12,782,660	23.5	2,019,580	18.8
TRANSIENT OCCUPANCY TAX	4,663,780	4,457,588	4,457,000	8.2	(588)	(0.0)
FRANCHISE FEE	3,050,131	3,126,832	3,126,000	5.7	(832)	(0.0)
LICENSES AND PERMITS	4,914,074	3,599,273	3,124,534	5.7	(474,739)	(13.2)
COMMUNITY SERVICES	1,449,147	1,528,965	1,816,099	3.3	287,134	18.8
CHARGES FOR SERVICES	2,487,961	2,276,325	1,657,000	3.0	(619,325)	(27.2)
OTHER INCOME	196,682	952,382	1,656,573	3.0	704,191	73.9
REV. FROM OTHER AGENCIES	5,907,928	1,436,454	1,531,046	2.8	94,592	6.6
INTEREST & RENTS	491,583	827,380	811,600	1.5	(15,780)	(1.9)
COST ALLOCATION PLAN	2,408,763	2,363,673	694,700	1.3	(1,668,973)	(70.6)
INTERGOVERNMENTAL	387,955	374,905	361,000	0.7	(13,905)	(3.7)
DONATIONS & MISCELLANEOUS	153,423	31,100	60,000	0.1	28,900	92.9
FINES & FORFEITURES	94,079	65,000	59,000	0.1	(6,000)	(9.2)
TOTAL REVENUE	52,635,825	47,124,068	48,037,212	88.1	913,144	1.9
OPERATING TRANSFERS IN	2,750,834	2,673,103	6,471,711	11.9	3,798,608	142.1
TOTAL REVENUE & TRANSFERS IN	55,386,659	49,797,171	54,508,924	100.0	4,711,752	9.5

1000 GENERAL FUND REVENUE

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
1000 GENERAL FUND REVENUE					
10001399-51200 Non Departmental GenSalesTx	9,813,209	9,788,695	10,000,000	211,305	2.2%
10001399-51210 Non Departmental SaleTxInLu	154	-	-	-	0.0%
10001399-51220 Non Departmental SaleTxMsrA	5,711,932	5,532,416	5,900,000	367,584	6.6%
SALES TAX Total	15,525,295	15,321,111	15,900,000	578,889	3.8%
10001399-50109 Non Departmental MVLF Swap	4,520,266	4,629,335	4,945,842	316,507	6.8%
10001399-51010 Non Departmental RPTTS ROPS	1,290,843	1,027,303	1,764,384	737,081	71.7%
10001399-51100 Non Departmental Sec PropTx	4,270,992	4,396,656	5,025,544	628,888	14.3%
10001399-51110 Non Departmental SupScPrpTx	192,121	112,905	121,341	8,436	7.5%
10001399-51120 Non Departmental UnSecPrpTx	233,908	230,681	475,176	244,496	106.0%
10001399-51130 Non Departmental HOPTR	40,211	41,200	11,823	(29,377)	-71.3%
10001399-51140 Non Dept Other Property Taxes	12,824	-	316	316	0.0%
10001399-51150 Non Departmental RelPrpTrTx	343,861	325,000	438,234	113,234	34.8%
PROPERTY TAXES Total	10,905,025	10,763,080	12,782,660	2,019,580	18.8%
10001399-51300 Non Departmental TOT Tax	4,663,780	4,457,588	4,457,000	(588)	0.0%
TRANSIENT TAX Total	4,663,780	4,457,588	4,457,000	(588)	0.0%
10001399-52000 Non Departmental FranchiseF	3,050,131	3,126,832	3,126,000	(832)	0.0%
FRANCHISE FEE Total	3,050,131	3,126,832	3,126,000	(832)	0.0%
10001300-53000 Finance Accounting BusLic	445,588	-	387,580	387,580	0.0%
10001300-53100 Finance Accounting BusLicLand	109,807	-	100,000	100,000	0.0%
10001310-53000 FIN Revenue Business License	-	430,000	-	(430,000)	-100.0%
10001310-53100 FIN Revenue Bus Lic-Landlord	-	108,000	-	(108,000)	-100.0%
10002000-50053 DS Building Plan Check	1,031,142	415,447	300,088	(115,359)	-27.8%
10002000-50059 DS Bldg Standards Pass-ThruFee	-	983	1,000	17	1.7%
10002000-50161 DS Planning Flat Fees	51,173	113,173	22,707	(90,466)	-79.9%
10002000-50195 DS Engineering Flat Fees	267,145	300,000	200,000	(100,000)	-33.3%
10002000-52300 DS Building Inspection Fees	1,967,225	1,452,670	1,253,059	(199,611)	-13.7%
10002000-52400 DS Strong Motion Pass-Through	(75)	700	1,000	300	42.9%
10002000-52450 DS CADisability SB1186 Revenue	-	-	300	300	0.0%
10003130-53500 Animal Services AnimLic	47,722	60,000	45,000	(15,000)	-25.0%
10003200-53200 Police Department Alarm Lic	9,795	8,000	8,000	-	0.0%
10003200-53400 Police Department AlrmLicPen	(20)	300	300	-	0.0%
10003400-50057 Fire Department PlnChkFire	979,790	700,000	800,000	100,000	14.3%
10004000-50195 PW Admin Fee Revenue	25	-	-	-	0.0%
10004110-50183 Parks Maintenance TreePermit	578	-	500	500	0.0%
10004110-50185 Parks Maintenance Tree In-Lieu	4,177	10,000	5,000	(5,000)	-50.0%
LICENSES AND PERMITS Total	4,914,074	3,599,273	3,124,534	(474,739)	-13.2%
10005100-50091 Pgrms & Events Summer Camp	28,613	54,500	77,869	23,369	42.9%
10005100-50279 Prgrm & Event Contract Classes	150,886	203,650	345,000	141,350	69.4%
10005100-50287 Prgrm & Events Adult Regstrtn	12,796	44,000	50,000	6,000	13.6%
10005100-50289 Prgrm & Events Excursions	1,125	1,000	2,500	1,500	150.0%

1000 GENERAL FUND REVENUE

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
1000 GENERAL FUND REVENUE					
10005100-50291 Program & Events SpecActvty	2,799	16,000	16,000	-	0.0%
10005100-50327 Prgrm & Events Mini Bus	289	500	120	(380)	-76.0%
10005200-50271 PAC Rentals	116,623	120,000	125,000	5,000	4.2%
10005200-50279 PAC ContClass	-	3,000	3,000	-	0.0%
10005200-50305 PAC Education Prog Rev	31,064	58,000	55,000	(3,000)	-5.2%
10005200-50309 PAC AdmissnPAC	108,658	190,000	190,000	-	0.0%
10005200-50311 PAC Box Office Fee	22,148	33,000	34,000	1,000	3.0%
10005200-50333 PAC RPF Donations	8,345	-	-	-	0.0%
10005200-50343 PAC Sponsorship	-	3,000	3,000	-	0.0%
10005300-50091 Community Centers SummerCmp	34,355	-	-	-	0.0%
10005300-50271 Community Centers Rentals	47,494	53,000	65,100	12,100	22.8%
10005300-50279 Community Centers ContClass	85,803	-	-	-	0.0%
10005300-50281 Community Centers FacRent	141,023	150,000	141,750	(8,250)	-5.5%
10005300-50285 Community Centers DroplnFee	-	7,900	8,000	100	1.3%
10005300-50287 Community Centers Adlt Reg	14,415	-	-	-	0.0%
10005300-50291 Community Centers SpecActvty	11,467	-	-	-	0.0%
10005300-50293 Community Centers Field Fees	(351)	-	-	-	0.0%
10005300-50305 Community Centers ProgRev	17,742	12,000	28,500	16,500	137.5%
10005300-50339 Community Centers OthInc	22,544	-	1,250	1,250	0.0%
10005400-50107 Senior Center Rent&Roy	21,368	30,000	32,000	2,000	6.7%
10005400-50171 SrC Cost 4 Srvcs - Drop In	1,318	1,600	1,600	-	0.0%
10005400-50205 Senior Center Membersip	2,835	3,000	3,000	-	0.0%
10005400-50279 Senior Center ContClass	1,688	-	-	-	0.0%
10005400-50291 Senior Center SpecActvty	1,323	-	-	-	0.0%
10005400-50325 Senior Center Ad Revenue	-	540	100	(440)	-81.5%
10005400-50327 Senior Center Mini Bus	84	-	-	-	0.0%
10005500-50271 Sport Cntr Rentals	21,966	17,000	20,200	3,200	18.8%
10005500-50279 Sports Center ContClass	7,139	5,500	27,000	21,500	390.9%
10005500-50285 Sports Center DroplnFee	2,822	6,800	2,700	(4,100)	-60.3%
10005500-50287 Sports Center Adlt Reg	10,392	-	-	-	0.0%
10005500-50295 Sports Center Membersip	293,995	305,000	346,500	41,500	13.6%
10005500-50297 Sports Center Open Gym	28,662	27,000	32,000	5,000	18.5%
10005500-50303 Sports Center DroplnChld	24	500	500	-	0.0%
10005500-50315 Sports Cntr Concession Non-Tax	10,605	13,500	11,500	(2,000)	-14.8%
10005600-50265 Aquatics AdSwim Lap	21,121	20,000	20,000	-	0.0%
10005600-50267 Aquatics AdSwim Rec	23,275	21,000	24,500	3,500	16.7%
10005600-50271 Aquatics Rentals	18,440	4,000	4,500	500	12.5%
10005600-50273 Aquatics Lessons	86,299	81,000	85,000	4,000	4.9%
10005600-50315 Aquatics Concessions Non-Tax	3,442	2,700	5,000	2,300	85.2%
10005600-50351 Aquatics Prior Year Revenue	769	-	-	-	0.0%
10005700-50287 CS Parks Adult Registration	33,742	40,275	53,910	13,635	33.9%
COMMUNITY SERVICES Total	1,449,147	1,528,965	1,816,099	287,134	18.8%
10001300-50173 Charges for Serves - REMIF PR	2,622	-	-	-	0.0%
10001300-50179 Finance Accounting BIA ChgSvc	15,121	-	15,500	15,500	0.0%

1000 GENERAL FUND REVENUE

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
1000 GENERAL FUND REVENUE					
10001310-50179 FIN Revn BIA Charges4Services	-	10,500	-	(10,500)	-100.0%
10001399-50065 Non Departmental ParkPermit	1,750	1,500	1,500	-	0.0%
10001399-50173 Non Dept Chrg4Srvcs RSA Admin	241,840	234,325	-	(234,325)	-100.0%
10002000-50069 DS Developer Deposit Revenue	1,589,011	1,450,000	1,000,000	(450,000)	-31.0%
10002000-50163 DS Cost Recovery Labor	338,029	325,000	370,000	45,000	13.8%
10002000-50164 DS Cost Recovery Admin Fee	172,189	145,000	160,000	15,000	10.3%
10002000-50167 DS Home Occupancy Fee	7,704	-	-	-	0.0%
10002000-50173 DS Chrg4Srvcs OH Diff Rate RAB	741	20,000	20,000	-	0.0%
10002000-50349 DS Code Compliance	5,242	-	-	-	0.0%
10003130-50187 Animal Services AnimShltFe	74,849	80,000	80,000	-	0.0%
10003130-50189 Animal Services Training	8,130	-	-	-	0.0%
10003200-50349 Police Department Cplance	30,732	10,000	10,000	-	0.0%
CHARGES FOR CURRENT SERVICES Total	2,487,961	2,276,325	1,657,000	(619,325)	-27.2%
10001300-50169 Finance Accounting NSF Fees	100	-	-	-	0.0%
10001399-50171 Non Dept Allocatin Cost 4 Srv	-	-	640,191	640,191	0.0%
10001399-50331 Non Departmental Sale Prpty	39,596	-	-	-	0.0%
10001399-50339 Non Departmental OthInc	20,918	5,000	-	(5,000)	-100.0%
10001399-50345 Non Dep Misc Ins Recvry	48,848	-	-	-	0.0%
10001399-50351 Non Departmental PY Rev	291	-	-	-	0.0%
10001799-50116 Retiree OPEB Trust Distributin	-	899,000	933,000	34,000	3.8%
10003200-50171 Police Cost4Srvcs False Alarm	78,253	40,000	75,000	35,000	87.5%
10003200-50331 Police Department Sale Prpty	294	-	-	-	0.0%
10004100-50203 Bldg Maintenance JPAGround	8,382	8,382	8,382	-	0.0%
OTHER INCOME Total	196,682	952,382	1,656,573	704,191	73.9%
10001000-50157 City Council Misc OthAg	5,390	5,000	6,000	1,000	20.0%
10001399-50111 Non Departmental StMVLf Exc	49,080	32,536	32,000	(536)	-1.6%
10001399-50157 Non Departmental Misc OthAg	100,020	106,502	110,000	3,498	3.3%
10001399-50159 Non Dept Misc Rev Othr Agn	-	-	1,115,086	1,115,086	0.0%
10002250-50141 DS Homelssnss State Grant&Reim	-	669,600	-	(669,600)	-100.0%
10003000-50137 PS Admin FedGrntRev	5,178,064	-	-	-	0.0%
10003110-50141 PS Support Srvcs St Grant&Reim	40,495	-	-	-	0.0%
10003200-50137 Police Department FedGrntRev	39,266	10,000	-	(10,000)	-100.0%
10003200-50141 Police Dept State Grant & Reim	57,771	40,000	-	(40,000)	-100.0%
10003200-50159 Police Dept Asset Forfeiture	156	-	-	-	0.0%
10003400-50141 Fire Dept State Grant & Reimb	181,860	-	-	-	0.0%
10003500-50141 PS State Grant & Reimb	16,813	-	-	-	0.0%
10003500-50151 PS Other Grants	5,000	-	-	-	0.0%
10003600-50147 PS Programs County Grants	-	572,816	-	(572,816)	-100.0%
10003600-50157 PS Prgm Rev Other Agencies	20,653	-	267,960	267,960	0.0%
10005200-50137 PAC Fed Grant Revenue	213,359	-	-	-	0.0%
REVENUE FROM OTHER AGENCIES Total	5,907,928	1,436,454	1,531,046	94,592	6.6%
10001399-50079 Non Departmental AlcIntrest	128,651	154,000	216,600	62,600	40.6%

1000 GENERAL FUND REVENUE

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
1000 GENERAL FUND REVENUE					
10001399-50081 Non Departmental DedIntInc	5,440	4,566	4,000	(566)	-12.4%
10001399-50087 Non Departmental IntPARS	54,365	-	-	-	0.0%
10001399-50088 Non Dept Earning Mgt Portfolo	(338,447)	-	-	-	0.0%
10001399-50093 Non Departmental DigFwySign	202,459	216,170	215,000	(1,170)	-0.5%
10001399-50095 Non Departmental BillbrdLnd	5,580	9,373	6,000	(3,373)	-36.0%
10001399-50097 Non Departmental Rent-Land	5,448	5,690	6,000	310	5.4%
10001399-50099 Non Departmental Rents-SFrm	11,529	13,252	10,000	(3,252)	-24.5%
10001399-50103 Non Departmental Cell Tower	375,684	383,229	354,000	(29,229)	-7.6%
10004100-50101 Bldg Maintenance OADS Lease	40,873	41,100	-	(41,100)	-100.0%
INTEREST & RENTS Total	491,583	827,380	811,600	(15,780)	-1.9%
10001000-50177 City Council CAP	(1,720)	(7,375)	-	7,375	-100.0%
10001010-50177 City Attorney CAP	369,327	245,576	-	(245,576)	-100.0%
10001020-50177 City Manager CAP	484,620	516,398	-	(516,398)	-100.0%
10001300-50177 Finance Accounting CAP	987,675	1,160,820	-	(1,160,820)	-100.0%
10001399-50177 Non Departmental CAP	315,357	193,455	694,700	501,245	259.1%
10001700-50177 Human Resources CAP	233,312	261,516	-	(261,516)	-100.0%
10004100-50177 Bldg Maintenance CAP	20,192	(6,717)	-	6,717	-100.0%
COST ALLOCATION PLAN Total	2,408,763	2,363,673	694,700	(1,668,973)	-70.6%
10001399-50153 Non Departmental MndCostRmb	24,776	64,905	51,000	(13,905)	-21.4%
10003200-50135 Police Department Prp172PSag	363,179	310,000	310,000	-	0.0%
INTERGOVERNMENTAL Total	387,955	374,905	361,000	(13,905)	-3.7%
10001020-50333 City Manager RPF Donations	90,000	-	-	-	0.0%
10001399-50335 Non Departmental Donations Rev	304	-	-	-	0.0%
10002000-50339 DS Other Income	6,515	-	-	-	0.0%
10003000-50339 PS Admin OthInc	(3,097)	-	-	-	0.0%
10003130-50330 AS Donations-Non Cash Revenue	12,414	5,000	12,000	7,000	140.0%
10003130-50335 Animal Services Donations Rev	3,538	500	12,000	11,500	2300.0%
10003130-50339 Animal Services OthInc	30,422	10,600	25,000	14,400	135.8%
10003200-50335 Police Department Donation Rev	425	-	-	-	0.0%
10003200-50339 Police Department OthInc	4,497	-	-	-	0.0%
10005200-50335 PAC Donations Revenue	5,339	12,000	8,000	(4,000)	-33.3%
10005300-50335 Community Centers Donation Rev	1,365	-	-	-	0.0%
10005400-50335 Senior Center Donations Rev	1,701	3,000	3,000	-	0.0%
DONATIONS & MISCELLANEOUS Total	153,423	31,100	60,000	28,900	92.9%
10001300-53300 Finance Accounting BusLic Pen	22,814	-	10,000	10,000	0.0%
10001310-53300 FIN Rev Business Licns Penalty	-	10,000	-	(10,000)	-100.0%
10002000-50241 DS Building Fines	5,419	-	-	-	0.0%
10003200-50073 Police Department ParkgFines	38,142	35,000	35,000	-	0.0%
10003200-50077 Police Department OthCrtFine	(1,090)	8,000	2,000	(6,000)	-75.0%
10003200-50347 Police Department DUI Rcvy	28,794	12,000	12,000	-	0.0%
FINES & FORFEITURES Total	94,079	65,000	59,000	(6,000)	-9.2%

1000 GENERAL FUND REVENUE

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
1000 GENERAL FUND REVENUE					
10001399-41000 Transfers In	2,750,834	2,673,103	6,471,711	3,798,608	142.1%
OPERATING TRANSFERS Total	2,750,834	2,673,103	6,471,711	3,798,608	142.1%
TOTAL REVENUE AND TRANSFERS IN	55,386,659	49,797,171	54,508,924	4,711,752	9.5%

CITY OF ROHNERT PARK
FISCAL YEAR 2023-2024 ADOPTED BUDGET
GENERAL FUND EXPENDITURES (BY DEPARTMENT)

DEPARTMENT	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	% of Total
1000 City Council				
PERSONNEL SERVICES	67,123	66,235	89,693	0.3%
SERVICES AND SUPPLIES	105,656	329,040	176,682	0.9%
1000 CITY COUNCIL TOTAL	172,780	395,275	266,375	
1010 City Attorney				
SERVICES AND SUPPLIES	716,596	996,267	1,020,000	5.1%
1010 CITY ATTORNEY TOTAL	716,596	996,267	1,020,000	
1020 City Manager				
PERSONNEL SERVICES	926,061	959,838	823,574	2.5%
SERVICES AND SUPPLIES	157,644	216,268	172,908	0.9%
1020 CITY MANAGER TOTAL	1,083,705	1,176,106	996,482	
1030 City Clerk				
PERSONNEL SERVICES	219,029	431,935	429,008	1.3%
SERVICES AND SUPPLIES	2,410	-	77,077	0.4%
1030 CITY CLERK TOTAL	221,439	431,935	506,084	
1040 Economic Development				
PERSONNEL SERVICES	95,193	118,092	164,992	0.5%
SERVICES AND SUPPLIES	(95,193)	(118,092)	187,075	0.9%
1040 ECONOMIC DEVELOPMENT TOTAL	-	-	352,067	
1045 Communications				
PERSONNEL SERVICES	-	-	144,577	0.4%
SERVICES AND SUPPLIES	-	-	82,500	0.4%
1045 COMMUNICATIONS TOTAL	-	-	227,077	
1050 System Development				
PERSONNEL SERVICES	321,193	332,124	-	0.0%
SERVICES AND SUPPLIES	541,434	606,586	95,000	0.5%
1050 SYSTEM DEVELOPMENT TOTAL	862,627	938,710	95,000	
1300 Finance				
PERSONNEL SERVICES	1,651,290	1,707,665	1,120,504	3.4%
SERVICES AND SUPPLIES	277,789	179,539	301,935	1.5%
Finance - Accounting Total	1,929,079	1,887,204	1,422,439	

CITY OF ROHNERT PARK
FISCAL YEAR 2023-2024 ADOPTED BUDGET
GENERAL FUND EXPENDITURES (BY DEPARTMENT)

DEPARTMENT	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	% of Total
1399 Non Departmental				
PERSONNEL SERVICES	24,300,209	187,436	821,000	2.5%
SERVICES AND SUPPLIES	(925,152)	(406,658)	5,927,716	29.9%
CAPITAL OUTLAY	4,500,000	-	-	0.0%
1399 NON DEPARTMENTAL TOTAL	34,259,057	6,604,311	7,913,716	
1700 Human Resources				
PERSONNEL SERVICES	834,443	744,342	738,258	2.2%
SERVICES AND SUPPLIES	15,813	34,552	124,990	0.6%
1700 HUMAN RESOURCES TOTAL	850,256	778,894	863,248	
1710 PAYROLL				
PERSONNEL SERVICES	89,525	207,276	328,942	1.0%
SERVICES AND SUPPLIES	-	-	600	0.0%
1710 PAYROLL TOTAL	89,525	207,276	329,542	
1799 Retiree Medical				
PERSONNEL SERVICES	1,314,393	1,504,000	1,482,800	4.5%
SERVICES AND SUPPLIES	7,776	10,000	10,000	0.1%
1799 RETIREE MEDICAL TOTAL	1,322,169	1,514,000	1,492,800	
2000 Development Services				
PERSONNEL SERVICES	1,689,582	2,724,917	2,399,403	7.2%
SERVICES AND SUPPLIES	3,990,740	3,000,446	2,298,810	11.6%
CAPITAL OUTLAY	28,278	25,000	40,000	11.2%
2000 DEVELOPMENT SERVICES TOTAL	5,708,600	5,750,363	4,738,213	
2250 Dev. Services - Housing				
PERSONNEL SERVICES	-	209,228	114,024	0.3%
SERVICES AND SUPPLIES	-	1,832,417	1,694,988	8.5%
2250 DEVELOPMENT SERVICES - HOUSING TOTAL	-	2,041,645	1,809,012	
3000 Public Safety - Admin				
PERSONNEL SERVICES	283,012	351,595	357,109	1.1%
SERVICES AND SUPPLIES	1,218	6,808	-	0.0%
3000 PUBLIC SAFETY - ADMIN TOTAL	284,231	358,403	357,109	

CITY OF ROHNERT PARK
FISCAL YEAR 2023-2024 ADOPTED BUDGET
GENERAL FUND EXPENDITURES (BY DEPARTMENT)

DEPARTMENT	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	% of Total
3110 Public Safety - Support Services				
PERSONNEL SERVICES	9,421,325	1,561,257	1,419,489	4.3%
SERVICES AND SUPPLIES	(116,150)	78,935	-	0.0%
3110 PUBLIC SAFETY - SUPPORT SERVICES TOTAL	9,305,175	1,640,192	1,419,489	
3120 Public Safety - Communications				
PERSONNEL SERVICES	758,902	1,632,790	1,603,964	4.8%
SERVICES AND SUPPLIES	-	112,518	107,131	0.5%
3120 PUBLIC SAFETY - COMMUNICATIONS TOTAL	758,902	1,745,308	1,711,095	
3200 Public Safety - Police				
PERSONNEL SERVICES	4,575,876	8,851,005	11,955,929	36.1%
SERVICES AND SUPPLIES	2,442,392	1,929,907	1,527,762	7.7%
CAPITAL OUTLAY	65,695	42,064	42,064	11.7%
3200 PUBLIC SAFETY - POLICE TOTAL	7,083,963	10,822,977	13,525,755	
3250 Public Safety - Housing				
PERSONNEL SERVICES	2,923	-	5,073	0.0%
SERVICES AND SUPPLIES	-	-	50,000	0.3%
3250 PUBLIC SAFETY - HOUSING TOTAL	2,923	-	55,073	
3300 Public Safety - Emergency Preparedness				
PERSONNEL SERVICES	316,344	-	-	0.0%
SERVICES AND SUPPLIES	54,539	40,864	40,864	0.2%
3300 PUBLIC SAFETY - EMERGENCY PREPAREDNESS TOTAL	370,883	40,864	40,864	
3400 Public Safety - Fire				
PERSONNEL SERVICES	2,098,269	5,008,339	4,416,249	13.3%
SERVICES AND SUPPLIES	(173,527)	(12,600)	400,002	2.0%
CAPITAL OUTLAY	-	70,000	-	0.0%
3400 PUBLIC SAFETY - FIRE TOTAL	2,666,180	5,065,739	4,816,251	

CITY OF ROHNERT PARK
FISCAL YEAR 2023-2024 ADOPTED BUDGET
GENERAL FUND EXPENDITURES (BY DEPARTMENT)

DEPARTMENT	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	% of Total
3500 Public Safety - Grants				
PERSONNEL SERVICES	42,438	-	-	0.0%
SERVICES AND SUPPLIES	560	-	-	0.0%
3500 PUBLIC SAFETY - GRANTS TOTAL	42,998	-	-	
3600 Public Safety - Programs				
SERVICES AND SUPPLIES	447,966	946,420	668,880	2.0%
CAPITAL OUTLAY	47,142	-	-	0.0%
3600 PUBLIC SAFETY - PROGRAMS TOTAL	495,108	946,420	668,880	
4000 Public Works - Admin				
PERSONNEL SERVICES	797,296	1,833,730	637,589	1.9%
SERVICES AND SUPPLIES	252,966	(58,210)	91,160	0.5%
CAPITAL OUTLAY	41,109	-	-	
4000 PUBLIC WORKS - ADMIN TOTAL	1,155,401	1,775,520	728,749	
4100 Public Works - Building Maintenance				
PERSONNEL SERVICES	266,202	-	891,966	2.7%
SERVICES AND SUPPLIES	328,865	375,936	636,251	3.2%
CAPITAL OUTLAY	-	5,000	5,000	1.4%
4100 PUBLIC WORKS - BUILDING MAINTENANCE TOTAL	595,067	380,936	1,533,217	
4110 Public Works - Park Maintenance				
PERSONNEL SERVICES	717,471	1,000,282	124,648	0.4%
SERVICES AND SUPPLIES	616,645	439,899	619,101	3.1%
CAPITAL OUTLAY	45,807	45,808	125,808	35.1%
4110 PUBLIC WORKS - PARK MAINTENANCE TOTAL	1,380,119	1,490,989	869,558	
4120 Public Works - Streets Maintenance				
PERSONNEL SERVICES	791,375	1,026,761	124,830	0.4%
SERVICES AND SUPPLIES	50,795	642,934	928,143	4.7%
CAPITAL OUTLAY	93,627	65,483	145,483	40.6%
4120 PUBLIC WORKS - STREETS MAINTENANCE TOTAL	935,796	1,735,178	1,198,456	

CITY OF ROHNERT PARK
FISCAL YEAR 2023-2024 ADOPTED BUDGET
GENERAL FUND EXPENDITURES (BY DEPARTMENT)

DEPARTMENT	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	% of Total
4130 Public Works - Storm Water Maintenance				
PERSONNEL SERVICES	73,185	81,051	1,159	0.0%
SERVICES AND SUPPLIES	40,196	70,573	257,450	1.3%
Public Works - Storm Water Maintenance Total	113,381	151,624	258,609	
4250 Public Works - Housing				
PERSONNEL SERVICES	-	268,554	48,808	0.1%
SERVICES AND SUPPLIES	-	5,351	365,901	1.8%
CAPITAL OUTLAY	-	110,000	-	0.0%
4250 PUBLIC WORKS - HOUSING TOTAL	-	383,905	414,709	
4260 Public Works - Sustainability				
PERSONNEL SERVICES	-	-	128,898	0.4%
SERVICES AND SUPPLIES	-	-	327,000	1.6%
4260 PUBLIC WORKS - SUSTAINABILIT TOTAL	-	-	455,898	
4300 Public Works - Capital Unit Project				
PERSONNEL SERVICES	35,796	-	-	0.0%
4300 PUBLIC WORKS - CAPITAL UNIT PROJECT TOTAL	35,796	-	-	
5000 Community Svcs - Admin				
PERSONNEL SERVICES	419,586	2,271,600	2,174,771	6.6%
SERVICES AND SUPPLIES	30,345	215,284	76,538	0.4%
5000 COMMUNITY SERVICES - ADMIN TOTAL	449,931	2,486,884	2,251,309	
5100 Community Svcs - Programs & Events				
PERSONNEL SERVICES	36,894	-	-	0.0%
SERVICES AND SUPPLIES	99,046	211,155	309,595	1.6%
5100 COMMUNITY SERVICES - PROGRAMS & EVENTS TOAL	135,940	211,155	309,595	
5200 Community Svcs - Performing Arts Center				
PERSONNEL SERVICES	434,729	-	-	0.0%
SERVICES AND SUPPLIES	359,725	409,284	421,360	2.1%
5200 COMMUNITY SERVICES - PERFORMING ARTS CENTER TOTAL	794,454	409,284	421,360	

CITY OF ROHNERT PARK
FISCAL YEAR 2023-2024 ADOPTED BUDGET
GENERAL FUND EXPENDITURES (BY DEPARTMENT)

DEPARTMENT	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	% of Total
5300 Community Svcs - Community Centers				
PERSONNEL SERVICES	428,098	-	74,435	0.2%
SERVICES AND SUPPLIES	396,232	254,369	246,005	1.2%
5300 COMMUNITY SERVICES - COMMUNITY CENTERS TOTAL	824,330	254,369	320,440	
5400 Community Svcs - Senior Center				
PERSONNEL SERVICES	76,199	-	-	0.0%
SERVICES AND SUPPLIES	80,778	68,645	70,547	0.4%
5400 COMMUNITY SERVICES - SENIOR CENTER TOTAL	156,977	68,645	70,547	
5500 Community Svcs - Sports Center				
PERSONNEL SERVICES	106,743	-	-	0.0%
SERVICES AND SUPPLIES	209,802	157,258	154,256	0.8%
5500 COMMUNITY SERVICES - SPORTS CENTER TOTAL	316,545	157,258	154,256	
5600 Community Svcs - Aquatics				
PERSONNEL SERVICES	218,232	-	-	0.0%
SERVICES AND SUPPLIES	224,905	163,455	173,620	0.9%
CAPITAL OUTLAY	10,174	-	-	0.0%
5600 COMMUNITY SERVICES - AQUATICS TOTAL	453,311	163,455	173,620	
3130 Community Svcs - Animal Services				
PERSONNEL SERVICES	452,078	555,518	513,062	1.5%
SERVICES AND SUPPLIES	240,218	230,563	208,970	1.1%
3130 COMMUNITY SERVICES - ANIMAL SERVICES TOTAL	692,296	786,081	722,032	
1000 GENERAL FUND				
PERSONNEL SERVICES	53,861,015	33,635,570	33,134,751	60.8%
SERVICES AND SUPPLIES	10,383,030	12,969,713	19,850,818	36.4%
CAPITAL OUTLAY	4,831,833	363,355	358,355	0.7%
OPERATING TRANSFERS	7,189,664	6,828,533	1,165,000	2.1%
1000 GENERAL FUND GRAND TOTAL	76,265,541	53,797,171	54,508,924	100.0%

City Council

Councilmembers are responsible for, and responsive to the citizens who elected them. In the City of Rohnert Park the Council adopts goals and policies which set the direction for the City. It also approves and adopts the City's Financial Plans, General Plan and the Capital Improvement Plan. The Council provides direction to the City Manager during open meetings to implement these policies. In addition to appointing the City Manager and City Attorney, the Council is also responsible for appointing members to City Commissions, Committees, and Boards.

1000 City Council

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
1000 City Council					
10001000-61000 Salaries & Wages	28,389	29,045	29,043	(2)	0.0%
10001000-62100 Medicare	377	420	300	(120)	-28.5%
10001000-62200 Medical Benefits	23,756	28,288	48,947	20,659	73.0%
10001000-62230 Vision Benefits	564	-	575	575	0.0%
10001000-62250 Dental Benefits	3,471	-	3,471	3,471	0.0%
10001000-62260 EAP Expense	195	-	-	-	0.0%
10001000-62680 PERS Employer	3,133	2,122	1,357	(765)	-36.1%
10001000-62720 RHSA Plan	6,000	6,000	6,000	-	0.0%
10001000-62800 Workers Comp	1,238	360	-	(360)	-100.0%
PERSONNEL SERVICES Total	67,123	66,235	89,693	23,458	-91.5%
10001000-63110 Office Supplies	28	-	100	100	0.0%
10001000-63130 Printing Services	-	-	620	620	0.0%
10001000-63160 Software License & Maint	22,662	48,536	24,996	(23,540)	-48.5%
10001000-63200 Liability Ins Premium	884	1,156	-	(1,156)	-100.0%
10001000-63310 Dues & Subscription	86,534	86,297	68,111	(18,186)	-21.1%
10001000-63330 Special Department Expense	9,268	150,200	10,000	(140,200)	-93.3%
10001000-63331 Dept Specific Expense	4,570	-	12,139	12,139	0.0%
10001000-63600 Meeting Expenses	132	600	1,800	1,200	200.0%
10001000-63800 Mayor Expenses - First Half	-	750	750	-	0.0%
10001000-63810 Mayor Expenses - Second Half	-	750	750	-	0.0%
10001000-63820 Council D1 Expenses	1,804	2,500	4,000	1,500	60.0%
10001000-63830 Council D2 Expenses	33	2,500	4,000	1,500	60.0%
10001000-63840 Council D3 Expenses	-	2,500	4,000	1,500	60.0%
10001000-63850 Council D4 Expenses	1,065	2,500	4,000	1,500	60.0%
10001000-63860 Council D5 Expenses	(475)	2,500	4,000	1,500	60.0%
10001000-64000 Contract Services	22,731	27,525	34,416	6,891	25.0%
10001000-65000 IT Services	2,308	34,040	-	(34,040)	-100.0%
10001000-65300 Communications	-	-	3,000	3,000	0.0%
10001000-68010 Cost Allocation Plan Reimb.	(45,888)	(33,314)	-	33,314	-100.0%
SERVICES AND SUPPLIES Total	105,656	329,040	176,682	(152,358)	62.1%
City Council Total	172,780	395,275	266,375	(128,900)	-29.4%

CITY ATTORNEY

The City Attorney works closely with the City Council, City Manager and City Staff to deliver excellent legal advice by continuing to devote the time and resources necessary to assure that requests for opinions, ordinances, resolutions, contracts and all other non-litigation matters are completed in a timely and professional manner.

The City Attorney represents the City in negotiations involving complex agreements and contractual disputes, attends all regular City Council meetings and other special or ad/hoc meetings on an as-needed basis.

1010 City Attorney

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
1010 City Attorney					
10001010-64030 Legal Svcs	758,903	1,013,333	1,020,000	6,667	0.7%
10001010-68010 Cost Allocation Plan Reimb.	(42,307)	(17,066)	-	17,066	-100.0%
SERVICES AND SUPPLIES Total	716,596	996,267	1,020,000	23,733	-99.3%
City Attorney Total	716,596	996,267	1,020,000	23,733	-99.3%

CITY MANAGER'S OFFICE

The City Manager is appointed by the City Council to serve as the City's Chief Administrative Officer. The City Manager is responsible for the efficient management of all City business. Functions include coordinating the implementation of City Council policies and programs in collaboration with department directors, coordinating intergovernmental relations and legislative advocacy, media relations, and public information.

DEPARTMENT SERVICES MODEL

MANDATED

- Serve as administrative head of the City under the direction of the City Council
- Implement all policy decisions and directives of the City Council
- Enforce all laws and ordinances of the City
- Ensure all franchises, contracts, permits and privileges granted by the City Council are faithfully observed
- Appoint and oversee all executive management positions
- Oversee all operations of the City

CORE

- Coordinate the preparation of agenda for City Council meetings
- In consultation with City Council, develop City's annual budget
- Oversee preparation of City's long term capital improvement plans and financing strategy
- Develop and manage programs to assure economic development and financial vitality of the City
- Represent City Council with employees, community groups, individual members of the public, and other governmental agencies
- Oversee negotiation and management of service contracts and leasing agreements
- Serve as City's representative on boards and commissions
- Evaluate City operations to maximize delivery of City services
- Implement long-term Strategic Plan
- Oversee public communications including website, social media, press releases, and community meetings

MAJOR ACCOMPLISHMENTS COMPLETED IN FISCAL YEAR 2022-23

- ✓ Hired and on-boarded new City Manager.
- ✓ Led or supported Departments in meeting City Council's strategic goals:
 - a. Purchased 6400 State Farm Drive property to be a core part of future downtown Rohnert Park. Completed analysis of retail market and explored

development options with developers. Met state's Surplus Land Act requirements regarding planned affordable housing on the site.

- b. Increased services for the unhoused, including opening Labath Landing, managing an encampment at Roberts Lake, and updating the City's camping ordinances.
- c. Played major role in improving regional responses to homeless through the Continuum of Care.
- d. Implemented key components of improving police/community relations and accountability, including hiring of police auditor.
- e. Proposed ninth consecutive balanced budget, which was approved by the City Council.
- f. Supported development of new Department Heads

MAJOR GOALS FOR FISCAL YEAR 2023-24

GOAL 1: Assist the Council in achieving its Strategic Priorities.

GOAL 2: Continue progress toward use of 6400 State Farm Drive as a core of future downtown, including establishing agreements with development partners.

GOAL 3: Continue to support development of new Department Heads.

GOAL 4: Pending availability of funding, complete third class of Leadership Rohnert Park.

GOAL 5: Pursue outside funding for Health and Human Services Hub; open Hub if funding is available.

1020 City Manager

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
1020 City Manager					
10001020-61000 Salaries & Wages	632,780	714,031	643,809	(70,222)	-9.8%
10001020-61200 Supplemental Earnings	29,960	24,483	14,143	(10,340)	-42.2%
10001020-61220 Annual Admin Pay	-	-	14,421	14,421	0.0%
10001020-61300 Stipend Pay	612	-	-	-	0.0%
10001020-61500 Acting Pay	1,950	-	-	-	0.0%
10001020-62100 Medicare	9,520	9,916	9,345	(571)	-5.8%
10001020-62200 Medical Benefits	58,331	60,971	54,696	(6,275)	-10.3%
10001020-62230 Vision Benefits	547	494	423	(71)	-14.3%
10001020-62240 Life Insurance	1,438	1,155	1,155	0	0.0%
10001020-62250 Dental Benefits	3,363	3,038	2,604	(434)	-14.3%
10001020-62260 EAP Expense	155	68	102	34	50.4%
10001020-62600 Long Term Disability	3,823	3,836	3,388	(448)	-11.7%
10001020-62620 Short Term Disability	2,111	2,117	1,890	(227)	-10.7%
10001020-62680 PERS Employer	172,392	130,283	75,197	(55,086)	-42.3%
10001020-62720 RHSA Plan	3,450	3,000	2,400	(600)	-20.0%
10001020-62740 Tuition Reimburse	300	-	-	-	0.0%
10001020-62800 Workers Comp	5,329	6,446	-	(6,446)	-100.0%
PERSONNEL SERVICES Total	926,061	959,838	823,574	(136,264)	-231.0%
10001020-63100 Postage & Shipping	60	100	100	-	0.0%
10001020-63110 Office Supplies	1,548	3,251	1,600	(1,651)	-50.8%
10001020-63120 Office Equip	1,745	-	-	-	0.0%
10001020-63130 Printing Services	-	-	375	375	0.0%
10001020-63140 Advertising	-	-	5,000	5,000	0.0%
10001020-63150 Publicity	222	-	-	-	0.0%
10001020-63160 Software License & Maint	2,207	5,600	2,700	(2,900)	-51.8%
10001020-63200 Liability Ins Premium	19,565	27,447	-	(27,447)	-100.0%
10001020-63255 Equipment under 5K	293	-	-	-	0.0%
10001020-63270 Books/Pamphlets	586	-	-	-	0.0%
10001020-63310 Dues & Subscription	3,256	7,445	5,183	(2,262)	-30.4%
10001020-63330 Special Department Expense	4,467	10,000	14,000	4,000	40.0%
10001020-63600 Meeting Expenses	4,172	4,000	5,500	1,500	37.5%
10001020-63610 Training & Travel	7,695	11,000	7,250	(3,750)	-34.1%
10001020-63900 Recruitment	400	-	-	-	0.0%
10001020-64000 Contract Services	90,110	90,000	130,000	40,000	44.4%
10001020-65000 IT Services	71,640	103,136	-	(103,136)	-100.0%
10001020-65300 Communications	2,307	3,885	1,200	(2,685)	-69.1%
10001020-68010 Cost Allocation Plan Reimb.	(52,628)	(49,596)	-	49,596	-100.0%
SERVICES AND SUPPLIES Total	157,644	216,268	172,908	(43,360)	-414.2%
City Manager Total	1,083,705	1,176,106	996,482	(179,624)	-645.3%

CITY CLERK

The City Clerk is appointed by the City Manager to administer democratic processes such as elections, access to city records, and all legislative actions ensuring transparency to the public. The City Clerk acts as a compliance officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act. The City Clerk serves as the City Clerk of the City Council and as the Secretary of the Rohnert Park Financing Authority and City of Rohnert Park Foundation. The City Clerk also manages public inquiries and relationships and arranges for ceremonial and official functions.

DEPARTMENT SERVICES MODEL

MANDATED

- Serve as Clerk of the City Council and Secretary to the Successor Agency to the Community Development Commission, Rohnert Park Financing Authority, Rohnert Park District, Rohnert Park Civic Commission, and City of Rohnert Park Foundation
- Record and maintain proceedings of City Council meetings
- Log, coordinate, and respond to requests for records under Public Records Act
- Attest, index, and file resolutions, ordinances, minutes, and contracts
- Post and publish legal notices
- Administer Oaths of Office
- Serve as Elections Official
- Serve as custodian of city records and provide certification of copies
- Serve as filing officer and filing official under the Political Reform Act (FPPC filing official/City filing officer)
- Maintain Local Appointments List and conduct recruitment in accordance with the Maddy Act for city commissions, committees, and boards
- Maintain Council Chamber calendar and process requests for use
- Accept, process, and track tort claims, subpoenas, and other documents related to litigation matters
- Process Protests and Appeals to City Council and City Manager

CORE

- Assist City Manager with planning, preparation, and posting of agendas in compliance with the Ralph M. Brown Act
- Prepare and coordinate proclamations and certificates of recognition on behalf of the Mayor and City Council
- Develop and maintain records management program including managing ACT (agreement contract tracking system)
- Maintain City Council and City Manager Policies
- Notarize city documents

- Respond to staff and community inquiries
- Maintain and distribute updates to the Municipal Code
- Records Manager – City policy, retention schedule, staff training
- Open competitive bids
- Process civilian complaints
- Provide administrative support to City Council, City Manager, City of Rohnert Park Foundation, and City Council Committees
- Mayors’ and Councilmembers’ Association contact
- Emergency Management EOC team members
- Assist with maintaining and troubleshooting city website, intranet, Laserfiche, and social media tools
- Participate on city staff committees and taskforces
- Coordinate City Hall building repair and maintenance issues
- Event management (town hall meetings, farmers’ market, Founders Day, Employee Appreciation lunch, Employee Strategic Plan meeting, etc.)

MAJOR ACCOMPLISHMENTS COMPLETED IN FISCAL YEAR 2022-2023

- ✓ City Clerk and Assistant City Clerk obtained a California Professional Municipal Clerk (CPMC) certification through the University of California Riverside.
- ✓ Assistant City Clerk obtained a Certified Municipal Clerk designation through the International Institute of Municipal Clerks as projected.
- ✓ Hosted celebration and ribbon cutting events such as the installation of three elected District City Councilmembers and selection of officers (Mayor and Vice Mayor) for 2023 and opening of Labath Landing.
- ✓ Responded to over 100 Public Records Act requests.
- ✓ Updated Records Retention Schedule and continued implementation of Records Management Program, including the destruction of electronic records dating back to 2008.
- ✓ Conducted the first election of Councilmembers in Districts 2 and 5.
- ✓ Led a special election in District 1 to fill a short-term councilmember seat.
- ✓ Conducted outreach and assisted the Council in filling at least 17 (seventeen) vacancies on City Committees, Commissions, and Boards.
- ✓ Amended Municipal Code to implement electronic filing of Campaign Forms and Statement of Economic Interests Forms.
- ✓ Collaborated with the Information Technology Service Department to update Council Chambers’ visual and audio systems.
- ✓ Collaborated with City Attorney’s Office to provide Brown Act training for City Councilmembers, commissions, committees, and board members.

MAJOR GOALS FOR FISCAL YEAR 2023-2024

- GOAL 1: Continue to develop staff knowledge to ensure a consistent and reliable level of service. City Clerk and Assistant City Clerk will continue to work towards their Master Municipal Clerk Certification.
- GOAL 2: Implement management software to process Public Records Act requests.
- GOAL 3: Continue overhaul of the Records Management Program, which includes updating the Records Management Policy as needed, assisting departments with implementing department file plans in the City's electronic records management system, and processing paper records into electronic records to make records readily available and eventually eliminate many paper records.
- GOAL 4: Continue to work with the Information Technology Service Department to complete the Council Chambers' visual and audio system update and explore broadcasting council meetings on social media platforms.
- GOAL 5: Update City Council Protocols.

1030 City Clerk

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
1030 City Clerk					
10001030-61000 Salaries & Wages	139,857	297,261	316,654	19,393	6.5%
10001030-61100 Part Time 1000Hr	3,990	-	-	-	0.0%
10001030-61200 Supplemental Earnings	2,984	8,911	6,343	(2,568)	-28.8%
10001030-61220 Annual Admin Pay	-	-	3,917	3,917	0.0%
10001030-61300 Stipend Pay	595	1,777	1,800	23	1.3%
10001030-61600 Overtime	47	500	600	100	20.0%
10001030-62100 Medicare	2,079	4,298	4,530	232	5.4%
10001030-62200 Medical Benefits	23,287	34,997	46,499	11,502	32.9%
10001030-62230 Vision Benefits	247	493	494	1	0.2%
10001030-62240 Life Insurance	558	1,039	1,040	1	0.1%
10001030-62250 Dental Benefits	1,519	3,038	3,037	(1)	0.0%
10001030-62260 EAP Expense	79	119	119	0	0.2%
10001030-62600 Long Term Disability	807	2,202	1,656	(546)	-24.8%
10001030-62620 Short Term Disability	446	1,213	924	(289)	-23.9%
10001030-62680 PERS Employer	39,631	68,254	37,195	(31,059)	-45.5%
10001030-62720 RHSA Plan	2,100	4,200	4,200	-	0.0%
10001030-62800 Workers Comp	803	3,633	-	(3,633)	-100.0%
PERSONNEL SERVICES Total	219,029	431,935	429,008	(2,927)	-156.4%
10001030-63110 Office Supplies	-	-	1,650	1,650	0.0%
10001030-63130 Printing Services	-	-	5,080	5,080	0.0%
10001030-63140 Legal Notices	-	-	16,000	16,000	0.0%
10001030-63160 Software License & Maint	-	-	22,630	22,630	0.0%
10001030-63170 Elections Expense	-	-	2,000	2,000	0.0%
10001030-63310 Dues & Subscription	-	-	1,285	1,285	0.0%
10001030-63395 License & Permit Fees	-	-	1,260	1,260	0.0%
10001030-63600 Meeting Expenses	77	-	-	-	0.0%
10001030-63610 Training & Travel	2,333	-	14,800	14,800	0.0%
10001030-64000 Contract Services	-	-	10,572	10,572	0.0%
10001030-65300 Communications	-	-	1,800	1,800	0.0%
SERVICES AND SUPPLIES Total	2,410	-	77,077	77,077	0.0%
City Clerk Total	221,439	431,935	506,084	74,149	-156.4%

ECONOMIC DEVELOPMENT

DEPARTMENT SERVICES MODEL

CORE

- Achieve objectives of the Economic Development Framework
- Emphasize economic development in all City programs
- Business Retention and Expansion/Outreach: Attend meetings with existing businesses and assist them in finding capital, managing their business, expanding their markets and creating jobs
- Business Attraction/Marketing the City: Maintain marketing web site. Host events to promote a positive image of the City to prospective businesses, commercial real estate brokers, and bankers
- Business Attraction/Connecting Businesses with Sites: Recruit businesses for specific sites, and assist businesses in finding appropriate sites
- Tourism/Regional Marketing: Maintain presence in regional tourism marketing efforts in collaboration with Sonoma County Tourism. Promote Rohnert Park as a desired destination point for visitors to Sonoma County by showcasing our community's special qualities and amenities
- Tourism/Events: Attract and market tourist and community-focused events in partnership with other community organizations
- Tourism/Additional Venues: Encourage development of additional venues attractive to tourists, such as restaurants and hotels

MAJOR GOALS FOR FISCAL YEAR 2023-24

- GOAL 1: Support future downtown through business attraction.
- GOAL 2: Continue building housing to retain and attract employees.
- GOAL 3: Increase health and human services in Rohnert Park to bring additional support (funding and services) to low income residents.
- GOAL 4: Update economic development strategy.

1040 Economic Development

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
1040 Economic Development					
10001040-61000 Salaries & Wages	68,617	90,313	130,124	39,811	44.1%
10001040-61600 Overtime	51	-	-	-	0.0%
10001040-62100 Medicare	988	1,305	1,837	532	40.7%
10001040-62200 Medical Benefits	4,263	5,494	14,304	8,810	160.4%
10001040-62230 Vision Benefits	13	155	141	(14)	-9.0%
10001040-62240 Life Insurance	196	196	231	35	17.9%
10001040-62250 Dental Benefits	733	955	868	(87)	-9.1%
10001040-62260 EAP Expense	36	37	34	(3)	-7.9%
10001040-62600 Long Term Disability	401	532	677	145	27.2%
10001040-62620 Short Term Disability	221	293	377	84	28.8%
10001040-62680 PERS Employer	18,488	16,492	15,199	(1,293)	-7.8%
10001040-62720 RHSA Plan	900	1,200	1,200	-	0.0%
10001040-62800 Workers Comp	286	1,120	-	(1,120)	-100.0%
PERSONNEL SERVICES Total	95,193	118,092	164,992	46,900	185.2%
10001040-63110 Office Supplies	784	2,000	-	(2,000)	-100.0%
10001040-63130 Printing Services	962	2,400	-	(2,400)	-100.0%
10001040-63140 Advertising	3,012	7,516	33,000	25,484	339.1%
10001040-63150 Publicity	1,189	5,000	-	(5,000)	-100.0%
10001040-63160 Software License & Maint	859	4,500	10,630	6,130	136.2%
10001040-63200 Liability Ins Premium	1,326	2,517	-	(2,517)	-100.0%
10001040-63310 Dues & Subscription	739	2,500	6,445	3,945	157.8%
10001040-63330 Special Department Expense	4,745	-	-	-	0.0%
10001040-63600 Meeting Expenses	241	5,600	2,000	(3,600)	-64.3%
10001040-63610 Training & Travel	1,612	1,900	15,000	13,100	689.5%
10001040-64000 Contract Services	-	-	120,000	120,000	0.0%
10001040-65000 IT Services	8,070	6,872	-	(6,872)	-100.0%
10001040-65400 Cost Allocation Plan Expense	(1,496)	6,491	-	(6,491)	-100.0%
10001040-68000 Reimbursements	(117,238)	-	-	-	0.0%
10001040-68115 Reimb fr 4600 Casino Pub Srvcs	-	(165,388)	-	165,388	-100.0%
SERVICES AND SUPPLIES Total	(95,193)	(118,092)	187,075	305,167	558.3%
Economic Development Total	(0)	-	352,067	352,067	743.5%

COMMUNICATIONS

DEPARTMENT SERVICES MODEL

CORE

- Manage robust communications with Rohnert Park residents.
- In collaboration with departments, maintain website as a foundation of City communications, ensuring content is current and easily accessible.
- Maintain positive relationships with the media, particularly local newspapers. This includes providing a weekly City Manager column to the Community Voice
- Maintain strong social media presence, using multiple channels to share information with residents and to receive feedback.
- Activate tools to reach low-income residents on topics of relevance, such as availability of earned income tax credit program.
- Use other communications tools, such as the utility newsletter and 101 billboards, to communicate with residents.
- To the extent feasible, provide communications in both English and Spanish, particularly on social media.

MAJOR GOALS FOR FISCAL YEAR 2023-24

- GOAL 1: Hire new public communications professional and ensure that they effectively use all the City's communications tools.
- GOAL 2: Explore increased use of e-mail to communicate with residents.
- GOAL 3: Explore use of social media analytics to improve effectiveness of City's communication efforts.

1045 Communications

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
1045 Communications					
10001045-61000 Salaries & Wages	-	-	112,207	112,207	0.0%
10001045-62100 Medicare	-	-	1,577	1,577	0.0%
10001045-62200 Medical Benefits	-	-	14,304	14,304	0.0%
10001045-62230 Vision Benefits	-	-	141	141	0.0%
10001045-62240 Life Insurance	-	-	231	231	0.0%
10001045-62250 Dental Benefits	-	-	868	868	0.0%
10001045-62260 EAP Expense	-	-	34	34	0.0%
10001045-62600 Long Term Disability	-	-	583	583	0.0%
10001045-62620 Short Term Disability	-	-	326	326	0.0%
10001045-62680 PERS Employer	-	-	13,106	13,106	0.0%
10001045-62720 RHSA Plan	-	-	1,200	1,200	0.0%
PERSONNEL SERVICES Total	-	-	144,577	144,577	0.0%
10001045-63130 Printing Services	-	-	2,000	2,000	0.0%
10001045-63140 Advertising	-	-	10,000	10,000	0.0%
10001045-63160 Software License & Maint	-	-	4,500	4,500	0.0%
10001045-63310 Dues & Subscription	-	-	5,000	5,000	0.0%
10001045-63330 Special Department Expense	-	-	1,000	1,000	0.0%
10001045-63600 Meeting Expenses	-	-	1,000	1,000	0.0%
10001045-63610 Training & Travel	-	-	4,000	4,000	0.0%
10001045-64000 Contract Services	-	-	55,000	55,000	0.0%
SERVICES AND SUPPLIES Total	-	-	82,500	82,500	0.0%
Communications Total	-	-	227,077	227,077	0.0%

FINANCE DEPARTMENT

DEPARTMENT SERVICES MODEL

MANDATED

- Prepare and maintain Annual City Budget
- Prepare Audited Financial Statements
- Prepare Single Audits
- Prepare Foundation Audits
- Prepare TDA-Transportation Development Act Audit
- Prepare Federal, State & County Reports
- Administer Bond Requirements
- Manage the City's Cash & Investments
- Administer General Fund revenues, Animal & Business Licensing
- Administer Utility Billings, Collections
- Administer Accounts Receivables
- Grant tracking and reporting
- Administer Contracts, Purchase Orders
- Administer Accounts Payable
- Maintain CIP-Capital Improvement Projects
- Respond to Public Records Requests
- Comply with Federal and State Regulations
- Ensure all policies are up to date and in compliance

CORE

- Ensure all financial transactions are made in accordance with GAAP
- Ensure minimal risk, implement and enforce internal controls and segregation of duties
- Maintain the City's financial systems, and structure for reporting accuracy and efficiency
- Comply with Federal, State, and local regulations
- Prepare long-range financial plans
- Administer and monitor the annual budget
- Maintain cash handling policy
- Administer utility billing operation
- Process general fund revenues and all other miscellaneous revenues
- Provide excellent customer service
- Manage the City's Cash & Investments
- Review new programs identify fiscal impacts
- Perform treasury management including monthly reconciliation of bank statements
- Maintain purchasing policy
- Review new contracts and agreements, identify fiscal impacts

- Maintain contracts, purchase orders and capital improvement projects
- Process accounts payable
- Prepare, review and maintain allocations
- Perform financial analysis
- Prepare regular reports for Council on the financial condition of the City

DISCRETIONARY

- Perform internal/external audits
- Perform feasibility and cost-benefit studies

REVENUE OPPORTUNITIES

- Comply with cash handling policies to ensure minimal risk
- Record, track and audit revenue by location
- Administer accounts receivable
- Record, track and audit leased assets and franchise contracts
- Record, track and audit all tax and fee revenues
- Record, track, report and audit all grant activity

MAJOR ACCOMPLISHMENTS COMPLETED IN FISCAL YEAR 2022-23

- ✓ Complete transition of City's financials and budgeting to the new financial system
- ✓ Initiated Phase 3 (Utility Billing) of new financial system implementation.

MAJOR GOALS FOR FISCAL YEAR 2023-24

- GOAL 1: Reorganize and reclass existing accounting positions to meet internal controls and new financial accounting software needs.
- GOAL 2: Improve and create controls to ensure minimal risk
- GOAL 3: Reduce cash handling by incorporating Check Alt and cash transportation services
- GOAL 4: Implement Phase 3 (Utility Billing) of new financial system implementation.
- GOAL 5: Transition to a monthly billing cycle and implement a new customer utility information system.
- GOAL 6: Initiate the use of Contracts, Purchase Orders, Project, Grants and Budget Munis Modules and update policies.
- GOAL 7: Update daily operation tasks with new Munis software system, workflow improvements and create documented desk procedures
- GOAL 8: Restructure chart of accounts
- GOAL 9: Consolidate Special Revenue and Internal Service Funds
- GOAL 10: Provide onsite Munis training for Budget, Contracts, Purchase Order, Project and Grant Module from Tyler Technology

1300 Finance - Accounting

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
1300 Finance - Accounting					
10001300-61000 Salaries & Wages	1,097,441	1,215,516	833,285	(382,231)	-45.9%
10001300-61200 Supplemental Earnings	49,856	30,199	22,361	(7,838)	-35.0%
10001300-61220 Annual Admin Pay	-	-	11,010	11,010	100.0%
10001300-61300 Stipend Pay	1,798	2,400	960	(1,440)	-150.0%
10001300-61500 Acting Pay	2,173	-	4,838	4,838	100.0%
10001300-61600 Overtime	9,784	17,000	24,000	7,000	29.2%
10001300-62100 Medicare	17,641	20,104	12,591	(7,513)	-59.7%
10001300-62200 Medical Benefits	131,450	139,472	87,653	(51,819)	-59.1%
10001300-62230 Vision Benefits	1,525	1,833	921	(912)	-99.1%
10001300-62240 Life Insurance	2,937	3,696	2,116	(1,580)	-74.7%
10001300-62250 Dental Benefits	10,192	11,284	5,662	(5,623)	-99.3%
10001300-62260 EAP Expense	540	408	270	(138)	-51.1%
10001300-62600 Long Term Disability	6,469	8,256	4,413	(3,843)	-87.1%
10001300-62620 Short Term Disability	3,559	4,554	2,461	(2,093)	-85.0%
10001300-62680 PERS Employer	297,470	223,521	99,135	(124,386)	-125.5%
10001300-62720 RHSA Plan	12,548	14,400	8,830	(5,570)	-63.1%
10001300-62800 Workers Comp	5,905	15,022	-	(15,022)	0.0%
PERSONNEL SERVICES Total	1,651,290	1,707,665	1,120,504	(587,161)	-52.4%
10001300-63100 Postage & Shipping	4,867	5,000	-	(5,000)	0.0%
10001300-63110 Office Supplies	6,790	4,000	4,000	-	0.0%
10001300-63120 Office Equip	3,083	3,000	3,000	-	0.0%
10001300-63130 Printing Services	1,055	3,000	6,035	3,035	50.3%
10001300-63160 Software License & Maint	37,723	39,444	29,000	(10,444)	-36.0%
10001300-63200 Liability Ins Premium	31,217	93,860	-	(93,860)	0.0%
10001300-63255 Equipment under 5K	1,216	-	-	-	0.0%
10001300-63310 Dues & Subscription	1,045	1,850	1,500	(350)	-23.3%
10001300-63330 Special Department Expense	3,181	45,000	-	(45,000)	0.0%
10001300-63415 Bank Charges	24,725	18,200	35,000	16,800	48.0%
10001300-63435 Cash over or under	(334)	1,200	1,200	-	0.0%
10001300-63600 Meeting Expenses	199	1,000	1,000	-	0.0%
10001300-63610 Training & Travel	3,525	5,000	40,000	35,000	87.5%
10001300-63900 Recruitment	200	-	10,000	10,000	100.0%
10001300-64000 Contract Services	257,422	199,910	90,000	(109,910)	-122.1%
10001300-64030 Legal Svcs	-	5,000	5,000	-	0.0%
10001300-64040 Audit Fees	-	-	75,000	75,000	100.0%
10001300-65000 IT Services	113,768	94,025	-	(94,025)	0.0%
10001300-65130 Gas and Oil	-	-	300	300	100.0%
10001300-65300 Communications	670	900	900	-	0.0%
10001300-68000 Reimbursements	(139,934)	-	-	-	0.0%
10001300-68010 Cost Allocation Plan Reimb.	(72,627)	(196,018)	-	196,018	0.0%
10001300-68111 Reimb frm 4254 PFF Admin	-	(144,832)	-	144,832	0.0%
SERVICES AND SUPPLIES Total	277,789	179,539	301,935	122,396	40.5%
Finance - Accounting Total	1,929,079	1,887,204	1,422,439	(464,765)	-32.7%

1050 System Development

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
1050 System Development					
10001050-61000 Salaries & Wages	204,482	233,770	-	(233,770)	-100.0%
10001050-61300 Stipend Pay	376	-	-	-	0.0%
10001050-61600 Overtime	13,732	-	-	-	0.0%
10001050-62100 Medicare	3,058	2,262	-	(2,262)	-100.0%
10001050-62200 Medical Benefits	30,219	41,664	-	(41,664)	-100.0%
10001050-62230 Vision Benefits	345	423	-	(423)	-100.0%
10001050-62240 Life Insurance	470	693	-	(693)	-100.0%
10001050-62250 Dental Benefits	2,120	2,604	-	(2,604)	-100.0%
10001050-62260 EAP Expense	104	34	-	(34)	-100.0%
10001050-62600 Long Term Disability	1,182	1,463	-	(1,463)	-100.0%
10001050-62620 Short Term Disability	700	808	-	(808)	-100.0%
10001050-62680 PERS Employer	60,472	42,158	-	(42,158)	-100.0%
10001050-62720 RHSA Plan	2,345	3,600	-	(3,600)	-100.0%
10001050-62800 Workers Comp	1,588	2,645	-	(2,645)	-100.0%
PERSONNEL SERVICES Total	321,193	332,124	-	(332,124)	-1200.0%
10001050-63120 Office Equip	3,575	5,000	-	(5,000)	-100.0%
10001050-63160 Software License & Maint	114,405	114,407	-	(114,407)	-100.0%
10001050-63200 Liability Ins Premium	3,218	7,150	-	(7,150)	-100.0%
10001050-63330 Special Department Expense	1,389	5,000	-	(5,000)	-100.0%
10001050-63600 Meeting Expenses	289	-	-	-	0.0%
10001050-64000 Contract Services	349,174	454,605	95,000	(359,605)	-79.1%
10001050-64030 Legal Svcs	52,874	-	-	-	0.0%
10001050-65000 IT Services	16,510	20,424	-	(20,424)	-100.0%
SERVICES AND SUPPLIES Total	541,434	606,586	95,000	(511,586)	-579.1%
System Development Total	862,627	938,710	95,000	(843,710)	-1779.1%

1399 Non Departmental

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
1399 Non Departmental					
10001399-61200 Supplemental Earnings	-	187,436	-	(187,436)	-100.0%
10001399-62680 PERS Employer	24,300,209	-	-	-	0.0%
10001399-62681 PERS Employer	-	-	13,000	13,000	0.0%
10001399-62801 Workers Comp	-	-	808,000	808,000	0.0%
PERSONNEL SERVICES Total	24,300,209	187,436	821,000	633,564	-100.0%
10001399-63100 Postage & Shipping	-	100	27,582	27,482	27482.0%
10001399-63130 Printing Services	6,802	9,400	13,600	4,200	44.7%
10001399-63140 Advertising	13,761	8,000	4,000	(4,000)	-50.0%
10001399-63160 Software License & Maint	500	25,500	60,600	35,100	137.6%
10001399-63170 Elections Expense	135,076	-	-	-	0.0%
10001399-63201 Liability Ins Premium	-	-	1,561,000	1,561,000	0.0%
10001399-63210 Safety Training	1,950	3,629	3,700	71	2.0%
10001399-63310 Dues & Subscription	-	-	26,300	26,300	0.0%
10001399-63330 Special Department Expense	41,804	7,500	10,000	2,500	33.3%
10001399-63415 Bank Charges	5,471	3,045	3,100	55	1.8%
10001399-63435 Cash over or under	(850)	-	-	-	0.0%
10001399-63465 Property/Possessory Tax	2,389	27,487	28,700	1,213	4.4%
10001399-63475 Self Insured Loses	158,204	754,755	-	(754,755)	-100.0%
10001399-63476 Self Insured Loses	-	-	65,000	65,000	0.0%
10001399-63477 Self Insured Loses	-	-	52,000	52,000	0.0%
10001399-63515 Contingency	2,924	100,000	350,000	250,000	250.0%
10001399-63880 Prop&Sales Tax Admin Fee	177,241	202,684	211,400	8,716	4.3%
10001399-63883 Investment Exp-PARS	14,606	-	-	-	0.0%
10001399-63884 Investmnt Exp Mgt Portfolio	7,248	-	-	-	0.0%
10001399-63900 Recruitment	153	-	-	-	0.0%
10001399-64000 Contract Services	57,321	110,000	-	(110,000)	-100.0%
10001399-65000 IT Services	-	-	1,348,444	1,348,444	0.0%
10001399-65101 Auto Ins	-	-	65,200	65,200	0.0%
10001399-65110 Fleet Services	-	-	593,965	593,965	0.0%
10001399-65140 Vehicle Replacement Charge	-	-	888,125	888,125	0.0%
10001399-65201 Property Ins Premium	-	-	585,000	585,000	0.0%
10001399-65320 Utility Expense - Water	-	30,000	30,000	-	0.0%
10001399-67000 Escrow Closing Costs	34	-	-	-	0.0%
10001399-68000 Reimbursements	(1,296,682)	-	-	-	0.0%
10001399-68010 Cost Allocation Plan Reimb.	(253,104)	(125,700)	-	125,700	-100.0%
10001399-68114 Reimb frm 4652 Casino LERC	-	(183,889)	-	183,889	-100.0%
10001399-68115 Reimb fr 4600 Casino Pub Srvcs	-	(1,379,169)	-	1,379,169	-100.0%
SERVICES AND SUPPLIES Total	(925,152)	(406,658)	5,927,716	6,334,374	27410.1%
10001399-65640 Land	4,500,000	-	-	-	0.0%
CAPITAL OUTLAY Total	4,500,000	-	-	-	0.0%
10001399-72430 T-Out to Veh Replcmnt ISF 2430	100,000	106,502	110,000	3,498	3.3%
10001399-72990 T-Out to Infrstr ISF 2990	6,284,000	2,700,000	-	(2,700,000)	-100.0%
10001399-73100 T-Out to F3100	-	-	5,000	5,000	0.0%

1399 Non Departmental

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
1399 Non Departmental					
10001399-75720 Transfers Out to Fund 5720	-	17,031	-	(17,031)	-100.0%
10001399-77110 Transfers Out to Fund 7110	-	4,000,000	1,050,000	(2,950,000)	-73.8%
OPERATING TRANSFERS Total	6,384,000	6,823,533	1,165,000	(5,658,533)	-270.5%
Non Departmental Total	34,259,057	6,604,311	7,913,716	1,309,405	27039.7%

HUMAN RESOURCES

DEPARTMENT SERVICES MODEL

MANDATED

- Ensure compliance with federal and state-mandated requirements
- Ensure a workplace free from harassment and discrimination; including timely investigations
- Administer City's labor and employee relations program
- Administer employee medical leaves
- Administer compensation and benefits
- Administer recruitment processes

CORE

- Design and conduct recruitment and selection procedures
- Ensure employees are paid pursuant to local and legal requirements
- Provide notice to employees of medical leave and benefits rights under law
- Resolve return to work, risk management, and safety issues with supervisors and managers
- General risk management policy formulation, training and medical exam notification
- Coordinate with oversight and benefit administration organizations
- Design and maintain classification and compensation structures
- Coordinate the provision of mandatory supervisory training, and of non-mandatory supervisory and managerial training related to legal compliance in employment practices
- Confer with and coach employees at all levels to identify and resolve workplace concerns
- Conduct formal investigations into alleged violations of employee rights, report findings, recommend and implement resolutions
- Coordinate activities and communications related to formal complaint or discipline processing
- Compile and maintain official personnel records for all employees
- Maintain, update and disseminate employment-related City policies and procedures
- Administer and maintain records for health and safety programs

MAJOR ACCOMPLISHMENTS COMPLETED IN FISCAL YEAR 2022-2023

- ✓ Implementation of Tyler Munis Manager Self Service Module
- ✓ Implemented Official Hybrid/Telework Policy
- ✓ Supported Central Budget Module Implementation with Position Control Functionality
- ✓ Launched recruitments for over 50 positions, both regular and temporary
- ✓ Completed the required update to the City's Personnel Policies and Procedures

MAJOR GOALS FOR FISCAL YEAR 2023-2024

- GOAL 1: Implement a paperless Employee Performance Management Program
- GOAL 2: Design and Implement Return to Work Program for Injured Employees
- GOAL 3: Collaborate with Health Care Providers to Design a Comprehensive Employee Wellness Program
- GOAL 4: Develop a City-wide Centralized Risk Management Program

1700 Human Resources

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
1700 Human Resources					
10001700-61000 Salaries & Wages	577,730	536,928	556,352	19,424	3.6%
10001700-61200 Supplemental Earnings	6,577	10,863	6,343	(4,520)	-41.6%
10001700-61220 Annual Admin Pay	-	-	5,722	5,722	0.0%
10001700-61300 Stipend Pay	605	600	600	0	0.0%
10001700-61600 Overtime	2,495	1,000	2,000	1,000	100.0%
10001700-62100 Medicare	8,236	9,156	7,898	(1,258)	-13.7%
10001700-62200 Medical Benefits	67,143	57,992	72,678	14,686	25.3%
10001700-62230 Vision Benefits	809	705	706	1	0.1%
10001700-62240 Life Insurance	1,555	1,386	1,386	0	0.0%
10001700-62250 Dental Benefits	3,962	4,340	4,339	(1)	0.0%
10001700-62260 EAP Expense	209	170	170	0	0.2%
10001700-62600 Long Term Disability	3,348	3,783	2,896	(887)	-23.4%
10001700-62620 Short Term Disability	1,849	2,088	1,615	(473)	-22.6%
10001700-62680 PERS Employer	149,867	97,345	65,052	(32,293)	-33.2%
10001700-62720 RHSA Plan	7,238	6,000	6,000	-	0.0%
10001700-62740 Tuition Reimburse	-	5,400	4,500	(900)	-16.7%
10001700-62800 Workers Comp	2,820	6,586	-	(6,586)	-100.0%
PERSONNEL SERVICES Total	834,443	744,342	738,258	(6,084)	-122.0%
10001700-63100 Postage & Shipping	59	-	-	-	0.0%
10001700-63110 Office Supplies	2,619	-	2,500	2,500	0.0%
10001700-63120 Office Equip	214	-	840	840	0.0%
10001700-63160 Software License & Maint	17,950	20,000	39,500	19,500	97.5%
10001700-63200 Liability Ins Premium	13,290	18,215	-	(18,215)	-100.0%
10001700-63310 Dues & Subscription	700	375	400	25	6.7%
10001700-63330 Special Department Expense	2,908	1,250	22,000	20,750	1660.0%
10001700-63600 Meeting Expenses	74	1,000	100	(900)	-90.0%
10001700-63610 Training & Travel	1,050	4,500	15,500	11,000	244.4%
10001700-63900 Recruitment	960	-	1,000	1,000	0.0%
10001700-64000 Contract Services	23,289	25,000	42,250	17,250	69.0%
10001700-65000 IT Services	40,582	53,820	-	(53,820)	-100.0%
10001700-65300 Communications	903	1,100	900	(200)	-18.2%
10001700-68010 Cost Allocation Plan Reimb.	(88,786)	(90,708)	-	90,708	-100.0%
SERVICES AND SUPPLIES Total	15,813	34,552	124,990	90,438	1669.4%
Human Resources Total	850,256	778,894	863,248	84,354	1547.5%

1710 Payroll

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
1710 Payroll					
10001710-61000 Salaries & Wages	61,179	149,836	266,638	116,802	78.0%
10001710-61600 Overtime	3,005	-	1,000	1,000	0.0%
10001710-62100 Medicare	903	3,233	3,826	593	18.3%
10001710-62200 Medical Benefits	4,704	18,688	16,752	(1,936)	-10.4%
10001710-62230 Vision Benefits	117	282	423	141	50.1%
10001710-62240 Life Insurance	211	462	693	231	50.1%
10001710-62250 Dental Benefits	722	1,736	2,604	868	50.0%
10001710-62260 EAP Expense	45	34	102	68	200.7%
10001710-62600 Long Term Disability	334	882	1,387	505	57.2%
10001710-62620 Short Term Disability	185	487	773	286	58.8%
10001710-62680 PERS Employer	17,120	27,360	31,143	3,783	13.8%
10001710-62720 RHSA Plan	999	2,400	3,600	1,200	50.0%
10001710-62800 Workers Comp	-	1,876	-	(1,876)	-100.0%
PERSONNEL SERVICES Total	89,525	207,276	328,942	121,666	516.6%
10001710-63110 Office Supplies	-	-	600	600	0.0%
SERVICES AND SUPPLIES Total	-	-	600	600	0.0%
Payroll Total	89,525	207,276	329,542	122,266	516.6%

1799 Retiree Medical

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
1799 Retiree Medical					
10001799-62200 Medical Benefits	540,406	573,200	561,750	(11,450)	-2.0%
10001799-62230 Vision Benefits	26,547	30,000	30,000	-	0.0%
10001799-62240 Life Insurance	15,137	20,000	20,000	-	0.0%
10001799-62250 Dental Benefits	119,978	150,000	142,000	(8,000)	-5.3%
10001799-62260 EAP Expense	(14)	-	-	-	0.0%
10001799-62300 Medical Benefits	413,459	455,800	444,050	(11,750)	-2.6%
10001799-62550 Retiree Med Reimbrsmnts \$500	71,690	150,000	150,000	-	0.0%
10001799-62555 Retiree Mgmt Med Reimbusmnt	127,189	125,000	135,000	10,000	8.0%
PERSONNEL SERVICES Total	1,314,393	1,504,000	1,482,800	(21,200)	-1.9%
10001799-64000 Contract Services	7,776	10,000	10,000	-	0.0%
SERVICES AND SUPPLIES Total	7,776	10,000	10,000	-	0.0%
Retiree Medical Total	1,322,169	1,514,000	1,492,800	(21,200)	-1.9%

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DEVELOPMENT SERVICES

DEPARTMENT SERVICES MODEL

The Development Services Department is responsible for permitting development projects and managing the City's housing and homeless services programs, including the 60-unit Labath Landing Interim Housing Project. The Department includes fully integrated planning, building, engineering, housing and code compliance divisions and provides a one-stop service for applicants.

The Department is also primarily responsible for the administration of the City's development agreements, mitigation fee programs and community facilities districts. In this role, the Department collected over \$8.5 million in capital and maintenance funding in 2023, which support the City's capital improvement program and public safety and public works departments.

MANDATED

- Implement the City's General Plan, Zoning Code, Building Code, Subdivision Ordinance, Grading Ordinance, Flood Management Ordinance and Housing Programs.
- Support the implementation of the City's Water, Sewer and Stormwater Ordinances
- Provide education on and enforcement of the City's Municipal Code
- Support delivery of housing consistent with City's Regional Housing Needs Allocation (RHNA)
- Operate the Labath Landing Interim Housing Project consistent with the City's contract with the state

CORE

- Customer service and responsiveness
- Cost recovery
- Create economically vibrant development that brings amenities and benefit to citizens and businesses
- Protect property rights & values
- Support initiatives to reduce homelessness and respond to climate change

DISCRETIONARY

- Extra assistance to help with incomplete permit applications
- Extra research and response to informal developer inquiries
- Response to public inquiries and requests beyond core and mandated services
- Other regional coordination and partnerships

REVENUE OPPORTUNITIES

- New and amended Development Agreements and CFDs
- Maintenance of fee schedules to capture service costs adequately and appropriately
- Rental Inspection Program
- Residual Receipts and Monitoring Fees from the City's Affordable Housing Projects

- Grants

MAJOR TASKS COMPLETED IN FISCAL YEAR 2022-23

- ✓ Completed and began operation of the city's 60-unit Labath Landing Project
- ✓ Prepared and received state approval of the City's Housing Element Update and applied for Prohousing Designation from the California Department of Housing and Community Development
- ✓ Updated City's Accessory Dwelling Unit Ordinance to comply with state law
- ✓ Completed and published a public draft of the General Plan 2040 policy document
- ✓ Updated the City's Camping Ordinance and established a managed encampment at Roberts Lake Park & Ride
- ✓ Adopted the 2022 updates to the California Building Standards Code including local amendments

MAJOR GOALS FOR FISCAL YEAR 2023-24

- GOAL 1: Complete the Environmental Impact Report for General Plan 2040 and adopt the updated General Plan, including rezoning to support the adopted Housing Element
- GOAL 2: Initiate Zoning Code updates to revise development standards in support General Plan 2040 and the Housing Element
- GOAL 3: Support efforts to secure funding and an affordable housing development partner for the Downtown
- GOAL 4: Continue to manage the Roberts Lake Encampment to closure
- GOAL5: Support the execution and implementation of a new Memorandum of Understanding with the Federated Indians of the Graton Rancheria

2000 Development Services

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
2000 Development Services					
10002000-61000 Salaries & Wages	1,149,214	1,981,903	1,862,597	(119,306)	-6.0%
10002000-61200 Supplemental Earnings	23,161	27,317	24,103	(3,214)	-11.8%
10002000-61220 Annual Admin Pay	-	-	18,810	18,810	0.0%
10002000-61300 Stipend Pay	1,495	1,200	1,200	(0)	0.0%
10002000-61600 Overtime	14,734	7,500	7,500	-	0.0%
10002000-62100 Medicare	16,842	29,797	25,622	(4,175)	-14.0%
10002000-62200 Medical Benefits	122,429	211,614	187,096	(24,518)	-11.6%
10002000-62230 Vision Benefits	1,543	2,623	2,432	(191)	-7.3%
10002000-62240 Life Insurance	3,200	4,945	4,630	(315)	-6.4%
10002000-62250 Dental Benefits	9,493	16,153	14,957	(1,197)	-7.4%
10002000-62260 EAP Expense	751	496	587	91	18.4%
10002000-62600 Long Term Disability	6,602	12,150	9,691	(2,459)	-20.2%
10002000-62620 Short Term Disability	3,647	6,704	5,405	(1,299)	-19.4%
10002000-62680 PERS Employer	301,159	368,621	217,691	(150,930)	-40.9%
10002000-62720 RHSA Plan	10,582	21,252	17,081	(4,171)	-19.6%
10002000-62740 Tuition Reimburse	3,360	-	-	-	0.0%
10002000-62800 Workers Comp	21,371	32,642	-	(32,642)	-100.0%
PERSONNEL SERVICES Total	1,689,582	2,724,917	2,399,403	(325,514)	-246.2%
10002000-63100 Postage & Shipping	69	500	550	50	10.0%
10002000-63110 Office Supplies	5,078	4,500	4,500	-	0.0%
10002000-63120 Office Equip	14,902	7,500	7,500	-	0.0%
10002000-63130 Printing Services	2,897	1,200	1,200	-	0.0%
10002000-63140 Advertising	1,303	2,000	2,000	-	0.0%
10002000-63160 Software License & Maint	93,760	135,000	150,000	15,000	11.1%
10002000-63200 Liability Ins Premium	45,151	59,687	-	(59,687)	-100.0%
10002000-63270 Books/Pamphlets	-	2,000	2,500	500	25.0%
10002000-63300 Uniform Purchase	406	250	800	550	220.0%
10002000-63310 Dues & Subscription	1,923	2,500	2,500	-	0.0%
10002000-63330 Special Department Expense	991	-	2,500	2,500	0.0%
10002000-63415 Bank Charges	122,380	110,000	75,000	(35,000)	-31.8%
10002000-63600 Meeting Expenses	413	500	1,200	700	140.0%
10002000-63610 Training & Travel	15,648	20,000	20,560	560	2.8%
10002000-63795 Labor Reimbursements	(80,298)	(195,000)	-	195,000	-100.0%
10002000-63870 Developer Deposit Expense	1,589,011	1,450,000	1,000,000	(450,000)	-31.0%
10002000-63900 Recruitment	2,490	2,500	7,500	5,000	200.0%
10002000-64000 Contract Services	1,460,350	700,000	1,000,000	300,000	42.9%
10002000-65000 IT Services	253,012	227,765	-	(227,765)	-100.0%
10002000-65100 Auto Ins	15	997	-	(997)	-100.0%
10002000-65110 Fleet Services	17,926	16,789	-	(16,789)	-100.0%
10002000-65120 Vehicle Rep & Maint	161	200	6,500	6,300	3150.0%
10002000-65130 Gas and Oil	5,954	4,000	7,000	3,000	75.0%
10002000-65140 Vehicle Replacement Charge	6,127	9,243	-	(9,243)	-100.0%
10002000-65300 Communications	7,412	4,000	7,000	3,000	75.0%
10002000-65400 Cost Allocation Plan Expense	543,130	597,146	-	(597,146)	-100.0%
10002000-68000 Reimbursements	(119,473)	-	-	-	0.0%

2000 Development Services

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
2000 Development Services					
10002000-68111 Reimb frm 4254 PFF Admin	-	(123,655)	-	123,655	-100.0%
10002000-68124 Reimb fr 2120 IT Rsrv ISF	-	(39,176)	-	39,176	-100.0%
SERVICES AND SUPPLIES Total	3,990,740	3,000,446	2,298,810	(701,636)	2988.9%
10002000-65610 Vehicles	28,278	25,000	40,000	15,000	60.0%
CAPITAL OUTLAY Total	28,278	25,000	40,000	15,000	60.0%
Development Services Total	5,708,600	5,750,363	4,738,213	(1,012,150)	2802.7%

2250 Dev. Services - Housing

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
2250 Dev. Services - Housing					
10002250-61000 Salaries & Wages	-	209,228	91,642	(117,586)	-56.2%
10002250-62100 Medicare	-	-	1,310	1,310	0.0%
10002250-62200 Medical Benefits	-	-	7,152	7,152	0.0%
10002250-62230 Vision Benefits	-	-	141	141	0.0%
10002250-62240 Life Insurance	-	-	231	231	0.0%
10002250-62250 Dental Benefits	-	-	868	868	0.0%
10002250-62260 EAP Expense	-	-	34	34	0.0%
10002250-62600 Long Term Disability	-	-	477	477	0.0%
10002250-62620 Short Term Disability	-	-	266	266	0.0%
10002250-62680 PERS Employer	-	-	10,704	10,704	0.0%
10002250-62720 RHSA Plan	-	-	1,200	1,200	0.0%
PERSONNEL SERVICES Total	-	209,228	114,024	(95,204)	-56.2%
10002250-63255 Equipment under 5K	-	-	50,000	50,000	0.0%
10002250-64000 Contract Services	-	2,978,387	1,644,988	(1,333,399)	-44.8%
10002250-68117 Reimb frm 4607 Casino Upgrade	-	(895,970)	-	895,970	-100.0%
10002250-68122 Reimb fr F5720 Housing	-	(250,000)	-	250,000	-100.0%
SERVICES AND SUPPLIES Total	-	1,832,417	1,694,988	(137,429)	-244.8%
Dev. Services - Housing Total	-	2,041,645	1,809,012	(232,633)	-301.0%

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PUBLIC SAFETY - POLICE SERVICES

DEPARTMENT SERVICES MODEL

MANDATED

- Patrol Services
- POST Training / Reporting
- Dispatch
- Records
- Property / Evidence

CORE

- Abandoned Vehicles / Neighborhood Blight
- Community Service Officers
- Traffic / Motors
- Investigations
- K9
- Sonoma County Public Safety Consortium (CAD/RMS)
- Animal Control
- Community Outreach Events

DISCRETIONARY

- Community Academy
- National Night Out
- Volunteers-Police Services Aide

MAJOR ACCOMPLISHMENTS FOR FISCAL YEAR 2022-23

- ✓ Established the Community Round Table
- ✓ Reached full Public Safety Officer staffing
- ✓ Hired Community Engagement Coordinator
- ✓ Coordinated with HomeFirst on Labath Landing and Safe Sleeping Program
- ✓ Put new SAFE Team van into service
- ✓ Added Sonoma State University to SAFE Team program

MAJOR GOALS FOR FISCAL YEAR 2023-24

- GOAL 1: Create 5-year strategic plan
- GOAL 2: Increase community outreach events
- GOAL 3: Establish electric vehicle infrastructure at Public Safety
- GOAL 4: Increase professional development training

PUBLIC SAFETY - FIRE SERVICES

DEPARTMENT SERVICES MODEL

MANDATED

- Fire Response / Suppression
- Medical Aid Response
- Fire Prevention
- Training
- Dispatch
- Records
- Auto-Aid

CORE

- Emergency Medical Services
- Fire Suppression
- Public Education
- Hazmat
- Mutual Aid Response

DISCRETIONARY

- Mutual Aid – Out-of-county response

MAJOR ACCOMPLISHMENTS FOR FISCAL YEAR 2022-23

- ✓ Put new Type 1 engine into service
- ✓ Ordered new Type 1 engine
- ✓ Completed Station 2 remodel and roof replacement
- ✓ Implemented monthly fire training scenarios
- ✓ Certified six new Engineers

MAJOR GOALS FOR FISCAL YEAR 2023-24

- GOAL 1: Develop UAV program
- GOAL 2: Expand Fire Prevention Bureau
- GOAL 3: Expand community outreach and education
- GOAL 4: Increase fire command training

3000 Public Safety - Admin

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3000 Public Safety - Admin					
10003000-61000 Salaries & Wages	108,688	229,129	240,985	11,856	5.2%
10003000-61200 Supplemental Earnings	15,630	8,068	1,080	(6,988)	-86.6%
10003000-61220 Annual Admin Pay	-	-	5,793	5,793	0.0%
10003000-61300 Stipend Pay	3,806	-	-	-	0.0%
10003000-61400 Court Time	363	-	-	-	0.0%
10003000-61600 Overtime	14,442	-	-	-	0.0%
10003000-61700 POST	13,363	18,758	20,484	1,726	9.2%
10003000-62100 Medicare	2,236	3,585	3,754	169	4.7%
10003000-62200 Medical Benefits	11,743	19,652	20,242	590	3.0%
10003000-62230 Vision Benefits	96	141	141	0	0.1%
10003000-62240 Life Insurance	285	462	462	-	0.0%
10003000-62250 Dental Benefits	589	868	868	(0)	0.0%
10003000-62260 EAP Expense	82	34	34	0	0.2%
10003000-62600 Long Term Disability	718	1,474	1,365	(109)	-7.4%
10003000-62620 Short Term Disability	451	813	761	(52)	-6.4%
10003000-62680 PERS Employer	25,926	51,647	59,940	8,293	16.1%
10003000-62720 RHSA Plan	814	1,200	1,200	-	0.0%
10003000-62800 Workers Comp	83,782	15,764	-	(15,764)	-100.0%
PERSONNEL SERVICES Total	283,012	351,595	357,109	5,514	-161.9%
10003000-63330 Special Department Expense	405	-	-	-	0.0%
10003000-63600 Meeting Expenses	73	-	-	-	0.0%
10003000-64000 Contract Services	696	-	-	-	0.0%
10003000-65000 IT Services	-	6,808	-	(6,808)	-100.0%
10003000-65300 Communications	45	-	-	-	0.0%
SERVICES AND SUPPLIES Total	1,218	6,808	-	(6,808)	-100.0%
Public Safety - Admin Total	284,231	358,403	357,109	(1,294)	-261.9%

3110 Public Safety - Support Services

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3110 Public Safety - Support Services					
10003110-61000 Salaries & Wages	4,847,651	991,281	981,451	(9,830)	-1.0%
10003110-61100 Part Time 1000Hr	14,490	-	-	-	0.0%
10003110-61150 Part Time PERS	46,609	-	-	-	0.0%
10003110-61200 Supplemental Earnings	301,293	10,552	6,883	(3,669)	-34.8%
10003110-61220 Annual Admin Pay	-	-	4,982	4,982	0.0%
10003110-61300 Stipend Pay	41,993	6,689	600	(6,089)	-91.0%
10003110-61400 Court Time	10,203	-	-	-	0.0%
10003110-61500 Acting Pay	4,364	-	-	-	0.0%
10003110-61600 Overtime	864,449	130,927	130,000	(927)	-0.7%
10003110-61700 POST	205,996	22,724	5,182	(17,542)	-77.2%
10003110-62100 Medicare	84,805	14,473	15,826	1,353	9.3%
10003110-62200 Medical Benefits	543,493	142,581	120,399	(22,182)	-15.6%
10003110-62220 Hearing Benefits	450	-	-	-	0.0%
10003110-62230 Vision Benefits	7,531	1,807	1,771	(36)	-2.0%
10003110-62240 Life Insurance	10,669	3,190	3,131	(59)	-1.9%
10003110-62250 Dental Benefits	40,295	11,131	10,889	(242)	-2.2%
10003110-62260 EAP Expense	1,863	366	428	62	16.8%
10003110-62600 Long Term Disability	8,911	5,420	4,776	(644)	-11.9%
10003110-62620 Short Term Disability	15,550	3,323	2,865	(458)	-13.8%
10003110-62680 PERS Employer	2,095,956	186,379	115,308	(71,071)	-38.1%
10003110-62720 RHSA Plan	43,671	15,188	15,000	(188)	-1.2%
10003110-62740 Tuition Reimburse	4,837	-	-	-	0.0%
10003110-62800 Workers Comp	226,248	15,226	-	(15,226)	-100.0%
PERSONNEL SERVICES Total	9,421,325	1,561,257	1,419,489	(141,767)	-365.2%
10003110-63255 Equipment under 5K	2,377	-	-	-	0.0%
10003110-63330 Special Department Expense	31,407	-	-	-	0.0%
10003110-63900 Recruitment	66	-	-	-	0.0%
10003110-65000 IT Services	-	78,935	-	(78,935)	-100.0%
10003110-68000 Reimbursements	(150,000)	-	-	-	0.0%
SERVICES AND SUPPLIES Total	(116,150)	78,935	-	(78,935)	-100.0%
Public Safety - Support Services Total	9,305,175	1,640,192	1,419,489	(220,702)	-465.2%

3120 Public Safety - Communications

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3120 Public Safety - Communications					
10003120-61000 Salaries & Wages	461,111	991,243	1,075,741	84,498	8.5%
10003120-61150 Part Time PERS	50,464	170,009	85,127	(84,882)	-49.9%
10003120-61200 Supplemental Earnings	827	-	-	-	0.0%
10003120-61300 Stipend Pay	3,997	7,978	10,606	2,628	32.9%
10003120-61500 Acting Pay	-	3,330	29,769	26,439	794.0%
10003120-61600 Overtime	5,871	11,169	30,000	18,831	168.6%
10003120-61700 POST	3,099	4,518	21,264	16,746	370.6%
10003120-62100 Medicare	7,380	17,711	17,605	(106)	-0.6%
10003120-62200 Medical Benefits	68,920	154,391	162,264	7,873	5.1%
10003120-62230 Vision Benefits	685	1,789	1,969	180	10.1%
10003120-62240 Life Insurance	1,193	2,700	2,762	62	2.3%
10003120-62250 Dental Benefits	4,211	11,003	12,108	1,105	10.0%
10003120-62260 EAP Expense	278	433	476	43	9.8%
10003120-62620 Short Term Disability	1,374	3,246	3,083	(163)	-5.0%
10003120-62680 PERS Employer	146,150	228,696	142,789	(85,907)	-37.6%
10003120-62720 RHSA Plan	3,341	8,212	8,400	188	2.3%
10003120-62800 Workers Comp	-	16,362	-	(16,362)	-100.0%
PERSONNEL SERVICES Total	758,902	1,632,790	1,603,964	(28,827)	1221.2%
10003120-63330 Special Department Expense	-	-	107,131	107,131	0.0%
10003120-65000 IT Services	-	112,518	-	(112,518)	-100.0%
SERVICES AND SUPPLIES Total	-	112,518	107,131	(5,387)	-100.0%
Public Safety - Communications Total	758,902	1,745,308	1,711,095	(34,214)	1121.2%

3200 Public Safety - Police

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3200 Public Safety - Police					
10003200-61000 Salaries & Wages	2,304,540	4,423,451	6,479,890	2,056,439	46.5%
10003200-61100 Part Time 1000Hr	12,037	43,889	43,889	(0)	0.0%
10003200-61200 Supplemental Earnings	224,353	98,492	221,083	122,591	124.5%
10003200-61220 Annual Admin Pay	-	-	10,238	10,238	0.0%
10003200-61300 Stipend Pay	36,611	64,524	91,661	27,137	42.1%
10003200-61400 Court Time	5,919	-	-	-	0.0%
10003200-61500 Acting Pay	493	-	-	-	0.0%
10003200-61600 Overtime	440,318	681,445	800,000	118,555	17.4%
10003200-61700 POST	110,465	204,134	201,569	(2,565)	-1.3%
10003200-62100 Medicare	41,719	74,843	111,251	36,408	48.6%
10003200-62200 Medical Benefits	281,398	505,230	706,091	200,861	39.8%
10003200-62230 Vision Benefits	3,215	5,253	7,659	2,406	45.8%
10003200-62240 Life Insurance	5,368	9,188	13,692	4,504	49.0%
10003200-62250 Dental Benefits	17,809	32,348	47,102	14,754	45.6%
10003200-62260 EAP Expense	1,149	1,333	1,884	551	41.3%
10003200-62600 Long Term Disability	2,633	5,499	5,072	(427)	-7.8%
10003200-62620 Short Term Disability	7,414	15,240	19,040	3,800	24.9%
10003200-62680 PERS Employer	1,038,141	2,331,805	3,137,757	805,952	34.6%
10003200-62720 RHSA Plan	19,874	35,577	58,050	22,473	63.2%
10003200-62800 Workers Comp	22,419	318,754	-	(318,754)	-100.0%
PERSONNEL SERVICES Total	4,575,876	8,851,005	11,955,929	3,104,923	514.2%
10003200-63100 Postage & Shipping	2,142	6,000	-	(6,000)	-100.0%
10003200-63110 Office Supplies	13,631	12,000	12,000	-	0.0%
10003200-63120 Office Equip	4,591	4,109	27,609	23,500	571.9%
10003200-63130 Printing Services	4,467	4,500	3,000	(1,500)	-33.3%
10003200-63160 Software License & Maint	46,617	52,368	66,568	14,200	27.1%
10003200-63200 Liability Ins Premium	382,376	566,645	-	(566,645)	-100.0%
10003200-63250 Equip Lease	27,109	31,086	31,086	-	0.0%
10003200-63255 Equipment under 5K	116,028	227,763	82,263	(145,500)	-63.9%
10003200-63270 Books/Pamphlets	-	300	-	(300)	-100.0%
10003200-63280 Janitorial Supplies	-	-	5,400	5,400	0.0%
10003200-63300 Uniform Purchase	75,771	50,500	68,000	17,500	34.7%
10003200-63310 Dues & Subscription	6,217	5,000	5,000	-	0.0%
10003200-63330 Special Department Expense	45,121	19,900	22,000	2,100	10.6%
10003200-63331 Dept Specific Expense	2,323	4,000	4,000	-	0.0%
10003200-63340 Dept Specific Expense2	38,601	57,000	65,700	8,700	15.3%
10003200-63345 Haz Materials	280	350	350	-	0.0%
10003200-63395 License & Permit Fees	540	500	500	-	0.0%
10003200-63415 Bank Charges	1,714	1,500	1,500	-	0.0%
10003200-63455 Booking Fees	-	6,000	6,000	-	0.0%
10003200-63475 Self Insured Loses	90,768	-	-	-	0.0%
10003200-63600 Meeting Expenses	4,630	5,000	5,000	-	0.0%
10003200-63610 Training & Travel	134,824	85,000	148,750	63,750	75.0%
10003200-63900 Recruitment	79,207	30,000	45,000	15,000	50.0%

3200 Public Safety - Police

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3200 Public Safety - Police					
10003200-64000 Contract Services	438,156	497,500	497,500	-	0.0%
10003200-64010 S A Exams	23,432	22,600	22,600	-	0.0%
10003200-64045 K-9 Vet Svcs	2,543	-	-	-	0.0%
10003200-65000 IT Services	500,835	117,564	-	(117,564)	-100.0%
10003200-65100 Auto Ins	344	17,873	-	(17,873)	-100.0%
10003200-65110 Fleet Services	243,880	273,394	-	(273,394)	-100.0%
10003200-65120 Vehicle Rep & Maint	3,747	6,500	6,500	-	0.0%
10003200-65130 Gas and Oil	157,204	136,437	150,504	14,067	10.3%
10003200-65140 Vehicle Replacement Charge	335,870	370,313	-	(370,313)	-100.0%
10003200-65200 Property Ins Premium	56,892	67,057	-	(67,057)	-100.0%
10003200-65210 Repair & Maintenance	19,896	12,500	12,500	-	0.0%
10003200-65220 One-Time Repair Costs	34,141	20,400	20,400	-	0.0%
10003200-65300 Communications	56,420	61,389	66,239	4,850	7.9%
10003200-65310 Utility Expense - Electric	146,423	128,342	147,593	19,251	15.0%
10003200-65320 Utility Expense - Water	3,830	4,000	4,200	200	5.0%
10003200-68000 Reimbursements	(658,176)	-	-	-	0.0%
10003200-68113 Reimb frm 4320 SLESF	-	(250,000)	-	250,000	-100.0%
10003200-68118 Reimb frm 4261 CFD SouthEast	-	(450,503)	-	450,503	-100.0%
10003200-68119 Reimb frm 4262 Westside	-	(226,960)	-	226,960	-100.0%
10003200-68120 Reimb fr F4263 CFD Bristol	-	(48,019)	-	48,019	-100.0%
SERVICES AND SUPPLIES Total	2,442,392	1,929,907	1,527,762	(402,145)	-474.5%
10003200-65600 Equipment over 5K	23,631	-	-	-	0.0%
10003200-69300 Debt Service-Principal	42,064	42,064	42,064	-	0.0%
CAPITAL OUTLAY Total	65,695	42,064	42,064	-	0.0%
Public Safety - Police Total	7,083,963	10,822,977	13,525,755	2,702,778	39.7%

3250 Public Safety - Housing

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3250 Public Safety - Housing					
10003250-61600 Overtime	2,495	-	5,000	5,000	0.0%
10003250-62100 Medicare	35	-	73	73	0.0%
10003250-62200 Medical Benefits	294	-	-	-	0.0%
10003250-62230 Vision Benefits	3	-	-	-	0.0%
10003250-62240 Life Insurance	4	-	-	-	0.0%
10003250-62250 Dental Benefits	17	-	-	-	0.0%
10003250-62260 EAP Expense	1	-	-	-	0.0%
10003250-62680 PERS Employer	55	-	-	-	0.0%
10003250-62720 RHSA Plan	17	-	-	-	0.0%
PERSONNEL SERVICES Total	2,923	-	5,073	5,073	0.0%
10003250-64000 Contract Services	-	-	50,000	50,000	0.0%
SERVICES AND SUPPLIES Total	-	-	50,000	50,000	0.0%
Public Safety - Housing Total	2,923	-	55,073	55,073	0.0%

3300 Public Safety - Emergency Preparedness

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3300 Public Safety - Emergency Preparedness					
10003300-61000 Salaries & Wages	212,241	-	-	-	0.0%
10003300-61100 Part Time 1000Hr	3,890	-	-	-	0.0%
10003300-61150 Part Time PERS	646	-	-	-	0.0%
10003300-61600 Overtime	793	-	-	-	0.0%
10003300-62100 Medicare	2,973	-	-	-	0.0%
10003300-62200 Medical Benefits	26,142	-	-	-	0.0%
10003300-62230 Vision Benefits	368	-	-	-	0.0%
10003300-62240 Life Insurance	487	-	-	-	0.0%
10003300-62250 Dental Benefits	2,266	-	-	-	0.0%
10003300-62260 EAP Expense	7	-	-	-	0.0%
10003300-62600 Long Term Disability	503	-	-	-	0.0%
10003300-62620 Short Term Disability	656	-	-	-	0.0%
10003300-62680 PERS Employer	62,470	-	-	-	0.0%
10003300-62720 RHSA Plan	2,902	-	-	-	0.0%
PERSONNEL SERVICES Total	316,344	-	-	-	0.0%
10003300-63255 Equipment under 5K	1,690	4,864	4,864	-	0.0%
10003300-63330 Special Department Expense	18,366	3,000	3,000	-	0.0%
10003300-63610 Training & Travel	36	3,000	3,000	-	0.0%
10003300-64000 Contract Services	34,308	30,000	30,000	-	0.0%
10003300-65300 Communications	139	-	-	-	0.0%
SERVICES AND SUPPLIES Total	54,539	40,864	40,864	-	0.0%
Public Safety - Emergency Preparedness Total	370,883	40,864	40,864	-	0.0%

3400 Public Safety - Fire

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3400 Public Safety - Fire					
10003400-61000 Salaries & Wages	974,602	2,322,270	2,145,469	(176,801)	-7.6%
10003400-61200 Supplemental Earnings	54,738	42,995	181,361	138,366	321.8%
10003400-61220 Annual Admin Pay	-	-	5,120	5,120	0.0%
10003400-61300 Stipend Pay	(722)	-	1,800	1,800	0.0%
10003400-61400 Court Time	1,967	-	-	-	0.0%
10003400-61500 Acting Pay	1,554	-	-	-	0.0%
10003400-61600 Overtime	328,337	454,893	500,000	45,107	9.9%
10003400-61700 POST	47,263	88,730	59,354	(29,376)	-33.1%
10003400-62100 Medicare	18,285	34,500	41,076	6,576	19.1%
10003400-62200 Medical Benefits	140,030	321,016	253,236	(67,780)	-21.1%
10003400-62230 Vision Benefits	1,228	2,798	2,540	(258)	-9.2%
10003400-62240 Life Insurance	2,258	4,792	4,391	(401)	-8.4%
10003400-62250 Dental Benefits	7,552	17,216	15,621	(1,595)	-9.3%
10003400-62260 EAP Expense	248	674	613	(61)	-9.0%
10003400-62600 Long Term Disability	795	2,146	3,022	876	40.8%
10003400-62620 Short Term Disability	3,148	7,957	6,441	(1,516)	-19.1%
10003400-62680 PERS Employer	501,725	1,533,023	1,177,605	(355,418)	-23.2%
10003400-62720 RHSA Plan	6,784	15,557	18,600	3,043	19.6%
10003400-62800 Workers Comp	8,477	159,772	-	(159,772)	-100.0%
PERSONNEL SERVICES Total	2,098,269	5,008,339	4,416,249	(592,090)	171.3%
10003400-63100 Postage & Shipping	198	-	-	-	0.0%
10003400-63110 Office Supplies	1,903	1,500	1,500	-	0.0%
10003400-63120 Office Equip	206	1,500	1,500	-	0.0%
10003400-63130 Printing Services	268	-	-	-	0.0%
10003400-63160 Software License & Maint	4,441	4,300	4,300	-	0.0%
10003400-63255 Equipment under 5K	72,788	82,450	82,450	-	0.0%
10003400-63260 First Aid Supp	9,732	16,000	16,000	-	0.0%
10003400-63270 Books/Pamphlets	-	500	-	(500)	-100.0%
10003400-63300 Uniform Purchase	2,444	9,000	9,000	-	0.0%
10003400-63310 Dues & Subscription	475	1,600	600	(1,000)	-62.5%
10003400-63330 Special Department Expense	14,107	22,200	27,200	5,000	22.5%
10003400-63345 Haz Materials	-	500	500	-	0.0%
10003400-63395 License & Permit Fees	2,114	500	2,200	1,700	340.0%
10003400-63600 Meeting Expenses	5,363	5,447	5,447	-	0.0%
10003400-63610 Training & Travel	17,460	43,655	68,655	25,000	57.3%
10003400-64000 Contract Services	50,096	49,500	62,800	13,300	26.9%
10003400-65000 IT Services	-	105,016	-	(105,016)	-100.0%
10003400-65100 Auto Ins	365	17,603	-	(17,603)	-100.0%
10003400-65110 Fleet Services	98,680	119,025	-	(119,025)	-100.0%
10003400-65120 Vehicle Rep & Maint	10,000	-	4,000	4,000	0.0%
10003400-65130 Gas and Oil	39,605	34,200	35,910	1,710	5.0%
10003400-65140 Vehicle Replacement Charge	95,890	95,890	-	(95,890)	-100.0%
10003400-65200 Property Ins Premium	16,289	26,425	-	(26,425)	-100.0%
10003400-65210 Repair & Maintenance	6,048	11,275	11,275	-	0.0%

3400 Public Safety - Fire

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3400 Public Safety - Fire					
10003400-65220 One-Time Repair Costs	23,257	17,240	12,240	(5,000)	-29.0%
10003400-65300 Communications	23,191	27,400	27,400	-	0.0%
10003400-65310 Utility Expense - Electric	24,674	23,500	27,025	3,525	15.0%
10003400-65320 Utility Expense - Water	6,878	-	-	-	0.0%
10003400-68000 Reimbursements	(700,000)	-	-	-	0.0%
10003400-68112 Reimb frm 4325 M Fire	-	(728,826)	-	728,826	-100.0%
SERVICES AND SUPPLIES Total	(173,527)	(12,600)	400,002	412,602	-324.8%
10003400-65600 Equipment over 5K	-	70,000	-	(70,000)	-100.0%
CAPITAL OUTLAY Total	-	70,000	-	(70,000)	-100.0%
10003400-77110 Transfers Out to Fund 7110	741,438	-	-	-	0.0%
OPERATING TRANSFERS Total	741,438	-	-	-	0.0%
Public Safety - Fire Total	2,666,180	5,065,739	4,816,251	(249,488)	-253.6%

3500 Public Safety - Grants

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3500 Public Safety - Grants					
10003500-61600 Overtime	39,871	-	-	-	0.0%
10003500-62100 Medicare	571	-	-	-	0.0%
10003500-62200 Medical Benefits	1,660	-	-	-	0.0%
10003500-62230 Vision Benefits	19	-	-	-	0.0%
10003500-62240 Life Insurance	34	-	-	-	0.0%
10003500-62250 Dental Benefits	118	-	-	-	0.0%
10003500-62260 EAP Expense	2	-	-	-	0.0%
10003500-62720 RHSA Plan	163	-	-	-	0.0%
PERSONNEL SERVICES Total	42,438	-	-	-	0.0%
10003500-63610 Training & Travel	560	-	-	-	0.0%
SERVICES AND SUPPLIES Total	560	-	-	-	0.0%
Public Safety - Grants Total	42,998	-	-	-	0.0%

3600 Public Safety - Programs

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3600 Public Safety - Programs					
10003600-63255 Equipment under 5K	31,386	-	-	-	0.0%
10003600-63330 Special Department Expense	22	-	-	-	0.0%
10003600-64000 Contract Services	381,633	946,420	650,880	(295,540)	-31.2%
10003600-65130 Gas and Oil	11,485	-	18,000	18,000	0.0%
10003600-65210 Repair & Maintenance	23,440	-	-	-	0.0%
SERVICES AND SUPPLIES Total	447,966	946,420	668,880	(277,540)	-31.2%
10003600-65610 Vehicles	47,142	-	-	-	0.0%
CAPITAL OUTLAY Total	47,142	-	-	-	0.0%
Public Safety - Programs Total	495,108	946,420	668,880	(277,540)	-31.2%

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PUBLIC WORKS

DEPARTMENT SERVICES MODEL

MANDATED/CORE

- Water Utility Services
 - Water Production
 - Water Treatment
 - Water Distribution
 - Meter Service
 - Quality Control
 - Sampling and Analysis
 - Backflow/Cross Connection Control
 - Water Loss Control
 - Water Conservation
- Wastewater Utility Services
 - Sewer System Management Plan (SSMP)
 - Emergency Response/Repair
 - System Improvement Projects
- Recycled Water
 - Sampling and Reporting
 - Distribution System Operation
 - Meter Service
 - Site Inspections
- Storm Water
 - Storm Water Permit Compliance through the State Water Quality Control Board
 - Best Management Practices to treat storm water runoff (BMP's)
 - Storm drain system repair (emergency response)
 - Trash permit requirements through the State Water Quality Control Board
 - Public Outreach and Education
- Streets Maintenance
 - Traffic Signals
 - Street Lighting
 - Sidewalks
 - Asphalt
 - Signage
 - Striping
 - Streetscape (including medians & trees)
- Buildings Maintenance
 - Preventative Maintenance and Repair of major building components including:
 - Heating, Ventilation, and Air Conditioning (HVAC)

- Electrical
- Plumbing
- Parks/ Pools Maintenance
 - Tree/Shrub/Turf Maintenance
 - Chemical Treatment
 - Playground Maintenance & Inspections
 - Pedestrian Bridges
 - Lighting
 - Bike and Pedestrian Paths
 - Irrigation
 - Sports Courts
 - Integrated Pest Management Program
 - Restroom Maintenance
- Administration
 - Customer service response/tracking/follow-up
 - Injury & Illness Prevention Program for Public Works
 - Reporting and Records Management
 - Warehouse Supply Management
 - Service agreements
 - Purchasing
- Citywide
 - Beautification and enhancements of entryways
 - Graffiti Abatement
 - Weed Abatement
 - Vandalism Repair
 - Planning and implementing sustainability measures
- Effective and On-Time Capital Improvement Projects Program Delivery
 - Streets/Sidewalks/Streetlights
 - Traffic Signals and associated appurtenances
 - Facilities
 - Parks/Pools/Courts
 - Water
 - Sewer
 - Recycled Water

MAJOR ACCOMPLISHMENTS COMPLETED IN FISCAL YEAR 2022-2023

- ✓ Completed 600 water system bacteriological samples with no positives
- ✓ Continued working with meter consultant on AMI upgrade project
- ✓ Completed first year with new backflow program vendor BSI – 100% devices tested
- ✓ Responded to and repaired 62 leaks in the City’s water distribution system

- ✓ Performed unidirectional water main flushing in sections water F,G,H, and L sections
- ✓ Began implementation of Computerized Mobile Maintenance System – Mobile MMS
- ✓ Completed testing of designated large and residential meters for upgrade project
- ✓ Replaced three 75 Horse Power (HP) Motors Sewer Pump Station #2
- ✓ Performed fixes on several public owned sidewalks
- ✓ Ordered and replaced picnic tables for four parks: Honeybee, Golis, Sunrise and Rainbow Park.
- ✓ Completed asphalt overlay using in-house staffing for Caterpillar Park pathway
- ✓ Completed Local Roadway Safety Study to plan for safer street improvements
- ✓ Completed street preventative maintenance and curb ramp replacement in L-section
- ✓ Completed Northern Fire Station Roof Replacement Project
- ✓ Implemented a new Park Maintenance program which includes splitting the city into sections and adding 2 additional Park Maintenance Workers.
- ✓ Being fully staffed in the Parks department for the first time in 2 years

MAJOR GOALS FOR FISCAL YEAR 2023-2024

- GOAL 1: Maintain grant deadlines for awarded projects
- GOAL 2: Implement phase 1 of water meter replacement project
- GOAL 3: Address lost revenue in utility bills
- GOAL 4: Leverage volunteers for enhancement projects at city facilities
- GOAL 5: Program building condition assessment recommendations into Capital Improvement Program
- Goal 6: Renovate two sports fields within the City of Rohnert Park
- Goal 7: Initiate city-wide tree inventory as well as start looking into an Urban Forestry Master Plan.
- Goal 8: Complete lead service line inventory as required by Environmental Protection Agency in 2024
- Goal 9: Comply with new Statewide Sanitary Sewer Discharge permit requirements as of June 2023

4000 Public Works - Admin

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4000 Public Works - Admin					
10004000-61000 Salaries & Wages	470,077	1,273,438	471,025	(802,413)	-63.0%
10004000-61100 Part Time 1000Hr	20,558	35,360	-	(35,360)	-100.0%
10004000-61200 Supplemental Earnings	23,306	25,254	17,761	(7,493)	-29.7%
10004000-61220 Annual Admin Pay	-	-	6,320	6,320	0.0%
10004000-61300 Stipend Pay	9,884	7,886	6,157	(1,729)	-21.9%
10004000-61500 Acting Pay	-	-	1,700	1,700	0.0%
10004000-61550 Stand-By Weekends	144	7,956	-	(7,956)	-100.0%
10004000-61551 Stand-By Weekday	-	7,956	-	(7,956)	-100.0%
10004000-61600 Overtime	8,484	17,000	3,000	(14,000)	-82.4%
10004000-62100 Medicare	7,479	21,176	6,879	(14,297)	-67.5%
10004000-62200 Medical Benefits	70,230	117,162	49,455	(67,707)	-57.8%
10004000-62230 Vision Benefits	1,299	1,908	649	(1,259)	-66.0%
10004000-62240 Life Insurance	1,556	3,910	1,259	(2,651)	-67.8%
10004000-62250 Dental Benefits	5,218	11,733	3,990	(7,743)	-66.0%
10004000-62260 EAP Expense	104	379	157	(222)	-58.7%
10004000-62600 Long Term Disability	2,832	7,604	2,546	(5,058)	-66.5%
10004000-62620 Short Term Disability	1,536	4,199	1,420	(2,779)	-66.2%
10004000-62680 PERS Employer	133,344	190,842	57,179	(133,663)	-70.0%
10004000-62720 RHSA Plan	5,810	14,359	5,094	(9,265)	-64.5%
10004000-62740 Tuition Reimburse	1,125	-	3,000	3,000	0.0%
10004000-62800 Workers Comp	34,310	85,608	-	(85,608)	-100.0%
PERSONNEL SERVICES Total	797,296	1,833,730	637,589	(1,196,141)	-1248.0%
10004000-63100 Postage & Shipping	310	620	620	-	0.0%
10004000-63110 Office Supplies	1,989	1,680	1,680	-	0.0%
10004000-63120 Office Equip	656	1,960	1,960	-	0.0%
10004000-63130 Printing Services	-	420	-	(420)	-100.0%
10004000-63140 Advertising	628	784	-	(784)	-100.0%
10004000-63160 Software License & Maint	855	855	-	(855)	-100.0%
10004000-63200 Liability Ins Premium	14,462	21,508	-	(21,508)	-100.0%
10004000-63240 Equip Rentals	5,050	-	-	-	0.0%
10004000-63250 Equip Lease	5,062	4,500	-	(4,500)	-100.0%
10004000-63255 Equipment under 5K	3,355	1,500	200	(1,300)	-86.7%
10004000-63270 Books/Pamphlets	-	700	-	(700)	-100.0%
10004000-63280 Janitorial Supplies	48,361	43,000	-	(43,000)	-100.0%
10004000-63290 Uniform Laundry	4,416	-	-	-	0.0%
10004000-63300 Uniform Purchase	1,572	7,350	-	(7,350)	-100.0%
10004000-63310 Dues & Subscription	1,344	1,500	-	(1,500)	-100.0%
10004000-63330 Special Department Expense	25,726	17,000	5,000	(12,000)	-70.6%
10004000-63345 Haz Materials	619	1,000	-	(1,000)	-100.0%
10004000-63395 License & Permit Fees	565	550	1,500	950	172.7%
10004000-63475 Self Insured Loses	15,732	420	-	(420)	-100.0%
10004000-63600 Meeting Expenses	67	700	700	-	0.0%
10004000-63610 Training & Travel	2,636	4,000	6,000	2,000	50.0%

4000 Public Works - Admin

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4000 Public Works - Admin					
10004000-63795 Labor Reimbursements	(229,056)	(604,000)	-	604,000	-100.0%
10004000-63900 Recruitment	3,797	1,090	600	(490)	-45.0%
10004000-64000 Contract Services	80,306	85,000	-	(85,000)	-100.0%
10004000-64030 Legal Svcs	12,881	3,000	3,000	-	0.0%
10004000-65000 IT Services	132,739	212,019	-	(212,019)	-100.0%
10004000-65100 Auto Ins	64	3,099	-	(3,099)	-100.0%
10004000-65110 Fleet Services	23,963	27,415	-	(27,415)	-100.0%
10004000-65120 Vehicle Rep & Maint	428	1,000	1,000	-	0.0%
10004000-65130 Gas and Oil	11,379	12,000	2,000	(10,000)	-83.3%
10004000-65140 Vehicle Replacement Charge	12,883	37,259	-	(37,259)	-100.0%
10004000-65200 Property Ins Premium	10,798	13,794	-	(13,794)	-100.0%
10004000-65210 Repair & Maintenance	39,578	20,000	20,000	-	0.0%
10004000-65300 Communications	5,804	7,600	400	(7,200)	-94.7%
10004000-65310 Utility Expense - Electric	13,444	44,571	45,000	429	1.0%
10004000-65320 Utility Expense - Water	555	1,500	1,500	-	0.0%
10004000-68124 Reimb fr 2120 IT Rsrv ISF	-	(33,604)	-	33,604	-100.0%
SERVICES AND SUPPLIES Total	252,966	(58,210)	91,160	149,370	-2056.6%
10004000-65500 Non-Capital Projects	7,595	-	-	-	0.0%
10004000-65600 Equipment over 5K	33,514	-	-	-	0.0%
CAPITAL OUTLAY Total	41,109	-	-	-	0.0%
10004000-77110 Transfers Out to Fund 7110	64,030	-	-	-	0.0%
OPERATING TRANSFERS Total	64,030	-	-	-	0.0%
Public Works - Admin Total	1,155,401	1,775,520	728,749	(1,046,771)	-3304.6%

4100 Public Works - Building Maintenance

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4100 Public Works - Building Maintenance					
10004100-61000 Salaries & Wages	163,966	-	548,837	548,837	0.0%
10004100-61100 Part Time 1000Hr	11,216	-	-	-	0.0%
10004100-61150 Part Time PERS	-	-	32,032	32,032	0.0%
10004100-61200 Supplemental Earnings	9,371	-	6,212	6,212	0.0%
10004100-61220 Annual Admin Pay	-	-	1,036	1,036	0.0%
10004100-61300 Stipend Pay	475	-	2,913	2,913	0.0%
10004100-61500 Acting Pay	-	-	4,090	4,090	0.0%
10004100-61550 Stand-By Weekends	540	-	3,500	3,500	0.0%
10004100-61551 Stand-By Weekday	337	-	3,500	3,500	0.0%
10004100-61600 Overtime	321	-	90,283	90,283	0.0%
10004100-62100 Medicare	2,618	-	9,311	9,311	0.0%
10004100-62200 Medical Benefits	22,866	-	105,920	105,920	0.0%
10004100-62230 Vision Benefits	247	-	905	905	0.0%
10004100-62240 Life Insurance	487	-	1,551	1,551	0.0%
10004100-62250 Dental Benefits	1,518	-	5,564	5,564	0.0%
10004100-62260 EAP Expense	27	-	218	218	0.0%
10004100-62600 Long Term Disability	974	-	2,913	2,913	0.0%
10004100-62620 Short Term Disability	526	-	1,625	1,625	0.0%
10004100-62680 PERS Employer	47,175	-	65,426	65,426	0.0%
10004100-62720 RHSA Plan	1,335	-	6,133	6,133	0.0%
10004100-62800 Workers Comp	2,203	-	-	-	0.0%
PERSONNEL SERVICES Total	266,202	-	891,966	891,966	0.0%
10004100-63100 Postage & Shipping	12,304	10,000	10,000	-	0.0%
10004100-63110 Office Supplies	11,532	12,000	12,000	-	0.0%
10004100-63120 Office Equip	14	-	3,500	3,500	0.0%
10004100-63200 Liability Ins Premium	510	634	-	(634)	-100.0%
10004100-63250 Equip Lease	44,814	50,686	50,686	-	0.0%
10004100-63255 Equipment under 5K	-	-	1,500	1,500	0.0%
10004100-63280 Janitorial Supplies	1,701	-	60,000	60,000	0.0%
10004100-63330 Special Department Expense	6,277	4,320	12,000	7,680	177.8%
10004100-63331 Dept Specific Expense	-	-	47,000	47,000	0.0%
10004100-63395 License & Permit Fees	-	75	100	25	33.3%
10004100-63465 Property/Possessory Tax	-	1,485	-	(1,485)	-100.0%
10004100-63610 Training & Travel	-	-	4,000	4,000	0.0%
10004100-64000 Contract Services	46,573	62,445	62,445	-	0.0%
10004100-65130 Gas and Oil	15	500	10,500	10,000	2000.0%
10004100-65200 Property Ins Premium	49,251	76,670	-	(76,670)	-100.0%
10004100-65210 Repair & Maintenance	29,586	-	127,000	127,000	0.0%
10004100-65220 One-Time Repair Costs	6,228	127,000	140,000	13,000	10.2%
10004100-65300 Communications	26,943	37,000	7,600	(29,400)	-79.5%
10004100-65310 Utility Expense - Electric	67,644	76,700	76,700	-	0.0%

4100 Public Works - Building Maintenance

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4100 Public Works - Building Maintenance					
10004100-65320 Utility Expense - Water	10,523	11,220	11,220	-	0.0%
10004100-68010 Cost Allocation Plan Reimb.	14,950	(94,799)	-	94,799	-100.0%
SERVICES AND SUPPLIES Total	328,865	375,936	636,251	260,315	1741.9%
10004100-65630 Improvements over 5K	-	5,000	5,000	-	0.0%
CAPITAL OUTLAY Total	-	5,000	5,000	-	0.0%
Public Works - Building Maintenance Total	595,067	380,936	1,533,217	1,152,281	1741.9%

4110 Public Works - Park Maintenance

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4110 Public Works - Park Maintenance					
10004110-61000 Salaries & Wages	438,625	661,498	60,809	(600,689)	-90.8%
10004110-61200 Supplemental Earnings	25,341	7,818	-	(7,818)	-100.0%
10004110-61220 Annual Admin Pay	-	-	1,897	1,897	0.0%
10004110-61300 Stipend Pay	2,311	2,010	1,620	(390)	-19.4%
10004110-61550 Stand-By Weekends	649	22,032	5,048	(16,984)	-77.1%
10004110-61551 Stand-By Weekday	1,491	-	-	-	0.0%
10004110-61600 Overtime	4,946	5,048	22,032	16,984	336.5%
10004110-62100 Medicare	6,628	9,555	1,204	(8,351)	-87.4%
10004110-62200 Medical Benefits	68,924	98,338	18,833	(79,505)	-80.8%
10004110-62230 Vision Benefits	1,506	1,245	137	(1,108)	-89.0%
10004110-62240 Life Insurance	1,603	1,681	225	(1,456)	-86.6%
10004110-62250 Dental Benefits	5,570	7,661	844	(6,817)	-89.0%
10004110-62260 EAP Expense	275	298	33	(265)	-88.9%
10004110-62600 Long Term Disability	2,691	3,928	325	(3,603)	-91.7%
10004110-62620 Short Term Disability	1,473	2,166	181	(1,985)	-91.6%
10004110-62680 PERS Employer	124,723	120,927	7,292	(113,635)	-94.0%
10004110-62720 RHSA Plan	7,182	9,694	1,167	(8,527)	-88.0%
10004110-62740 Tuition Reimburse	-	-	3,000	3,000	0.0%
10004110-62800 Workers Comp	23,535	46,383	-	(46,383)	-100.0%
PERSONNEL SERVICES Total	717,471	1,000,282	124,648	(875,634)	-937.8%
10004110-63110 Office Supplies	87	-	500	500	0.0%
10004110-63120 Office Equip	2,758	500	500	-	0.0%
10004110-63200 Liability Ins Premium	14,745	20,174	-	(20,174)	-100.0%
10004110-63240 Equip Rentals	1,144	1,000	14,500	13,500	1350.0%
10004110-63255 Equipment under 5K	4,501	4,000	8,700	4,700	117.5%
10004110-63280 Janitorial Supplies	53	-	-	-	0.0%
10004110-63290 Uniform Laundry	5,574	-	-	-	0.0%
10004110-63300 Uniform Purchase	7,243	10,500	12,350	1,850	17.6%
10004110-63310 Dues & Subscription	762	1,776	3,500	1,724	97.1%
10004110-63330 Special Department Expense	99,431	100,000	155,000	55,000	55.0%
10004110-63345 Haz Materials	2,195	500	500	-	0.0%
10004110-63395 License & Permit Fees	-	160	160	-	0.0%
10004110-63475 Self Insured Loses	4,402	5,000	-	(5,000)	-100.0%
10004110-63610 Training & Travel	5,368	5,000	6,000	1,000	20.0%
10004110-63900 Recruitment	265	-	500	500	0.0%
10004110-64000 Contract Services	106,969	100,000	146,900	46,900	46.9%
10004110-65000 IT Services	26,034	23,545	-	(23,545)	-100.0%
10004110-65100 Auto Ins	42	2,045	-	(2,045)	-100.0%
10004110-65110 Fleet Services	116,909	102,745	-	(102,745)	-100.0%
10004110-65120 Vehicle Rep & Maint	640	1,000	1,000	-	0.0%
10004110-65130 Gas and Oil	48,932	40,500	40,500	-	0.0%
10004110-65140 Vehicle Replacement Charge	47,922	47,922	-	(47,922)	-100.0%
10004110-65200 Property Ins Premium	21,432	26,979	-	(26,979)	-100.0%

4110 Public Works - Park Maintenance

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4110 Public Works - Park Maintenance					
10004110-65210 Repair & Maintenance	11,085	11,500	12,000	500	4.3%
10004110-65300 Communications	16,786	16,500	16,500	-	0.0%
10004110-65310 Utility Expense - Electric	107,091	70,000	110,741	40,741	58.2%
10004110-65320 Utility Expense - Water	104,275	85,000	89,250	4,250	5.0%
10004110-68000 Reimbursements	(140,000)	-	-	-	0.0%
10004110-68118 Reimb frm 4261 CFD SouthEast	-	(199,045)	-	199,045	-100.0%
10004110-68119 Reimb frm 4262 Westside	-	(32,361)	-	32,361	-100.0%
10004110-68120 Reimb fr F4263 CFD Bristol	-	(5,040)	-	5,040	-100.0%
SERVICES AND SUPPLIES Total	616,645	439,899	619,101	179,202	771.6%
10004110-65600 Equipment over 5K	-	-	80,000	80,000	0.0%
10004110-69300 Debt Service-Principal	45,807	45,808	45,808	-	0.0%
CAPITAL OUTLAY Total	45,807	45,808	125,808	80,000	0.0%
10004110-73100 Transfers Out to F3100 GolfCrs	195	5,000	-	(5,000)	-100.0%
OPERATING TRANSFERS Total	195	5,000	-	(5,000)	-100.0%
Public Works - Park Maintenance Total	1,380,119	1,490,989	869,558	(621,432)	-266.2%

4120 Public Works - Streets Maintenance

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4120 Public Works - Streets Maintenance					
10004120-61000 Salaries & Wages	479,880	709,705	51,073	(658,632)	-92.8%
10004120-61200 Supplemental Earnings	30,031	5,666	-	(5,666)	-100.0%
10004120-61220 Annual Admin Pay	-	-	1,260	1,260	0.0%
10004120-61300 Stipend Pay	3,496	1,773	6,081	4,308	243.0%
10004120-61550 Stand-By Weekends	3,882	15,912	10,000	(5,912)	-37.2%
10004120-61551 Stand-By Weekday	5,758	-	19,000	19,000	0.0%
10004120-61600 Overtime	19,399	18,000	17,000	(1,000)	-5.6%
10004120-62100 Medicare	7,649	10,148	1,015	(9,133)	-90.0%
10004120-62200 Medical Benefits	58,008	70,270	10,844	(59,426)	-84.6%
10004120-62230 Vision Benefits	1,040	1,251	81	(1,170)	-93.5%
10004120-62240 Life Insurance	1,532	2,120	133	(1,988)	-93.8%
10004120-62250 Dental Benefits	5,472	7,700	498	(7,202)	-93.5%
10004120-62260 EAP Expense	287	233	20	(213)	-91.6%
10004120-62600 Long Term Disability	3,022	4,206	297	(3,909)	-92.9%
10004120-62620 Short Term Disability	1,599	2,321	166	(2,155)	-92.9%
10004120-62680 PERS Employer	136,519	102,760	6,676	(96,084)	-93.5%
10004120-62720 RHSA Plan	6,801	9,806	688	(9,118)	-93.0%
10004120-62800 Workers Comp	27,000	64,890	-	(64,890)	-100.0%
PERSONNEL SERVICES Total	791,375	1,026,761	124,830	(901,931)	-1011.8%
10004120-63120 Office Equip	223	250	250	-	0.0%
10004120-63200 Liability Ins Premium	13,115	20,922	-	(20,922)	-100.0%
10004120-63240 Equip Rentals	9,094	14,700	32,500	17,800	121.1%
10004120-63255 Equipment under 5K	2,373	5,000	5,000	-	0.0%
10004120-63290 Uniform Laundry	2,691	-	-	-	0.0%
10004120-63300 Uniform Purchase	6,446	5,500	9,000	3,500	63.6%
10004120-63330 Special Department Expense	66,466	72,000	90,000	18,000	25.0%
10004120-63345 Haz Materials	8,026	1,500	1,500	-	0.0%
10004120-63395 License & Permit Fees	-	-	2,000	2,000	0.0%
10004120-63475 Self Insured Loses	2,160	5,000	-	(5,000)	-100.0%
10004120-63610 Training & Travel	1,107	2,000	2,000	-	0.0%
10004120-63900 Recruitment	118	-	-	-	0.0%
10004120-64000 Contract Services	326,228	230,000	530,000	300,000	130.4%
10004120-65000 IT Services	26,219	24,221	-	(24,221)	-100.0%
10004120-65100 Auto Ins	24	1,434	-	(1,434)	-100.0%
10004120-65110 Fleet Services	34,356	34,084	-	(34,084)	-100.0%
10004120-65120 Vehicle Rep & Maint	374	160	400	240	150.0%
10004120-65130 Gas and Oil	11,616	10,500	12,133	1,633	15.6%
10004120-65140 Vehicle Replacement Charge	34,534	39,928	-	(39,928)	-100.0%
10004120-65210 Repair & Maintenance	2,733	2,000	2,000	-	0.0%
10004120-65300 Communications	2,944	3,360	3,360	-	0.0%
10004120-65310 Utility Expense - Electric	171,942	152,375	220,000	67,625	44.4%

4120 Public Works - Streets Maintenance

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4120 Public Works - Streets Maintenance					
10004120-65320 Utility Expense - Water	43,005	18,000	18,000	-	0.0%
10004120-68000 Reimbursements	(715,000)	-	-	-	0.0%
SERVICES AND SUPPLIES Total	50,795	642,934	928,143	285,209	-49.9%
10004120-65600 Equipment over 5K	-	-	80,000	80,000	0.0%
10004120-69300 Debt Service-Principal	93,627	65,483	65,483	-	0.0%
CAPITAL OUTLAY Total	93,627	65,483	145,483	80,000	0.0%
Public Works - Streets Maintenance Total	935,796	1,735,178	1,198,456	(536,722)	-1061.7%

4140 Public Works - Storm Water Maintenance

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4140 Public Works - Storm Water Maintenance					
10004140-61000 Salaries & Wages	46,046	60,600	-	(60,600)	-100.0%
10004140-61200 Supplemental Earnings	3,138	810	-	(810)	-100.0%
10004140-61220 Annual Admin Pay	-	-	651	651	0.0%
10004140-61300 Stipend Pay	111	-	-	-	0.0%
10004140-61550 Stand-By Weekends	-	200	-	(200)	-100.0%
10004140-61551 Stand-By Weekday	23	-	-	-	0.0%
10004140-61600 Overtime	340	500	500	-	0.0%
10004140-62100 Medicare	697	865	7	(858)	-99.2%
10004140-62200 Medical Benefits	6,282	6,589	-	(6,589)	-100.0%
10004140-62230 Vision Benefits	73	78	-	(78)	-100.0%
10004140-62240 Life Insurance	130	138	-	(138)	-100.0%
10004140-62250 Dental Benefits	451	478	-	(478)	-100.0%
10004140-62260 EAP Expense	32	12	-	(12)	-100.0%
10004140-62600 Long Term Disability	268	357	-	(357)	-100.0%
10004140-62620 Short Term Disability	147	195	-	(195)	-100.0%
10004140-62680 PERS Employer	12,549	7,686	-	(7,686)	-100.0%
10004140-62720 RHSA Plan	588	660	-	(660)	-100.0%
10004140-62800 Workers Comp	2,309	1,883	-	(1,883)	-100.0%
PERSONNEL SERVICES Total	73,185	81,051	1,159	(79,892)	-1399.2%
10004140-63100 Postage & Shipping	-	-	200	200	0.0%
10004140-63200 Liability Ins Premium	1,724	2,480	-	(2,480)	-100.0%
10004140-63240 Equip Rentals	-	500	500	-	0.0%
10004140-63330 Special Department Expense	3,396	16,300	18,185	1,885	11.6%
10004140-63395 License & Permit Fees	18,005	18,500	20,225	1,725	9.3%
10004140-63610 Training & Travel	-	1,500	3,000	1,500	100.0%
10004140-64000 Contract Services	6,908	45,000	194,000	149,000	331.1%
10004140-64015 Contract OtherSrvc&Instructors	-	3,000	3,000	-	0.0%
10004140-64020 Monitoring	335	-	-	-	0.0%
10004140-64030 Legal Svcs	-	2,500	2,500	-	0.0%
10004140-64050 Community Outreach	10,897	8,000	6,000	(2,000)	-25.0%
10004140-65000 IT Services	369	354	-	(354)	-100.0%
10004140-65110 Fleet Services	4,959	4,587	-	(4,587)	-100.0%
10004140-65130 Gas and Oil	95	200	300	100	50.0%
10004140-65140 Vehicle Replacement Charge	-	6,535	-	(6,535)	-100.0%
10004140-65210 Repair & Maintenance	8,020	3,000	8,100	5,100	170.0%
10004140-65300 Communications	488	1,440	1,440	-	0.0%
10004140-68000 Reimbursements	(15,000)	-	-	-	0.0%
10004140-68118 Reimb frm 4261 CFD SouthEast	-	(31,642)	-	31,642	-100.0%
10004140-68119 Reimb frm 4262 Westside	-	(1,355)	-	1,355	-100.0%
10004140-68120 Reimb fr F4263 CFD Bristol	-	(10,326)	-	10,326	-100.0%
SERVICES AND SUPPLIES Total	40,196	70,573	257,450	186,877	-53.0%
Public Works - Storm Water Maintenance Total	113,381	151,624	258,609	106,985	-1452.2%

4250 Public Works - Housing

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4250 Public Works - Housing					
10004250-61000 Salaries & Wages	-	268,554	48,110	(220,444)	-82.1%
10004250-62100 Medicare	-	-	698	698	0.0%
PERSONNEL SERVICES Total	-	268,554	48,808	(219,746)	-82.1%
10004250-63250 Equip Lease	-	-	18,000	18,000	0.0%
10004250-63330 Special Department Expense	-	5,351	13,351	8,000	149.5%
10004250-64000 Contract Services	-	270,000	328,050	58,050	21.5%
10004250-65310 Utility Expense - Electric	-	-	6,500	6,500	0.0%
10004250-68117 Reimb frm 4607 Casino Upgrade	-	(270,000)	-	270,000	-100.0%
SERVICES AND SUPPLIES Total	-	5,351	365,901	360,550	71.0%
10004250-65610 Vehicles	-	110,000	-	(110,000)	-100.0%
CAPITAL OUTLAY Total	-	110,000	-	(110,000)	-100.0%
Public Works - Housing Total	-	383,905	414,709	30,804	-111.1%

4260 Public Works - Sustainability

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4260 Public Works - Sustainability					
10004260-61000 Salaries & Wages	-	-	103,793	103,793	0.0%
10004260-61220 Annual Admin Pay	-	-	1,028	1,028	0.0%
10004260-62100 Medicare	-	-	1,486	1,486	0.0%
10004260-62200 Medical Benefits	-	-	7,152	7,152	0.0%
10004260-62230 Vision Benefits	-	-	141	141	0.0%
10004260-62240 Life Insurance	-	-	231	231	0.0%
10004260-62250 Dental Benefits	-	-	868	868	0.0%
10004260-62260 EAP Expense	-	-	34	34	0.0%
10004260-62600 Long Term Disability	-	-	540	540	0.0%
10004260-62620 Short Term Disability	-	-	301	301	0.0%
10004260-62680 PERS Employer	-	-	12,123	12,123	0.0%
10004260-62720 RHSA Plan	-	-	1,200	1,200	0.0%
PERSONNEL SERVICES Total	-	-	128,898	128,898	0.0%
10004260-63330 Special Department Expense	-	-	10,000	10,000	0.0%
10004260-64000 Contract Services	-	-	317,000	317,000	0.0%
SERVICES AND SUPPLIES Total	-	-	327,000	327,000	0.0%
Public Works - Sustainability Total	-	-	455,898	455,898	0.0%

4300 Public Works - Capital Unit Project

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4300 Public Works - Capital Unit Project					
10004300-61000 Salaries & Wages	25,892	-	-	-	0.0%
10004300-61200 Supplemental Earnings	206	-	-	-	0.0%
10004300-62100 Medicare	377	-	-	-	0.0%
10004300-62200 Medical Benefits	1,458	-	-	-	0.0%
10004300-62230 Vision Benefits	2	-	-	-	0.0%
10004300-62240 Life Insurance	65	-	-	-	0.0%
10004300-62250 Dental Benefits	13	-	-	-	0.0%
10004300-62260 EAP Expense	41	-	-	-	0.0%
10004300-62600 Long Term Disability	149	-	-	-	0.0%
10004300-62620 Short Term Disability	82	-	-	-	0.0%
10004300-62680 PERS Employer	7,209	-	-	-	0.0%
10004300-62720 RHSA Plan	300	-	-	-	0.0%
PERSONNEL SERVICES Total	35,796	-	-	-	0.0%
Public Works - Capital Unit Project Total	35,796	-	-	-	0.0%

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COMMUNITY SERVICES

DEPARTMENT SERVICES MODEL

CITY COUNCIL STRATEGIC PRIORITY

“Memorable Community Experiences for All”

CORE FUNCTIONS TO ACHIEVE COUNCIL STRATEGIC PRIORITY

- Recreation Centers
 - Sports Center
 - Public Pools
 - Community Center
 - Senior Center
 - Burton Ave, Gold Ridge, Ladybug Recreation Centers
 - Performing Arts Center
- Recreation Programs
 - Programs, Classes and Services for all ages
 - Summer Camps and Programs
- Performing Arts
 - In-house Live Theatre Productions
 - Education Program
 - Rentals
- Community Events
 - Free to the Public
 - Public/Private/Non-Profit Partnerships
 - Co-Sponsorships
 - Fee Waivers
- Parks
 - Athletic Fields and Amenities
 - Programs/Services
 - Volunteer Programs
 - Court and Picnic Rentals
- Front Counters
 - High Quality Customer Service
 - Responsiveness
 - Thoroughness and Accuracy
 - Resourceful

REVENUE OPPORTUNITIES

- Enhanced marketing and promotion of programs, facilities, and productions
- Bring patrons back to participate in revenue generating programs/services post-pandemic
- Add more recreation programs and classes

- Development of Sponsorship program
- Pursue grant funding opportunities

MAJOR ACCOMPLISHMENTS COMPLETED IN FISCAL YEAR 2023-24 (RECREATION)

- ✓ Amended the picnic rental policy and successfully implemented a new permitting system for picnic rentals.
- ✓ Implemented weekend park attendant staff for picnic rentals.
- ✓ Reached the 2,000-member mark at the Callinan Sports and Fitness Center.
- ✓ Re-introduced the I Heart Rohnert Park event and created an annual Sports Center membership drive event, Rec the Halls.
- ✓ Began the process of updating the Parks and Recreation Master Plan.
- ✓ Implemented an enhanced contract instructor program, including a contract instructor business dinner.

MAJOR ACCOMPLISHMENTS COMPLETED IN FISCAL YEAR 2023-24 (PERFORMING ARTS)

- ✓ Produced the world premiere of David Templeton's, *Galatea*. The playwright was Received 21 nominations and won 11 awards and from the San Francisco Bay Area Critics Circle Awards, including Best Overall Production for the world premiere of David Templeton's *Galatea*. Spreckels won these awards over professional theatres in San Francisco and beyond.
- ✓ Mounted world premiere production of Deborah Yarchun's *Atlas the Lonely Gibbon*.
- ✓ Produced a highly successful co-production of the cabaret show, *Juke Joint Jukebox* in celebration of Black History Month.
- ✓ Initiated a new, annual Halloween fundraiser, *The Haunt*

MAJOR GOALS FOR FISCAL YEAR 2023-24 (RECREATION)

- GOAL 1: Negotiate and Renew Joint Use Agreement with Cotati Rohnert Park Unified School District
- GOAL 2: Adopt the Revised Parks and Recreation Master Plan
- GOAL 3: Enhance the Facility Rental Program to provide a better customer service experiences
- GOAL 4: Re-Open all three Community pools and return to pre-pandemic program levels

MAJOR GOALS FOR FISCAL YEAR 2023-24 (PERFORMING ARTS)

- GOAL 1: Promote the costume rental program and increase rentals (carryover from 2023-24)
- GOAL 2: Continue working on the audience engagement portion of the marketing plan.
- GOAL 3: Build on progress in developing diversity on our stages and in our audience
- GOAL 4: Build on Education Program by increasing programming and educational opportunities.

5000 Community Svcs - Admin

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
5000 Community Svcs - Admin					
10005000-61000 Salaries & Wages	279,375	867,950	876,003	8,053	0.9%
10005000-61100 Part Time 1000Hr	3,762	768,583	807,964	39,381	5.1%
10005000-61150 Part Time PERS	-	206,652	148,536	(58,116)	-28.1%
10005000-61200 Supplemental Earnings	3,903	24,919	19,029	(5,890)	-23.6%
10005000-61220 Annual Admin Pay	-	-	11,809	11,809	0.0%
10005000-61300 Stipend Pay	-	2,268	-	(2,268)	-100.0%
10005000-61600 Overtime	-	13,100	26,000	12,900	98.5%
10005000-62100 Medicare	4,019	23,298	26,867	3,569	15.3%
10005000-62200 Medical Benefits	41,175	97,170	107,642	10,472	10.8%
10005000-62230 Vision Benefits	485	1,410	1,270	(140)	-9.9%
10005000-62240 Life Insurance	1,027	3,003	2,773	(230)	-7.7%
10005000-62250 Dental Benefits	2,981	8,680	7,811	(869)	-10.0%
10005000-62260 EAP Expense	30	272	307	35	12.8%
10005000-62600 Long Term Disability	1,579	5,112	4,555	(557)	-10.9%
10005000-62620 Short Term Disability	873	3,074	2,540	(534)	-17.4%
10005000-62680 PERS Employer	76,602	145,095	119,666	(25,428)	-17.5%
10005000-62720 RHSA Plan	3,722	12,000	9,600	(2,400)	-20.0%
10005000-62740 Tuition Reimburse	-	-	2,400	2,400	0.0%
10005000-62800 Workers Comp	53	89,014	-	(89,014)	-100.0%
PERSONNEL SERVICES Total	419,586	2,271,600	2,174,771	(96,829)	-201.8%
10005000-63100 Postage & Shipping	-	500	12,050	11,550	2310.0%
10005000-63110 Office Supplies	229	1,500	1,500	-	0.0%
10005000-63130 Printing Services	2,205	29,000	19,645	(9,355)	-32.3%
10005000-63150 Publicity	13,222	-	-	-	0.0%
10005000-63160 Software License & Maint	119	22,760	22,536	(224)	-1.0%
10005000-63310 Dues & Subscription	-	800	1,355	555	69.4%
10005000-63330 Special Department Expense	305	-	-	-	0.0%
10005000-63395 License & Permit Fees	-	200	-	(200)	-100.0%
10005000-63415 Bank Charges	-	20,000	-	(20,000)	-100.0%
10005000-63435 Cash over or under	675	-	-	-	0.0%
10005000-63610 Training & Travel	2,501	3,500	3,500	-	0.0%
10005000-63900 Recruitment	311	4,200	5,000	800	19.0%
10005000-64000 Contract Services	10,086	-	8,500	8,500	0.0%
10005000-65000 IT Services	-	124,204	-	(124,204)	-100.0%
10005000-65130 Gas and Oil	-	1,320	2,452	1,132	85.8%
10005000-65140 Vehicle Replacement Charge	-	4,155	-	(4,155)	-100.0%
10005000-65200 Property Ins Premium	-	345	-	(345)	-100.0%

5000 Community Svcs - Admin

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
5000 Community Svcs - Admin					
10005000-65210 Repair & Maintenance	692	-	-	-	0.0%
10005000-65320 Utility Expense - Water	-	2,800	-	(2,800)	-100.0%
SERVICES AND SUPPLIES Total	30,345	215,284	76,538	(138,746)	1850.9%
Community Svcs - Admin Total	449,931	2,486,884	2,251,309	(235,575)	1649.2%

5100 Community Svcs - Programs & Events

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
5100 Community Svcs - Programs & Events					
10005100-61100 Part Time 1000Hr	30,640	-	-	-	0.0%
10005100-61150 Part Time PERS	4,492	-	-	-	0.0%
10005100-62100 Medicare	509	-	-	-	0.0%
10005100-62680 PERS Employer	1,252	-	-	-	0.0%
PERSONNEL SERVICES Total	36,894	-	-	-	0.0%
10005100-63330 Special Department Expense	12,391	31,850	29,670	(2,180)	-6.8%
10005100-64000 Contract Services	1,122	31,300	21,500	(9,800)	-31.3%
10005100-64015 Contract OtherSvcs&Instructors	85,319	148,005	258,425	110,420	74.6%
10005100-65210 Repair & Maintenance	214	-	-	-	0.0%
SERVICES AND SUPPLIES Total	99,046	211,155	309,595	98,440	36.5%
Community Svcs - Programs & Events Total	135,940	211,155	309,595	98,440	36.5%

5200 Community Svcs - Performing Arts Center

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
5200 Community Svcs - Performing Arts Center					
10005200-61000 Salaries & Wages	154,973	-	-	-	0.0%
10005200-61100 Part Time 1000Hr	139,114	-	-	-	0.0%
10005200-61150 Part Time PERS	35,538	-	-	-	0.0%
10005200-61200 Supplemental Earnings	1,811	-	-	-	0.0%
10005200-61600 Overtime	1,050	-	-	-	0.0%
10005200-62100 Medicare	4,756	-	-	-	0.0%
10005200-62200 Medical Benefits	20,404	-	-	-	0.0%
10005200-62230 Vision Benefits	255	-	-	-	0.0%
10005200-62240 Life Insurance	438	-	-	-	0.0%
10005200-62250 Dental Benefits	1,569	-	-	-	0.0%
10005200-62260 EAP Expense	122	-	-	-	0.0%
10005200-62600 Long Term Disability	922	-	-	-	0.0%
10005200-62620 Short Term Disability	508	-	-	-	0.0%
10005200-62680 PERS Employer	55,622	-	-	-	0.0%
10005200-62720 RHSA Plan	1,470	-	-	-	0.0%
10005200-62800 Workers Comp	16,176	-	-	-	0.0%
PERSONNEL SERVICES Total	434,729	-	-	-	0.0%
10005200-63100 Postage & Shipping	8,609	10,800	10,800	-	0.0%
10005200-63110 Office Supplies	1,385	1,500	1,500	-	0.0%
10005200-63120 Office Equip	1,203	-	-	-	0.0%
10005200-63140 Advertising	24,972	31,500	31,500	-	0.0%
10005200-63180 Box Office Rental	2,839	3,000	3,000	-	0.0%
10005200-63200 Liability Ins Premium	9,841	9,573	-	(9,573)	-100.0%
10005200-63250 Equip Lease	5,062	5,400	5,400	-	0.0%
10005200-63255 Equipment under 5K	1,809	-	-	-	0.0%
10005200-63310 Dues & Subscription	729	725	725	-	0.0%
10005200-63330 Special Department Expense	11,480	11,000	11,000	-	0.0%
10005200-63331 Dept Specific Expense	34,270	80,500	80,500	-	0.0%
10005200-63405 Transaction Fees	10,915	15,000	24,500	9,500	63.3%
10005200-63415 Bank Charges	16,091	25,000	25,000	-	0.0%
10005200-63610 Training & Travel	495	-	3,000	3,000	0.0%
10005200-63900 Recruitment	2,024	2,900	2,900	-	0.0%
10005200-64000 Contract Services	73,287	84,800	84,800	-	0.0%
10005200-64015 Contract OtherSrvcs&Instructors	1,250	2,000	-	(2,000)	-100.0%
10005200-64060 Volunteer Exp	3,970	35,365	35,365	-	0.0%
10005200-65000 IT Services	55,199	-	-	-	0.0%
10005200-65100 Auto Ins	4	199	-	(199)	-100.0%
10005200-65110 Fleet Services	3,163	2,532	-	(2,532)	-100.0%
10005200-65130 Gas and Oil	255	300	300	-	0.0%
10005200-65200 Property Ins Premium	3,975	5,080	-	(5,080)	-100.0%
10005200-65210 Repair & Maintenance	14,074	-	-	-	0.0%

5200 Community Svcs - Performing Arts Center

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
5200 Community Svcs - Performing Arts Center					
10005200-65220 One-Time Repair Costs	722	-	-	-	0.0%
10005200-65300 Communications	1,382	1,800	1,965	165	9.2%
10005200-65310 Utility Expense - Electric	65,650	73,160	91,598	18,438	25.2%
10005200-65320 Utility Expense - Water	5,069	7,150	7,508	358	5.0%
SERVICES AND SUPPLIES Total	359,725	409,284	421,360	12,076	-397.3%
Community Svcs - Performing Arts Center Total	794,454	409,284	421,360	12,076	-397.3%

5300 Community Svcs - Community Centers

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
5300 Community Svcs - Community Centers					
10005300-61000 Salaries & Wages	119,015	-	57,744	57,744	0.0%
10005300-61100 Part Time 1000Hr	171,688	-	-	-	0.0%
10005300-61150 Part Time PERS	34,474	-	-	-	0.0%
10005300-61200 Supplemental Earnings	4,691	-	-	-	0.0%
10005300-61300 Stipend Pay	7	-	1,200	1,200	0.0%
10005300-61600 Overtime	92	-	-	-	0.0%
10005300-62100 Medicare	4,742	-	855	855	0.0%
10005300-62200 Medical Benefits	13,969	-	4,800	4,800	0.0%
10005300-62230 Vision Benefits	194	-	141	141	0.0%
10005300-62240 Life Insurance	455	-	231	231	0.0%
10005300-62250 Dental Benefits	1,195	-	868	868	0.0%
10005300-62260 EAP Expense	132	-	34	34	0.0%
10005300-62600 Long Term Disability	695	-	307	307	0.0%
10005300-62620 Short Term Disability	383	-	171	171	0.0%
10005300-62680 PERS Employer	54,144	-	6,885	6,885	0.0%
10005300-62720 RHSA Plan	1,652	-	1,200	1,200	0.0%
10005300-62800 Workers Comp	20,569	-	-	-	0.0%
PERSONNEL SERVICES Total	428,098	-	74,435	74,435	0.0%
10005300-63110 Office Supplies	691	-	-	-	0.0%
10005300-63150 Publicity	2,205	-	-	-	0.0%
10005300-63160 Software License & Maint	19,150	-	-	-	0.0%
10005300-63200 Liability Ins Premium	9,984	13,165	-	(13,165)	-100.0%
10005300-63250 Equip Lease	5,334	8,034	8,034	-	0.0%
10005300-63310 Dues & Subscription	11	-	-	-	0.0%
10005300-63330 Special Department Expense	12,824	5,100	5,100	-	0.0%
10005300-63331 Dept Specific Expense	-	-	10,000	10,000	0.0%
10005300-63345 Haz Materials	90	-	-	-	0.0%
10005300-63395 License & Permit Fees	1,108	1,500	1,500	-	0.0%
10005300-63415 Bank Charges	5,628	-	-	-	0.0%
10005300-63475 Self Insured Loses	1,034	-	-	-	0.0%
10005300-63610 Training & Travel	150	-	-	-	0.0%
10005300-63900 Recruitment	3,560	-	-	-	0.0%
10005300-64000 Contract Services	30,510	68,856	68,856	-	0.0%
10005300-64015 Contract OtherSrvcs&Instructors	65,816	-	-	-	0.0%
10005300-65000 IT Services	47,498	-	-	-	0.0%
10005300-65100 Auto Ins	8	-	-	-	0.0%
10005300-65110 Fleet Services	6,216	4,396	-	(4,396)	-100.0%
10005300-65130 Gas and Oil	697	-	-	-	0.0%
10005300-65140 Vehicle Replacement Charge	4,155	-	-	-	0.0%
10005300-65200 Property Ins Premium	31,255	32,010	-	(32,010)	-100.0%
10005300-65210 Repair & Maintenance	30,176	-	-	-	0.0%

5300 Community Svcs - Community Centers

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
5300 Community Svcs - Community Centers					
10005300-65220 One-Time Repair Costs	2,904	-	-	-	0.0%
10005300-65300 Communications	5,430	6,300	6,300	-	0.0%
10005300-65310 Utility Expense - Electric	81,417	78,708	108,100	29,392	37.3%
10005300-65320 Utility Expense - Water	28,382	36,300	38,115	1,815	5.0%
SERVICES AND SUPPLIES Total	396,232	254,369	246,005	(8,364)	-257.7%
Community Svcs - Community Centers Total	824,330	254,369	320,440	66,071	-257.7%

5400 Community Svcs - Senior Center

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
5400 Community Svcs - Senior Center					
10005400-61000 Salaries & Wages	45,521	-	-	-	0.0%
10005400-61100 Part Time 1000Hr	47	-	-	-	0.0%
10005400-61200 Supplemental Earnings	338	-	-	-	0.0%
10005400-61600 Overtime	26	-	-	-	0.0%
10005400-62100 Medicare	638	-	-	-	0.0%
10005400-62200 Medical Benefits	10,335	-	-	-	0.0%
10005400-62230 Vision Benefits	82	-	-	-	0.0%
10005400-62240 Life Insurance	151	-	-	-	0.0%
10005400-62250 Dental Benefits	506	-	-	-	0.0%
10005400-62260 EAP Expense	42	-	-	-	0.0%
10005400-62600 Long Term Disability	268	-	-	-	0.0%
10005400-62620 Short Term Disability	148	-	-	-	0.0%
10005400-62680 PERS Employer	11,895	-	-	-	0.0%
10005400-62720 RHSA Plan	700	-	-	-	0.0%
10005400-62800 Workers Comp	5,502	-	-	-	0.0%
PERSONNEL SERVICES Total	76,199	-	-	-	0.0%
10005400-63100 Postage & Shipping	13	200	200	-	0.0%
10005400-63110 Office Supplies	307	800	1,000	200	25.0%
10005400-63120 Office Equip	142	-	-	-	0.0%
10005400-63200 Liability Ins Premium	2,736	3,401	-	(3,401)	-100.0%
10005400-63250 Equip Lease	5,220	4,496	4,496	-	0.0%
10005400-63330 Special Department Expense	277	3,000	3,000	-	0.0%
10005400-63900 Recruitment	353	-	-	-	0.0%
10005400-64000 Contract Services	1,331	7,700	7,700	-	0.0%
10005400-64015 Contract OtherSrvc&Instructors	1,642	-	-	-	0.0%
10005400-65000 IT Services	15,863	-	-	-	0.0%
10005400-65100 Auto Ins	8	382	-	(382)	-100.0%
10005400-65110 Fleet Services	9,431	7,841	-	(7,841)	-100.0%
10005400-65130 Gas and Oil	1,031	-	-	-	0.0%
10005400-65140 Vehicle Replacement Charge	3,785	3,785	-	(3,785)	-100.0%
10005400-65210 Repair & Maintenance	6,183	-	-	-	0.0%
10005400-65220 One-Time Repair Costs	68	-	-	-	0.0%
10005400-65300 Communications	804	780	780	-	0.0%
10005400-65310 Utility Expense - Electric	27,417	29,240	46,000	16,760	57.3%
10005400-65320 Utility Expense - Water	4,169	7,020	7,371	351	5.0%
SERVICES AND SUPPLIES Total	80,778	68,645	70,547	1,902	-312.7%
Community Svcs - Senior Center Total	156,977	68,645	70,547	1,902	-312.7%

5500 Community Svcs - Sports Center

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
5500 Community Svcs - Sports Center					
10005500-61000 Salaries & Wages	57,191	-	-	-	0.0%
10005500-61100 Part Time 1000Hr	2,236	-	-	-	0.0%
10005500-61150 Part Time PERS	331	-	-	-	0.0%
10005500-61200 Supplemental Earnings	1,292	-	-	-	0.0%
10005500-61300 Stipend Pay	5	-	-	-	0.0%
10005500-61600 Overtime	460	-	-	-	0.0%
10005500-62100 Medicare	883	-	-	-	0.0%
10005500-62200 Medical Benefits	4,863	-	-	-	0.0%
10005500-62230 Vision Benefits	80	-	-	-	0.0%
10005500-62240 Life Insurance	163	-	-	-	0.0%
10005500-62250 Dental Benefits	495	-	-	-	0.0%
10005500-62260 EAP Expense	55	-	-	-	0.0%
10005500-62600 Long Term Disability	340	-	-	-	0.0%
10005500-62620 Short Term Disability	187	-	-	-	0.0%
10005500-62680 PERS Employer	15,245	-	-	-	0.0%
10005500-62720 RHSA Plan	684	-	-	-	0.0%
10005500-62740 Tuition Reimburse	2,000	-	-	-	0.0%
10005500-62800 Workers Comp	20,233	-	-	-	0.0%
PERSONNEL SERVICES Total	106,743	-	-	-	0.0%
10005500-63100 Postage & Shipping	582	250	-	(250)	-100.0%
10005500-63110 Office Supplies	1,995	2,000	2,000	-	0.0%
10005500-63160 Software License & Maint	110	110	-	(110)	-100.0%
10005500-63200 Liability Ins Premium	7,512	10,774	-	(10,774)	-100.0%
10005500-63250 Equip Lease	5,220	3,300	3,300	-	0.0%
10005500-63255 Equipment under 5K	231	-	-	-	0.0%
10005500-63320 Special Event	4,831	8,000	8,000	-	0.0%
10005500-63330 Special Department Expense	8,840	6,750	1,500	(5,250)	-77.8%
10005500-63335 PAC Concession Purchases	3,129	-	7,800	7,800	0.0%
10005500-63415 Bank Charges	6,123	-	-	-	0.0%
10005500-63435 Cash over or under	(43)	-	-	-	0.0%
10005500-63900 Recruitment	225	-	-	-	0.0%
10005500-64000 Contract Services	8,044	-	-	-	0.0%
10005500-64015 Contract OtherSrvc&Instructors	4,820	-	21,600	21,600	0.0%
10005500-65000 IT Services	31,381	-	-	-	0.0%
10005500-65200 Property Ins Premium	23,596	30,154	-	(30,154)	-100.0%
10005500-65210 Repair & Maintenance	14,297	-	-	-	0.0%
10005500-65300 Communications	8,331	8,000	8,000	-	0.0%

5500 Community Svcs - Sports Center

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
5500 Community Svcs - Sports Center					
10005500-65310 Utility Expense - Electric	71,520	76,700	90,275	13,575	17.7%
10005500-65320 Utility Expense - Water	9,057	11,220	11,781	561	5.0%
SERVICES AND SUPPLIES Total	209,802	157,258	154,256	(3,002)	-455.1%
Community Svcs - Sports Center Total	316,545	157,258	154,256	(3,002)	-455.1%

5600 Community Svcs - Aquatics

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
5600 Community Svcs - Aquatics					
10005600-61000 Salaries & Wages	15,032	-	-	-	0.0%
10005600-61100 Part Time 1000Hr	173,730	-	-	-	0.0%
10005600-61200 Supplemental Earnings	555	-	-	-	0.0%
10005600-61300 Stipend Pay	8	-	-	-	0.0%
10005600-61600 Overtime	756	-	-	-	0.0%
10005600-62100 Medicare	2,741	-	-	-	0.0%
10005600-62200 Medical Benefits	1,717	-	-	-	0.0%
10005600-62230 Vision Benefits	12	-	-	-	0.0%
10005600-62240 Life Insurance	42	-	-	-	0.0%
10005600-62250 Dental Benefits	76	-	-	-	0.0%
10005600-62260 EAP Expense	31	-	-	-	0.0%
10005600-62600 Long Term Disability	89	-	-	-	0.0%
10005600-62620 Short Term Disability	49	-	-	-	0.0%
10005600-62680 PERS Employer	4,070	-	-	-	0.0%
10005600-62720 RHSA Plan	105	-	-	-	0.0%
10005600-62800 Workers Comp	19,219	-	-	-	0.0%
PERSONNEL SERVICES Total	218,232	-	-	-	0.0%
10005600-63200 Liability Ins Premium	6,682	8,885	-	(8,885)	-100.0%
10005600-63255 Equipment under 5K	2,298	2,500	2,500	-	0.0%
10005600-63330 Special Department Expense	9,320	9,500	7,750	(1,750)	-18.4%
10005600-63331 Dept Specific Expense	41,122	-	-	-	0.0%
10005600-63335 PAC Concession Purchases	-	-	2,000	2,000	0.0%
10005600-63395 License & Permit Fees	3,312	5,600	5,600	-	0.0%
10005600-63600 Meeting Expenses	555	555	555	-	0.0%
10005600-63610 Training & Travel	1,078	3,500	3,500	-	0.0%
10005600-63900 Recruitment	903	1,400	-	(1,400)	-100.0%
10005600-64000 Contract Services	1,557	14,750	-	(14,750)	-100.0%
10005600-65000 IT Services	8,116	-	-	-	0.0%
10005600-65200 Property Ins Premium	2,740	7,835	-	(7,835)	-100.0%
10005600-65210 Repair & Maintenance	16,217	-	-	-	0.0%
10005600-65220 One-Time Repair Costs	798	-	-	-	0.0%
10005600-65300 Communications	5,524	5,000	5,000	-	0.0%
10005600-65310 Utility Expense - Electric	107,538	84,130	125,925	41,795	49.7%
10005600-65320 Utility Expense - Water	17,145	19,800	20,790	990	5.0%
SERVICES AND SUPPLIES Total	224,905	163,455	173,620	10,165	-363.7%
10005600-65600 Equipment over 5K	10,174	-	-	-	0.0%
CAPITAL OUTLAY Total	10,174	-	-	-	0.0%
Community Svcs - Aquatics Total	453,311	163,455	173,620	10,165	-363.7%

ANIMAL SERVICES

DEPARTMENT SERVICES MODEL

MANDATED

- Animal Control/Sick/Injured/Stray
- Animal Licensing
- Microchipping of Reclaimed/Adopted Animals
- Spay/Neuter of Adopted Dogs & Cats

CORE

- Animal Shelter Facility
- Low-Cost Spay/Neuter
- Adoptions/Redemptions
- Veterinary Services

DISCRETIONARY

- Foster Care Programs
- Summer Camps
- Community Marketing Programs/Education/Events

MAJOR ACCOMPLISHMENTS FOR FISCAL YEAR 2022-23

- ✓ Created online Fix-it Clinic registration process
- ✓ Implemented paperless adoption/surrender process
- ✓ Expanded foster program for dogs

MAJOR GOALS FOR FISCAL YEAR 2023-24

- GOAL 1: Create a more user friendly website
- GOAL 2: Create enrichment board for dogs
- GOAL 3: Reopen shelter Wednesday & Thursday
- GOAL 4: Update and reopen Junior Volunteer Program

3130 Community Svcs - Animal Services

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3130 Community Svcs - Animal Services					
10003130-61000 Salaries & Wages	201,848	216,093	225,049	8,956	4.1%
10003130-61100 Part Time 1000Hr	74,276	136,767	124,767	(12,000)	-8.8%
10003130-61150 Part Time PERS	45,724	85,176	69,888	(15,288)	-17.9%
10003130-61200 Supplemental Earnings	1,498	2,839	600	(2,239)	-78.9%
10003130-61220 Annual Admin Pay	-	-	930	930	0.0%
10003130-61300 Stipend Pay	600	600	600	0	0.0%
10003130-61600 Overtime	281	-	8,000	8,000	0.0%
10003130-62100 Medicare	4,579	4,076	6,098	2,022	49.6%
10003130-62200 Medical Benefits	33,064	34,720	35,761	1,041	3.0%
10003130-62220 Hearing Benefits	900	-	-	-	0.0%
10003130-62230 Vision Benefits	412	423	423	0	0.1%
10003130-62240 Life Insurance	673	693	693	0	0.1%
10003130-62250 Dental Benefits	2,531	2,604	2,604	(0)	0.0%
10003130-62260 EAP Expense	146	102	102	0	0.2%
10003130-62600 Long Term Disability	1,187	1,276	1,173	(103)	-8.0%
10003130-62620 Short Term Disability	656	705	654	(51)	-7.2%
10003130-62680 PERS Employer	67,316	44,343	34,519	(9,824)	-22.2%
10003130-62720 RHSA Plan	1,100	1,200	1,200	-	0.0%
10003130-62800 Workers Comp	15,287	23,901	-	(23,901)	-100.0%
PERSONNEL SERVICES Total	452,078	555,518	513,062	(42,456)	-185.8%
10003130-63100 Postage & Shipping	31	200	200	-	0.0%
10003130-63110 Office Supplies	860	2,000	2,500	500	25.0%
10003130-63120 Office Equip	-	1,500	1,500	-	0.0%
10003130-63130 Printing Services	58	-	-	-	0.0%
10003130-63160 Software License & Maint	900	1,500	1,500	-	0.0%
10003130-63200 Liability Ins Premium	7,981	10,409	-	(10,409)	-100.0%
10003130-63250 Equip Lease	3,253	3,360	3,360	-	0.0%
10003130-63255 Equipment under 5K	(210)	2,500	2,500	-	0.0%
10003130-63260 First Aid Supp	-	200	200	-	0.0%
10003130-63310 Dues & Subscription	60	160	160	-	0.0%
10003130-63330 Special Department Expense	10,594	11,200	15,000	3,800	33.9%
10003130-63331 Dept Specific Expense	20,149	9,000	18,000	9,000	100.0%
10003130-63340 Dept Specific Expense2	31,914	33,700	55,000	21,300	63.2%
10003130-63395 License & Permit Fees	50	300	300	-	0.0%
10003130-63415 Bank Charges	3,134	1,500	1,500	-	0.0%
10003130-63525 Donations Non Cash Exp	12,414	5,000	-	(5,000)	-100.0%
10003130-63610 Training & Travel	587	600	600	-	0.0%
10003130-63900 Recruitment	1,233	1,000	1,000	-	0.0%
10003130-64000 Contract Services	44,429	46,800	60,000	13,200	28.2%
10003130-64050 Community Outreach	5,429	-	5,000	5,000	0.0%
10003130-65000 IT Services	39,312	38,917	-	(38,917)	-100.0%

3130 Community Svcs - Animal Services

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3130 Community Svcs - Animal Services					
10003130-65100 Auto Ins	9	427	-	(427)	-100.0%
10003130-65110 Fleet Services	9,723	9,036	-	(9,036)	-100.0%
10003130-65120 Vehicle Rep & Maint	7	-	100	100	0.0%
10003130-65130 Gas and Oil	341	400	400	-	0.0%
10003130-65140 Vehicle Replacement Charge	4,510	4,510	-	(4,510)	-100.0%
10003130-65200 Property Ins Premium	5,974	6,808	-	(6,808)	-100.0%
10003130-65210 Repair & Maintenance	9,474	4,000	-	(4,000)	-100.0%
10003130-65220 One-Time Repair Costs	4,869	13,100	-	(13,100)	-100.0%
10003130-65300 Communications	2,074	2,600	2,600	-	0.0%
10003130-65310 Utility Expense - Electric	18,883	17,936	33,350	15,414	85.9%
10003130-65320 Utility Expense - Water	2,175	1,900	4,200	2,300	121.1%
SERVICES AND SUPPLIES Total	240,218	230,563	208,970	(21,593)	-442.7%
Community Svcs - Animal Services Total	692,296	786,081	722,032	(64,049)	-628.5%

GENERAL FUND SPECIAL REVENUE FUNDS

The following summarizes the City's Special Revenue Funds:

Abandoned Vehicle Abatement Fund - Revenues received from the Sonoma County Abandoned Vehicle Abatement Program, pursuant to the terms of an agreement with the Service Authority authorized by City Council Resolution No. 95-16, providing for the abatement of abandoned vehicles in the City.

Affordable Housing Resident Fee Fund – Revenue received pursuant Ordinance 17.07.020.N, from developer of single-family, for sale projects, in lieu of building affordable units onsite. This fee is in furtherance of the City's inclusionary ordinance to increase and improve the supply of housing affordable to households of moderate, low and very low income.

Affordable Linkage Fee Fund – Revenues received pursuant to Ordinance 771 which established fees to be imposed upon nonresidential development to be used for land acquisition, construction, rehabilitation, subsidization, assistance to other governments, private organizations, or individuals to expand affordable housing opportunities to low- and moderate-income households.

Alcoholic Beverage Sales Ordinance (ABSO) Fund - Annual permit fee that is received from all businesses that sell alcohol in the City pursuant to City's Ordinance No. 780. The permit from the ordinance requires the business owner to comply with operational standards and training requirements and creates conditions and requirements upon the local alcohol sales licenses for the purpose of law enforcement compliance checks, police services necessary to monitor and enforce operational stands established with the license.

Asset Forfeiture Fund - Revenues received from assets seizures returned after Federal and State seized asset court cases have been adjudicated and finalized.

Community Service Facility Fund – Revenues received pursuant to City Resolution 18-108 which Imposes fees on rental at the community service centers for funding of equipment replacements and facility Improvements.

Copeland Creek Drainage Facility Fund - Revenues received from fees imposed on developers in a specific area serviced by the Copeland Creek drainage improvements. Purpose is to repay the costs of the Copeland Creek drainage improvements.

General Plan Maintenance Fund - Revenues received from a surcharge pursuant to City's Resolution No. 2008-03 on certain building permits and based on a percentage of project valuation, for the purpose of updating and maintaining the Rohnert Park General Plan.

Performing Arts Center Facility Fund - Revenues received from the assessment of two dollars per ticket sold which is set aside for improvements at the Performing Arts Center.

Rent Appeals Board Fund - Revenues received pursuant to City of Rohnert Park Ordinance 494 authorizing the collection of registration fees from mobile home parks. Purpose is to fund the Mobile Home Rent Appeals Board.

Senior Center Fund – Revenues received through “Friends of the Rohnert Park Senior Center Bingo games. Revenues collected are for the benefit of Senior Citizens administered by the Rohnert Park Senior Center program for senior programs and building enhancements.

Spay and Neuter Fund – Revenues received from \$2 of each animal license, pursuant to City’s Resolution 2008-03, for the purpose of supplementing the costs of spay and neuter activities.

Sports Center Facility Fund - Revenues received from the assessment of between two to five dollars per sports center memberships which is set aside for improvements at the Sports Center.

Housing Projects – This fund accounts for the restricted revenue and expenditures of the City’s low- and moderate-income housing activities.

Sunrise Park Fee Fund – Facility field fee revenue received for the recreation use of Sunrise Park. Fees will be deposited for maintenance and replacement of Sunrise Park all-weather fields.

Traffic Signals Fee Fund - Revenues received from fees imposed on developers for the purpose of constructing traffic signals.

4112 General Plan Maintenance Fee

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4112 General Plan Maintenance Fee					
41122000-50165 General Plan Maint Fee	(364,629)	(270,422)	(190,229)	80,193	-29.7%
CHARGES FOR CURRENT SERVICES Total	(364,629)	(270,422)	(190,229)	80,193	-29.7%
41122000-50079 Allocated Interest	(963)	-	(2,900)	(2,900)	0.0%
OTHER INCOME Total	(963)	-	(2,900)	(2,900)	0.0%
41122000-77110 Transfers Out to Fund 7110	323,379	110,000	175,000	65,000	59.1%
OPERATING TRANSFERS Total	323,379	110,000	175,000	65,000	59.1%
General Plan Maintenance Fee Total	(42,213)	(160,422)	(18,129)	142,293	29.4%

FUND BALANCE 6/30/2022	(281,417)
PROJECTED FY 2022-2023 NET CHANGE:	118,271
ADOPTED FY 2023-2024 BUDGET:	(18,129)
PROJECTED FUND BALANCE 6/30/2024	<u>(181,275)</u>

4215 Traffic Signals Dev Fee DS

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4215 Traffic Signals Dev Fee DS					
42152000-50079 Allocated Interest	(1,083)	-	(100)	(100)	0.0%
OTHER INCOME Total	(1,083)	-	(100)	(100)	0.0%
42152000-77110 Transfers Out to Fund 7110	385,799	-	-	-	0.0%
OPERATING TRANSFERS Total	385,799	-	-	-	0.0%
Traffic Signals Dev Fee DS Total	384,716	-	(100)	(100)	0.0%

FUND BALANCE 6/30/2022	(11,996)
PROJECTED FY 2022-2023 NET CHANGE:	11,934
ADOPTED FY 2023-2024 BUDGET:	(100)
PROJECTED FUND BALANCE 6/30/2024	<u>(162)</u>

4225 Affordable Linkage Dev Fee

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4225 Affordable Linkage Dev Fee					
42252100-50061 Affordable Housing Rental	(41,548)	(169,337)	(117,053)	52,284	-30.9%
LICENSES AND PERMITS Total	(41,548)	(169,337)	(117,053)	52,284	-30.9%
42252100-50079 Allocated Interest	(660)	-	(2,100)	(2,100)	0.0%
OTHER INCOME Total	(660)	-	(2,100)	(2,100)	0.0%
42252100-63330 Special Department Expense	28,000	285,000	-	(285,000)	-100.0%
SERVICES AND SUPPLIES Total	28,000	285,000	-	(285,000)	-100.0%
Affordable Linkage Dev Fee Total	(14,209)	115,663	(119,153)	(234,816)	-130.9%

FUND BALANCE 6/30/2022	(188,653)
PROJECTED FY 2022-2023 NET CHANGE:	167,196
ADOPTED FY 2023-2024 BUDGET:	(119,153)
PROJECTED FUND BALANCE 6/30/2024	<u>(140,610)</u>

4230 Affordable Housing Res Fee

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4230 Affordable Housing Res Fee					
42302100-50061 Affordable Housing Rental	(252,518)	-	-	-	0.0%
LICENSES AND PERMITS Total	(252,518)	-	-	-	0.0%
42302100-77110 Transfers Out to Fund 7110	121,729	-	-	-	0.0%
OPERATING TRANSFERS Total	121,729	-	-	-	0.0%
42302100-50079 Allocated Interest	(2,129)	-	(4,200)	(4,200)	0.0%
OTHER INCOME Total	(2,129)	-	(4,200)	(4,200)	0.0%
42302100-63330 Special Department Expense	-	400,000	-	(400,000)	-100.0%
SERVICES AND SUPPLIES Total	-	400,000	-	(400,000)	-100.0%
Affordable Housing Res Fee Total	(132,919)	400,000	(4,200)	(404,200)	-100.0%

FUND BALANCE 6/30/2022	(486,175)
PROJECTED FY 2022-2023 NET CHANGE:	461,005
ADOPTED FY 2023-2024 BUDGET:	(4,200)
PROJECTED FUND BALANCE 6/30/2024	<u>(29,370)</u>

4280 Copeland Creek Draining DvFee

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4280 Copeland Creek Draining DvFee					
42802000-50079 Allocated Interest	(9)	-	-	-	0.0%
OTHER INCOME Total	(9)	-	-	-	0.0%
Copeland Creek Draining DvFee Total	(9)	-	-	-	0.0%

FUND BALANCE 6/30/2022	(2,283)
PROJECTED FY 2022-2023 NET CHANGE:	2,271
ADOPTED FY 2023-2024 BUDGET:	-
PROJECTED FUND BALANCE 6/30/2024	<u>(12)</u>

4290 Rent Appeals Board

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4290 Rent Appeals Board					
42902010-50173 Charges for Srvcs - Specific	-	(73,120)	(68,939)	4,181	-5.7%
42902010-50175 Petition Revenue	-	(60,000)	(60,000)	-	0.0%
CHARGES FOR CURRENT SERVICES Total	-	(133,120)	(128,939)	4,181	-5.7%
42902010-50079 Allocated Interest	(1,045)	-	(2,200)	(2,200)	0.0%
OTHER INCOME Total	(1,045)	-	(2,200)	(2,200)	0.0%
42902010-61000 Salaries & Wages	1,678	-	-	-	0.0%
42902010-62100 Medicare	24	-	-	-	0.0%
42902010-62200 Medical Benefits	206	-	-	-	0.0%
42902010-62230 Vision Benefits	1	-	-	-	0.0%
42902010-62240 Life Insurance	4	-	-	-	0.0%
42902010-62250 Dental Benefits	5	-	-	-	0.0%
42902010-62600 Long Term Disability	10	-	-	-	0.0%
42902010-62620 Short Term Disability	5	-	-	-	0.0%
42902010-62680 PERS Employer	451	-	-	-	0.0%
42902010-62720 RHSA Plan	7	-	-	-	0.0%
PERSONNEL SERVICES Total	2,390	-	-	-	0.0%
42902010-63100 Postage & Shipping	-	126	126	-	0.0%
42902010-63110 Office Supplies	-	150	150	-	0.0%
42902010-63140 Advertising	-	100	100	-	0.0%
42902010-63331 Dept Specific Expense	-	20,000	20,000	-	0.0%
42902010-63550 Landlord Petition Expense	-	60,000	60,000	-	0.0%
42902010-63560 Tenant Petition Exp	-	10,000	10,000	-	0.0%
42902010-63795 Labor Reimbursements	-	10,000	-	(10,000)	-100.0%
42902010-64000 Contract Services	(455)	-	-	-	0.0%
42902010-64001 CITY ADMIN SRVCS	3,237	25,000	15,000	(10,000)	-40.0%
42902010-64030 Legal Svcs	-	10,000	10,000	-	0.0%
42902010-65400 Cost Allocation Plan Expense	(1,244)	3,563	-	(3,563)	-100.0%
SERVICES AND SUPPLIES Total	1,538	138,939	115,376	(23,563)	-240.0%
Rent Appeals Board Total	2,883	5,819	(15,763)	(21,582)	-245.7%

FUND BALANCE 6/30/2022	(259,183)
PROJECTED FY 2022-2023 NET CHANGE:	1,712
ADOPTED FY 2023-2024 BUDGET:	(15,763)
PROJECTED FUND BALANCE 6/30/2024	<u>(273,234)</u>

4310 Alcohol Beverage Sales-ABS0

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4310 Alcohol Beverage Sales-ABS0					
43103200-50193 ABSO Rev	(3,650)	(11,450)	(17,000)	(5,550)	48.5%
CHARGES FOR CURRENT SERVICES Total	(3,650)	(11,450)	(17,000)	(5,550)	48.5%
43103200-50079 Allocated Interest	(126)	(300)	(200)	100	-33.3%
OTHER INCOME Total	(126)	(300)	(200)	100	-33.3%
43103200-61600 Overtime	26,036	10,000	12,000	2,000	20.0%
43103200-62100 Medicare	374	-	174	174	0.0%
43103200-62200 Medical Benefits	645	-	-	-	0.0%
43103200-62230 Vision Benefits	8	-	-	-	0.0%
43103200-62240 Life Insurance	13	-	-	-	0.0%
43103200-62250 Dental Benefits	51	-	-	-	0.0%
43103200-62260 EAP Expense	1	-	-	-	0.0%
43103200-62720 RHSA Plan	64	-	-	-	0.0%
PERSONNEL SERVICES Total	27,193	10,000	12,174	2,174	20.0%
43103200-63100 Postage & Shipping	6	300	300	-	0.0%
43103200-63110 Office Supplies	-	200	250	50	25.0%
43103200-63200 Liability Ins Premium	1,008	1,653	-	(1,653)	-100.0%
43103200-63270 Books/Pamphlets	-	200	-	(200)	-100.0%
43103200-63330 Special Department Expense	8,850	1,500	1,000	(500)	-33.3%
43103200-63600 Meeting Expenses	109	300	-	(300)	-100.0%
SERVICES AND SUPPLIES Total	9,972	4,153	1,550	(2,603)	-308.3%
Alcohol Beverage Sales-ABS0 Total	33,389	2,403	(3,476)	(5,879)	-273.2%

FUND BALANCE 6/30/2022	(17,350)
PROJECTED FY 2022-2023 NET CHANGE:	(2,159)
ADOPTED FY 2023-2024 BUDGET:	(3,476)
PROJECTED FUND BALANCE 6/30/2024	<u>(22,985)</u>

4315 Abandoned Vehicle Abatement

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4315 Abandoned Vehicle Abatement					
43153200-50191 Vehicle Abatement	(55,399)	(60,000)	(60,000)	-	0.0%
CHARGES FOR CURRENT SERVICES Total	(55,399)	(60,000)	(60,000)	-	0.0%
43153200-50079 Allocated Interest	(1,023)	(900)	(2,100)	(1,200)	133.3%
OTHER INCOME Total	(1,023)	(900)	(2,100)	(1,200)	133.3%
43153200-61000 Salaries & Wages	41,664	68,573	70,879	2,306	3.4%
43153200-61200 Supplemental Earnings	1,080	-	270	270	0.0%
43153200-61600 Overtime	577	34,904	5,000	(29,904)	-85.7%
43153200-62100 Medicare	611	1,488	1,095	(393)	-26.4%
43153200-62200 Medical Benefits	4,203	3,413	5,976	2,563	75.1%
43153200-62230 Vision Benefits	74	140	141	1	0.8%
43153200-62240 Life Insurance	131	229	231	2	0.9%
43153200-62250 Dental Benefits	456	861	868	7	0.8%
43153200-62260 EAP Expense	42	17	34	17	100.5%
43153200-62620 Short Term Disability	119	223	206	(17)	-7.5%
43153200-62680 PERS Employer	11,693	6,149	8,247	2,098	34.1%
43153200-62720 RHSA Plan	680	1,190	1,200	10	0.8%
43153200-62800 Workers Comp	1,078	4,718	2,953	(1,765)	-37.4%
PERSONNEL SERVICES Total	62,408	121,905	97,101	(24,804)	59.4%
43153200-63200 Liability Ins Premium	1,862	1,280	4,400	3,120	243.8%
43153200-63255 Equipment under 5K	1,030	6,000	6,000	-	0.0%
43153200-63610 Training & Travel	-	1,000	1,000	-	0.0%
43153200-64000 Contract Services	6,575	9,000	9,000	-	0.0%
43153200-65000 IT Services	462	644	-	(644)	-100.0%
43153200-65110 Fleet Services	6,314	9,302	8,900	(402)	-4.3%
43153200-65130 Gas and Oil	742	-	-	-	0.0%
SERVICES AND SUPPLIES Total	16,985	27,226	29,300	2,074	139.4%
Abandoned Vehicle Abatement Total	22,970	88,231	64,301	(23,930)	332.2%

FUND BALANCE 6/30/2022	(251,203)
PROJECTED FY 2022-2023 NET CHANGE:	56,501
ADOPTED FY 2023-2024 BUDGET:	64,301
PROJECTED FUND BALANCE 6/30/2024	<u>(130,401)</u>

4335 State Asset Forfeiture

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4335 State Asset Forfeiture					
43353200-50079 Allocated Interest	(656)	-	(300)	(300)	0.0%
OTHER INCOME Total	(656)	-	(300)	(300)	0.0%
43353200-63255 Equipment under 5K	140,339	-	-	-	0.0%
SERVICES AND SUPPLIES Total	140,339	-	-	-	0.0%
43353200-71000 T-Out to General Fund 1000	-	25,000	-	(25,000)	-100.0%
OPERATING TRANSFERS Total	-	25,000	-	(25,000)	-100.0%
State Asset Forfeiture Total	139,684	25,000	(300)	(25,300)	-100.0%

FUND BALANCE 6/30/2022	(37,102)
PROJECTED FY 2022-2023 NET CHANGE:	24,808
ADOPTED FY 2023-2024 BUDGET:	(300)
PROJECTED FUND BALANCE 6/30/2024	<u>(12,594)</u>

4350 Spay and Neuter Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4350 Spay and Neuter Fund					
43503130-52200 Spay,Neuter & Impound Fees	(17,742)	(12,000)	(18,250)	(6,250)	54.6%
CHARGES FOR CURRENT SERVICES Total	(17,742)	(12,000)	(18,250)	(6,250)	54.6%
43503130-50079 Allocated Interest	(115)	(300)	(200)	100	-33.3%
OTHER INCOME Total	(115)	(300)	(200)	100	-33.3%
43503130-63330 Special Department Expense	95	1,000	1,000	-	0.0%
43503130-63331 Dept Specific Expense	6,380	9,000	9,250	250	2.3%
43503130-64000 Contract Services	7,740	6,500	8,000	1,500	23.1%
SERVICES AND SUPPLIES Total	14,215	16,500	18,250	1,750	10.6%
43503130-77110 Transfers Out to Fund 7110	3,873	-	-	-	0.0%
OPERATING TRANSFERS Total	3,873	-	-	-	0.0%
Spay and Neuter Fund Total	231	4,200	(200)	(4,400)	-433.3%

FUND BALANCE 6/30/2022	(41,693)
PROJECTED FY 2022-2023 NET CHANGE:	6,985
ADOPTED FY 2023-2024 BUDGET:	(200)
PROJECTED FUND BALANCE 6/30/2024	<u>(34,908)</u>

4510 Community Services Facility Fee

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4510 Community Services Facility Fee					
45105300-50281 Facility Rentals	-	(36,000)	-	36,000	-100.0%
45105300-50311 Capital Facility Fee&Box Offic	(19,403)	-	(29,400)	(29,400)	0.0%
CHARGES FOR CURRENT SERVICES Total	(19,403)	(36,000)	(29,400)	6,600	-100.0%
45105300-50079 Allocated Interest	(132)	(200)	(400)	(200)	100.0%
OTHER INCOME Total	(132)	(200)	(400)	(200)	100.0%
45105300-63255 Equipment under 5K	4,957	25,000	-	(25,000)	-100.0%
45105300-65220 One-Time Repair Costs	-	10,000	10,000	-	0.0%
SERVICES AND SUPPLIES Total	4,957	35,000	10,000	(25,000)	-100.0%
Community Svcs Facility Fee Total	(14,578)	(1,200)	(19,800)	(18,600)	-100.0%

FUND BALANCE 6/30/2022	(38,124)
PROJECTED FY 2022-2023 NET CHANGE:	(18,640)
ADOPTED FY 2023-2024 BUDGET:	(19,800)
PROJECTED FUND BALANCE 6/30/2024	<u>(76,564)</u>

4520 PAC Facility Capital Reserve

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4520 PAC Facility Capital Reserve					
45205200-50311 Capital Facility Fee&Box Offic	(34,306)	(36,000)	(36,000)	-	0.0%
CHARGES FOR CURRENT SERVICES Total	(34,306)	(36,000)	(36,000)	-	0.0%
45205200-50079 Allocated Interest	(534)	(1,600)	(1,300)	300	-18.8%
OTHER INCOME Total	(534)	(1,600)	(1,300)	300	-18.8%
45205200-65220 One-Time Repair Costs	12,885	15,000	15,000	-	0.0%
SERVICES AND SUPPLIES Total	12,885	15,000	15,000	-	0.0%
45205200-65600 Equipment over 5K	-	25,000	-	(25,000)	-100.0%
CAPITAL OUTLAY Total	-	25,000	-	(25,000)	-100.0%
PAC Facility Capital Reserve Total	(21,955)	2,400	(22,300)	(24,700)	-118.8%

FUND BALANCE 6/30/2022	(146,784)
PROJECTED FY 2022-2023 NET CHANGE:	(2,530)
ADOPTED FY 2023-2024 BUDGET:	(22,300)
PROJECTED FUND BALANCE 6/30/2024	<u>(171,614)</u>

4530 Sports Center Capital Facility Reserve

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4530 Sports Center Capital Facility Reserve					
45305500-50311 Capital Facility Fee&Box Offic	(64,331)	(67,000)	(70,350)	(3,350)	5.0%
CHARGES FOR CURRENT SERVICES Total	(64,331)	(67,000)	(70,350)	(3,350)	5.0%
45305500-77110 Transfers Out to Fund 7110	1,598	-	-	-	0.0%
OPERATING TRANSFERS Total	1,598	-	-	-	0.0%
45305500-50079 Allocated Interest	(562)	(1,000)	(1,300)	(300)	30.0%
OTHER INCOME Total	(562)	(1,000)	(1,300)	(300)	30.0%
45305500-63250 Equip Lease	38,490	36,950	36,950	-	0.0%
45305500-65220 One-Time Repair Costs	968	10,000	10,000	-	0.0%
SERVICES AND SUPPLIES Total	39,458	46,950	46,950	-	0.0%
45305500-65600 Equipment over 5K	-	47,500	77,700	30,200	63.6%
CAPITAL OUTLAY Total	-	47,500	77,700	30,200	63.6%
Sports Center Capital Facility Reserve Total	(23,837)	26,450	53,000	26,550	98.6%

FUND BALANCE 6/30/2022	(148,340)
PROJECTED FY 2022-2023 NET CHANGE:	13,914
ADOPTED FY 2023-2024 BUDGET:	53,000
PROJECTED FUND BALANCE 6/30/2024	<u>(81,426)</u>

4540 Sunrise Park Fee

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4540 Sunrise Park Fee					
45405700-50287 Adult Registration	(54,769)	(45,000)	(60,450)	(15,450)	34.3%
CHARGES FOR CURRENT SERVICES Total	(54,769)	(45,000)	(60,450)	(15,450)	34.3%
45405700-50079 Allocated Interest	(257)	(75)	(800)	(725)	966.7%
OTHER INCOME Total	(257)	(75)	(800)	(725)	966.7%
Sunrise Park Fee Total	(55,026)	(45,075)	(61,250)	(16,175)	1001.0%

FUND BALANCE 6/30/2022	(87,770)
PROJECTED FY 2022-2023 NET CHANGE:	(81,886)
ADOPTED FY 2023-2024 BUDGET:	(61,250)
PROJECTED FUND BALANCE 6/30/2024	<u>(230,906)</u>

4550 Senior Center

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4550 Senior Center					
45505400-50079 Allocated Interest	(565)	(2,000)	(1,300)	700	-35.0%
45505400-50321 Donation	(380)	-	-	-	0.0%
45505400-50335 Donations	(363,479)	(450,000)	-	450,000	-100.0%
OTHER INCOME Total	(364,424)	(452,000)	(1,300)	450,700	-135.0%
45505400-63230 Excursions	1,831	3,000	7,000	4,000	133.3%
45505400-63320 Special Event	1,622	4,000	8,000	4,000	100.0%
45505400-63330 Special Department Expense	21,865	47,500	-	(47,500)	-100.0%
45505400-63395 License & Permit Fees	50	50	-	(50)	-100.0%
45505400-63435 Cash over or under	17,333	-	-	-	0.0%
45505400-63495 Rents	9,600	19,200	-	(19,200)	-100.0%
45505400-63760 Event Prizes	289,683	360,000	-	(360,000)	-100.0%
45505400-65220 One-Time Repair Costs	-	16,000	10,000	(6,000)	-37.5%
SERVICES AND SUPPLIES Total	341,984	449,750	25,000	(424,750)	-204.2%
45505400-65600 Equipment over 5K	7,365	65,000	-	(65,000)	-100.0%
CAPITAL OUTLAY Total	7,365	65,000	-	(65,000)	-100.0%
Senior Center Total	(15,075)	62,750	23,700	(39,050)	-439.2%

FUND BALANCE 6/30/2022	(142,291)
PROJECTED FY 2022-2023 NET CHANGE:	(7,288)
ADOPTED FY 2023-2024 BUDGET:	23,700
PROJECTED FUND BALANCE 6/30/2024	<u>(125,879)</u>

5720 Successor Agency Housing Projects

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
5720 Successor Agency Housing Projects					
57202100-41000 Transfers In from Fund 1000 GF	-	(17,031)	-	17,031	-100.0%
OPERATING TRANSFERS IN Total	-	(17,031)	250,000	267,031	-100.0%
57202100-50145 Affordable Housing Linkage	-	(20,120)	(20,000)	120	-0.6%
REVENUE FROM OTHER AGENCIES Total	-	(20,120)	(20,000)	120	-0.6%
57202100-50079 Allocated Interest	(8,271)	(5,000)	(15,300)	(10,300)	206.0%
57202100-50085 Interest Income	(22,517)	(9,000)	(9,000)	-	0.0%
57202100-50171 Charges for Services	(2,496)	(5,000)	(5,000)	-	0.0%
OTHER INCOME Total	(33,285)	(19,000)	(29,300)	(10,300)	206.0%
57202100-61000 Salaries & Wages	133,120	114,297	133,537	19,240	16.8%
57202100-61200 Supplemental Earnings	885	1,033	6,343	5,310	514.0%
57202100-61220 Annual Admin Pay	-	-	3,288	3,288	0.0%
57202100-61300 Stipend Pay	-	4,000	-	(4,000)	-100.0%
57202100-62100 Medicare	1,876	1,608	1,971	363	22.6%
57202100-62200 Medical Benefits	17,256	13,888	14,304	416	3.0%
57202100-62230 Vision Benefits	181	141	141	0	0.1%
57202100-62240 Life Insurance	298	231	462	231	100.0%
57202100-62250 Dental Benefits	1,110	868	868	(0)	0.0%
57202100-62260 EAP Expense	42	34	34	0	0.2%
57202100-62600 Long Term Disability	784	673	694	21	3.2%
57202100-62620 Short Term Disability	433	372	387	15	4.1%
57202100-62680 PERS Employer	36,713	20,871	15,597	(5,274)	-25.3%
57202100-62720 RHSA Plan	1,535	1,200	1,200	-	0.0%
57202100-62800 Workers Comp	362	3,555	2,225	(1,330)	-37.4%
PERSONNEL SERVICES Total	194,594	162,771	181,052	18,281	501.3%
57202100-63110 Office Supplies	34	255	300	45	17.6%
57202100-63140 Advertising	-	714	700	(14)	-2.0%
57202100-63200 Liability Ins Premium	3,294	3,853	8,300	4,447	115.4%
57202100-63610 Training & Travel	-	3,060	3,060	-	0.0%
57202100-63795 Labor Reimbursements	-	(10,000)	-	10,000	-100.0%
57202100-64000 Contract Services	46,396	58,000	59,000	1,000	1.7%
57202100-64005 SA Housing Program	201,750	-	-	-	0.0%
57202100-64030 Legal Svcs	1,030	10,000	10,000	-	0.0%
57202100-65000 IT Services	462	100	-	(100)	-100.0%
57202100-65400 Cost Allocation Plan Expense	56,962	64,451	51,000	(13,451)	-20.9%
57202100-68032 Reimb to DS Homelessness	-	250,000	-	(250,000)	-100.0%
SERVICES AND SUPPLIES Total	309,929	380,433	132,360	(248,073)	-188.0%

5720 Successor Agency Housing Projects

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
57202100-71000 T-Out to General Fund 1000	-	-	250,000	250,000	0.0%
OPERATING TRANSFERS OUT Total	-	(17,031)	250,000	267,031	-100.0%
Successor Agency Housing Fund Total	471,238	487,053	514,112	27,059	418.7%

FUND BALANCE 6/30/2022	(10,427,314)
PROJECTED FY 2022-2023 NET CHANGE:	455,848
ADOPTED FY 2023-2024 BUDGET:	514,112
PROJECTED FUND BALANCE 6/30/2024	<u>(9,457,354)</u>

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SPECIAL REVENUE FUNDS

The following summarizes the City's Special Revenue Funds:

Community Facility District (CFD) Bristol Fund – Revenues received pursuant to a development agreement which impose fees when building permits are granted during the development of the Bristol Specific Plan.

Community Facility District (CFD) Southeast Fund – a special tax within the Southeast Specific Plan Community Facilities District No. 2015-1, levied annually on each residential unit on the County tax roll and emitted to the City.

Community Facility District (CFD) Westside Fund – Revenues received pursuant to a development agreement with the Five Creeks Specific Plan (FCSP) Area for the purpose of offsetting the fiscal deficit to the City's general fund created by the new residential development within the FCSP Area.

Grant Fund – Revenues awarded by federal, state and county to the City of Rohnert Park.

Homeless Fund – Revenues awarded to address City of Rohnert Parks community's housing needs.

PEG Fee (AB 2987) Fund – Revenues received pursuant to Assembly Bill 2987 for activities related to public, educational, and governmental access channels.

Measure M Fire- Revenues received pursuant to the voter approved fire benefit assessment district. Purpose is to finance enhancements of fire suppression activities.

Measure M Parks– Revenues received pursuant to the voter approved sales tax to support improvements and protections for regional and neighborhood parks, waterways, and natural area effective April 1, 2019.

Measure M Traffic - Revenues received from County of Sonoma on one quarter cent sales tax for street improvements.

Public Facilities Financing – Fee shall be solely used for (a) the purposes described in the City's Public Facilities Finance Plan (PFFP); (b) for reimbursing the City for the development's fair share of those capital improvements already constructed by the City; or (c) for reimbursing developers who have constructed public facilities described in the PFFP or other facility master plans adopted from time to time by the City Council where those facilities were beyond that needed to mitigate the impacts of the developer's project or projects.

SPECIAL REVENUE FUNDS

Southeast Specific Plan Funds – Revenues received pursuant to a development agreement with the Southeast Specific Plan (SESP) Area for the purpose of funding cost increases for municipal services resulting from new residential development in this specific plan area. Funds are to be for additional personnel, City services and to mitigate traffic regionally and locally within the SESP Area. Summary description applicable to all Southeast Specific Plan Funds.

State Gasoline Tax Fund - Revenues received pursuant to Street and Highway Code Sections 2105, 2106, 2107, 2107.5, 2031, and Senate Bill 1-Road Repair and Accountability Act of 2017, and other funds for the purpose of maintenance and construction of the City streets.

Supplemental Law Enforcement Services Fund - Revenues received from the State of California pursuant to AB 3229 for the purpose of ensuring public safety.

Traffic Safety Fund - Revenues received pursuant to Vehicle Code Section 42200 for the purpose of maintenance of traffic control devices and traffic law enforcement and traffic accident prevention.

UDSP-University District Specific Plan– Revenues received pursuant to a development agreement with the University District Specific Plan Area for the purpose of funding cost increases for municipal services resulting from new residential development in this specific plan area. Fees received are invested in a segregated annuity or investment account for the purpose of creating a stream of income to mitigate the development impacts to the residential units. Revenues received pursuant to a developer agreement in the University District Specific Plan area for the purpose of mitigating the regional traffic impacts of the development.

4111 DIVCA AB2987 - PEG Fees

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4111 DIVCA AB2987 - PEG Fees					
41111399-50079 Allocated Interest	(3,098)	(1,400)	(5,500)	(4,100)	292.9%
OTHER INCOME Total	(3,098)	(1,400)	(5,500)	(4,100)	292.9%
41111399-52100 PEG Fees	(111,028)	(55,000)	(75,000)	(20,000)	36.4%
REVENUE FROM OTHER AGENCIES Total	(111,028)	(55,000)	(75,000)	(20,000)	36.4%
41111399-63255 Equipment under 5K	9,120	10,000	10,000	-	0.0%
41111399-64000 Contract Services	1,295	10,000	20,000	10,000	100.0%
41111399-65210 Repair & Maintenance	2,212	10,000	10,000	-	0.0%
SERVICES AND SUPPLIES Total	12,626	30,000	40,000	10,000	100.0%
41111399-65600 Equipment over 5K	27,367	75,000	50,000	(25,000)	-33.3%
CAPITAL OUTLAY Total	27,367	75,000	50,000	(25,000)	-33.3%
41111399-77110 Transfers Out to Fund 7110	208,048	-	-	-	0.0%
OPERATING TRANSFERS Total	208,048	-	-	-	0.0%
DIVCA AB2987 - PEG Fees Total	133,917	48,600	9,500	(39,100)	395.9%

FUND BALANCE 6/30/2022	(640,144)
PROJECTED FY 2022-2023 NET CHANGE:	227,164
ADOPTED FY 2023-2024 BUDGET:	9,500
PROJECTED FUND BALANCE 6/30/2024	<u>(403,480)</u>

4210 Traffic Safety

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4210 Traffic Safety					
42102000-50071 Vehicle Code Fines	(30,735)	-	-	-	0.0%
42102000-50075 Impound Fees	(2,340)	-	-	-	0.0%
42103200-50071 Vehicle Code Fines	(39,326)	(50,000)	(50,000)	-	0.0%
42103200-50075 Impound Fees	(5,200)	(11,000)	(11,000)	-	0.0%
FINES & FORFEITURES Total	(77,601)	(61,000)	(61,000)	-	0.0%
42103200-50079 Allocated Interest	(855)	-	(1,900)	(1,900)	0.0%
OTHER INCOME Total	(855)	-	(1,900)	(1,900)	0.0%
42103200-65610 Vehicles	43,166	40,000	-	(40,000)	-100.0%
CAPITAL OUTLAY Total	43,166	40,000	-	(40,000)	-100.0%
Traffic Safety Total	(35,290)	(21,000)	(62,900)	(41,900)	-100.0%

FUND BALANCE 6/30/2022

(227,432)

PROJECTED FY 2022-2023 NET CHANGE:

(13,031)

ADOPTED FY 2023-2024 BUDGET:

(62,900)

PROJECTED FUND BALANCE 6/30/2024

(303,363)

4232 Homelessness Program

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4232 Homelessness Program					
42322250-50079 Allocated Interest	(2,949)	-	(23,000)	(23,000)	0.0%
OTHER INCOME Total	(2,949)	-	(23,000)	(23,000)	0.0%
42322250-50141 State Grants & Reimbursements	(2,678,400)	-	-	-	0.0%
42322250-50147 County Grants	-	-	(1,134,960)	(1,134,960)	0.0%
REVENUE FROM OTHER AGENCIES Total	(2,678,400)	-	(1,134,960)	(1,134,960)	0.0%
42322250-64000 Contract Services	-	-	2,280,792	2,280,792	0.0%
SERVICES AND SUPPLIES Total	-	-	2,280,792	2,280,792	0.0%
Homelessness Program Total	(2,681,349)	-	1,122,832	1,122,832	0.0%

FUND BALANCE 6/30/2022	(2,681,349)
PROJECTED FY 2022-2023 NET CHANGE:	55,723
ADOPTED FY 2023-2024 BUDGET:	1,122,832
PROJECTED FUND BALANCE 6/30/2024	<u>(1,502,794)</u>

4234 Grant Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4234 Grant Fund					
42341399-50137 Fed Grant Revenue	-	-	(20,000)	(20,000)	0.0%
42341399-50141 State Grants & Reimbursements	-	-	(540,000)	(540,000)	0.0%
42341399-50147 County Grants	-	-	(60,186)	(60,186)	0.0%
REVENUE FROM OTHER AGENCIES Total	-	-	(620,186)	(620,186)	0.0%
42341399-64000 Contract Services	-	-	620,186	620,186	0.0%
SERVICES AND SUPPLIES Total	-	-	620,186	620,186	0.0%
Grant Fund Total	-	-	-	-	0.0%

FUND BALANCE 6/30/2022

-

PROJECTED FY 2022-2023 NET CHANGE:

-

ADOPTED FY 2023-2024 BUDGET:

-

PROJECTED FUND BALANCE 6/30/2024

-

4249 UDSP Maintenance Annuity Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4249 UDSP Maintenance Annuity Fund					
42492000-52500 Maintenance Annuity Fee	(875,632)	(1,407,148)	(621,786)	785,362	-55.8%
LICENSES AND PERMITS Total	(875,632)	(1,407,148)	(621,786)	785,362	-55.8%
42492000-50079 Allocated Interest	(25,056)	(20,000)	(12,000)	8,000	-40.0%
42492000-50085 Interest Income	(21,150)	(19,050)	(16,950)	2,100	-11.0%
42492000-50113 Loan Principal Proceeds	(17,088)	(97,962)	(85,000)	12,962	-13.2%
OTHER INCOME Total	(63,294)	(137,012)	(113,950)	23,062	-64.3%
42492000-65620 Building Purchase	-	2,000,000	-	(2,000,000)	-100.0%
42492000-65640 Land	8,000,000	-	-	-	0.0%
CAPITAL OUTLAY Total	8,000,000	2,000,000	-	(2,000,000)	-100.0%
42492000-71000 T-Out to General Fund 1000	46,206	39,050	37,000	(2,050)	-5.2%
OPERATING TRANSFERS Total	46,206	39,050	37,000	(2,050)	-5.2%
UDSP Maintenance Annuity Fund Total	7,107,280	494,890	(698,736)	(1,193,626)	-225.3%

FUND BALANCE 6/30/2022	(1,552,532)
PROJECTED FY 2022-2023 NET CHANGE:	(1,380,142)
ADOPTED FY 2023-2024 BUDGET:	(698,736)
PROJECTED FUND BALANCE 6/30/2024	<u>(3,631,410)</u>

4440 UDSP Regional Traffic Fee DS

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4440 UDSP Regional Traffic Fee DS					
44402000-52600 Regional Traffic Fee	(553,000)	(350,000)	(185,500)	164,500	-47.0%
LICENSES AND PERMITS Total	(553,000)	(350,000)	(185,500)	164,500	-47.0%
44402000-50079 Allocated Interest	(1,588)	-	(1,700)	(1,700)	0.0%
OTHER INCOME Total	(1,588)	-	(1,700)	(1,700)	0.0%
44402000-63331 Dept Specific Expense	553,000	350,000	185,500	(164,500)	-47.0%
SERVICES AND SUPPLIES Total	553,000	350,000	185,500	(164,500)	-47.0%
UDSP Regional Traffic Fee DS Total	(1,588)	-	(1,700)	(1,700)	-94.0%

FUND BALANCE 6/30/2022	(88,692)
PROJECTED FY 2022-2023 NET CHANGE:	(228,527)
ADOPTED FY 2023-2024 BUDGET:	(1,700)
PROJECTED FUND BALANCE 6/30/2024	<u>(318,919)</u>

4250 Public Facility Finance DevFee

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4250 Public Facility Finance DevFee					
42502000-50245 PFFP Fees	(8,498,584)	(11,498,604)	(6,851,677)	4,646,927	-40.4%
LICENSES AND PERMITS Total	(8,498,584)	(11,498,604)	(6,851,677)	4,646,927	-40.4%
42502000-50079 Allocated Interest	(43,963)	-	(134,300)	(134,300)	0.0%
OTHER INCOME Total	(43,963)	-	(134,300)	(134,300)	0.0%
42502000-68000 Reimbursements	259,407	-	-	-	0.0%
42502000-68014 Reimb to Dev Services	-	123,655	-	(123,655)	-100.0%
42502000-64000 Contract Services	-	344,958	-	(344,958)	-100.0%
42502000-64015 Contract OtherSrvcs&Instructors	-	150,000	-	(150,000)	-100.0%
42502000-68012 Reimb to Finance	-	144,832	-	(144,832)	-100.0%
SERVICES AND SUPPLIES Total	259,407	763,445	-	(763,445)	-400.0%
42502000-69290 Luguna Plant & SubRegional Exp	722,342	750,000	750,000	-	0.0%
CAPITAL OUTLAY Total	722,342	750,000	750,000	-	0.0%
42502000-77110 Transfers Out to Fund 7110	120	-	5,800,000	5,800,000	0.0%
42502000-78720 Transfers Out to Fund 8720	174,368	-	-	-	0.0%
42504300-77110 Transfers Out to Fund 7110	971,755	-	-	-	0.0%
42504300-77420 T-Out to Fund 7420 SWR CIP	15,796	-	-	-	0.0%
42504300-78720 Transfers Out to Fund 8720	-	174,743	174,867	125	0.1%
42502000-71000 T-Out to General Fund 1000	-	-	254,687	254,687	0.0%
OPERATING TRANSFERS Total	1,162,040	174,743	6,229,554	6,054,812	-140.3%
Public Facility Finance DevFee Total	(6,398,758)	(9,810,416)	(6,423)	9,803,994	-580.8%

FUND BALANCE 6/30/2022	(15,234,722)
PROJECTED FY 2022-2023 NET CHANGE:	5,937,617
ADOPTED FY 2023-2024 BUDGET:	(6,423)
PROJECTED FUND BALANCE 6/30/2024	<u>(9,303,528)</u>

4261 CFD Southeast

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4261 CFD Southeast					
42612000-50195 Fee Revenue	(194,497)	-	-	-	0.0%
LICENSES AND PERMITS Total	(194,497)	-	-	-	0.0%
42612000-50079 Allocated Interest	(1,855)	(712)	(4,600)	(3,888)	545.8%
OTHER INCOME Total	(1,855)	(712)	(4,600)	(3,888)	545.8%
42612000-51135 CFD FSESP Willowglen Tax Rev	(593,397)	(982,067)	(1,033,162)	(51,095)	5.2%
PROPERTY TAXES Total	(593,397)	(982,067)	(1,033,162)	(51,095)	5.2%
42612000-63880 Prop&Sales Tax Admin Fee	7,045	27,928	29,383	1,455	5.2%
42612000-64000 Contract Services	5,165	-	-	-	0.0%
42612000-68019 Reimb to PS Police	458,176	450,503	-	(450,503)	-100.0%
42612000-68023 Reimb to PW Streets	10,000	199,045	-	(199,045)	-100.0%
42612000-68024 Reimb to PW Storm Drain	10,000	31,642	-	(31,642)	-100.0%
42612000-68025 Reimb to PW Parks	125,000	-	-	-	0.0%
42612000-68119 Reimb frm 4262 Westside	(3,000)	-	-	-	0.0%
SERVICES AND SUPPLIES Total	612,386	709,119	29,383	(679,736)	-294.8%
42612000-71000 T-Out to General Fund 1000	-	-	900,463	900,463	0.0%
OPERATING TRANSFERS Total	-	-	900,463	900,463	0.0%
CFD Southeast Total	(177,364)	(273,660)	(107,916)	165,744	256.2%

FUND BALANCE 6/30/2022	(543,011)
PROJECTED FY 2022-2023 NET CHANGE:	(175,462)
ADOPTED FY 2023-2024 BUDGET:	(107,916)
PROJECTED FUND BALANCE 6/30/2024	<u>(826,389)</u>

4262 CFD Westside

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4262 CFD Westside					
42622000-50079 Allocated Interest	(624)	-	(1,200)	(1,200)	0.0%
OTHER INCOME Total	(624)	-	(1,200)	(1,200)	0.0%
42622000-51134 CFD WestsideTax Revenue	(61,557)	(301,144)	(316,830)	(15,686)	5.2%
42622000-51140 Other Property Taxes	(61,557)	-	-	-	0.0%
PROPERTY TAXES Total	(123,114)	(301,144)	(316,830)	(15,686)	5.2%
42622000-63880 Prop&Sales Tax Admin Fee	2,253	10,353	10,893	540	5.2%
42622000-68019 Reimb to PS Police	200,000	226,960	-	(226,960)	-100.0%
42622000-68024 Reimb to PW Storm Drain	5,000	1,355	-	(1,355)	-100.0%
42622000-68025 Reimb to PW Parks	15,000	32,361	-	(32,361)	-100.0%
42622000-68030 Reimb to CFD SouthEast	3,000	-	-	-	0.0%
SERVICES AND SUPPLIES Total	225,253	271,029	10,893	(260,136)	-294.8%
42622000-71000 T-Out to General Fund 1000	-	-	274,255	274,255	0.0%
OPERATING TRANSFERS Total	-	-	274,255	274,255	0.0%
CFD Westside Total	101,515	(30,115)	(32,882)	(2,767)	-289.6%

FUND BALANCE 6/30/2022	(137,168)
PROJECTED FY 2022-2023 NET CHANGE:	132,360
ADOPTED FY 2023-2024 BUDGET:	(32,882)
PROJECTED FUND BALANCE 6/30/2024	<u>(37,690)</u>

4263 CFD BRISTOL

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4263 CFD BRISTOL					
42632000-50079 Allocated Interest	(128)	-	(1,900)	(1,900)	0.0%
OTHER INCOME Total	(128)	-	(1,900)	(1,900)	0.0%
42632000-51136 CFD Bristol Srvc Tax Revenue	(89,741)	(93,967)	(100,144)	(6,176)	6.6%
PROPERTY TAXES Total	(89,741)	(93,967)	(100,144)	(6,176)	6.6%
42632000-63880 Prop&Sales Tax Admin Fee	3,953	4,423	4,714	291	6.6%
42632000-68019 Reimb to PS Police	-	48,019	-	(48,019)	-100.0%
42632000-68024 Reimb to PW Storm Drain	-	10,326	-	(10,326)	-100.0%
42632000-68025 Reimb to PW Parks	-	5,040	-	(5,040)	-100.0%
SERVICES AND SUPPLIES Total	3,953	67,809	4,714	(63,095)	-293.4%
42632000-71000 T-Out to General Fund 1000	-	-	85,956	85,956	0.0%
OPERATING TRANSFERS Total	-	-	85,956	85,956	0.0%
CFD BRISTOL Total	(85,917)	(26,159)	(11,374)	14,785	-286.8%

FUND BALANCE 6/30/2022	(85,917)
PROJECTED FY 2022-2023 NET CHANGE:	(28,400)
ADOPTED FY 2023-2024 BUDGET:	(11,374)
PROJECTED FUND BALANCE 6/30/2024	<u>(125,691)</u>

4270 SESP Regional Traffic Fee

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4270 SESP Regional Traffic Fee					
42702000-50055 Valley Houe Mitigation	(32,000)	(62,000)	(37,000)	25,000	-40.3%
CHARGES FOR CURRENT SERVICES Total	(32,000)	(62,000)	(37,000)	25,000	-40.3%
42702000-52600 Regional Traffic Fee	(134,569)	(264,667)	(166,896)	97,771	-36.9%
42702000-50063 SESP Personnel Fee	(53,896)	(42,094)	(56,746)	(14,652)	34.8%
LICENSES AND PERMITS Total	(188,465)	(306,761)	(223,642)	83,119	-2.1%
42702000-50079 Allocated Interest	(4,814)	-	(11,600)	(11,600)	0.0%
42704120-50079 Allocated Interest	(844)	-	(200)	(200)	0.0%
OTHER INCOME Total	(5,658)	-	(11,800)	(11,800)	0.0%
42702000-71000 T-Out to General Fund 1000	145,000	-	-	-	0.0%
42703200-71000 T-Out to General Fund 1000	-	-	56,746	56,746	0.0%
42704120-77110 Transfers Out to Fund 7110	305,615	-	-	-	0.0%
OPERATING TRANSFERS Total	450,615	-	56,746	56,746	0.0%
SESP Regional Traffic Fee Total	224,492	(368,761)	(215,696)	153,065	-42.5%

FUND BALANCE 6/30/2022	(1,254,044)
PROJECTED FY 2022-2023 NET CHANGE:	(253,654)
ADOPTED FY 2023-2024 BUDGET:	(215,696)
PROJECTED FUND BALANCE 6/30/2024	<u>(1,723,394)</u>

4320 SLESF Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4320 SLESF Fund					
43203200-50079 Allocated Interest	(628)	-	(1,800)	(1,800)	0.0%
OTHER INCOME Total	(628)	-	(1,800)	(1,800)	0.0%
43203200-50143 AB 3229	(193,939)	(150,000)	(150,000)	-	0.0%
REVENUE FROM OTHER AGENCIES Total	(193,939)	(150,000)	(150,000)	-	0.0%
43203200-68000 Reimbursements	150,000	-	-	-	0.0%
43203200-68019 Reimb to PS Police	-	250,000	-	(250,000)	-100.0%
SERVICES AND SUPPLIES Total	150,000	250,000	-	(250,000)	-100.0%
43203200-71000 T-Out to General Fund 1000	-	-	250,000	250,000	0.0%
OPERATING TRANSFERS Total	-	-	250,000	250,000	0.0%
SLESF Fund Total	(44,567)	100,000	98,200	(1,800)	-100.0%

FUND BALANCE 6/30/2022	(248,626)
PROJECTED FY 2022-2023 NET CHANGE:	73,617
ADOPTED FY 2023-2024 BUDGET:	98,200
PROJECTED FUND BALANCE 6/30/2024	<u>(76,809)</u>

4325 Measure M Fire Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4325 Measure M Fire Fund					
43253400-50079 Allocated Interest	(359)	(450)	(1,300)	(850)	188.9%
OTHER INCOME Total	(359)	(450)	(1,300)	(850)	188.9%
43253400-50249 Measure M Assessments	(734,447)	(735,376)	(765,124)	(29,748)	4.0%
SALES TAX Total	(734,447)	(735,376)	(765,124)	(29,748)	4.0%
43253400-63880 Prop&Sales Tax Admin Fee	6,251	7,000	7,000	-	0.0%
43253400-68000 Reimbursements	700,000	-	-	-	0.0%
43253400-68020 Reimb to PS Fire	-	728,826	-	(728,826)	-100.0%
SERVICES AND SUPPLIES Total	706,251	735,826	7,000	(728,826)	-100.0%
43253400-71000 T-Out to General Fund 1000	-	-	759,524	759,524	0.0%
OPERATING TRANSFERS Total	-	-	759,524	759,524	0.0%
Measure M Fire Fund Total	(28,555)	-	100	100	92.9%

FUND BALANCE 6/30/2022	(130,397)
PROJECTED FY 2022-2023 NET CHANGE:	(5,191)
ADOPTED FY 2023-2024 BUDGET:	100
PROJECTED FUND BALANCE 6/30/2024	<u>(135,488)</u>

4410 Measure M Parks PW

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4410 Measure M Parks PW					
44104200-50079 Allocated Interest	(1,872)	(1,300)	(5,500)	(4,200)	323.1%
OTHER INCOME Total	(1,872)	(1,300)	(5,500)	(4,200)	323.1%
44104200-50251 Measure M Parks	(626,365)	(600,000)	(625,000)	(25,000)	4.2%
SALES TAX Total	(626,365)	(600,000)	(625,000)	(25,000)	4.2%
44104200-61000 Salaries & Wages	44,736	166,098	43,551	(122,547)	-73.8%
44104200-61200 Supplemental Earnings	807	-	-	-	0.0%
44104200-61300 Stipend Pay	2,564	2,489	2,500	11	0.4%
44104200-61600 Overtime	598	-	3,000	3,000	0.0%
44104200-62100 Medicare	692	834	628	(206)	-24.8%
44104200-62200 Medical Benefits	7,538	6,944	16,194	9,250	133.2%
44104200-62230 Vision Benefits	123	141	113	(28)	-19.9%
44104200-62240 Life Insurance	195	231	185	(46)	-20.0%
44104200-62250 Dental Benefits	759	868	694	(174)	-20.0%
44104200-62260 EAP Expense	39	34	27	(7)	-19.8%
44104200-62600 Long Term Disability	283	345	227	(118)	-34.3%
44104200-62620 Short Term Disability	156	190	126	(64)	-33.5%
44104200-62680 PERS Employer	13,094	10,698	5,087	(5,611)	-52.5%
44104200-62720 RHSA Plan	1,050	1,200	960	(240)	-20.0%
44104200-62800 Workers Comp	3,696	7,102	4,446	(2,656)	-37.4%
44105300-61000 Salaries & Wages	81,670	87,366	94,097	6,731	7.7%
44105300-61100 Part Time 1000Hr	642	-	-	-	0.0%
44105300-61600 Overtime	4,226	1,000	-	(1,000)	-100.0%
44105300-62100 Medicare	1,236	1,251	1,346	95	7.6%
44105300-62200 Medical Benefits	4,986	6,944	7,152	208	3.0%
44105300-62230 Vision Benefits	139	141	141	0	0.1%
44105300-62240 Life Insurance	230	231	231	0	0.1%
44105300-62250 Dental Benefits	853	868	868	(0)	0.0%
44105300-62260 EAP Expense	42	34	34	0	0.2%
44105300-62600 Long Term Disability	477	515	489	(26)	-5.0%
44105300-62620 Short Term Disability	263	284	273	(11)	-3.9%
44105300-62680 PERS Employer	22,108	15,953	10,990	(4,963)	-31.1%
44105300-62720 RHSA Plan	1,179	1,200	1,200	-	0.0%
44105300-62800 Workers Comp	1,601	2,717	1,701	(1,016)	-37.4%
PERSONNEL SERVICES Total	195,982	315,678	196,259	(119,419)	-381.1%
44104200-63200 Liability Ins Premium	2,896	5,096	6,100	1,004	19.7%
44104200-63255 Equipment under 5K	-	2,000	2,000	-	0.0%
44104200-63300 Uniform Purchase	-	1,050	1,050	-	0.0%
44104200-63330 Special Department Expense	24,984	60,000	50,000	(10,000)	-16.7%
44104200-65000 IT Services	923	1,287	-	(1,287)	-100.0%
44104200-65210 Repair & Maintenance	-	2,000	2,000	-	0.0%
44104200-65300 Communications	-	720	720	-	0.0%
44105300-63200 Liability Ins Premium	-	-	5,900	5,900	0.0%

4410 Measure M Parks PW

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4410 Measure M Parks PW					
44105300-63320 Special Event	90,523	120,000	120,000	-	0.0%
44105300-64000 Contract Services	1,060	5,600	5,600	-	0.0%
SERVICES AND SUPPLIES Total	120,386	197,753	193,370	(4,383)	-97.0%
44104200-65600 Equipment over 5K	-	35,000	-	(35,000)	-100.0%
CAPITAL OUTLAY Total	-	35,000	-	(35,000)	-100.0%
44104200-77110 Transfers Out to Fund 7110	35,960	220,000	17,000	(203,000)	-92.3%
OPERATING TRANSFERS Total	35,960	220,000	17,000	(203,000)	-92.3%
Measure M Parks PW Total	(275,908)	167,131	(223,871)	(391,002)	-343.1%

FUND BALANCE 6/30/2022	(697,926)
PROJECTED FY 2022-2023 NET CHANGE:	194,075
ADOPTED FY 2023-2024 BUDGET:	(223,871)
PROJECTED FUND BALANCE 6/30/2024	<u>(727,722)</u>

4430 Measure M Traffic Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4430 Measure M Traffic Fund					
44302000-50079 Allocated Interest	(3,977)	(2,000)	(9,400)	(7,400)	370.0%
OTHER INCOME Total	(3,977)	(2,000)	(9,400)	(7,400)	370.0%
44302000-50253 Measure M Streets Allocation	(408,325)	(351,272)	(440,189)	(88,917)	25.3%
44302000-50255 Measure M invoiced Projects	(120,601)	-	-	-	0.0%
SALES TAX Total	(528,926)	(351,272)	(440,189)	(88,917)	25.3%
44304120-77110 Transfers Out to Fund 7110	336,379	270,000	75,000	(195,000)	-72.2%
OPERATING TRANSFERS Total	336,379	270,000	75,000	(195,000)	-72.2%
Measure M Traffic Fund Total	(196,524)	(83,272)	(374,589)	(291,317)	323.1%

FUND BALANCE 6/30/2022	(1,135,130)
PROJECTED FY 2022-2023 NET CHANGE:	894,292
ADOPTED FY 2023-2024 BUDGET:	(374,589)
PROJECTED FUND BALANCE 6/30/2024	<u>(615,427)</u>

4420 Gas Tax

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4420 Gas Tax					
44202000-50120 Gas Tax Section 2107	(282,941)	(374,465)	(348,138)	26,327	-7.0%
44202000-50121 Gas Tax Section 2107.5	(6,000)	(6,000)	(6,000)	-	0.0%
44202000-50122 Gas Tax Section 2106	(155,261)	(175,013)	(184,735)	(9,722)	5.6%
44202000-50123 Gas Tax Section 2105	(236,525)	(274,100)	(289,842)	(15,742)	5.7%
44202000-50124 Gas Tax Section 2103	(314,680)	(418,425)	(437,693)	(19,268)	4.6%
44202000-50131 T&T7360 Prop 42 Swap	(22,026)	-	-	-	0.0%
GAS TAX Total	(1,017,434)	(1,248,003)	(1,266,408)	(18,405)	1.5%
44202000-50133 Gas Tax=SBI RMRA Sec 2031	(865,162)	(968,408)	(1,091,888)	(123,480)	12.8%
SB1 RMRA Total	(865,162)	(968,408)	(1,091,888)	(123,480)	12.8%
44202000-50079 Allocated Interest	(8,308)	(5,100)	(20,100)	(15,000)	294.1%
44202000-50089 Rental	-	(4,000)	-	4,000	-100.0%
OTHER INCOME Total	(8,308)	(9,100)	(20,100)	(11,000)	120.9%
44202000-64000 Contract Services	25,969	70,000	-	(70,000)	-100.0%
44204120-64000 Contract Services	-	8,000	-	(8,000)	-100.0%
44204120-68000 Reimbursements	705,000	-	-	-	0.0%
SERVICES AND SUPPLIES Total	730,969	78,000	-	(78,000)	-100.0%
44202000-77110 Transfers Out to Fund 7110	292,038	855,000	-	(855,000)	-100.0%
44204120-77110 Transfers Out to Fund 7110	724,856	270,000	500,000	230,000	85.2%
OPERATING TRANSFERS Total	1,016,894	1,125,000	500,000	(625,000)	-55.6%
Gas Tax Total	(143,043)	(1,022,511)	(1,878,396)	(855,885)	83.7%

FUND BALANCE 6/30/2022	(2,055,758)
PROJECTED FY 2022-2023 NET CHANGE:	1,451,541
ADOPTED FY 2023-2024 BUDGET:	(1,878,396)
PROJECTED FUND BALANCE 6/30/2024	<u>(2,482,613)</u>

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INFORMATION TECHNOLOGY DEPARTMENT

The Information Technology Department supports for all City departments by providing the technology infrastructure. This includes supporting core hardware (networks, servers, personal computers, phones) and software, ensuring security of IT systems, and supporting software applications.

DEPARTMENT SERVICES MODEL

MANDATED

- Ensure that City complies with State, Federal and Local laws regarding the privacy, security and reliability of its data
- Ensure data systems meet the City's Records Retention policy and Electronic Media Use Policy

CORE

- Maintain City Network Infrastructure
- Maintain Phone Network
- Maintain all City Computers and Servers
- Maintain Applications (Email, Trakit, Tyler etc.)
- Control all Technology Costs and Purchases
- Support staff in acquiring and using technology in their assignments

DISCRETIONARY

- Run Public, Educational, Governmental (PEG) Channel 26
- Feasibility Studies
- Assist departments with hosted services

REVENUE OR COST REDUCTION OPPORTUNITIES

- Perform feasibility studies on IT services to ensure we are using the most cost-effective approach
- Assess the potential for IT to improve Department services and/or reduce costs

MAJOR ACCOMPLISHMENTS COMPLETED IN FISCAL YEAR 22-23

- ✓ Reliability
 - Completed upgrade of UPS systems at City Hall and the Annex extending runtimes in case of power outages
 - Completed Increasing Internet Capacity and installed a failover circuit to reduce service interruptions
 - Replace city hall servers

- ✓ Functionality
 - Started rollout and adoption of Microsoft Office 365
 - Upgrade and replace Audio Video systems in the Council Chambers
 - Assist Public Safety with deploying GPS vehicle location devices
 - Setup Point of sale System at Performing Arts Center

- ✓ Administration
 - Completed and signed Master Printer Maintenance and Toner replacement agreement
 - Completed security analysis and network penetration testing
 - Complete implementation of Tyler Munis system, particularly utility billing and business and animal licensing functionality – To be completed summer of the year 2023

MAJOR GOALS FOR FISCAL YEAR 2022-2023

- GOAL 1: Complete adoption of Office 365 where appropriate – In process
- GOAL 2: Test and enhance network security - Completed
- GOAL 3: Upgrade city phone system – In process
- GOAL 4: Complete implementation of Tyler Munis system, particularly utility billing and business and animal licensing functionality – In process
- GOAL 5: Replace City Hall servers. - Completed

MAJOR GOALS FOR FISCAL YEAR 2023-2024

GOAL 1: Continue citywide adoption of Microsoft Office 365

GOAL 2: Key network switch and router replacement

GOAL 3: Ensure smooth staff transition due to retiring IT Operation Manager

GOAL 4: Replace aging video surveillance cameras and Cisco desktop phones

2110 INFORMATION TECHNOLOGY

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
2110 Information Technology ISF					
21101050-50079 Allocated Interest	(925)	(200)	-	200	-100.0%
21101050-50171 Charges for Services	(1,505,040)	(1,496,942)	(1,481,744)	15,198	-1.0%
21101050-50339 Other Income	(4,575)	(1,500)	(1,650,000)	(1,648,500)	109900.0%
OTHER INCOME Total	(1,510,540)	(1,498,642)	(3,131,744)	(1,633,102)	109799.0%
21101050-61000 Salaries & Wages	447,900	443,617	468,193	24,576	5.5%
21101050-61100 Part Time 1000Hr	-	48,000	35,000	(13,000)	-27.1%
21101050-61200 Supplemental Earnings	5,566	10,025	6,343	(3,682)	-36.7%
21101050-61220 Annual Admin Pay	-	-	5,839	5,839	0.0%
21101050-61600 Overtime	718	500	500	-	0.0%
21101050-62100 Medicare	6,517	6,455	6,769	314	4.9%
21101050-62200 Medical Benefits	32,454	30,432	31,057	625	2.1%
21101050-62230 Vision Benefits	612	564	564	0	0.1%
21101050-62240 Life Insurance	1,244	1,155	1,155	0	0.0%
21101050-62250 Dental Benefits	3,761	3,472	3,471	(1)	0.0%
21101050-62260 EAP Expense	167	136	136	0	0.2%
21101050-62600 Long Term Disability	2,603	2,613	2,434	(179)	-6.8%
21101050-62620 Short Term Disability	1,437	1,442	1,358	(84)	-5.8%
21101050-62680 PERS Employer	123,395	81,004	54,685	(26,320)	-32.5%
21101050-62720 RHSA Plan	4,000	3,600	3,600	-	0.0%
21101050-62800 Workers Comp	12,854	13,796	8,636	(5,160)	-37.4%
21101050-62990 GASB 68 Expense	(111,267)	-	-	-	0.0%
PERSONNEL SERVICES Total	531,960	646,811	629,740	(17,071)	-133.6%
21101050-63110 Office Supplies	-	500	500	-	0.0%
21101050-63120 Office Equip	-	7,000	1,000	(6,000)	-85.7%
21101050-63160 Software License & Maint	214,501	212,100	249,600	37,500	17.7%
21101050-63200 Liability Ins Premium	9,205	13,152	29,200	16,048	122.0%
21101050-63250 Equip Lease	102,078	125,000	115,000	(10,000)	-8.0%
21101050-63255 Equipment under 5K	195,982	15,000	53,000	38,000	253.3%
21101050-63310 Dues & Subscription	(24,798)	10,400	20,400	10,000	96.2%
21101050-63330 Special Department Expense	845	5,000	3,000	(2,000)	-40.0%
21101050-63610 Training & Travel	5,000	15,000	15,000	-	0.0%
21101050-63900 Recruitment	161	500	500	-	0.0%
21101050-64000 Contract Services	81,864	79,000	251,000	172,000	217.7%
21101050-65100 Auto Ins	7	342	376	34	9.9%
21101050-65110 Fleet Services	5,488	2,436	-	(2,436)	-100.0%
21101050-65120 Vehicle Rep & Maint	7	5,000	5,000	-	0.0%
21101050-65130 Gas and Oil	301	700	735	35	5.0%
21101050-65140 Vehicle Replacement Charge	3,573	3,573	3,573	-	0.0%
21101050-65200 Property Ins Premium	-	-	120	120	0.0%
21101050-65210 Repair & Maintenance	35,846	62,000	42,000	(20,000)	-32.3%
21101050-65300 Communications	213,759	196,040	1,715,000	1,518,960	774.8%
21101050-65400 Cost Allocation Plan Expense	142,038	90,415	-	(90,415)	-100.0%
SERVICES AND SUPPLIES Total	985,856	843,158	2,505,004	1,661,846	1130.7%

2110 INFORMATION TECHNOLOGY

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
21101050-65600 Equipment over 5K	-	-	225,000	225,000	0.0%
21101050-69800 Contra Asset Expense	(20,242)	-	-	-	0.0%
21101050-69900 Depreciation	56,895	50,000	50,000	-	0.0%
CAPITAL OUTLAY Total	36,652	50,000	275,000	225,000	0.0%
2110 Information Technology ISF					
21101050-42120 Transfers In from Fund 2120	(167,988)	-	(190,000)	(190,000)	0.0%
21101050-72120 T-Out to Tech Replcmnt ISF2120	46,600	50,000	55,000	5,000	10.0%
21101050-77110 Transfers Out to Fund 7110	3,508	-	-	-	0.0%
OPERATING TRANSFERS Total	(117,880)	50,000	(135,000)	(185,000)	10.0%
Information Technology ISF Total	(73,951)	91,327	143,000	51,673	110806.1%

FUND BALANCE 6/30/2022	(219,752)
PROJECTED FY 2022-2023 NET CHANGE:	129,973
ADOPTED FY 2023-2024 BUDGET:	143,000
PROJECTED FUND BALANCE 6/30/2024	<u>53,221</u>

2120 Technology Replacement ISF

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
2120 Technology Replacement ISF					
21201050-50079 Allocated Interest	(7,051)	(2,000)	-	2,000	-100.0%
OTHER INCOME Total	(7,051)	(2,000)	-	2,000	-100.0%
21201050-42110 Transfers In from Fund 2110	(46,600)	(50,000)	(55,000)	(5,000)	10.0%
21201050-42990 Transfers In from Fund 2990	(500,000)	-	-	-	0.0%
OPERATING TRANSFERS Total	(546,600)	(50,000)	(55,000)	(5,000)	10.0%
21201050-63255 Equipment under 5K	4,600	-	-	-	0.0%
21201050-68014 Reimb to Dev Services	-	39,176	-	(39,176)	-100.0%
21201050-68022 Reimb to PW Admin	-	33,604	-	(33,604)	-100.0%
SERVICES AND SUPPLIES Total	4,600	72,780	-	(72,780)	-200.0%
21201050-71000 T-Out to General Fund 1000	862,627	938,710	95,000	(843,710)	-89.9%
21201050-72110 T-Out to Infor Tech ISF 2110	167,988	-	190,000	190,000	0.0%
OPERATING TRANSFERS Total	1,030,615	938,710	285,000	(653,710)	-89.9%
Technology Replacement ISF Total	481,564	959,490	230,000	(729,490)	-379.9%

FUND BALANCE 6/30/2022	(1,256,454)
PROJECTED FY 2022-2023 NET CHANGE:	961,490
ADOPTED FY 2023-2024 BUDGET:	230,000
PROJECTED FUND BALANCE 6/30/2024	<u>(64,964)</u>

2430 Vehicle Replacement ISF

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
2430 Vehicle Replacement ISF					
24304130-41000 Transfers In from Fund 1000 GF	(100,000)	(106,502)	(110,000)	(3,498)	3.3%
OPERATING TRANSFERS Total	(100,000)	(106,502)	(110,000)	(3,498)	3.3%
24304130-50079 Allocated Interest	(22,381)	(12,788)	-	12,788	-100.0%
24304130-50085 Interest Income	(25,501)	(19,067)	(20,400)	(1,333)	7.0%
24304130-50115 Principal Repayment	-	(100,000)	(100,000)	-	0.0%
24304130-50171 Charges for Services	(978,785)	(1,090,238)	(1,181,001)	(90,763)	8.3%
24304130-50331 Sale of Property	(6,850)	(10,000)	(7,000)	3,000	-30.0%
OTHER INCOME Total	(1,033,517)	(1,232,093)	(1,308,401)	(76,308)	-114.7%
24304130-65610 Vehicles	76,185	290,000	1,797,600	1,507,600	519.9%
24304130-69800 Contra Asset Expense	(79,667)	-	-	-	0.0%
24304130-69900 Depreciation	41,524	40,000	40,000	-	0.0%
CAPITAL OUTLAY Total	38,041	330,000	1,837,600	1,507,600	519.9%
Vehicle Replacement ISF Total	(1,095,475)	(1,008,595)	419,199	1,427,794	408.5%

FUND BALANCE 6/30/2022	(7,148,276)
PROJECTED FY 2022-2023 NET CHANGE:	(995,049)
ADOPTED FY 2023-2024 BUDGET:	419,199
PROJECTED FUND BALANCE 6/30/2024	<u>(7,724,126)</u>

FLEET SERVICES FY2023/24

DEPARTMENT SERVICES MODEL

MANDATED

- BACT/BIT (Basic Inspection Terminals) Program – this is a required inspection program to insure that preventative maintenance programs are being followed and are adequate to prevent collisions or mechanical breakdowns involving the vehicles. All required maintenance and driver records are to be prepared and retained as required by law, these inspections are conducted by California Highway Patrol (CHP) on a performance based selection system.
- Emissions testing (Gas and Diesel)
- Hazardous materials handling/disposal
- Generator testing and inspections
- Process for replacing vehicles with ones that don't use gas by 2035, and related infrastructure

CORE

- Preventative Maintenance Program
 - Brakes
 - Tires
 - Engine/transmission service
 - Chassis and suspension
 - Code 3 equipment (equipment mounted onto public safety vehicles)
 - Building emergency generators
- Vehicle Repairs
- Vehicle Replacement Recommendations
- Vehicle Specifications for Purchasing
- Records – Service and Equipment

MAJOR ACCOMPLISHMENTS COMPLETED IN FISCAL YEAR 2022-23

- ✓ Transitioned preventative maintenance scheduling to new staff
- ✓ Commissioned new fire truck into service – Engine 9983
- ✓ Updated Corp Yard and Northern Station’s fuel tanks so that they are now up to current operating standards
- ✓ Implemented fuel vapor recovery system mandated by California Air Resources Board (CARB)

MAJOR GOALS FOR FISCAL YEAR 2023-24

GOAL 1: Prioritize vehicles for replacement city-wide

GOAL 2: Work with the sustainability team to pilot alternate-fuel vehicles

2440 Fleet Services ISF

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
2440 Fleet Services ISF					
24404130-50079 Allocated Interest	(677)	(98)	-	98	-100.0%
24404130-50171 Charges for Services	(704,811)	(738,216)	(709,265)	28,951	-3.9%
OTHER INCOME Total	(705,488)	(738,314)	(709,265)	29,049	-103.9%
24404130-61000 Salaries & Wages	183,634	193,678	197,786	4,108	2.1%
24404130-61200 Supplemental Earnings	6,427	-	-	-	0.0%
24404130-61300 Stipend Pay	4,872	5,152	5,283	131	2.5%
24404130-61550 Stand-By Weekends	3,906	-	-	-	0.0%
24404130-61551 Stand-By Weekday	2,205	-	-	-	0.0%
24404130-61600 Overtime	783	3,700	2,500	(1,200)	-32.4%
24404130-62100 Medicare	2,976	2,834	2,893	59	2.1%
24404130-62200 Medical Benefits	22,330	20,653	19,820	(833)	-4.0%
24404130-62230 Vision Benefits	284	296	296	0	0.1%
24404130-62240 Life Insurance	471	485	485	0	0.1%
24404130-62250 Dental Benefits	1,747	1,823	1,822	(1)	0.0%
24404130-62260 EAP Expense	88	71	72	1	0.8%
24404130-62600 Long Term Disability	1,168	1,170	1,056	(114)	-9.8%
24404130-62620 Short Term Disability	606	647	589	(58)	-9.0%
24404130-62680 PERS Employer	52,045	36,306	23,718	(12,588)	-34.7%
24404130-62720 RHSA Plan	1,215	1,320	1,320	-	0.0%
24404130-62800 Workers Comp	8,989	23,678	14,822	(8,856)	-37.4%
24404130-62990 GASB 68 Expense	(46,931)	-	-	-	0.0%
PERSONNEL SERVICES Total	246,814	291,813	272,462	(19,351)	-119.6%
24404130-63100 Postage & Shipping	25	100	100	-	0.0%
24404130-63110 Office Supplies	576	1,000	1,000	-	0.0%
24404130-63160 Software License & Maint	9,641	7,500	11,063	3,563	47.5%
24404130-63200 Liability Ins Premium	5,204	7,238	12,300	5,062	69.9%
24404130-63255 Equipment under 5K	2,714	2,900	2,900	-	0.0%
24404130-63290 Uniform Laundry	1,771	2,000	2,120	120	6.0%
24404130-63300 Uniform Purchase	1,209	1,500	3,150	1,650	110.0%
24404130-63330 Special Department Expense	26,314	18,900	25,000	6,100	32.3%
24404130-63345 Haz Materials	3,713	4,500	2,500	(2,000)	-44.4%
24404130-63395 License & Permit Fees	3,860	475	4,360	3,885	817.9%
24404130-63610 Training & Travel	-	1,022	5,000	3,978	389.2%
24404130-64000 Contract Services	19,351	20,528	22,028	1,500	7.3%
24404130-65000 IT Services	16,325	13,680	-	(13,680)	-100.0%
24404130-65100 Auto Ins	7	342	376	34	9.9%
24404130-65120 Vehicle Rep & Maint	1,169	244,552	-	(244,552)	-100.0%
24404130-65130 Gas and Oil	4,571	4,000	4,320	320	8.0%
24404130-65140 Vehicle Replacement Charge	6,254	6,254	12,195	5,941	95.0%
24404130-65150 Fleet Veh Rep & Main - AVA	1,243	-	2,029	2,029	0.0%
24404130-65151 Fleet Veh Rep & Maint for JEPA	198	-	498	498	0.0%
24404130-65152 Fleet Veh Rep & Maint for RPSC	-	-	7,305	7,305	0.0%
24404130-65153 Fleet Veh Repairs for SWR	24,305	-	18,870	18,870	0.0%

2440 Fleet Services ISF

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
2440 Fleet Services ISF					
24404130-65154 Fleet Veh Repairs for WTR	20,766	-	26,889	26,889	0.0%
24404130-65155 Fleet Veh Repairs for IT	340	-	338	338	0.0%
24404130-65156 Fleet Veh Repairs for DS	2,225	-	5,373	5,373	0.0%
24404130-65157 Fleet Veh Repairs for Police	52,918	-	101,589	101,589	0.0%
24404130-65158 Fleet Veh Repairs for Fire	43,090	-	60,033	60,033	0.0%
24404130-65159 Fleet Veh Repairs for AS	323	-	445	445	0.0%
24404130-65160 Fleet Veh Repairs for PW	11,704	-	17,202	17,202	0.0%
24404130-65161 Fleet Veh Repairs for Streets	11,265	-	14,441	14,441	0.0%
24404130-65162 Fleet Veh Rep & Maint - Storm	1,048	-	-	-	0.0%
24404130-65163 Fleet Veh Repairs for Parks	42,518	-	41,518	41,518	0.0%
24404130-65164 Fleet Veh Repairs for Sr Cntr	2,161	-	523	523	0.0%
24404130-65165 Fleet Veh Repairs for SportCnt	1,129	-	-	-	0.0%
24404130-65166 Fleet Veh Repairs for RPCC	-	-	66	66	0.0%
24404130-65167 Fleet Veh Repairs for PAC	1,084	-	202	202	0.0%
24404130-65200 Property Ins Premium	-	-	120	120	0.0%
24404130-65210 Repair & Maintenance	12,501	9,450	5,000	(4,450)	-47.1%
24404130-65300 Communications	2,392	1,200	1,200	-	0.0%
24404130-65310 Utility Expense - Electric	13,403	17,000	24,150	7,150	42.1%
24404130-65320 Utility Expense - Water	555	600	600	-	0.0%
24404130-65400 Cost Allocation Plan Expense	68,179	75,629	-	(75,629)	-100.0%
SERVICES AND SUPPLIES Total	416,052	440,370	436,803	(3,567)	1243.6%
24404130-65600 Equipment over 5K	9,344	-	-	-	0.0%
24404130-69800 Contra Asset Expense	(8,877)	-	-	-	0.0%
24404130-69900 Depreciation	20,744	10,000	-	(10,000)	-100.0%
CAPITAL OUTLAY Total	21,211	10,000	-	(10,000)	-100.0%
24404130-72450 T-Out to Fleet Cptl Rsrv F2450	72,500	-	-	-	0.0%
OPERATING TRANSFERS Total	72,500	-	-	-	0.0%
Fleet Services ISF Total	51,089	3,869	(0)	(3,869)	920.1%

FUND BALANCE 6/30/2022

59,994

PROJECTED FY 2022-2023 NET CHANGE:

(78,204)

ADOPTED FY 2023-2024 BUDGET:

(0)

PROJECTED FUND BALANCE 6/30/2024

(18,210)

2450 Fleet Capital & MaintenanceRes

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
2450 Fleet Capital & MaintenanceRes					
24504130-42440 Transfers In from Fund 2440	(72,500)	-	-	-	0.0%
OPERATING TRANSFERS Total	(72,500)	-	-	-	0.0%
Fleet Capital & MaintenanceRes Total	(72,500)	-	-	-	0.0%

FUND BALANCE 6/30/2022	(98,460)
PROJECTED FY 2022-2023 NET CHANGE:	-
ADOPTED FY 2023-2024 BUDGET:	-
PROJECTED FUND BALANCE 6/30/2024	<u>(98,460)</u>

GRATON CASINO FUNDS

FIGR-Federated Indians of Graton Rancheria and the City of Rohnert Park entered a MOU-Memorandum of Understanding providing special revenue funds to mitigate the impacts of the Graton Casino and make investments and contributions to the Rohnert Park Community. The City is also entered into a Joint Exercise of Powers Agreement with the Tribe to maintain Wilfred Avenue west of the 2002 City boundary.

Graton Mitigation Contribution - Accounts for contributions and related activities for traffic, law enforcement, special enforcement activities, problem gambling, storm water, public services, and any other impacts pursuant to Section 2.1 of the MOU-Memorandum of Understanding between the FIGR-Federated Indians of Graton Rancheria and the City of Rohnert Park.

Graton Supplemental Fund - Accounts for contributions and related activities for benefit, and development of the community, including but not limited to the development of affordable housing pursuant to Section 2.2.1 of the MOU between the FIGR-Federated Indians of Graton Rancheria and the City of Rohnert Park.

Neighborhood Upgrade and Workforce Housing – Accounts for contributions and related activities for City’s Neighborhood Upgrade and Workforce Housing programs pursuant to Section 2.2.2 of the MOU between the FIGR-Federated Indians of Graton Rancheria and the City of Rohnert Park.

Graton Mitigation Wilfred Maintenance Fund - Accounts for contributions and related activities for the maintenance of the Wilfred Avenue pursuant to Section 6.6 of the Joint Exercise of Powers Agreement for implementation of mitigation measure for widening Wilfred Avenue between the FIGR-Federated Indians of Graton Rancheria and the City of Rohnert Park.

4600 Casino Impact Mitigation

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4600 Casino Impact Mitigation					
46006000-44601 Transfers In from Fund 4601	(1,741,497)	(2,249,647)	-	2,249,647	-100.0%
OPERATING TRANSFERS Total	(1,741,497)	(2,249,647)	-	2,249,647	-100.0%
46006000-50079 Allocated Interest	(17,227)	(13,221)	(8,800)	4,421	-200.0%
46006000-50335 Donations	(3,849,480)	(3,948,208)	(4,050,000)	(101,792)	-268.2%
OTHER INCOME Total	(3,866,707)	(3,961,429)	(4,058,800)	(97,371)	-468.2%
46006000-61000 Salaries & Wages	2,297,411	2,380,559	2,713,552	332,993	-171.9%
46006000-61100 Part Time 1000Hr	323	5,000	24,000	19,000	380.0%
46006000-61200 Supplemental Earnings	176,001	61,027	20,641	(40,386)	-243.1%
46006000-61220 Annual Admin Pay	-	-	768	768	0.0%
46006000-61300 Stipend Pay	25,705	50,550	18,642	(31,908)	-125.8%
46006000-61400 Court Time	4,738	3,000	5,000	2,000	66.7%
46006000-61500 Acting Pay	698	-	3,000	3,000	0.0%
46006000-61600 Overtime	378,512	340,000	315,000	(25,000)	-95.0%
46006000-61700 POST	51,097	70,555	26,294	(44,261)	-154.7%
46006000-62100 Medicare	40,342	37,424	43,243	5,819	-171.9%
46006000-62200 Medical Benefits	251,074	246,901	331,463	84,562	-141.2%
46006000-62230 Vision Benefits	2,961	3,037	4,259	1,222	-145.8%
46006000-62240 Life Insurance	4,924	5,127	7,218	2,091	-145.7%
46006000-62250 Dental Benefits	18,208	18,689	26,194	7,505	-145.9%
46006000-62260 EAP Expense	898	717	1,035	318	-140.9%
46006000-62600 Long Term Disability	3,183	2,588	9,818	7,230	188.1%
46006000-62620 Short Term Disability	7,439	7,973	8,044	71	-187.1%
46006000-62680 PERS Employer	818,643	906,031	436,630	(469,401)	-240.2%
46006000-62720 RHSA Plan	24,296	26,366	34,779	8,413	-155.3%
46006000-62800 Workers Comp	81,560	136,178	54,659	(81,519)	-253.5%
PERSONNEL SERVICES Total	4,188,012	4,301,722	4,084,242	(217,480)	-1883.3%
46006000-63110 Office Supplies	347	1,250	-	(1,250)	-100.0%
46006000-63130 Printing Services	-	2,000	-	(2,000)	-100.0%
46006000-63160 Software License & Maint	1,083	8,000	-	(8,000)	-100.0%
46006000-63200 Liability Ins Premium	62,473	92,798	-	(92,798)	-300.0%
46006000-63255 Equipment under 5K	6,944	-	-	-	0.0%
46006000-63310 Dues & Subscription	633	500	-	(500)	-100.0%
46006000-63330 Special Department Expense	12,891	20,500	-	(20,500)	-200.0%
46006000-63515 Contingency	1,613	65,000	-	(65,000)	-100.0%
46006000-63610 Training & Travel	4,628	6,875	-	(6,875)	-100.0%
46006000-63900 Recruitment	103	-	-	-	0.0%
46006000-64000 Contract Services	100,413	355,600	-	(355,600)	-300.0%
46006000-64030 Legal Svcs	17,808	25,000	-	(25,000)	-100.0%
46006000-65000 IT Services	17,352	20,225	-	(20,225)	-300.0%

4600 Casino Impact Mitigation

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4600 Casino Impact Mitigation					
46006000-65100 Auto Ins	44	2,102	-	(2,102)	-200.0%
46006000-65110 Fleet Services	8,658	18,723	-	(18,723)	-100.0%
46006000-65120 Vehicle Rep & Maint	-	3,000	-	(3,000)	-100.0%
46006000-65130 Gas and Oil	12,071	6,900	-	(6,900)	-100.0%
46006000-65140 Vehicle Replacement Charge	174,439	171,721	-	(171,721)	-200.0%
46006000-65300 Communications	489	7,182	-	(7,182)	-200.0%
46006000-65400 Cost Allocation Plan Expense	406,261	438,490	-	(438,490)	-200.0%
46006000-68000 Reimbursements	133,841	-	-	-	0.0%
46006000-68011 Reimb to Econ Dev	(16,603)	165,388	-	(165,388)	-100.0%
46006000-68015 Reimb to Non Dept	-	183,889	-	(183,889)	-100.0%
SERVICES AND SUPPLIES Total	945,488	1,595,143	-	(1,595,143)	-3100.0%
Casino MOU Public Services Total	(474,704)	(314,211)	25,442	339,653	-5551.5%

FUND BALANCE 6/30/2022	(2,020,291)
PROJECTED FY 2022-2023 NET CHANGE:	(134,200)
ADOPTED FY 2023-2024 BUDGET:	25,442
PROJECTED FUND BALANCE 6/30/2024	<u>(2,129,049)</u>

4601 Casino MOU Supplemental

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4601 Casino MOU Supplemental					
46016000-50079 Allocated Interest	(8,723)	(8,585)	(64,400)	(55,815)	650.1%
46016000-50335 Donations	(6,369,360)	(6,485,230)	(6,640,000)	(154,770)	2.4%
OTHER INCOME Total	(6,378,083)	(6,493,815)	(6,704,400)	(210,585)	652.5%
46016000-64000 Contract Services	-	-	430,500	430,500	0.0%
46016000-64030 Legal Svcs	-	-	25,000	25,000	0.0%
46016000-68000 Reimbursements	1,296,682	-	-	-	0.0%
46016000-68015 Reimb to Non Dept	-	1,379,169	-	(1,379,169)	-100.0%
SERVICES AND SUPPLIES Total	1,296,682	1,379,169	455,500	(923,669)	-100.0%
46016000-71000 T-Out to GF1000	1,500,000	427,184	289,226	(137,958)	-32.3%
46016000-74600 T-Out to F4600 CAS MOU RPSC	1,091,497	-	-	-	0.0%
46016000-74658 Transfers Out to Fund 4658	-	2,249,647	-	(2,249,647)	-100.0%
46016000-74690 Transfers Out to Fund 4690	650,000	-	-	-	0.0%
46016000-77110 T-Out to CIP F7110	281,938	1,475,000	250,000	(1,225,000)	-83.1%
OPERATING TRANSFERS Total	3,523,435	4,151,831	539,226	(3,612,605)	-215.3%
Casino MOU Supplemental Total	(1,557,966)	(962,815)	(5,709,674)	(4,746,859)	337.2%

FUND BALANCE 6/30/2022	(7,782,281)
PROJECTED FY 2022-2023 NET CHANGE:	2,176,239
ADOPTED FY 2023-2024 BUDGET:	(5,709,674)
PROJECTED FUND BALANCE 6/30/2024	<u>(11,315,716)</u>

4607 MOU Neighborhood Upgrade

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4607 MOU Neighborhood Upgrade					
46076000-50079 Allocated Interest	(6,769)	(2,687)	(16,400)	(13,713)	510.3%
46076000-50335 Donations	(1,264,612)	(1,297,046)	(1,330,000)	(32,954)	2.5%
OTHER INCOME Total	(1,271,381)	(1,299,733)	(1,346,400)	(46,667)	512.9%
46076000-61000 Salaries & Wages	67,279	-	80,931	80,931	0.0%
46076000-62100 Medicare	965	-	1,173	1,173	0.0%
46076000-62200 Medical Benefits	5,740	-	4,800	4,800	0.0%
46076000-62230 Vision Benefits	71	-	141	141	0.0%
46076000-62240 Life Insurance	222	-	231	231	0.0%
46076000-62250 Dental Benefits	434	-	868	868	0.0%
46076000-62260 EAP Expense	6	-	34	34	0.0%
46076000-62600 Long Term Disability	386	-	421	421	0.0%
46076000-62620 Short Term Disability	213	-	235	235	0.0%
46076000-62680 PERS Employer	18,915	-	9,453	9,453	0.0%
46076000-62720 RHSA Plan	1,100	-	1,200	1,200	0.0%
46076000-62800 Workers Comp	3,086	-	2,532	2,532	0.0%
PERSONNEL SERVICES Total	98,417	-	102,018	102,018	0.0%
46076000-63200 Liability Ins Premium	2,174	-	-	-	0.0%
46076000-63300 Uniform Purchase	243	-	-	-	0.0%
46076000-63330 Special Department Expense	5,502	-	-	-	0.0%
46076000-64000 Contract Services	516,860	-	40,000	40,000	0.0%
46076000-64030 Legal Svcs	74,034	-	40,000	40,000	0.0%
46076000-65100 Auto Ins	3	325	-	(325)	-100.0%
46076000-65120 Vehicle Rep & Maint	-	5,834	-	(5,834)	-100.0%
46076000-65300 Communications	865	1,000	-	(1,000)	-100.0%
46076000-68032 Reimb to DS	-	895,970	-	(895,970)	-100.0%
46076000-68034 Reimb to PW	-	270,000	-	(270,000)	-100.0%
SERVICES AND SUPPLIES Total	599,681	1,173,129	80,000	(1,093,129)	-500.0%
46076000-65610 Vehicles	52,908	-	-	-	0.0%
CAPITAL OUTLAY Total	52,908	-	-	-	0.0%
46076000-71000 T-Out to GF 1000	-	-	1,165,970	1,165,970	0.0%
46076000-77110 T-Out CIP F7110	426,919	500,000	-	(500,000)	-100.0%
OPERATING TRANSFERS Total	426,919	500,000	1,165,970	665,970	-100.0%
MOU Neighborhood Upgrade Total	(93,457)	373,396	1,588	(371,808)	-87.1%

FUND BALANCE 6/30/2022	(2,023,112)
PROJECTED FY 2022-2023 NET CHANGE:	1,661,487
ADOPTED FY 2023-2024 BUDGET:	1,588
PROJECTED FUND BALANCE 6/30/2024	<u>(360,037)</u>

4655 JEP A Wilfred Ave Maintenance

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4655 JEP A Wilfred Ave Maintenance					
46556000-50079 Allocated Interest	(262)	(409)	(2,700)	(2,291)	560.1%
46556000-50335 Donations	(421,865)	(406,712)	(485,145)	(78,433)	19.3%
OTHER INCOME Total	(422,127)	(407,121)	(487,845)	(80,724)	579.4%
46556000-61000 Salaries & Wages	39,703	108,563	57,847	(50,716)	-46.7%
46556000-61100 Part Time 1000Hr	-	-	24,000	24,000	0.0%
46556000-61200 Supplemental Earnings	1,178	1,154	1,035	(119)	-10.3%
46556000-61220 Annual Admin Pay	-	-	173	173	0.0%
46556000-61300 Stipend Pay	876	1,200	1,200	(0)	0.0%
46556000-61550 Stand-By Weekends	351	-	2,000	2,000	0.0%
46556000-61551 Stand-By Weekday	2,905	-	2,000	2,000	0.0%
46556000-61600 Overtime	-	1,000	3,000	2,000	200.0%
46556000-62100 Medicare	613	1,567	913	(654)	-41.7%
46556000-62200 Medical Benefits	11,015	39,900	5,383	(34,517)	-86.5%
46556000-62230 Vision Benefits	81	292	9	(283)	-96.8%
46556000-62240 Life Insurance	154	489	258	(231)	-47.2%
46556000-62250 Dental Benefits	498	1,795	58	(1,737)	-96.8%
46556000-62260 EAP Expense	42	71	36	(35)	-48.8%
46556000-62600 Long Term Disability	261	650	311	(339)	-52.2%
46556000-62620 Short Term Disability	134	359	173	(186)	-51.7%
46556000-62680 PERS Employer	11,245	20,166	6,980	(13,186)	-65.4%
46556000-62720 RHSA Plan	628	1,222	1,220	(2)	-0.1%
46556000-62800 Workers Comp	4,714	1,287	4,946	3,659	284.3%
PERSONNEL SERVICES Total	74,397	179,715	111,544	(68,171)	-159.9%
46556000-63200 Liability Ins Premium	1,818	2,112	400	(1,712)	-81.1%
46556000-63255 Equipment under 5K	4,033	-	-	-	0.0%
46556000-63330 Special Department Expense	3,086	10,000	10,000	-	0.0%
46556000-63515 Contingency	-	7,500	7,500	-	0.0%
46556000-64000 Contract Services	7,135	15,000	37,411	22,411	149.4%
46556000-65000 IT Services	485	676	-	(676)	-100.0%
46556000-65100 Auto Ins	4	182	201	19	10.4%
46556000-65110 Fleet Services	2,594	3,472	3,300	(172)	-5.0%
46556000-65130 Gas and Oil	2,461	2,000	2,070	70	3.5%
46556000-65140 Vehicle Replacement Charge	4,328	4,328	-	(4,328)	-100.0%
46556000-65200 Property Ins Premium	-	-	60	60	0.0%

4655 JEPA Wilfred Ave Maintenance

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4655 JEPA Wilfred Ave Maintenance					
46556000-65310 Utility Expense - Electric	12,164	10,000	11,500	1,500	15.0%
46556000-65400 Cost Allocation Plan Expense	30,875	8,253	1,000	(7,253)	-87.9%
SERVICES AND SUPPLIES Total	68,983	63,523	73,442	9,919	-195.6%
JEPA Wilfred Ave Maintenance Total	(278,747)	(163,883)	(302,859)	(138,976)	223.9%

FUND BALANCE 6/30/2022	(458,086)
PROJECTED FY 2022-2023 NET CHANGE:	106,435
ADOPTED FY 2023-2024 BUDGET:	(302,859)
PROJECTED FUND BALANCE 6/30/2024	<u>(654,510)</u>

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CAPITAL IMPROVEMENT PROGRAM

This fund illustrates the City of Rohnert Parks investment in the City's infrastructure. City projects improve safety and quality of life in the City. Capital Improvement Projects often involve major renovations, replacements, and additions. The City's team includes engineers, project managers, surveyors, planners, map specialists, inspectors, grant writers and finance experts.

FY 2023-24 CAPITAL IMPROVEMENT PROGRAM

City of Rohnert Park (CIP) Capital Improvement Program illustrates investment in the City's infrastructure. The following fiscal year 2023-24 infrastructure improvements include: Park, Streets, Facility, Sewer and Water maintenance and improvement projects.

Facility Maintenance

Building Condition Assessment Implementation
Buildings Major Repairs (non-capital)
General Plan Update

Sewer

A Section/ Commerce Sewer Line Repl. Ph 2
Pump Station Mechanical Projects
Siphon Digesters
Wet Well Lining Station 1 & 2

Parks

Downtown Park Improvements Conceptual Design
Ladybug Park Pool Buildings Demolition
Park Benches and Shade Structures Replacement
Trail to Crane Creek Regional Park
Health and Human Services Hub
Conceptual Design of Public Works Expansion


Water

Southwest Boulevard Water Line
Water Meter Replacements
Water System Controls and Telemetry
Well Pump/Motor Replacement Program

Streets

2023-24 Various Streets Pavement Management
ADA Transition Plan Implementation
Highway 101 Bicycle/Pedestrian Overcrossing
Holly-Fauna Bridge Feasibility Study
Pothole Repair Maintenance
Sidewalk Replacement Program
Traffic Signals System Non-Routine Maintenance

City of Rohnert Park
General
Capital Improvement Projects
FY 23-2024

CIP#	PROJ#	CIP Name	TI CIP Cost	FUNDING SOURCE							Total
				4112	4410	4420	4430	4601	1000	7110	
				4112	4410	4420	4430	4601	1000	7110	Total
1805		General Plan Update	942,500	175,000							175,000
OF-100	2310	Building Condition Assessment Implementation	42,000,000						1,000,000	350,000	1,350,000
OF-78	1927	Buildings Major Repairs (non-capital)	940,074							100,000	100,000
PR-49	0719	Trail to Crane Creek Regional Park	3,210,098							500,000	500,000
PR-118	1924	Ladybug Park Pool Buildings Demolition	120,000							20,000	20,000
PR-132	2218	Park Benches and Shade Structures Replacement	82,000	17,000							17,000
OF-97	2308	Health and Human Services Hub	100,000						50,000		50,000
NEW	NEW	Downtown Park Improvements	500,000						500,000		500,000
NEW	NEW	Conceptual Design Public Works Corp Yard Expansion	300,000						300,000		300,000
TR-147	2210	Holly-Fauna Bridge Feasibility Study	69,430							20,000	20,000
OF-72	1827	ADA Transition Plan Implementation	400,000							50,000	50,000
TR-126	1928	Traffic Signals System Non-Routine Maint	1,795,000					250,000			250,000
TR-144	2202	Highway 101 Bicycle/Pedestrian Overcrossing	29,000,000			400,000	75,000				475,000
TR-146	2206	Pothole Repair Maintenance	650,000			100,000					100,000
TR-141	2301	2023-24 Various Streets Pavement Management	1,870,000							600,000	600,000
OF-94	2303	Sidewalk Replacement Program	1,000,000							100,000	100,000
NEW	NEW	Various Streets Pavement Management (Ongoing)	11,000,000							1,100,000	1,100,000
Total General-CIP 7110			50,096,528	175,000	17,000	500,000	75,000	250,000	1,850,000	2,840,000	5,707,000

7110 City Infrastructure

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
7110 City Infrastructure					
71101399-41000 Transfers In from Fund 1000 GF	(6,284,000)	(2,700,000)	-	2,700,000	-100.0%
71102300-44112 Transfer In fr F4112 GenPlanMa	(323,379)	-	(175,000)	(175,000)	0.0%
71104300-41000 Transfers In from Fund 1000 GF	(805,468)	(4,000,000)	(1,050,000)	2,950,000	-73.8%
71104300-42110 Transfers In from Fund 2110	(3,508)	-	-	-	0.0%
71104300-42990 Transfers In from Fund 2990	(952,866)	(5,060,250)	-	5,060,250	-100.0%
71104300-44110 Transfers In from Fund 4110	(5,376)	(1,200,000)	-	1,200,000	-100.0%
71104300-44111 Transfers In from Fund 4111	(208,048)	-	-	-	0.0%
71104300-44112 Transfer In fr F4112 GenPlanMa	-	(110,000)	-	110,000	-100.0%
71104300-44215 Transfers In from Fund 4215	(385,799)	-	-	-	0.0%
71104300-44230 T-In frm F4230 Affd Hsng Resdn	(121,729)	-	-	-	0.0%
71104300-44250 Transfers In Frm F4250 PFF	(971,876)	(270,000)	(5,800,000)	(5,530,000)	2048.1%
71104300-44350 Transfers In from Fund 4350	(3,873)	-	-	-	0.0%
71104300-44410 Transfers In From Fund 4410	(35,960)	(220,000)	(17,000)	203,000	-92.3%
71104300-44415 T-In frm Fnd 4415 Refus Rd Imp	(305,615)	-	-	-	0.0%
71104300-44420 Transfers In from Fund 4420	(521,024)	(855,000)	(500,000)	355,000	-41.5%
71104300-44425 Transfers In from Fund 4425	(495,869)	-	-	-	0.0%
71104300-44430 Transfers In from Fund 4430	(336,379)	(270,000)	(75,000)	195,000	-72.2%
71104300-44530 Transfers In from Fund 4530	(1,598)	-	-	-	0.0%
71104300-44601 Transfers In from Fund 4601	(281,938)	(1,475,000)	(250,000)	1,225,000	-83.1%
71104300-44607 Transfers In from Fund 4607	(426,919)	(500,000)	-	500,000	-100.0%
71104300-47120 Transfers In from Fund 7120	(56,652)	-	-	-	0.0%
71104300-47130 Transfers In from Fund 7130	(167,710)	-	-	-	0.0%
OPERATING TRANSFERS IN Total	(12,695,586)	(16,660,250)	(7,867,000)	8,793,250	1185.3%
71101399-50079 Allocated Interest	(20,416)	-	-	-	0.0%
71101399-50085 Interest Income	(648)	-	-	-	0.0%
71104300-50079 Allocated Interest	(22,200)	-	(46,000)	(46,000)	0.0%
71104300-50333 RPF Donations	-	(650,000)	-	650,000	-100.0%
71104300-50339 Other Income	-	-	(500,000)	(500,000)	0.0%
OTHER INCOME Total	(43,265)	(650,000)	(546,000)	104,000	-100.0%
71104300-50137 Fed Grant Revenue	(26,789)	(9,787,600)	-	9,787,600	-100.0%
71104300-50157 Misc Rev Other Agencies	75,237	-	-	-	0.0%
REVENUE FROM OTHER AGENCIES Total	48,449	(9,787,600)	-	9,787,600	-100.0%
71102300-61000 Salaries & Wages	58,855	-	-	-	0.0%
71102300-62100 Medicare	852	-	-	-	0.0%
71102300-62200 Medical Benefits	3,011	-	-	-	0.0%
71102300-62230 Vision Benefits	69	-	-	-	0.0%
71102300-62240 Life Insurance	199	-	-	-	0.0%
71102300-62250 Dental Benefits	422	-	-	-	0.0%
71102300-62260 EAP Expense	1	-	-	-	0.0%
71102300-62600 Long Term Disability	349	-	-	-	0.0%
71102300-62620 Short Term Disability	192	-	-	-	0.0%
71102300-62680 PERS Employer	18,973	-	-	-	0.0%
71102300-62720 RHSA Plan	518	-	-	-	0.0%

7110 City Infrastructure

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
7110 City Infrastructure					
71104300-61000 Salaries & Wages	116,149	-	-	-	0.0%
71104300-61100 Part Time 1000Hr	1,517	-	-	-	0.0%
71104300-62100 Medicare	1,680	-	-	-	0.0%
71104300-62200 Medical Benefits	9,000	-	-	-	0.0%
71104300-62230 Vision Benefits	141	-	-	-	0.0%
71104300-62240 Life Insurance	298	-	-	-	0.0%
71104300-62250 Dental Benefits	866	-	-	-	0.0%
71104300-62260 EAP Expense	3	-	-	-	0.0%
71104300-62600 Long Term Disability	678	-	-	-	0.0%
71104300-62620 Short Term Disability	375	-	-	-	0.0%
71104300-62680 PERS Employer	30,272	-	-	-	0.0%
71104300-62720 RHSA Plan	1,236	-	-	-	0.0%
PERSONNEL SERVICES Total	245,655	-	-	-	0.0%
71102300-63795 Labor Reimbursements	-	195,000	-	(195,000)	-100.0%
71104300-63795 Labor Reimbursements	(69,161)	604,000	-	(604,000)	-100.0%
SERVICES AND SUPPLIES Total	(69,161)	799,000	-	(799,000)	-200.0%
71102300-65500 Non-Capital Projects	327,917	-	-	-	0.0%
71104300-65500 Non-Capital Projects	316,382	715,250	-	(715,250)	-100.0%
71104300-69000 Capital Projects	5,615,909	19,742,600	5,707,000	(14,035,600)	-165.5%
CAPITAL OUTLAY Total	6,260,208	20,457,850	5,707,000	(14,750,850)	-265.5%
71102300-71000 T-Out to GF1000	-	-	75,000	75,000	0.0%
71104300-71000 T-Out to GF1000	-	-	500,000	500,000	0.0%
71101399-72120 T-Out to Tech Replcmnt ISF2120	500,000	-	-	-	0.0%
71101399-77110 Transfers Out to Fund 7110	952,866	5,060,250	-	(5,060,250)	-100.0%
71104300-77110 Transfers Out to Fund 7110	56,652	-	-	-	0.0%
OPERATING TRANSFERS Total	1,509,518	5,060,250	575,000	(4,485,250)	(1.0)
City Infrastructure Total	(4,744,182)	(780,750)	(2,131,000)	(1,350,250)	419.8%

FUND BALANCE 6/30/2022	(5,042,326)
PROJECTED FY 2022-2023 NET CHANGE:	(33,744,838)
ADOPTED FY 2023-2024 BUDGET:	(2,131,000)
PROJECTED FUND BALANCE 6/30/2024	<u>(40,918,164)</u>

City of Rohnert Park
Enterprise
Capital Improvement Projects
for
FY 2023-24



		FUNDING SOURCE							
CIP#	PROJ#	CIP Name	TI CIP Cost	3420	3425	3430	3433	4112	Total
WW-48	2104	Pump Station Mechanical Projects	1,340,000		140,000				140,000
WW-46	NEW	A Section/ Commerce Sewer Line Repl. Ph 2	3,516,600	3,266,600					3,266,600
WW-52	NEW	Siphon Digesters	60,000		60,000				60,000
WW-29	1709	Wet Well Lining Station 1 & 2	2,456,896	1,500,000					1,500,000
Total Sewer-CIP 7420			7,373,496	4,766,600	200,000	-	-	-	4,966,600
WA-44	1730	Water System Controls and Telemetry	627,000			250,000			250,000
WA-59	1918	Water Meter Replacements Well Pump/Motor	5,750,000			1,250,000	1,250,000		2,500,000
WA-60	1919	Replacement Program Southwest Boulevard Water Line	690,000				50,000		50,000
NEW	NEW		975,000				800,000		800,000
Total Water-CIP 7430			8,042,000	-	-	1,500,000	2,100,000	-	3,600,000
Total CIP Projects			15,415,496	4,766,600	200,000	1,500,000	2,100,000	-	8,566,600

7420 Sewer CIP Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
7420 Sewer CIP Fund					
74204300-43420 Transfers In from Fund 3420	(1,733,380)	(4,650,000)	(4,766,600)	(116,600)	2.5%
74204300-43425 Transfers In from Fund 3425	(449,465)	(1,612,500)	(200,000)	1,412,500	-87.6%
74204300-44250 Transfers In Frm F4250 PFF	(15,796)	-	-	-	0.0%
OPERATING TRANSFERS IN Total	(2,198,642)	(6,262,500)	(4,966,600)	1,295,900	-85.1%
74202300-62720 RHSA Plan	8	-	-	-	0.0%
74204300-61000 Salaries & Wages	20,196	-	-	-	0.0%
74204300-61100 Part Time 1000Hr	166	-	-	-	0.0%
74204300-62100 Medicare	293	-	-	-	0.0%
74204300-62200 Medical Benefits	1,196	-	-	-	0.0%
74204300-62230 Vision Benefits	22	-	-	-	0.0%
74204300-62240 Life Insurance	48	-	-	-	0.0%
74204300-62250 Dental Benefits	135	-	-	-	0.0%
74204300-62260 EAP Expense	0	-	-	-	0.0%
74204300-62600 Long Term Disability	118	-	-	-	0.0%
74204300-62620 Short Term Disability	65	-	-	-	0.0%
74204300-62680 PERS Employer	5,837	-	-	-	0.0%
74204300-62700 Deferred Comp	-	-	-	-	0.0%
74204300-62720 RHSA Plan	208	-	-	-	0.0%
PERSONNEL SERVICES Total	28,294	-	-	-	0.0%
74204300-63795 Labor Reimbursements	(10,892)	40,000	-	(40,000)	-100.0%
SERVICES AND SUPPLIES Total	(10,892)	40,000	-	(40,000)	-100.0%
74204300-65500 Non-Capital Projects	15,383	-	-	-	0.0%
74204300-69000 Capital Projects	2,319,092	6,262,500	4,966,600	(1,295,900)	-20.7%
CAPITAL OUTLAY Total	2,334,475	6,262,500	4,966,600	(1,295,900)	-20.7%
74204300-73420 Transfers Out to F3420 SWR	2,511,221	-	30,000	30,000	0.0%
OPERATING TRANSFERS OUT Total	2,511,221	-	30,000	30,000	0.0%
Sewer CIP Fund Total	2,664,457	40,000	30,000	(10,000)	-205.8%

FUND BALANCE 6/30/2022

199,621

PROJECTED FY 2022-2023 NET CHANGE:

(9,954,168)

ADOPTED FY 2023-2024 BUDGET:

30,000

PROJECTED FUND BALANCE 6/30/2024

(9,724,547)

7430 Water CIP Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
7430 Water CIP Fund					
74304300-43425 Transfers In from Fund 3425	-	(500,000)	-	500,000	-100.0%
74304300-43430 Transfers In from Fund 3430	(329,130)	(4,394,197)	(1,500,000)	2,894,197	-65.9%
74304300-43433 Transfers in from Fund 3433	(495,672)	(3,675,000)	(2,100,000)	1,575,000	-42.9%
74304300-43436 Transfers In from Fund 3436	(113,275)	(100,000)	-	100,000	-100.0%
OPERATING TRANSFERS IN Total	(938,077)	(8,669,197)	(3,600,000)	5,069,197	-58.5%
74302300-62720 RHSA Plan	1	-	-	-	0.0%
74304300-61000 Salaries & Wages	17,717	-	-	-	0.0%
74304300-61100 Part Time 1000Hr	145	-	-	-	0.0%
74304300-62100 Medicare	257	-	-	-	0.0%
74304300-62200 Medical Benefits	1,104	-	-	-	0.0%
74304300-62230 Vision Benefits	26	-	-	-	0.0%
74304300-62240 Life Insurance	41	-	-	-	0.0%
74304300-62250 Dental Benefits	158	-	-	-	0.0%
74304300-62260 EAP Expense	1	-	-	-	0.0%
74304300-62600 Long Term Disability	103	-	-	-	0.0%
74304300-62620 Short Term Disability	57	-	-	-	0.0%
74304300-62680 PERS Employer	5,038	-	-	-	0.0%
74304300-62720 RHSA Plan	219	-	-	-	0.0%
PERSONNEL SERVICES Total	24,866	-	-	-	0.0%
74304300-63795 Labor Reimbursements	(10,217)	20,000	-	(20,000)	-100.0%
SERVICES AND SUPPLIES Total	(10,217)	20,000	-	(20,000)	-100.0%
74304300-65500 Non-Capital Projects	30,723	-	-	-	0.0%
74304300-69000 Capital Projects	803,443	8,669,197	3,600,000	(5,069,197)	-58.5%
CAPITAL OUTLAY Total	834,166	8,669,197	3,600,000	(5,069,197)	-58.5%
74304300-73430 Transfers Out to F3430 WTR	11,608,649	-	20,000	20,000	0.0%
OPERATING TRANSFERS OUT Total	11,608,649	-	20,000	20,000	0.0%
Water CIP Fund Total	11,519,387	20,000	20,000	-	-467.2%

FUND BALANCE 6/30/2022

45,889

PROJECTED FY 2022-2023 NET CHANGE:

(10,729,372)

ADOPTED FY 2023-2024 BUDGET:

20,000

PROJECTED FUND BALANCE 6/30/2024

(10,663,483)

7440 Recycled Water CIP Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
7440 Recycled Water CIP Fund					
74404300-43440 Transfer In Frm Fund 3440	(41,498)	(12,017)	-	12,017	-100.0%
OPERATING TRANSFERS Total	(41,498)	(12,017)	-	12,017	-100.0%
PERSONNEL SERVICES					
74404300-61000 Salaries & Wages	366	-	-	-	0.0%
74404300-62100 Medicare	5	-	-	-	0.0%
74404300-62200 Medical Benefits	33	-	-	-	0.0%
74404300-62230 Vision Benefits	1	-	-	-	0.0%
74404300-62240 Life Insurance	1	-	-	-	0.0%
74404300-62250 Dental Benefits	4	-	-	-	0.0%
74404300-62260 EAP Expense	0	-	-	-	0.0%
74404300-62600 Long Term Disability	2	-	-	-	0.0%
74404300-62620 Short Term Disability	1	-	-	-	0.0%
74404300-62680 PERS Employer	101	-	-	-	0.0%
74404300-62720 RHSA Plan	5	-	-	-	0.0%
PERSONNEL SERVICES Total	519	-	-	-	0.0%
74404300-69000 Capital Projects	40,979	-	-	-	0.0%
CAPITAL OUTLAY Total	40,979	-	-	-	0.0%
Recycled Water CIP Fund Total	(0)	(12,017)	-	12,017	-100.0%

FUND BALANCE 6/30/2022

-

PROJECTED FY 2022-2023 NET CHANGE:

(108,352)

ADOPTED FY 2023-2024 BUDGET:

-

PROJECTED FUND BALANCE 6/30/2024

(108,352)

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ENTERPRISE FUNDS

Enterprise Funds account for operations that operate in a manner like private business enterprises where the intent of the governing body is that the costs of providing goods and services to the public on a continuing basis be financed primarily through user charges. The following summarizes the City's Enterprise Funds:

Water Fund – accounts for water services provided to the residents of the City. The activities necessary to provide such service are accounted for in the fund, including, but not limited to, water purchase, water operations, maintenance, financing and related debt service, and billing and collection.

Sewer Fund – accounts for sewage disposal services provided to the residents of the City. The activities necessary to provide such service are accounted for in the fund, including, but not limited to, sewer operations, maintenance, financing and related debt service, and billing and collection.

Recycled Water Fund – Accounts for the activities of recycled water operations provided to recycled water customers based on user agreement. The activities include but not limited to, recycled water operations, maintenance, billing, and collection.

Refuse Collection Fund – Accounts for the remaining assets held in the Refuse Collection Fund. Ordinance No. 851 adopted by the City Council on November 27, 2012, transferred refuse billing and rate setting responsibilities from the City to an independent contractor in accordance with the Second Amended and Restated Agreement.

Golf Courses Fund – Accounts for the activities of the City's golf courses which are under the operational management of Rohnert Park Golf LP doing business as Foxtail Golf Course. The City has implemented a master lease agreement with Rohnert Park Golf LP, a California Limited Partnership to facilitate the improvement, operation, and maintenance of the City's two golf courses.

CITY OF ROHNERT PARK
 FISCAL YEAR 2023-2024 ADOPTED BUDGET
 ENTERPRISE FUNDS AND ENTERPRISE CIP FUNDS
 SUMMARY OF REVENUES AND EXPENSES

FUND #	3100	3420/7420	3425	3430/7430	3433	3436	3440	3445	3450	
FUND NAME	Golf Course	Sewer Utility	Sewer Cap. Preservation	Water Utility	Water Cap. Preservation	Water Capit Fees	Recycled Water Utility	Recycled Cap. Preservation	Refuse Utility	Grand Total
CHARGES FOR CURRENT SERVICES		(520,000)	-	-	-	-	-	-	-	(520,000)
CONSUMPTION FEES		(14,465,550)	(1,386,180)	(7,873,673)	(3,322,357)		(395,000)	(16,000)	-	(27,458,759)
FINES & FORFEITURES		(136,000)		(83,050)			-			(219,050)
FLAT FEES		(860,000)	-	(884,930)	-	(1,029,206)	(52,850)			(2,826,986)
HYDRANT FEES				(102,500)						(102,500)
LICENSES AND PERMITS										-
METER INSTALLATION				(80,000)						(80,000)
OTHER INCOME	(208,067)	(143,000)	(26,200)	(85,000)	(18,100)	(15,000)	(6,600)	(400)	(5,200)	(507,567)
REVENUE FROM OTHER AGENCIES		(63,000)		(147,000)						(210,000)
REVENUES TOTAL	(208,067)	(16,187,550)	(1,412,380)	(9,256,153)	(3,340,457)	(1,044,206)	(454,450)	(16,400)	(5,200)	(31,924,862)
PERSONNEL SERVICES	-	1,939,752		2,415,665			121,490			4,476,907
SERVICES AND SUPPLIES	48,395	1,545,625	-	2,877,288	-	-	73,850	-	365,000	4,910,158
EXPENSES TOTAL	48,395	3,485,377	-	5,292,953	-	-	195,340	-	365,000	9,387,065
CAPITAL OUTLAY	3,752	19,266,600	-	7,614,542	-	-	228,120	-	-	27,113,014
OPERATING TRANSFERS	(5,000)	388,583	200,000	(1,983,000)	2,100,000	-	-	-	-	700,583
GRAND TOTAL	(160,920)	6,953,010	(1,212,380)	1,668,343	(1,240,457)	(1,044,206)	(30,990)	(16,400)	359,800	5,275,800

Enterprise Funds

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
INTEREST EARNINGS	(135,103)	(111,350)	(302,700)	(191,350)	3189.1%
OTHER INCOME	(12,399)	(232,000)	-	232,000	-100.0%
RENTAL	(220,482)	(100,000)	(204,867)	(104,867)	104.9%
OTHER INCOME Total	(367,983)	(443,350)	(507,567)	(64,217)	3193.9%
OTHER AGENCIES	(373,000)	(134,000)	(180,000)	(46,000)	-53.0%
OTHER INCOME	(30,000)	(30,000)	(30,000)	-	0.0%
STATE GRANTS	(13,789)	-	-	-	0.0%
REVENUE FROM OTHER AGENCIES Total	(416,789)	(164,000)	(210,000)	(46,000)	-53.0%
LAGUNA PLANT	(519,252)	(520,000)	(520,000)	-	0.0%
CHARGES FOR CURRENT SERVICES Total	(519,252)	(520,000)	(520,000)	-	0.0%
COMMERCIAL	(6,984,589)	(7,086,879)	(7,302,971)	(216,091)	211.8%
MULTI-FAMILY	(5,142,014)	(5,522,128)	(6,110,997)	(588,869)	-5.8%
OTHER AGENCIES	(1,380,519)	(1,473,123)	(1,605,923)	(132,799)	65.4%
RESIDENTIAL	(11,154,498)	(13,960,115)	(12,438,869)	1,521,246	-51.9%
CONSUMPTION FEES Total	(24,661,621)	(28,042,246)	(27,458,759)	583,487	219.4%
COMMERCIAL	-	-	(47,500)	(47,500)	0.0%
RESIDENTIAL	-	-	(171,550)	(171,550)	0.0%
FINES & FORFEITURES Total	-	-	(219,050)	(219,050)	0.0%
COMMERCIAL	(973,006)	(782,676)	(1,184,436)	(401,760)	31.5%
OTHER AGENCIES	(676,415)	(810,367)	(912,850)	(102,483)	14.5%
RESIDENTIAL	-	-	(729,700)	(729,700)	0.0%
FLAT FEES Total	(1,649,422)	(1,593,043)	(2,826,986)	(1,233,943)	46.0%
COMMERCIAL	(130,741)	(126,000)	(102,500)	23,500	-18.7%
HYDRANT FEES Total	(130,741)	(126,000)	(102,500)	23,500	-18.7%
RESIDENTIAL	(173,889)	(80,000)	(80,000)	-	0.0%
METER INSTALLATION Total	(173,889)	(80,000)	(80,000)	-	0.0%
CAL PERS	459,626	316,971	382,831	65,860	37.2%
DISABILITY INSURANCE	15,434	18,130	26,549	8,419	223.1%
GASB 68	(414,693)	-	-	-	0.0%
GROUP HEALTH INSURANCE	(1,065,684)	268,308	465,734	197,426	547.7%
LIFE INSURANCE	4,737	5,346	8,454	3,108	148.8%
MEDICARE	25,618	29,552	46,730	17,178	137.3%
OTHER EARNINGS	88,086	36,263	56,172	19,909	51.2%
OTHER PAID BENEFITS	17,664	18,722	37,076	18,354	185.7%
OVERTIME	32,351	46,000	81,792	35,792	138.2%
PART TIME	367	-	-	-	0.0%
SALARIES & WAGES	1,678,720	1,964,711	3,252,706	1,287,995	164.5%
WORKERS COMPENSATION	117,155	189,873	118,863	(71,010)	-112.2%

Enterprise Funds

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
PERSONNEL SERVICES Total	959,379	2,893,876	4,476,907	1,583,031	1521.3%
ADVERTISING AND PRINTING	15,130	10,150	150	(10,000)	-200.0%
ALLOCATED-FLEET COSTS	112,551	106,723	103,100	(3,623)	-6.7%
ALLOCATED-INSURANCE	194,634	249,464	356,555	107,091	186.8%
ALLOCATED-LABOR COSTS	(21,109)	-	-	-	-400.0%
ALLOCATED-OVERHEAD	8,281,718	1,686,435	642,700	(1,043,735)	-122.2%
ALLOCATED-TECHNOLOGY SERVICES	79,576	75,603	133,300	57,697	78.1%
ALLOCATED-VEHICLE REPLACEMENT COSTS	244,515	244,515	277,108	32,593	27.8%
COMMUNICATIONS	13,517	16,725	16,750	25	0.3%
CONSERVATION EXPENSE	49,375	50,000	50,000	-	0.0%
DUES & SUBSCRIPTIONS	28,190	76,500	97,000	20,500	72.7%
LEGAL SERVICES	26,506	51,000	91,000	40,000	200.0%
LICENSES & PERMITS	72,288	60,500	83,500	23,000	100.0%
MATERIALS	-	-	125,000	125,000	0.0%
MEETINGS & TRAVEL	17,473	19,000	27,000	8,000	100.0%
METER SUPPLIES	130,175	130,000	130,000	-	0.0%
OFFICE REPAIRS & MAINT	91,171	115,000	120,000	5,000	16.7%
OFFICE SUPPLIES	374,145	457,230	575,400	118,170	747.9%
OUTSOURCED SERVICES	342,712	848,615	950,000	101,385	123.2%
PROCESSING CHARGES	167,803	141,000	160,000	19,000	25.4%
RECRUITMENT	698	-	1,500	1,500	0.0%
TAXES	9,313	32,271	10,195	(22,076)	-92.5%
UTILITIES	623,473	697,550	873,100	175,550	27.3%
VEHICLE REPAIRS & MAINT	83,499	68,800	86,800	18,000	60.0%
SERVICES AND SUPPLIES Total	10,937,354	5,137,081	4,910,158	(226,923)	944.9%
CAPITAL IMPROVEMENT PROJECTS	3,163,514	14,931,697	8,566,600	(6,365,097)	-79.2%
CONTRA ASSET	(9,833,477)	-	-	-	0.0%
DEBT SERVICE INTEREST	63,600	60,779	51,554	(9,225)	-15.4%
DEBT SERVICE PRINCIPAL	9,784,728	11,365,293	12,848,048	1,482,755	11.4%
DEPRECIATION	3,471,066	2,462,000	2,409,000	(53,000)	-200.0%
EQUIPMENT	16,293	125,000	-	(125,000)	-100.0%
GAIN/LOSS ON F.A.	4,091	-	-	-	0.0%
NON CAPITALIZED PROJECT EXPENSES	46,106	-	-	-	0.0%
VEHICLES	-	250,000	-	(250,000)	-200.0%
WATER	2,368,740	3,095,569	3,237,812	142,243	-8.5%
CAPITAL OUTLAY Total	9,084,661	32,290,338	27,113,014	(5,177,324)	-591.7%
OPERATING TRANSFER IN	(17,298,283)	(14,948,714)	(8,621,600)	6,327,114	-493.8%
OPERATING TRANSFER OUT	18,003,373	15,644,921	9,322,183	(6,322,738)	-489.5%
OPERATING TRANSFERS Total	705,090	696,207	700,583	4,375	-983.3%
Grand Total	(6,233,214)	10,048,863	5,275,800	(4,773,064)	4279.0%

3420 Sewer Utility Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3420 Sewer Utility Fund					
34204710-50116 OPEB Trust Distribution	(138,000)	(134,000)	(63,000)	71,000	-53.0%
34204710-50141 State Grants & Reimbursements	(7,025)	-	-	-	0.0%
REVENUE FROM OTHER AGENCIES Total	(145,025)	(134,000)	(63,000)	71,000	-53.0%
34204710-50247 Casino Laguna	(519,252)	(520,000)	(520,000)	-	0.0%
CHARGES FOR CURRENT SERVICES Total	(519,252)	(520,000)	(520,000)	-	0.0%
34204710-50219 Sewer Consumption Multi Family	(4,581,541)	(5,010,845)	(5,230,348)	(219,503)	4.4%
34204710-50221 Sewer Consumption Residential	(5,322,205)	(5,753,913)	(5,402,389)	351,523	-6.1%
34204710-50223 Sewer Consumption Commercial	(2,603,663)	(2,876,441)	(2,637,889)	238,551	-8.3%
34204710-50231 Sewer-Canon Manor	(194,923)	(150,000)	(194,923)	(44,923)	29.9%
34204710-50233 Sewer Casino	(793,346)	(812,000)	(1,000,000)	(188,000)	23.2%
CONSUMPTION FEES Total	(13,495,677)	(14,603,199)	(14,465,550)	137,649	43.1%
34204710-50237 Penalties - Residential	-	-	(101,000)	(101,000)	0.0%
34204710-50239 Penalties - Commercial	-	-	(35,000)	(35,000)	0.0%
FINES & FORFEITURES Total	-	-	(136,000)	(136,000)	0.0%
34204710-50229 Sewer SSU	(640,098)	(758,080)	(860,000)	(101,920)	13.4%
FLAT FEES Total	(640,098)	(758,080)	(860,000)	(101,920)	13.4%
34204710-47420 T-In from Fund 7420 SWR CIP	(2,511,221)	-	(30,000)	(30,000)	0.0%
OPERATING TRANSFERS IN Total	(183,759)	5,237,207	5,325,183	87,975	4.2%
34204710-50079 Allocated Interest	(69,386)	(70,000)	(143,000)	(73,000)	104.3%
OTHER INCOME Total	(69,386)	(70,000)	(143,000)	(73,000)	104.3%
34204710-61000 Salaries & Wages	649,086	774,004	1,420,298	646,294	83.5%
34204710-61100 Part Time 1000Hr	27	-	-	-	0.0%
34204710-61200 Supplemental Earnings	7,035	12,290	11,443	(847)	-6.9%
34204710-61220 Annual Admin Pay	-	-	4,644	4,644	0.0%
34204710-61300 Stipend Pay	3,225	4,591	9,644	5,053	110.1%
34204710-61550 Stand-By Weekends	2,216	-	2,040	2,040	0.0%
34204710-61551 Stand-By Weekday	2,473	-	-	-	0.0%
34204710-61600 Overtime	13,401	20,000	20,448	448	2.2%
34204710-62100 Medicare	9,767	11,060	20,348	9,288	84.0%
34204710-62200 Medical Benefits	(428,854)	109,020	194,967	85,947	78.8%
34204710-62230 Vision Benefits	1,104	1,189	1,983	794	66.8%
34204710-62240 Life Insurance	1,800	2,114	3,683	1,569	74.2%
34204710-62250 Dental Benefits	5,866	7,348	12,197	4,849	66.0%
34204710-62260 EAP Expense	384	267	498	231	86.4%
34204710-62600 Long Term Disability	3,870	4,618	7,464	2,846	61.6%
34204710-62620 Short Term Disability	2,051	2,545	4,162	1,617	63.5%
34204710-62680 PERS Employer	174,043	129,968	167,649	37,681	29.0%
34204710-62720 RHSA Plan	3,730	5,836	12,704	6,868	117.7%
34204710-62740 Tuition Reimburse	1,084	-	-	-	0.0%

3420 Sewer Utility Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3420 Sewer Utility Fund					
34204710-62800 Workers Comp	64,557	72,804	45,578	(27,226)	-37.4%
34204710-62990 GASB 68 Expense	(395,947)	-	-	-	0.0%
PERSONNEL SERVICES Total	120,918	1,157,654	1,939,752	782,098	879.6%
34204710-63100 Postage & Shipping	20,555	12,000	35,000	23,000	191.7%
34204710-63110 Office Supplies	1,474	1,700	2,000	300	17.6%
34204710-63120 Office Equip	1,922	600	-	(600)	-100.0%
34204710-63130 Printing Services	6,775	5,000	-	(5,000)	-100.0%
34204710-63160 Software License & Maint	14,751	30,000	38,750	8,750	29.2%
34204710-63200 Liability Ins Premium	21,843	28,755	50,200	21,445	74.6%
34204710-63240 Equip Rentals	2,407	7,500	7,500	-	0.0%
34204710-63250 Equip Lease	726	-	1,200	1,200	0.0%
34204710-63255 Equipment under 5K	16,132	16,000	18,000	2,000	12.5%
34204710-63280 Janitorial Supplies	-	-	200	200	0.0%
34204710-63290 Uniform Laundry	2,269	-	-	-	0.0%
34204710-63300 Uniform Purchase	3,119	4,500	7,900	3,400	75.6%
34204710-63310 Dues & Subscription	2,251	2,500	2,500	-	0.0%
34204710-63330 Special Department Expense	18,694	30,000	62,500	32,500	108.3%
34204710-63340 Dept Specific Expense2	-	30,000	30,000	-	0.0%
34204710-63385 Water Conservation Measures	6,315	25,000	25,000	-	0.0%
34204710-63395 License & Permit Fees	15,160	12,000	20,000	8,000	66.7%
34204710-63415 Bank Charges	100,682	86,000	100,000	14,000	16.3%
34204710-63610 Training & Travel	5,174	8,000	16,000	8,000	100.0%
34204710-63795 Labor Reimbursements	-	(40,000)	-	40,000	-100.0%
34204710-63900 Recruitment	32	-	-	-	0.0%
34204710-64000 Contract Services	62,090	152,200	322,500	170,300	111.9%
34204710-64030 Legal Svcs	3,647	10,000	10,000	-	0.0%
34204710-65000 IT Services	27,202	23,970	53,100	29,130	121.5%
34204710-65100 Auto Ins	79	3,788	4,170	382	10.1%
34204710-65110 Fleet Services	35,881	27,384	26,500	(884)	-3.2%
34204710-65120 Vehicle Rep & Maint	2,914	3,800	3,800	-	0.0%
34204710-65130 Gas and Oil	26,198	20,000	26,000	6,000	30.0%
34204710-65140 Vehicle Replacement Charge	97,709	97,709	114,005	16,296	16.7%
34204710-65200 Property Ins Premium	44,587	59,763	23,800	(35,963)	-60.2%
34204710-65210 Repair & Maintenance	59,236	85,000	85,000	-	0.0%
34204710-65300 Communications	6,426	7,275	7,300	25	0.3%
34204710-65310 Utility Expense - Electric	114,874	115,000	145,000	30,000	26.1%
34204710-65320 Utility Expense - Water	2,827	4,500	3,000	(1,500)	-33.3%
34204710-65400 Cost Allocation Plan Expense	1,071,793	945,034	304,700	(640,334)	-67.8%
34204710-69010 CIP Offset	(2,039,116)	-	-	-	0.0%
SERVICES AND SUPPLIES Total	(243,372)	1,814,978	1,545,625	(269,353)	544.5%
34204710-65600 Equipment over 5K	-	125,000	-	(125,000)	-100.0%
34204710-65610 Vehicles	-	85,000	-	(85,000)	-100.0%
34204710-69290 Luguna Plant & SubRegional Exp	9,784,728	11,112,245	12,600,000	1,487,755	13.4%
34204710-69800 Contra Asset Expense	(294,819)	-	-	-	0.0%

3420 Sewer Utility Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3420 Sewer Utility Fund					
34204710-69900 Depreciation	2,350,239	1,700,000	1,700,000	-	0.0%
CAPITAL OUTLAY Total	11,840,147	13,022,245	14,300,000	1,277,755	-186.6%
34204710-71000 T-Out to General Fund 1000	70,000	62,000	63,000	1,000	1.6%
34204710-77420 T-Out to Fund 7420 SWR CIP	1,733,380	4,650,000	4,766,600	116,600	2.5%
34204710-78720 Transfers Out to Fund 8720	524,082	525,207	525,583	375	0.1%
OPERATING TRANSFERS Total	(183,759)	5,237,207	5,325,183	87,975	4.2%
Sewer Utility Fund Total	(3,335,505)	5,146,806	6,923,010	1,776,204	1349.6%

FUND BALANCE 6/30/2022	(57,338,325)
PROJECTED FY 2022-2023 NET CHANGE:	9,404,996
ADOPTED FY 2023-2024 BUDGET:	6,923,010
PROJECTED FUND BALANCE 6/30/2024	<u>(41,010,319)</u>

3425 Sewer - Capital Preservation

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3425 Sewer - Capital Preservation					
34254710-50219 Sewer Consumption Multi Family	(381,778)	(511,283)	(459,000)	52,283	-10.2%
34254710-50221 Sewer Consumption Residential	(545,457)	(729,461)	(600,780)	128,681	-17.6%
34254710-50223 Sewer Consumption Commercial	(290,827)	(387,858)	(326,400)	61,458	-15.8%
CONSUMPTION FEES Total	(1,218,062)	(1,628,602)	(1,386,180)	242,422	-43.7%
34254710-50079 Allocated Interest	(10,409)	(7,000)	(26,200)	(19,200)	274.3%
OTHER INCOME Total	(10,409)	(7,000)	(26,200)	(19,200)	274.3%
34254710-69900 Depreciation	16,314	13,000	-	(13,000)	-100.0%
CAPITAL OUTLAY Total	16,314	13,000	-	(13,000)	-100.0%
34254710-77420 T-Out to Fund 7420 SWR CIP	449,465	1,612,500	200,000	(1,412,500)	-87.6%
34254710-77430 T-Out to Fund 7430 WTR CIP	-	500,000	-	(500,000)	-100.0%
OPERATING TRANSFERS Total	449,465	2,112,500	200,000	(1,912,500)	-187.6%
Sewer - Capital Preservation Total	(762,692)	489,898	(1,212,380)	(1,702,278)	-57.0%

FUND BALANCE 6/30/2022	(3,149,777)
PROJECTED FY 2022-2023 NET CHANGE:	3,005,341
ADOPTED FY 2023-2024 BUDGET:	(1,212,380)
PROJECTED FUND BALANCE 6/30/2024	<u>(1,356,816)</u>

3430 Water Utility Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3430 Water Utility Fund					
34304720-50207 Water Consumption Residential	(4,357,107)	(4,609,825)	(3,992,194)	617,631	-13.4%
34304720-50209 Water Consumption Commercial	(3,916,942)	(3,684,286)	(3,881,479)	(197,193)	5.4%
CONSUMPTION FEES Total	(8,274,049)	(8,294,111)	(7,873,673)	420,438	-8.0%
34304720-50237 Penalties - Residential	-	-	(70,550)	(70,550)	0.0%
34304720-50239 Penalties - Commercial	-	-	(12,500)	(12,500)	0.0%
FINES & FORFEITURES Total	-	-	(83,050)	(83,050)	0.0%
34304720-50210 Water Flat Residential	-	-	(729,700)	(729,700)	0.0%
34304720-50214 Water Flat Commercial	-	-	(155,230)	(155,230)	0.0%
FLAT FEES Total	-	-	(884,930)	(884,930)	0.0%
34304720-50213 Water-Hydrant	(130,741)	(126,000)	(102,500)	23,500	-18.7%
HYDRANT FEES Total	(130,741)	(126,000)	(102,500)	23,500	-18.7%
34304720-50215 Water Meter Installation	(173,889)	(80,000)	(80,000)	-	0.0%
METER INSTALLATION Total	(173,889)	(80,000)	(80,000)	-	0.0%
34304720-47430 T-In from Fund 7430 WTR CIP	(11,608,649)	-	(20,000)	(20,000)	0.0%
OPERATING TRANSFERS Total	(11,608,649)	-	(20,000)	(20,000)	0.0%
34302000-50079 Allocated Interest	(70)	-	(100)	(100)	0.0%
34304720-50079 Allocated Interest	(37,118)	(20,000)	(84,900)	(64,900)	324.5%
34304720-50339 Other Income	-	(232,000)	-	232,000	-100.0%
OTHER INCOME Total	(37,188)	(252,000)	(85,000)	167,000	224.5%
34304720-50116 OPEB Trust Distribution	(235,000)	-	(117,000)	(117,000)	0.0%
34304720-50141 State Grants & Reimbursements	(6,764)	-	-	-	0.0%
34304720-50157 Misc Rev Other Agencies	(30,000)	(30,000)	(30,000)	-	0.0%
REVENUE FROM OTHER AGENCIES Total	(271,764)	(30,000)	(147,000)	(117,000)	0.0%
34304720-61000 Salaries & Wages	925,820	1,116,917	1,740,024	623,107	55.8%
34304720-61100 Part Time 1000Hr	27	-	-	-	0.0%
34304720-61200 Supplemental Earnings	60,936	11,757	10,271	(1,486)	-12.6%
34304720-61220 Annual Admin Pay	-	-	5,341	5,341	0.0%
34304720-61300 Stipend Pay	3,592	5,802	6,291	489	8.4%
34304720-61500 Acting Pay	1,948	-	-	-	0.0%
34304720-61550 Stand-By Weekends	2,108	-	2,750	2,750	0.0%
34304720-61551 Stand-By Weekday	983	-	2,000	2,000	0.0%
34304720-61600 Overtime	18,950	26,000	61,344	35,344	135.9%
34304720-62100 Medicare	14,441	17,436	25,236	7,800	44.7%
34304720-62200 Medical Benefits	(667,621)	126,999	227,918	100,919	79.5%
34304720-62230 Vision Benefits	2,104	1,749	2,351	602	34.4%
34304720-62240 Life Insurance	2,700	3,048	4,539	1,491	48.9%
34304720-62250 Dental Benefits	9,336	10,753	14,457	3,704	34.4%
34304720-62260 EAP Expense	553	367	621	254	69.1%

3430 Water Utility Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3430 Water Utility Fund					
34304720-62600 Long Term Disability	5,609	6,632	9,099	2,467	37.2%
34304720-62620 Short Term Disability	3,045	3,660	5,075	1,415	38.7%
34304720-62680 PERS Employer	259,092	175,217	204,391	29,174	16.7%
34304720-62720 RHSA Plan	9,639	12,106	18,472	6,366	52.6%
34304720-62740 Tuition Reimburse	2,186	-	5,000	5,000	0.0%
34304720-62800 Workers Comp	50,751	112,596	70,485	(42,111)	-37.4%
34304720-62990 GASB 68 Expense	(4,666)	-	-	-	0.0%
PERSONNEL SERVICES Total	701,533	1,631,039	2,415,665	784,626	606.3%
34304720-63100 Postage & Shipping	25,320	15,000	35,000	20,000	133.3%
34304720-63110 Office Supplies	1,012	2,000	2,000	-	0.0%
34304720-63120 Office Equip	52	-	-	-	0.0%
34304720-63130 Printing Services	8,356	5,000	-	(5,000)	-100.0%
34304720-63160 Software License & Maint	10,623	27,000	38,750	11,750	43.5%
34304720-63200 Liability Ins Premium	33,578	42,312	79,100	36,788	86.9%
34304720-63240 Equip Rentals	3,731	8,000	8,000	-	0.0%
34304720-63250 Equip Lease	76	-	-	-	0.0%
34304720-63255 Equipment under 5K	35,482	61,500	61,500	-	0.0%
34304720-63290 Uniform Laundry	2,330	-	-	-	0.0%
34304720-63300 Uniform Purchase	8,290	8,000	10,000	2,000	25.0%
34304720-63310 Dues & Subscription	564	2,000	2,000	-	0.0%
34304720-63330 Special Department Expense	37,032	50,000	85,000	35,000	70.0%
34304720-63331 Dept Specific Expense	4,619	-	-	-	0.0%
34304720-63340 Dept Specific Expense2	167,241	130,000	175,000	45,000	34.6%
34304720-63345 Haz Materials	3,450	1,000	1,000	-	0.0%
34304720-63355 Meters & Supplies Existing	18,837	50,000	50,000	-	0.0%
34304720-63365 Meters & Supplies New	111,338	80,000	80,000	-	0.0%
34304720-63385 Water Conservation Measures	43,060	25,000	25,000	-	0.0%
34304720-63395 License & Permit Fees	53,697	45,000	60,000	15,000	33.3%
34304720-63415 Bank Charges	67,121	55,000	60,000	5,000	9.1%
34304720-63465 Property/Possessory Tax	1,661	23,876	1,800	(22,076)	-92.5%
34304720-63475 Self Insured Loses	7,987	-	-	-	0.0%
34304720-63610 Training & Travel	12,299	10,000	10,000	-	0.0%
34304720-63795 Labor Reimbursements	-	(20,000)	-	20,000	-100.0%
34304720-63900 Recruitment	666	-	1,500	1,500	0.0%
34304720-64000 Contract Services	264,400	507,000	392,500	(114,500)	-22.6%
34304720-64030 Legal Svcs	16,122	20,000	20,000	-	0.0%
34304720-65000 IT Services	52,120	51,215	80,200	28,985	56.6%
34304720-65100 Auto Ins	160	7,705	8,485	780	10.1%
34304720-65110 Fleet Services	76,670	79,339	76,600	(2,739)	-3.5%
34304720-65120 Vehicle Rep & Maint	3,139	5,000	5,000	-	0.0%
34304720-65130 Gas and Oil	51,248	40,000	52,000	12,000	30.0%
34304720-65140 Vehicle Replacement Charge	146,806	146,806	163,103	16,297	11.1%
34304720-65200 Property Ins Premium	84,570	104,660	186,200	81,540	77.9%
34304720-65210 Repair & Maintenance	31,935	30,000	35,000	5,000	16.7%
34304720-65300 Communications	7,091	9,450	9,450	-	0.0%

3430 Water Utility Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3430 Water Utility Fund					
34304720-65310 Utility Expense - Electric	505,217	577,500	724,500	147,000	25.5%
34304720-65320 Utility Expense - Water	555	550	600	50	9.1%
34304720-65400 Cost Allocation Plan Expense	632,655	741,401	338,000	(403,401)	-54.4%
34304720-69010 CIP Offset	8,657,885	-	-	-	0.0%
SERVICES AND SUPPLIES Total	11,188,996	2,941,314	2,877,288	(64,026)	299.9%
34304720-65610 Vehicles	-	165,000	-	(165,000)	-100.0%
34304720-65700 System - Purchase of Water	2,172,132	2,838,069	3,018,692	180,623	6.4%
34304720-69300 Debt Service-Principal	-	250,000	245,000	(5,000)	-2.0%
34304720-69350 Debt Service-Interest	63,600	60,075	50,850	(9,225)	-15.4%
34304720-69650 Gain (Loss) on Fixed Asset	4,091	-	-	-	0.0%
34304720-69800 Contra Asset Expense	(9,538,657)	-	-	-	0.0%
34304720-69900 Depreciation	1,075,984	700,000	700,000	-	0.0%
CAPITAL OUTLAY Total	(6,222,851)	4,013,144	4,014,542	1,398	-111.0%
34304720-71000 T-Out to General Fund 1000	127,000	114,000	117,000	3,000	2.6%
34304720-77430 T-Out to Fund 7430 WTR CIP	329,130	4,394,197	1,500,000	(2,894,197)	-65.9%
OPERATING TRANSFERS Total	456,130	4,508,197	1,617,000	(2,891,197)	-63.2%
Water Utility Fund Total	(14,372,473)	4,311,583	1,648,343	(2,663,240)	929.7%

FUND BALANCE 6/30/2022	(34,590,455)
PROJECTED FY 2022-2023 NET CHANGE:	4,502,192
ADOPTED FY 2023-2024 BUDGET:	1,648,343
PROJECTED FUND BALANCE 6/30/2024	<u>(28,439,920)</u>

3433 Water - Capital Preservation

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3433 Water - Capital Preservation					
34334720-50207 Water Consumption Residential	(929,729)	(2,866,916)	(2,443,506)	423,410	-14.8%
34334720-50208 Water Consumption Multi-Family	(178,696)	-	-	-	0.0%
34334720-50209 Water Consumption Commercial	(173,157)	(138,295)	(457,202)	(318,907)	230.6%
34334720-50219 Sewer Consumption Multi Family	-	-	(421,649)	(421,649)	0.0%
CONSUMPTION FEES Total	(1,281,582)	(3,005,211)	(3,322,357)	(317,146)	215.8%
34334720-50079 Allocated Interest	(6,454)	(5,000)	(18,100)	(13,100)	262.0%
OTHER INCOME Total	(6,454)	(5,000)	(18,100)	(13,100)	262.0%
34334720-77430 T-Out to Fund 7430 WTR CIP	495,672	3,675,000	2,100,000	(1,575,000)	-42.9%
OPERATING TRANSFERS Total	495,672	3,675,000	2,100,000	(1,575,000)	-42.9%
Water - Capital Preservation Total	(776,071)	664,789	(1,240,457)	(1,905,246)	435.0%

FUND BALANCE 6/30/2022	(2,122,017)
PROJECTED FY 2022-2023 NET CHANGE:	3,370,394
ADOPTED FY 2023-2024 BUDGET:	(1,240,457)
PROJECTED FUND BALANCE 6/30/2024	<u>7,920</u>

3436 Water Capacity Charge Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3436 Water Capacity Charge Fund					
34364720-50259 Water Capacity Fee	(973,006)	(782,676)	(1,029,206)	(246,530)	31.5%
FLAT FEES Total	(973,006)	(782,676)	(1,029,206)	(246,530)	31.5%
34364720-50079 Allocated Interest	(5,239)	(4,500)	(15,000)	(10,500)	233.3%
OTHER INCOME Total	(5,239)	(4,500)	(15,000)	(10,500)	233.3%
34334720-65600 Equipment over 5K	16,293	-	-	-	0.0%
CAPITAL OUTLAY Total	16,293	-	-	-	0.0%
34364720-77430 T-Out to Fund 7430 WTR CIP	113,275	100,000	-	(100,000)	-100.0%
OPERATING TRANSFERS Total	113,275	100,000	-	(100,000)	-100.0%
Water Capacity Charge Fund Total	(864,970)	(687,176)	(1,044,206)	(357,030)	164.8%

FUND BALANCE 6/30/2022	(1,709,983)
PROJECTED FY 2022-2023 NET CHANGE:	1,325,169
ADOPTED FY 2023-2024 BUDGET:	(1,044,206)
PROJECTED FUND BALANCE 6/30/2024	<u>(1,429,020)</u>

3440 Recycled Water Utility Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3440 Recycled Water Utility Fund					
34404730-50230 Recycled Water Revenue	(377,032)	(499,107)	(395,000)	104,107	-20.9%
CONSUMPTION FEES Total	(377,032)	(499,107)	(395,000)	104,107	-20.9%
34404730-50243 WS Flat Fee	(36,317)	(52,287)	(52,850)	(563)	1.1%
FLAT FEES Total	(36,317)	(52,287)	(52,850)	(563)	1.1%
34404730-50079 Allocated Interest	(2,966)	(2,500)	(6,600)	(4,100)	164.0%
OTHER INCOME Total	(2,966)	(2,500)	(6,600)	(4,100)	164.0%
34404730-61000 Salaries & Wages	65,536	73,790	92,384	18,594	25.2%
34404730-61200 Supplemental Earnings	3,555	1,823	951	(872)	-47.8%
34404730-61220 Annual Admin Pay	-	-	796	796	0.0%
34404730-61300 Stipend Pay	17	-	-	-	0.0%
34404730-62100 Medicare	854	1,056	1,146	90	8.5%
34404730-62200 Medical Benefits	8,250	9,943	10,159	216	2.2%
34404730-62230 Vision Benefits	69	92	78	(14)	-15.6%
34404730-62240 Life Insurance	146	184	231	47	25.6%
34404730-62250 Dental Benefits	422	563	477	(86)	-15.2%
34404730-62260 EAP Expense	24	18	29	11	60.9%
34404730-62600 Long Term Disability	330	435	480	45	10.4%
34404730-62620 Short Term Disability	182	240	268	28	11.6%
34404730-62680 PERS Employer	15,514	11,786	10,790	(996)	-8.4%
34404730-62720 RHSA Plan	584	780	900	120	15.4%
34404730-62800 Workers Comp	1,847	4,473	2,800	(1,673)	-37.4%
34404730-62990 GASB 68 Expense	(14,080)	-	-	-	0.0%
PERSONNEL SERVICES Total	83,248	105,183	121,490	16,307	35.4%
34404730-63100 Postage & Shipping	-	100	100	-	0.0%
34404730-63130 Printing Services	-	150	150	-	0.0%
34404730-63160 Software License & Maint	-	15,000	15,000	-	0.0%
34404730-63200 Liability Ins Premium	1,631	2,455	4,600	2,145	87.4%
34404730-63330 Special Department Expense	2,098	1,000	3,500	2,500	250.0%
34404730-63340 Dept Specific Expense2	864	10,000	10,000	-	0.0%
34404730-63395 License & Permit Fees	3,431	3,500	3,500	-	0.0%
34404730-63610 Training & Travel	-	1,000	1,000	-	0.0%
34404730-64000 Contract Services	-	35,000	35,000	-	0.0%
34404730-64030 Legal Svcs	-	1,000	1,000	-	0.0%
34404730-65000 IT Services	254	418	-	(418)	-100.0%
34404730-69010 CIP Offset	(41,498)	-	-	-	0.0%
SERVICES AND SUPPLIES Total	(33,221)	69,623	73,850	4,227	237.4%
34404730-65700 System - Purchase of Water	196,608	257,500	219,120	(38,380)	-14.9%
34404730-69900 Depreciation	16,111	9,000	9,000	-	0.0%
CAPITAL OUTLAY Total	212,719	266,500	228,120	(38,380)	-14.9%

3440 Recycled Water Utility Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3440 Recycled Water Utility Fund					
34404730-77440 T-Out to Fund 7440 RWTR CIP	41,498	-	-	-	0.0%
OPERATING TRANSFERS Total	41,498	-	-	-	0.0%
Recycled Water Utility Fund Total	(112,070)	(112,588)	(30,990)	81,598	402.1%

FUND BALANCE 6/30/2022	(1,293,612)
PROJECTED FY 2022-2023 NET CHANGE:	10,633
ADOPTED FY 2023-2024 BUDGET:	(30,990)
PROJECTED FUND BALANCE 6/30/2024	<u>(1,313,969)</u>

3445 Recycled Wtr Cap Preservation

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3445 Recycled Wtr Cap Preservation					
34454730-50230 Recycled Water Revenue	(15,219)	(12,017)	(16,000)	(3,983)	33.1%
CONSUMPTION FEES Total	(15,219)	(12,017)	(16,000)	(3,983)	33.1%
34454730-50079 Allocated Interest	(162)	(150)	(400)	(250)	166.7%
OTHER INCOME Total	(162)	(150)	(400)	(250)	166.7%
34454730-77440 T-Out to Fund 7440 RWTR CIP	-	12,017	-	(12,017)	-100.0%
OPERATING TRANSFERS Total	-	12,017	-	(12,017)	-100.0%
Recycled Wtr Cap Preservation Total	(15,381)	(150)	(16,400)	(16,250)	99.8%

FUND BALANCE 6/30/2022	(50,032)
PROJECTED FY 2022-2023 NET CHANGE:	15,109
ADOPTED FY 2023-2024 BUDGET:	(16,400)
PROJECTED FUND BALANCE 6/30/2024	<u>(51,323)</u>

3450 Refuse Utility Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3450 Refuse Utility Fund					
34504740-50079 Allocated Interest	(2,454)	(2,000)	(5,200)	(3,200)	160.0%
34504740-50339 Other Income	(12,399)	-	-	-	0.0%
OTHER INCOME Total	(14,853)	(2,000)	(5,200)	(3,200)	160.0%
34504740-63350 Refuse Compost Alloctn Contrib	-	-	125,000	125,000	0.0%
34504740-64000 Contract Services	16,223	134,415	180,000	45,585	33.9%
34504740-64030 Legal Svcs	6,737	20,000	60,000	40,000	200.0%
SERVICES AND SUPPLIES Total	22,959	154,415	365,000	210,585	233.9%
Refuse Utility Fund Total	8,107	152,415	359,800	207,385	393.9%

FUND BALANCE 6/30/2022	(612,095)
PROJECTED FY 2022-2023 NET CHANGE:	9,660
ADOPTED FY 2023-2024 BUDGET:	359,800
PROJECTED FUND BALANCE 6/30/2024	<u>(242,635)</u>

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3100 Golf Course Enterprise Fund

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
3100 Golf Course Enterprise Fund					
31004700-41000 Transfers In from Fund 1000 GF	(195)	(5,000)	(5,000)	-	0.0%
OPERATING TRANSFERS Total	(195)	(5,000)	(5,000)	-	0.0%
31004700-50079 Allocated Interest	(846)	(200)	(3,200)	(3,000)	1500.0%
31004700-50089 Golf Course Rental	(220,482)	(100,000)	(204,867)	(104,867)	104.9%
OTHER INCOME Total	(221,327)	(100,200)	(208,067)	(107,867)	1604.9%
31004700-63200 Liability Ins Premium	199	26	-	(26)	-100.0%
31004700-63330 Special Department Expense	15,251	68,330	20,000	(48,330)	-70.7%
31004700-63465 Property/Possessory Tax	7,652	8,395	8,395	-	0.0%
31004700-64000 Contract Services	-	20,000	20,000	-	0.0%
SERVICES AND SUPPLIES Total	23,102	96,751	48,395	(48,356)	-170.7%
31004700-69300 Debt Service-Principal	-	3,048	3,048	-	0.0%
31004700-69350 Debt Service-Interest	-	704	704	-	0.0%
31004700-69900 Depreciation	12,419	40,000	-	(40,000)	-100.0%
CAPITAL OUTLAY Total	12,419	43,752	3,752	(40,000)	-100.0%
Golf Course Enterprise Fund Total	(186,001)	35,303	(160,920)	(196,223)	1334.1%

FUND BALANCE 6/30/2022	(514,825)
PROJECTED FY 2022-2023 NET CHANGE:	(155,294)
ADOPTED FY 2023-2024 BUDGET:	(160,920)
PROJECTED FUND BALANCE 6/30/2024	<u>(831,039)</u>

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FIDUCIARY FUNDS

Seized Assets- Accounts for Federal and State seized assets held by the City in a trustee capacity until the County of Sonoma District Attorney's Office requests the remittance of the assets.

Redevelopment Successor Agency Fund- Accounts for the assets and activities to wind down the affairs of the former Community Development Commission. This fund accounts for the receipt of property tax revenues pursuant to the Redevelopment Dissolution Act and the assets transferred from the Commission. The Successor Agency's assets can only be used to pay enforceable obligations in existence at the date of dissolution pursuant to the Recognized Obligation Payment Schedules approved by the California Department of Finance under the Redevelopment Dissolution Act.

5330 SECA - State Seized Assets

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
5330 SECA - State Seized Assets					
53301399-50079 Allocated Interest	(1,072)	-	(2,500)	(2,500)	0.0%
OTHER INCOME Total	(1,072)	-	(2,500)	(2,500)	0.0%
SECA - State Seized Assets Total	(1,072)	-	(2,500)	(2,500)	0.0%

FUND BALANCE 6/30/2022	(11,092)
PROJECTED FY 2022-2023 NET CHANGE:	(1,490)
ADOPTED FY 2023-2024 BUDGET:	(2,500)
PROJECTED FUND BALANCE 6/30/2024	<u>(15,082)</u>

5335 SEUS- Federal Seized Assets

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
5335 SEUS- Federal Seized Assets					
53351399-50079 Allocated Interest	(877)	-	(1,700)	(1,700)	0.0%
OTHER INCOME Total	(877)	-	(1,700)	(1,700)	0.0%
SEUS- Federal Seized Assets Total	(877)	-	(1,700)	(1,700)	0.0%

FUND BALANCE 6/30/2022	(26,165)
PROJECTED FY 2022-2023 NET CHANGE:	(482)
ADOPTED FY 2023-2024 BUDGET:	(1,700)
PROJECTED FUND BALANCE 6/30/2024	<u>(28,347)</u>

5700 Successor Agency to the CDC

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
5700 Successor Agency to the CDC					
57001399-50079 Allocated Interest	(19,919)	(16,000)	(41,200)	(25,200)	157.5%
OTHER INCOME Total	(19,919)	(16,000)	(41,200)	(25,200)	157.5%
57001399-51000 RPTTF	(3,506,544)	(3,632,499)	(1,087,278)	2,545,221	-70.1%
OTHER TAXES Total	(3,506,544)	(3,632,499)	(1,087,278)	2,545,221	-70.1%
57001399-64000 Contract Services	8,160	17,000	-	(17,000)	-100.0%
57001399-64015 Contract OtherSrv	241,840	227,500	-	(227,500)	-100.0%
57001399-64030 Legal Svcs	-	5,500	5,500	-	0.0%
SERVICES AND SUPPLIES Total	250,000	250,000	5,500	(244,500)	-200.0%
57001399-69900 Depreciation	557,547	550,000	-	(550,000)	-100.0%
CAPITAL OUTLAY Total	557,547	550,000	-	(550,000)	-100.0%
57001399-71000 T-Out to Fund 1000	-	-	235,000	235,000	0.0%
57001399-78710 T-Out to Fund 8710	1,754,232	1,755,000	1,755,000	-	0.0%
57001399-78730 T-Out to Fund 8730	1,545,542	1,542,294	1,546,794	4,500	0.3%
OPERATING TRANSFERS Total	3,299,773	3,297,294	3,536,794	239,500	0.3%
Successor Agency to the CDC Total	580,857	448,795	2,413,816	1,965,021	-212.3%

DEBT

This fund recognizes bond premiums and discounts during the current period. Bonds premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method. Issuance costs are expensed when incurred. Gains or losses on bond refunding are reported as either deferred outflows of resources or deferred inflows of resources and amortized over the term of related debt. The face amount of the debt issued is reported as other financing sources. Premiums received on the debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Debt issuance costs, whether withheld from the actual debt proceeds received, are reported as debt service expenditures.

2017 Sewer System Revenue Refunding Bonds

The bond proceeds were deposited into the refunding escrow to current refund the 2005 Sewer COPS. Net Revenues and public facility finance fees have been pledged until the fiscal year ended June 30, 2036, the final maturity of the 2017 Sewer Refunding Bonds.

1999 Tax Allocation Bonds

The 1999 TABs were issued for the purpose of funding certain capital improvements, to fund a reserve fund and to pay the costs of issuing the Series 1999 Bonds. The 1999 TABs are scheduled to mature during the fiscal year ending June 30, 2036, are limited obligations of the Successor Agency payable and secured by tax revenues to be derived from the project area.

2018A Tax Allocation Bonds

The bond proceeds, including part of the bond premium and funds held by the Successor Agency were deposited into the refunding escrows to current refund the 2003 TABs with outstanding principal. The Successor Agency receives payments from the RPTTF to fund the debt services of the bonds.

8710 1999 TABS RPFA

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
8710 1999 TABS RPFA					
87101399-45700 Transfer In frm F5700 SA CDC	(1,754,232)	-	(1,755,000)	(1,755,000)	0.0%
87101399-45720 Transfers In from Fund 5720	-	(1,755,000)	-	1,755,000	-100.0%
OPERATING TRANSFERS Total	(1,754,232)	(1,755,000)	(1,755,000)	-	-100.0%
87101399-50081 Dedicated Interest Income	(1,554)	(100)	-	100	-100.0%
OTHER INCOME Total	(1,554)	(100)	-	100	-100.0%
87101399-69300 Debt Service-Principal	-	523,499	497,209	(26,290)	-5.0%
87101399-69350 Debt Service-Interest	908,342	1,231,501	1,257,791	26,290	2.1%
CAPITAL OUTLAY Total	908,342	1,755,000	1,755,000	(0)	-2.9%
1999 TABS RPFA Total	(847,443)	(100)	-	100	-202.9%

FUND BALANCE 6/30/2022	16,077,887
PROJECTED FY 2022-2023 NET CHANGE:	(568,051)
ADOPTED FY 2023-2024 BUDGET:	-
PROJECTED FUND BALANCE 6/30/2024	<u>15,509,836</u>

8720 2017 Sewer Sys Rev Refnd Bonds

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
8720 2017 Sewer Sys Rev Refnd Bonds					
87201399-43420 Transfers In from Fund 3420	(524,082)	(525,207)	(525,583)	(375)	0.1%
87201399-44250 Transfers In Frm F4250 PFF	(174,368)	(174,743)	(174,867)	(125)	0.1%
OPERATING TRANSFERS Total	(698,450)	(699,950)	(700,450)	(500)	0.1%
87201399-69300 Debt Service-Principal	-	390,000	410,000	20,000	5.1%
87201399-69350 Debt Service-Interest	272,451	309,950	290,450	(19,500)	-6.3%
CAPITAL OUTLAY Total	272,451	699,950	700,450	500	-1.2%
2017 Sewer Sys Rev Refnd Bonds Total	(425,999)	0	(0)	(0)	-1.0%

FUND BALANCE 6/30/2022	8,263,189
PROJECTED FY 2022-2023 NET CHANGE:	(298,674)
ADOPTED FY 2023-2024 BUDGET:	(0)
PROJECTED FUND BALANCE 6/30/2024	<u><u>7,964,515</u></u>

8730 2018A TABS Refunding

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
8730 2018A TABS Refunding					
87301399-45700 Transfer In frm F5700 SA CDC	(1,545,542)	-	(1,546,794)	(1,546,794)	0.0%
87301399-45720 Transfers In from Fund 5720	-	(1,542,294)	-	1,542,294	-100.0%
OPERATING TRANSFERS Total	(1,545,542)	(1,542,294)	(1,546,794)	(4,500)	-100.0%
87301399-50081 Dedicated Interest Income	(4)	-	-	-	0.0%
OTHER INCOME Total	(4)	-	-	-	0.0%
87301399-69300 Debt Service-Principal	-	885,000	935,000	50,000	5.6%
87301399-69350 Debt Service-Interest	558,201	657,294	611,794	(45,500)	-6.9%
CAPITAL OUTLAY Total	558,201	1,542,294	1,546,794	4,500	-1.3%
2018A TABS Refunding Total	(987,344)	-	-	-	-101.3%

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PERMANENT FUNDS

Performing Arts Center Endowment Permanent Fund- Capital donated to support the City's Dorothy of Rohnert Park Spreckels Performing Art Center. The interest earnings generated from the corpus is used for the operating and capital costs at the Performing Arts Center.

4525 Performing Arts Ctr Donations

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4525 Performing Arts Ctr Donations					
45255200-50079 Allocated Interest	(1,772)	-	(5,100)	(5,100)	0.0%
45255200-50085 Interest Income	(16,950)	(16,013)	(13,500)	2,513	-15.7%
45255200-50115 Principal Repayment	-	(25,000)	(20,000)	5,000	-20.0%
OTHER INCOME Total	(18,722)	(41,013)	(38,600)	2,413	-35.7%
Performing Arts Ctr Donations Total	(18,722)	(41,013)	(38,600)	2,413	-35.7%

FUND BALANCE 6/30/2022	(607,461)
PROJECTED FY 2022-2023 NET CHANGE:	7,934
ADOPTED FY 2023-2024 BUDGET:	(38,600)
PROJECTED FUND BALANCE 6/30/2024	<u>(638,127)</u>

5561 Performance Art Ctr Endowment

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
5561 Performance Art Ctr Endowment					
55615200-50115 Principal Repayment	-	(45,000)	(40,000)	5,000	-11.1%
OTHER INCOME Total	-	(45,000)	(40,000)	5,000	-11.1%
Performance Art Ctr Endowment Total	-	(45,000)	(40,000)	5,000	-11.1%

FUND BALANCE 6/30/2022	(500,000)
PROJECTED FY 2022-2023 NET CHANGE:	-
ADOPTED FY 2023-2024 BUDGET:	(40,000)
PROJECTED FUND BALANCE 6/30/2024	<u>(540,000)</u>

ROHNERT PARK FOUNDATION

The Federated Indians of Graton Rancheria (FIGR) and the City of Rohnert Park entered into a Memorandum of Understanding (MOU) providing funding to the Rohnert Park Foundation to mitigate the impacts of the Graton Casino and make investments and contributions to the Rohnert Park Community.

City of Rohnert Park Foundation Trust Fund– Accounts for contributions to the City of Rohnert Park Foundation pursuant to Section 2.2.4 of the MOU between the FIGR- Federated Indians of Graton Rancheria and the City of Rohnert Park.

4110 Rohnert Park Foundation

Account Number - Description	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	\$ Change	% Change
4110 Rohnert Park Foundation					
41101399-50315 Concessions Non-Taxable	(8,902)	(12,332)	(12,000)	332	-2.7%
41101399-50317 Concessions Taxable Sales	(11,909)	(10,558)	(12,000)	(1,442)	13.7%
CHARGES FOR CURRENT SERVICES Total	(20,811)	(22,890)	(24,000)	(1,110)	11.0%
41101399-50079 Allocated Interest	(7,151)	(5,647)	(21,400)	(15,753)	279.0%
41101399-50341 Contributions	(1,264,612)	(1,297,046)	(1,330,000)	(32,954)	2.5%
OTHER INCOME Total	(1,271,763)	(1,302,693)	(1,351,400)	(48,707)	281.5%
41101399-63330 Special Department Expense	6,837	1,500	216,500	215,000	14333.3%
41101399-63331 Dept Specific Expense	90,000	-	-	-	0.0%
41101399-63335 PAC Concession Purchases	3,591	15,000	11,000	(4,000)	-26.7%
41101399-63395 License & Permit Fees	1,381	1,100	-	(1,100)	-100.0%
41101399-63396 PAC Licenses & Permit Fees	-	-	1,100	1,100	0.0%
41101399-63415 Bank Charges	-	480	480	-	0.0%
41101399-63535 Donations Expense to CIP	8,345	-	-	-	0.0%
41101399-63710 Fee Waiver Program Grants	9,291	15,000	15,000	-	0.0%
41101399-63720 Small Grants Program	323,352	100,000	100,000	-	0.0%
41101399-63730 Municipal Projects Grants	-	650,000	-	(650,000)	-100.0%
SERVICES AND SUPPLIES Total	442,797	783,080	344,080	(439,000)	14106.7%
41101399-71000 T-Out to General Fund 1000	-	1,067,159	1,062,884	(4,275)	-0.4%
41101399-77110 Transfers Out to Fund 7110	5,376	1,200,000	-	(1,200,000)	-100.0%
OPERATING TRANSFERS Total	5,376	2,267,159	1,062,884	(1,204,275)	-100.4%
Rohnert Park Foundation Total	(844,400)	1,724,656	31,564	(1,693,092)	14298.7%

FUND BALANCE 6/30/2022	(2,544,570)
PROJECTED FY 2022-2023 NET CHANGE:	1,559,372
ADOPTED FY 2023-2024 BUDGET:	31,564
PROJECTED FUND BALANCE 6/30/2024	<u>(953,634)</u>

Authorized Position Summary

Department	Actual Budget 2022-2023	Budget Changes Add/(Delete)	Adopted Budget 2023-2024
Administration	8.00	1.00	9.00
Finance	6.70	9.30	16.00
Human Resources	7.30	0.70	8.00
Development Services	20.70	1.30	22.00
Casino Mitigation	23.40	(13.40)	10.00
Public Safety	85.00	11.00	96.00
Animal Services	3.00	0.00	3.00
Information Systems	4.00	0.00	4.00
Public Works	33.65	5.35	39.00
Fleet Services	2.10	(0.10)	2.00
Water	15.15	(2.15)	13.00
Sewer	11.15	(3.15)	8.00
Recycled Water	0.65	(0.65)	0.00
Golf Course	0.00	0.00	0.00
Community Services	11.00	0.00	11.00
Total Positions	231.80	9.20	241.00
Net Personnel Change to Amended Budget			9.20

Detailed position classification and salary ranges may be found on the City's website at:
http://www.rpcity.org/city_hall/departments/human_resources

Authorized Positions

<u>Department/Position</u>	<u>Adopted Budget FY 22/23</u>	<u>Actual Budget FY 22/23</u>	<u>Budget Changes FY 23/24</u>	<u>Council Adopted FY 23/24</u>
<u>ADMINISTRATION</u>				
City Manager	1.00	1.00	0.00	1.00
Assistant City Manager	1.00	1.00	0.00	1.00
City Clerk	1.00	1.00	0.00	1.00
Administrative Assistant	1.00	1.00	0.00	1.00
Assistant City Clerk	1.00	1.00	0.00	1.00
Communications Specialist	1.00	1.00	(1.00)	0.00
Deputy City Clerk	0.00	0.00	0.00	0.00
Management Analyst I/II	0.00	0.00	1.00	1.00
Office Assistant	0.50	0.50	0.50	1.00
Senior Analyst	1.50	1.50	0.50	2.00
Total	<u>8.00</u>	<u>8.00</u>	<u>1.00</u>	<u>9.00</u>
<u>FINANCE</u>				
Finance Director	0.60	0.60	0.40	1.00
Accountant	0.60	0.60	1.40	2.00
Accounting Assistant	0.60	0.60	0.40	1.00
Accounting Supervisor	0.30	0.30	1.70	2.00
Accounting Services Supervisor	0.30	0.30	(0.30)	0.00
Accounting Technician I/II	1.60	1.60	0.40	2.00
Accounting Technician I/II	0.00	0.00	3.00	3.00
ERP Analyst	1.00	0.00	0.00	0.00
Finance Manager	0.60	0.60	0.40	1.00
Management Analyst	1.00	1.00	(1.00)	0.00
Payroll/Fiscal Specialist	0.00	0.00	0.00	0.00
Purchasing Agent	0.50	0.50	0.50	1.00
Senior Accountant	0.60	0.60	0.40	1.00
Senior Accounting Technician	0.00	0.00	1.00	1.00
Senior Analyst	0.00	0.00	1.00	1.00
Senior Payroll/Fiscal Specialist	0.00	0.00	0.00	0.00
Total	<u>7.70</u>	<u>6.70</u>	<u>9.30</u>	<u>16.00</u>
<u>HUMAN RESOURCES</u>				
Human Resources Director	1.00	1.00	0.00	1.00
Accounting Technician I/II	2.00	2.00	(1.00)	1.00
ERP Analyst	0.00	0.30	0.70	1.00
HR Technician	3.00	3.00	0.00	3.00
Human Resources Analyst	0.00	0.00	0.00	0.00
Senior Accounting Technician	0.00	0.00	1.00	1.00
Senior Human Resources Analyst	1.00	1.00	0.00	1.00
Total	<u>7.00</u>	<u>7.30</u>	<u>0.70</u>	<u>8.00</u>

Authorized Positions

<u>Department/Position</u>	<u>Adopted Budget FY 22/23</u>	<u>Actual Budget FY 22/23</u>	<u>Budget Changes FY 23/24</u>	<u>Council Adopted FY 23/24</u>
<u>INFORMATION SYSTEMS</u>				
Information Operations Manager	1.00	1.00	0.00	1.00
Information Systems Analyst	2.00	2.00	0.00	2.00
Information Systems Technician	1.00	1.00	0.00	1.00
Total	<u>4.00</u>	<u>4.00</u>	<u>0.00</u>	<u>4.00</u>
<u>CASINO MITIGATION</u>				
Assistant Engineer	1.00	1.00	(1.00)	0.00
Associate Engineer	0.00	0.00	0.00	0.00
Code Compliance Officer	0.50	0.50	(0.50)	0.00
Code Compliance Program Manager	0.00	1.00	0.00	1.00
Community Services Officer	1.00	1.00	0.00	1.00
Crime Analyst	1.00	1.00	0.00	1.00
Environmental Coordinator	0.10	0.10	(0.10)	0.00
Landscape Maintenance Worker	1.20	1.20	(0.20)	1.00
Office Assistant	0.50	0.50	(0.50)	0.00
Project Manager	0.00	0.00	0.00	0.00
Public Safety Officer	13.00	13.00	(7.00)	6.00
Public Safety Records Clerk	0.50	0.50	(0.50)	0.00
Public Works Operations Manager Gen Svs	0.10	0.10	(0.10)	0.00
Senior Analyst	0.50	0.50	(0.50)	0.00
Senior Code Compliance Officer	1.00	0.00	0.00	0.00
Sergeant	3.00	3.00	(3.00)	0.00
Total	<u>23.40</u>	<u>23.40</u>	<u>(13.40)</u>	<u>10.00</u>

Authorized Positions

<u>Department/Position</u>	<u>Adopted Budget FY 22/23</u>	<u>Actual Budget FY 22/23</u>	<u>Budget Changes FY 23/24</u>	<u>Council Adopted FY 23/24</u>
<u>PUBLIC SAFETY</u>				
Director of Public Safety	1.00	1.00	0.00	1.00
Administrative Assistant	3.00	3.00	(1.00)	2.00
Civilian Fire Marshal	1.00	1.00	0.00	1.00
Communications Supervisor	2.00	2.00	0.00	2.00
Community Engagement Coordinator	1.00	1.00	0.00	1.00
Community Services Officer	2.00	2.00	0.00	2.00
Deputy Chief	2.00	2.00	0.00	2.00
Fire Inspector	0.50	0.50	0.50	1.00
Lieutenant	4.00	4.00	1.00	5.00
Management Analyst I	0.00	0.00	1.00	1.00
Property Technician	2.00	2.00	0.00	2.00
Public Safety Dispatcher	10.00	10.00	0.00	10.00
Public Safety Officer	41.00	41.00	7.00	48.00
Public Safety Records Clerk	3.50	3.50	0.50	4.00
Records Supervisor	1.00	1.00	0.00	1.00
Secretary I	0.00	0.00	0.00	0.00
Sergeant	10.00	10.00	2.00	12.00
Support Services Manager	1.00	1.00	0.00	1.00
Total	<u>85.00</u>	<u>85.00</u>	<u>11.00</u>	<u>96.00</u>
<u>ANIMAL SERVICES</u>				
Animal Shelter Supervisor	1.00	1.00	0.00	1.00
Animal Shelter Coordinator	1.00	1.00	0.00	1.00
Animal Health Technician	1.00	1.00	0.00	1.00
Total	<u>3.00</u>	<u>3.00</u>	<u>0.00</u>	<u>3.00</u>

Authorized Positions

<u>Department/Position</u>	<u>Adopted Budget FY 22/23</u>	<u>Actual Budget FY 22/23</u>	<u>Budget Changes FY 23/24</u>	<u>Council Adopted FY 23/24</u>
<u>DEVELOPMENT SERVICES</u>				
Director of Development Services	0.80	0.80	0.20	1.00
Accounting Technician II	1.00	0.00	0.00	0.00
Administrative Assistant	0.00	1.00	0.00	1.00
Assistant Planner	0.90	0.90	0.10	1.00
Building Division Manager/Building Official	1.00	1.00	0.00	1.00
Building Inspector	1.00	1.00	0.00	1.00
Building Permit Technician	2.00	2.00	0.00	2.00
Code Compliance Officer	1.50	1.50	0.50	2.00
Community Development Technician	1.00	1.00	0.00	1.00
Deputy City Engineer	0.00	1.00	0.00	1.00
Development Engineering Manager	1.00	0.00	0.00	0.00
Engineering Tech I/II	1.00	1.00	0.00	1.00
GIS Analyst	0.00	0.00	0.00	0.00
GIS Technician	0.50	0.00	0.00	0.00
GIS Technician I/II	0.00	0.50	0.50	1.00
Homeless Services Coordinator	1.00	1.00	0.00	1.00
Housing Manager	0.00	1.00	0.00	1.00
Housing Program Administrator	1.00	0.00	0.00	0.00
Management Analyst	1.00	1.00	0.00	1.00
Office Assistant	1.00	1.00	0.00	1.00
Planner III	0.00	0.00	0.00	0.00
Planning Manager	1.00	1.00	0.00	1.00
Public Works Inspector	0.00	0.00	0.00	0.00
Senior Building Inspector	1.00	1.00	0.00	1.00
Senior GIS Analyst	1.00	1.00	0.00	1.00
Senior Planner	1.00	1.00	0.00	1.00
Senior Public Works Inspector	1.00	1.00	0.00	1.00
Total	<u>20.70</u>	<u>20.70</u>	<u>1.30</u>	<u>22.00</u>

Authorized Positions

<u>Department/Position</u>	<u>Adopted Budget FY 22/23</u>	<u>Actual Budget FY 22/23</u>	<u>Budget Changes FY 23/24</u>	<u>Council Adopted FY 23/24</u>
<u>PUBLIC WORKS</u>				
Director of Public Works	0.55	0.55	0.45	1.00
Administrative Assistant	0.50	0.50	0.50	1.00
Arborist	1.00	1.00	0.00	1.00
Associate Engineer	1.00	1.00	0.00	1.00
Capital Improvement Plan Program Manager	1.00	1.00	0.00	1.00
Collection System Supervisor	0.00	0.00	0.00	0.00
Community Services Analyst	0.00	0.00	0.00	0.00
Community Services Deputy Director	0.00	0.00	0.00	0.00
Custodian	1.80	1.80	0.20	2.00
Environmental Coordinator	0.10	0.10	0.90	1.00
Facilities Maintenance Supervisor	1.00	1.00	(1.00)	0.00
Facilities Maintenance Worker	3.00	3.00	1.00	4.00
Instrumentation Technician	0.00	0.00	0.00	0.00
Landscape Maintenance Worker	4.80	4.80	0.20	5.00
Maintenance Worker I/II	2.00	2.00	0.00	2.00
Management Analyst	0.40	0.40	0.60	1.00
Parks Irrigation Technician	0.00	0.00	1.00	1.00
Parks Maintenance Supervisor	1.00	1.00	0.00	1.00
Parks Maintenance Worker	4.00	4.00	(1.00)	3.00
Project Coordinator	1.00	1.30	0.70	2.00
Project Manager	0.30	0.00	0.00	0.00
Public Works Inspector	0.90	0.90	0.10	1.00
Public Works Operations Manager Gen Svs	0.90	0.90	0.10	1.00
Senior Analyst	0.40	0.40	0.60	1.00
Senior Engineer	1.00	1.00	0.00	1.00
Streets Maintenance Supervisor	1.00	1.00	(1.00)	0.00
Streets Maintenance Worker	5.00	5.00	1.00	6.00
Streets/Facilities Maintenance Supervisor	0.00	0.00	1.00	1.00
Sustainability Manager	1.00	1.00	0.00	1.00
Total	<u>33.65</u>	<u>33.65</u>	<u>5.35</u>	<u>39.00</u>
<u>FLEET SERVICES</u>				
Fleet Services Supervisor	1.00	1.00	0.00	1.00
Fleet Mechanic	1.00	1.00	0.00	1.00
Administrative Assistant	0.10	0.10	(0.10)	0.00
Total	<u>2.10</u>	<u>2.10</u>	<u>(0.10)</u>	<u>2.00</u>

Authorized Positions

<u>Department/Position</u>	<u>Adopted Budget FY 22/23</u>	<u>Actual Budget FY 22/23</u>	<u>Budget Changes FY 23/24</u>	<u>Council Adopted FY 23/24</u>
<u>WATER</u>				
Director of Public Works	0.20	0.20	(0.20)	0.00
Director of Development Services	0.15	0.15	(0.15)	0.00
Director of Finance	0.20	0.20	(0.20)	0.00
Accountant	0.20	0.20	(0.20)	0.00
Accounting Assistant	0.70	0.70	(0.70)	0.00
Accounting Services Supervisor	0.35	0.35	(0.35)	0.00
Accounting Supervisor	0.00	0.00	0.00	0.00
Accounting Technician I/II	0.20	0.20	(0.20)	0.00
Accounting Technician I/II	0.00	0.00	0.00	0.00
Administrative Assistant	0.20	0.20	(0.20)	0.00
Arborist	0.00	0.00	0.00	0.00
Assistant Planner	0.10	0.10	(0.10)	0.00
Capital Improvement Plan Program Manager	0.00	0.00	0.00	0.00
Collection System Operator	0.40	0.40	(0.40)	0.00
Custodian	0.10	0.10	(0.10)	0.00
Engineering Tech I/II	0.00	0.00	0.00	0.00
Environmental Coordinator	0.25	0.25	(0.25)	0.00
ERP Analyst	0.00	0.35	(0.35)	0.00
Facilities Maintenance Worker	0.00	0.00	0.00	0.00
Finance Manager	0.20	0.20	(0.20)	0.00
GIS Analyst	0.00	0.00	0.00	0.00
GIS Technician	0.25	0.00	0.00	0.00
GIS Techniican I/II	0.00	0.25	(0.25)	0.00
Instrumentation Tech	0.50	0.50	(0.50)	0.00
Landscape Maintenance Worker	0.00	0.00	0.00	0.00
Maintenance Worker I/II	1.00	1.00	0.00	1.00
Management Analyst	0.30	0.30	0.70	1.00
Office Assistant	0.00	0.00	0.00	0.00
Project Coordinator	0.00	0.00	0.00	0.00
Project Manager	0.10	0.30	0.70	1.00
Public Works Inspector	0.00	0.00	0.00	0.00
Public Works Operations Manager Gen Svs	0.00	0.00	0.00	0.00
Public Works Operations Manager Utilities	0.45	0.45	(0.45)	0.00
Pump Mechanic	0.00	0.00	1.00	1.00
Purchasing Agent	0.25	0.25	(0.25)	0.00
Senior Accountant	0.20	0.20	(0.20)	0.00
Senior Accounting Technician	0.00	0.00	0.00	0.00
Senior Analyst	0.30	0.30	(0.30)	0.00
Senior Engineer	0.00	0.00	0.00	0.00
Streets Maintenance Worker	0.00	0.00	0.00	0.00
Utility Services Representative	1.00	1.00	0.00	1.00
Water Distribution Operator	3.00	3.00	1.00	4.00

Authorized Positions

Department/Position	Adopted Budget FY 22/23	Actual Budget FY 22/23	Budget Changes FY 23/24	Council Adopted FY 23/24
Water Distribution Supervisor	1.00	1.00	0.00	1.00
Water System Operator	2.00	2.00	0.00	2.00
Water System Supervisor	1.00	1.00	0.00	1.00
Total	<u>14.60</u>	<u>15.15</u>	<u>(2.15)</u>	<u>13.00</u>

Authorized Positions

<u>Department/Position</u>	<u>Adopted Budget FY 22/23</u>	<u>Actual Budget FY 22/23</u>	<u>Budget Changes FY 23/24</u>	<u>Council Adopted FY 23/24</u>
<u>SEWER</u>				
Director of Public Works	0.20	0.20	(0.20)	0.00
Director of Development Services	0.05	0.05	(0.05)	0.00
Director of Finance	0.20	0.20	(0.20)	0.00
Accountant	0.20	0.20	(0.20)	0.00
Accounting Assistant	0.70	0.70	(0.70)	0.00
Accounting Services Supervisor	0.35	0.35	(0.35)	0.00
Accounting Supervisor	0.00	0.00	0.00	0.00
Accounting Technician I/II	0.20	0.20	(0.20)	0.00
Accounting Technician I/II	0.00	0.00	0.00	0.00
Administrative Assistant	0.20	0.20	(0.20)	0.00
Capital Improvement Plan Program Manager	0.00	0.00	0.00	0.00
Collection System Operator	3.60	3.60	0.40	4.00
Collection System Supervisor	1.00	1.00	0.00	1.00
Custodian	0.10	0.10	(0.10)	0.00
Engineering Tech I/II	0.00	0.00	0.00	0.00
Environmental Coordinator	0.25	0.25	(0.25)	0.00
ERP Analyst	0.00	0.35	(0.35)	0.00
Facilities Maintenance Worker	0.00	0.00	0.00	0.00
Finance Manager	0.20	0.20	(0.20)	0.00
GIS Analyst	0.00	0.00	0.00	0.00
GIS Technician	0.25	0.00	0.00	0.00
GIS Technician I/II	0.00	0.25	(0.25)	0.00
Instrumentation Tech	0.50	0.50	0.50	1.00
Maintenance Worker I/II	0.00	0.00	0.00	0.00
Management Analyst	0.20	0.20	(0.20)	0.00
Project Coordinator	0.00	0.00	0.00	0.00
Project Manager	0.20	0.40	(0.40)	0.00
Public Works Inspector	0.10	0.10	(0.10)	0.00
Public Works Operations Manager Gen Svs	0.00	0.00	0.00	0.00
Public Works Operations Manager Utilities	0.45	0.45	0.55	1.00
Pump Mechanic	0.00	0.00	0.00	0.00
Purchasing Agent	0.25	0.25	(0.25)	0.00
Senior Accountant	0.20	0.20	(0.20)	0.00
Senior Accounting Technician	0.00	0.00	0.00	0.00
Senior Analyst	0.20	0.20	(0.20)	0.00
Senior Engineer	0.00	0.00	0.00	0.00
Streets Maintenance Worker	0.00	0.00	0.00	0.00
Utility Services Representative	1.00	1.00	0.00	1.00
Water Distribution Operator	0.00	0.00	0.00	0.00
Water Distribution Supervisor	0.00	0.00	0.00	0.00
Total	<u>10.60</u>	<u>11.15</u>	<u>(3.15)</u>	<u>8.00</u>

Authorized Positions

<u>Department/Position</u>	<u>Adopted Budget FY 22/23</u>	<u>Actual Budget FY 22/23</u>	<u>Budget Changes FY 23/24</u>	<u>Council Adopted FY 23/24</u>
<u>RECYCLED WATER</u>				
Director of Public Works	0.05	0.05	(0.05)	0.00
Director of Public Works and Community Servi	0.00	0.00	0.00	0.00
Public Works Operations Manager Utilities	0.10	0.10	(0.10)	0.00
Pump Mechanic	0.00	0.00	0.00	0.00
Senior Analyst	0.10	0.10	(0.10)	0.00
Management Analyst	0.10	0.10	(0.10)	0.00
Environmental Coordinator	0.30	0.30	(0.30)	0.00
Total	<u>0.65</u>	<u>0.65</u>	<u>(0.65)</u>	<u>0.00</u>

Authorized Positions

<u>Department/Position</u>	<u>Adopted Budget FY 22/23</u>	<u>Actual Budget FY 22/23</u>	<u>Budget Changes FY 23/24</u>	<u>Council Adopted FY 23/24</u>
<u>GOLF COURSE</u>				
Public Works Operations Manager Gen Svs	0.00	0.00	0.00	0.00
Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>COMMUNITY SERVICES</u>				
Director of Community Services	1.00	1.00	0.00	1.00
Community Services Deputy Director	0.00	0.00	0.00	0.00
Community Services Program Supervisor	2.00	2.00	0.00	2.00
Community Services Program Coordinator	1.00	1.00	0.00	1.00
Management Analyst	1.00	1.00	0.00	1.00
Community Services Analyst	0.00	0.00	0.00	0.00
Community Services Supervisor	0.00	0.00	0.00	0.00
Community Services Manager	1.00	1.00	0.00	1.00
Performing Arts Center Manager	1.00	1.00	0.00	1.00
Theatre Services Coordinator	1.00	1.00	0.00	1.00
Technical Director	1.00	1.00	0.00	1.00
Member Services Specialist	1.00	1.00	0.00	1.00
Administrative Assistant	0.00	0.00	1.00	1.00
Office Assistant	1.00	1.00	(1.00)	0.00
Public Works Operations Manager Gen Svs	0.00	0.00	0.00	0.00
Supervising Maintenance Worker	0.00	0.00	0.00	0.00
Landscape Maintenance Worker	0.00	0.00	0.00	0.00
Facilities Maintenance Worker	0.00	0.00	0.00	0.00
Maintenance Worker I/II	0.00	0.00	0.00	0.00
Total	<u>11.00</u>	<u>11.00</u>	<u>0.00</u>	<u>11.00</u>
GRAND TOTAL	231.40	231.80	9.20	241.00

1) Seasonal and part time employees' FTEs are based on projected hours to be worked which is budgetarily tied to cost rather than allocated position and can vary. City Manager is authorized to add and delete temporary part-time job classifications and administrative downgrades of regular permanent positions to existing lower level job classifications as needed to meet the needs of the City, so long as the changes do not exceed the limits of the adopted budget; therefore, the seasonal and part-time employees have been eliminated from the position count.

Note: Assistant Planner classification, 0.10 erroneously not allocated for 2022/23. Corrected for 2023/24.

Note: Position funding may be distributed between departments (general fund and restricted). All positions are listed in their "home" department.

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RESOLUTION NO. 2023-042

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK
ADOPTING AN APPROPRIATIONS LIMIT FOR THE CITY OF ROHNERT PARK
FOR THE 2023-24 FISCAL YEAR PURSUANT TO ARTICLE XIII B OF THE
CALIFORNIA CONSTITUTION**

WHEREAS, Article XIII B of the California Constitution (Proposition 4) provides for an annual appropriations limit for state and local governments beginning with the 1980-81 fiscal year, based on the 1978-79 appropriations, as adjusted for the changes in the cost of living or per capita personal income, population, and other specified factors; and

WHEREAS, implementing legislation, which became effective January 1, 1981, provides that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the year pursuant to Article III B at a regularly scheduled meeting or noticed special meeting; and

WHEREAS, Proposition 111 subsequently amended Article XIII B of the California Constitution to provide for certain revisions in the population and inflation factors used in the calculation of the appropriations limit and to provide for a recalculation of the appropriation limit data for the fiscal years 1987-88 through 1990-91; and

WHEREAS, in accordance with applicable law, the appropriation limit for the City of Rohnert Park for the 2023-24 fiscal year has been calculated to be \$68,251,226, using such revisions and recalculations; and

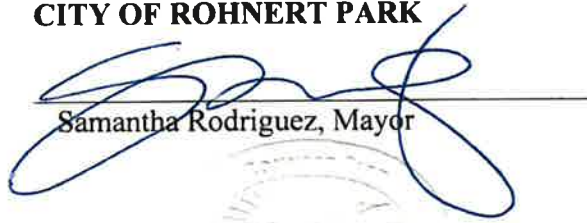
WHEREAS, Government Code section 7910 provides that documentation used in the determination of the appropriations limit shall be available to the public at least 15 days before such meeting, and such documentation was made available to the public on the City’s website by May 18, 2023;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rohnert Park that the City Council of Rohnert Park hereby (a) elects to use the change in the California per capita income as the cost-of-living adjustment factor, and (b) elects to use the annual population change in the City of Rohnert Park’s population for calculating the population adjustment factor.

BE IT FURTHER RESOLVED that the appropriations limit for fiscal year 2023-24 is determined to be \$68,251,226, as detailed in the calculations forth in **Exhibit A**.

DULY AND REGULARLY ADOPTED this 13th day of June, 2023.

CITY OF ROHNERT PARK


Samantha Rodriguez, Mayor

ATTEST:


Sylvia Lopez Cuevas, City Clerk

Attachments: Exhibit A

ELWARD: Aye GIUDICE: Aye SANBORN: Aye HOLLINGSWORTH ADAMS: Aye RODRIGUEZ: Aye
AYES: (5) NOES: (0) ABSENT: (0) ABSTAIN: (0)

CITY OF ROHNERT PARK
Article XIII B Appropriations Limit (GANN) Calculation
Fiscal Year 2023-24

FY 2022-23 Appropriations Limit, as Adopted	\$ 65,362,216
Adjustment Factors:	
Price Factor ⁽¹⁾	1.0444
Population ⁽²⁾	0.9998
Total Adjustment Factors ⁽³⁾	1.0442
Total Adjustments	2,889,010
FY 2023-24 Appropriations Limit (Rounded)	\$ 68,251,226

Appropriations Subject To Limitation
Fiscal Year 2023-24

Proceeds of Taxes	\$ 33,391,944
User Fees and Charges in Excess of Costs	0
Appropriations Subject to Limit	33,391,944
FY 2023-24 Appropriations Limit	\$ 68,251,226
Less Appropriations Subject to the Limit	33,391,944
Under/(Over) Appropriations Limit	\$ 34,859,282

(1) The price factor may be based on 1) the change in per capita personal income for the State of California's Department of Finance; or 2) the change in the assessed valuation due to new non-residential construction within the City. The inflation factor adopted by the City for the current year appropriation limit represents the change in per capita personal income.

(2) The population factor may be based on the change in population of 1) the City or 2) the County of Sonoma, as provided by the State of California's Department of Finance. The population factor adopted by the City for the current year appropriation limit represents the change in population of the City of Rohnert Park

(3) The total adjustment factor is calculated by multiplying the population factor by the price factor.

RESOLUTION NO. 2023-052

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK
APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF
ROHNERT PARK FOR FISCAL YEAR 2023-24**

WHEREAS the City Manager has heretofore prepared and submitted to the City Council a proposed budget for the City of Rohnert Park for the Fiscal Year 2023-24; and,

WHEREAS, on May 9, 2023, and on May 23, 2023, at its regularly scheduled City Council meetings, the City Council discussed the budget submitted by the City Manager; and

WHEREAS, on June 27, 2023, the City Council considered the budget submitted by the City Manager.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Rohnert Park that the City of Rohnert Park Proposed Budget for Fiscal Year 2023-24, attached hereto as Exhibit A, and incorporated herein by reference, is hereby approved, and adopted as the budget for the City of Rohnert Park for Fiscal Year 2023-24.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to execute documents pertaining to same for and on behalf of the City of Rohnert Park.

DULY AND REGULARLY ADOPTED this 27th day of June 2023.

CITY OF ROHNERT PARK

ATTEST:

Samantha Rodriguez, Mayor

Sylvia Lopez Cuevas, City Clerk

Attachment: Exhibit A

ELWARD: _____ GIUDICE: _____ SANBORN: _____ HOLLINGSWORTH ADAMS: _____ RODRIGUEZ: _____
AYES: () NOES: () ABSENT: () ABSTAIN: ()

RESOLUTION NO. 2023-001

**A RESOLUTION OF THE CITY OF ROHNERT PARK FOUNDATION
APPROVING AND ADOPTING THE BUDGET FOR FISCAL YEAR 2023-24**

WHEREAS the Executive Director has heretofore prepared and submitted to the City of Rohnert Park Foundation Board a proposed budget for the City of Rohnert Park Foundation for the Fiscal Year 2023-24; and,

WHEREAS, on June 27, 2023, at a Special Meeting of the Foundation Board, the City of Rohnert Park Foundation Board considered the budget submitted by the Executive Director.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Rohnert Park Foundation that it does hereby determine, authorize, and approve the following:

Section 1. The above recitals are true and correct and material to this Resolution.

Section 2. The City of Rohnert Park Foundation Proposed Budget for Fiscal Year 2023-24, as outlined in the Budget for FY 2023-24 adopted by the City Council of the City of Rohnert Park on June 27, 2023, by Resolution 2023-052, is hereby approved, and adopted as the budget for the City of Rohnert Park Foundation for Fiscal Year 2023-24.

DULY AND REGULARLY ADOPTED this 27th day of June 2023.

**CITY OF ROHNERT PARK
FOUNDATION**

Samantha Rodriguez, Chair

ATTEST:

Sylvia Lopez Cuevas, Secretary

ELWARD: _____ GIUDICE: _____ SANBORN: _____ HOLLINGSWORTH ADAMS: _____ RODRIGUEZ: _____

AYES: () NOES: () ABSENT: () ABSTAIN: ()

RESOLUTION NO. 2023-053

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK
ADOPTING THE CAPITAL IMPROVEMENTS PROGRAM (CIP) APPROPRIATIONS
FOR FISCAL YEAR 2023-24**

WHEREAS, on June 14, 2022, the City Council of the City of Rohnert Park amended the Five-Year Capital Improvements Program (CIP) and CIP Appropriations for Fiscal Year 2021-22 and Fiscal Year 2022-23; and,

WHEREAS, the City of Rohnert Park’s General Plan 2000 requires that a Capital Improvement Program be in place as a planning and budgeting tool for the improvement of City facilities and infrastructure, to be reviewed and updated annually; and,

WHEREAS, on June 27, 2023, the City staff found the appropriations for FY 2023-24 capital improvement projects consistent with the Rohnert Park General Plan; and,

WHEREAS, on June 27, 2023, the City Council has considered the appropriations for FY23-24 capital improvement projects as incorporated in the City Budget Fiscal Year 2023-24; and,

WHEREAS, the City Council has the authority to make appropriations.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rohnert Park that it does hereby determine, authorize, and approve the following:

Section 1. The above recitals are true and correct and material to this Resolution.

Section 2. The City of Rohnert Park Capital Improvement Projects for Fiscal Year 2023-24, as outlined in the City of Rohnert Park Budget for FY 2023-24 adopted by the City Council of the City of Rohnert Park on June 27, 2023, by Resolution 2023-052, are hereby approved, and adopted as the capital improvement projects for FY 2023-24.

Section 3. The Finance Director or Designee is authorized to appropriate funds for projects in the approved CIP for Fiscal Years 2023-24.

Section 4. The City Manager or designee is hereby authorized and directed to execute documents pertaining to the same for and on behalf of the City of Rohnert Park.

DULY AND REGULARLY ADOPTED this 27th day of June 2023.

CITY OF ROHNERT PARK

ATTEST:

Samantha Rodriguez, Mayor

Sylvia Lopez Cuevas, City Clerk

ELWARD: _____ GIUDICE: _____ SANBORN: _____ HOLLINGSWORTH ADAMS: _____ RODRIGUEZ: _____
AYES: () NOES: () ABSENT: () ABSTAIN: ()

RESOLUTION NO. 2021-101

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK APPROVING AND ADOPTING THE AMENDED FINANCIAL RESERVES POLICY

WHEREAS, the City Council of the City of Rohnert Park has determined it is in the public interest to establish policies regarding guiding use of Reserve accounts and apply any significant operational (General Fund) surpluses to operations and contingency reserve fund accounts; and

WHEREAS, adequate financial reserves are necessary for continued stability such as cash flow variations, economic downturns, and loss of revenues, and is one of the major components that bond rating agencies study in determining the creditworthiness of the City government;

WHEREAS, on June 28, 2011, the council adopted a ‘Restricted Reserves Fund’ policy through Resolution 2011-56; and

WHEREAS, the City’s existing reserve policy warrants revisions to clearly define the various reserves, clarify their use, and assignment of general fund surplus; and

WHEREAS, the revised policy helps define the City’s various assigned general fund reserves in use; revises minimum target levels of operating reserve; provides clearer guidelines on their creation and appropriation, and revises assignment of general fund surplus, supporting long term planning and enhancing transparency;

WHEREAS, on August 24, 2021, the council held a public hearing, discussing and approving recommendations to the proposed reserves policy; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Rohnert Park that the amended Reserves Policy, is hereby approved and adopted as set forth in Exhibit A; and

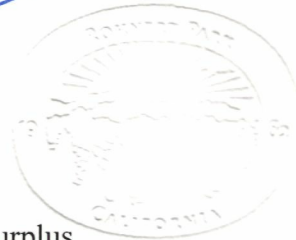
DULY AND REGULARLY ADOPTED this 14th day of September 2021.

CITY OF ROHNERT PARK


Gerard Giudice, Mayor

ATTEST:


Elizabeth Machado, Acting City Clerk



Attachment: Exhibit A: Reserve Policy and Use of General Fund Surplus

ADAMS: Aye LINARES: Aye STAFFORD: Aye ELWARD: Aye GIUDICE: Aye
AYES: (5) NOES: (0) ABSENT: (0) ABSTAIN: (0)

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1. PURPOSE

The City of Rohnert Park established a number of assigned reserves enabling carryover of funds from year-to-year to help meet long-term financial goals. The below policy updates the established criteria for use and allocation of these reserves to ensure consistency in fund allocation and longtime financial sustainability.

The City at times realizes an operating General Fund surplus at fiscal year-end, due to cost-cutting measures, revenue in excess of projections, and operational modifications. This policy updates the assignment of these surplus funds for additional clarity and use.

2. BACKGROUND

The City has General Fund assigned reserves and Internal Service Funds that share similar naming conventions, but are created for different purposes. The City’s Internal Service Funds account for activities that provide services to other City departments, generally on a cost-reimbursement basis. These include the Information Technology (IT) Fund, Technology Replacement Fund, Vehicle Replacement, Fleet Management Fund, Fleet Capital & Maintenance Reserve Fund, and the Infrastructure Fund. Besides these funds, the City also maintains assigned reserves in the General Fund for Contingency, Operations, City Facilities, IT, Fleet, and Infrastructure. Unlike the Internal Services Funds, the assigned reserves act as set-aside reserves in the General Fund to accumulate resources for unforeseen operating conditions or ongoing and future capital expenditures. These include deferred maintenance, streets and landscaping, vehicles, and complex facility projects, which are not part of the City's recurring operations and expenditures. The City maintains the following assigned reserves:

1. General Fund Operating Reserve: Set-aside reserve to support city operations during reduction in expected or budgeted revenues and unexpected cash shortages, expense or losses. The City’s

minimum target level for the General Fund (GF) operating reserve is set at 17%¹ of annual original adopted General Fund budget for the fiscal year when General Fund reserves are assigned. For example, General Fund reserve assignments made in FY21-22 for year-ending FY20-21 will be 17% of the adopted General Fund budget for FY21-22. Operating reserves in excess of the minimum target level may be used for any general fund purpose including capital projects.

2. Contingency Reserve: Set-aside reserve to provide capital in the event of a local disaster or unanticipated fiscal crisis. The City's minimum target level for the Contingency reserve is 5% of annual original adopted General Fund budget for the fiscal year when General Fund reserves are assigned. Refer to above example for assignment of contingency reserves.
3. City Facilities: Set-aside reserve for capital and maintenance needs of existing or new City facilities.
4. Vehicle Replacement Reserve: Reserve for replacement costs of vehicles and equipment in service.
5. Self-Insured Losses Reserve: Reserve to cover insurance losses not covered by the annual premiums or those that are within self-insured retention limits. The City's current minimum target level for the Self-Insured Losses reserve is 50% of the total annual insurance premiums for liability, property, employment practices, and auto insurance programs.
6. Infrastructure Reserve: Reserve to accumulate resources for ongoing or future capital expenditures including capital projects, purchase of new vehicles, and technology projects that follow the City's asset policy.
7. Retirement Reserve: Set-aside reserve to contribute towards the advance payment of the City's unfunded accrued pension liability or to contribute to the City's Section 115 Trust.

Assigned reserves may be accessed for purposes other than those for which they were established only under extraordinary circumstances, which include:

- Costs related to natural or human-made disasters;
- Costs associated with major and extended economic downturns;
- Needs resulting from significant reductions in State budget allocations; and
- Significant unexpected and unbudgeted operational costs that cannot be met with current General Fund allocations.

Current policy dictates that City Manager or designee will first evaluate the City's financial condition and circumstances indicating a possible need to access assigned reserves for purposes other than those established, and make a recommendation to City Council. A four-fifths affirmative vote by City Council is then required prior to use of an assigned reserve for any purpose other than those for which they were established.

¹ Government Finance Officers Association recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted budgetary fund balance in their general fund of no less than two months (16.67%) of regular general fund operating revenues or regular general fund operating expenditure.

3. PROVISIONS

This section outlines provisions for the creation, use, appropriation, investment, and assignment of general fund assigned reserves.

1. Creation of reserves: Assigned reserve accounts may be established for either governmental or enterprise capital purposes; however, the purpose must be stated when the reserve is created. New restricted reserves accounts must originate through a City Council-adopted resolution or ordinance.
2. Appropriation and Use of reserves: General Fund assigned reserves may either be appropriated for expenditures in the General Fund, or transferred to Internal Service Funds (ISFs) through an approving Council resolution. If no appropriations or transfers have been made to assigned reserves in a fiscal year, the reserves will be carried over to the next fiscal year.

Portions of assigned reserves, other than those for Operations and Contingency, shall be generally transferred to the respective ISFs such as those for IT, Technology Replacement, Vehicle replacement, Fleet Capital & Maintenance Reserve, and Infrastructure Funds, to be appropriated and spent in future years. ISFs may also be funded through appropriations from any other fund, when consistent with limitations imposed by this and other applicable governmental fiscal policies and procedures, and the City's Municipal Code.

3. Investment of reserves: The cash balance in assigned reserves will be deposited or invested as consistent with the City's Municipal Code, Investment Policy, and other applicable governmental fiscal policies and procedures.
4. Assignment of reserves: General Fund surplus at the close of any fiscal year shall be assigned as follows:
 - a. During the preparation of the Comprehensive Annual Financial Statements after fiscal year-end close, preliminary General Fund balance that is not non-spendable, restricted, committed or already assigned will be assigned to the reserves described in the following order:
 - a. First, to the Operating Reserve to bring it to the minimum target level.
 - b. Second, any remaining surplus shall be assigned to the contingency reserve to bring it to the minimum target level.
 - c. Third, any remaining surplus arising from gains from the sale of city property shall be assigned to City Facilities Reserve, unless the City Council directs otherwise.
 - d. Fourth, any remaining surplus shall be assigned as indicated below:
 - i. 50% to Retirement Reserve

2.01.013

X

9/14/2021

- ii. 50% to Infrastructure Reserve

Notwithstanding the provisions of part 4a:

- i. The City shall periodically review minimum target reserve levels and percentages of General Fund surplus to be assigned in light of changing conditions.
- ii. During budget preparation, staff shall determine and propose budgets for prudent levels of assigned reserve transfers to Internal Service Funds, including but not limited to Infrastructure, Vehicle Replacement, Technology Replacement, and City Facilities.

APPENDIX

None

REVISION HISTORY:

FISCAL POLICY: USE OF RESTRICTED RESERVES – RESO 2011-56 ... EFFECTIVE 6.21.2011

RESOLUTION NO. 2021-144

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK
APPROVING AN UPDATED INVESTMENT POLICY**

WHEREAS, The Finance Department has completed a review of the investment policy for the City of Rohnert Park (“City”) incorporated in Resolution No. 2006-105 entitled Investment Policy for Idle Funds; and

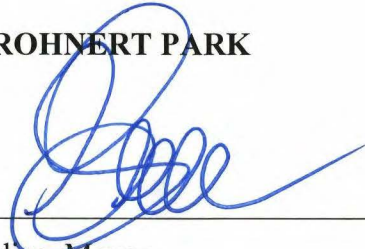
WHEREAS, the City’s investment policy needs to be updated to include most recent California Government Code updates, expand the use of applicable assets classes, include additional best practices, and that staff recommends an update to the existing policy thereto; and

WHEREAS, the proposed investment policy supersedes the policy adopted on April 25, 2006, under resolution No. 2006-105 of the Council of the City of Rohnert Park; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Rohnert Park hereby approves the adoption of the updated Investment Policy, attached as Exhibit A; which is incorporated herein by this reference, is effective immediately as of the date and time of adoption of this resolution; and

DULY AND REGULARLY ADOPTED this 14th day of December, 2021.

CITY OF ROHNERT PARK



Gerard Giudice, Mayor

ATTEST:



Elizabeth Machado, Deputy City Clerk

Attachments: Exhibit A: Investment Policy

HOLLINGSWORTH-ADAMS: Aye LINARES: Aye STAFFORD: Aye ELWARD: Aye GIUDICE: Aye
AYES: (5) NOES: (0) ABSENT: (0) ABSTAIN: (0)

I. INTRODUCTION

The purpose of this investment policy is to identify various policies and procedures that will foster a prudent and systematic investment program designed to seek the City of Rohnert Park objectives of safety, liquidity, and return on investment through a diversified investment portfolio. The City has a fiduciary responsibility to maximize the productive use of assets entrusted to its care and to invest and manage those public funds wisely and prudently. This policy also serves to organize and formalize the City's investment-related activities, while complying with all applicable statutes governing the investment of public funds. This policy is written to incorporate industry best practices and recommendations from sources such as the Government Finance Officers Association (GFOA), California Municipal Treasurers Association (CMTA), California Debt and Investment Advisory Commission (CDIAC) and the Association of Public Treasurers (APT).

This investment policy was endorsed and adopted by the City Council and is effective as of the 14th day of December, 2021, and replaces any previous versions.

II. SCOPE

This policy covers all funds and investment activities under the direct authority of the City, as set forth in the State Government Code, Sections 53600 *et seq.*, with the following exceptions:

- Proceeds of debt issuance shall be invested in accordance with the City's general investment philosophy as set forth in this policy; however, such proceeds are to be invested pursuant to the permitted investment provisions of their specific bond indentures.
- IRS Section 115 Trust funds for post-employment benefits such as retirement or medical benefits.
- Any other funds specifically exempted by the City Council.

POOLING OF FUNDS

Except for cash in certain restricted and special funds, the City will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping, and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

III. PRUDENCE

Pursuant to California Government Code, Section 53600.3, all persons authorized to make investment decisions on behalf of the City are trustees and therefore fiduciaries subject to the *Prudent Investor Standard*:

“...all governing bodies of local agencies or persons authorized to make investment decisions on behalf of those local agencies investing public funds pursuant to this chapter are trustees and therefore fiduciaries subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the Agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the Agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law.”

The Treasurer and other authorized persons responsible for managing City funds acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes provided that the Treasurer or other authorized persons acted in good faith. Deviations from expectations of a security’s credit or market risk should be reported to the governing body in a timely fashion and appropriate action should be taken to control adverse developments.

IV. OBJECTIVES

The City’s overall investment program shall be designed and managed with a degree of professionalism worthy of the public trust. The overriding objectives of the program are to preserve principal, provide sufficient liquidity, and manage investment risks, while seeking a market-rate of return.

- **SAFETY.** Safety of principal is the foremost objective of the investment program. Investments will be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, the City will diversify its investments by investing funds among a variety of securities with independent returns.
- **LIQUIDITY.** The investment portfolio will remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.
- **RETURN ON INVESTMENTS.** The investment portfolio will be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints for safety and liquidity needs.

V. DELEGATION OF AUTHORITY

Authority to manage the City’s investment program is derived from California Government Code, Sections 41006 and 53600 *et seq.*

The City Council is accountable for the management of the City's funds, including the administration of this investment policy. Management responsibility for the cash management of the funds is hereby delegated to the Treasurer.

The Treasurer will be responsible for all transactions undertaken and will establish a system of procedures and controls to regulate the activities of subordinate officials and employees. Such procedures will include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer.

The City may engage the services of one or more external investment advisers, who are registered under the Investment Advisers Act of 1940, to assist in the management of the City's investment portfolio in a manner consistent with the City's objectives. External investment advisers may be granted discretion to purchase and sell investment securities in accordance with this investment policy.

The City's overall investment program shall be designed and managed with a degree of professionalism that is worthy of the public trust. The City recognizes that in a diversified portfolio, occasional measured losses may be inevitable and must be considered within the context of the overall portfolio's return and the cash flow requirements of the City.

VI. ETHICS AND CONFLICTS OF INTEREST

All participants in the investment process shall act as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. Thus employees and officials involved in the investment process shall refrain from personal business activity that could create a conflict of interest or the appearance of a conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Employees and investment officials shall disclose to the City Manager any material interests in financial institutions with which they conduct business, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the investment program. Employees and officers shall refrain from undertaking any personal investment transactions with the same individual with whom business is conducted on behalf of the City.

VII. INTERNAL CONTROLS

The Treasurer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the

cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Periodically, as deemed appropriate by the City Council, an independent analysis by an external auditor shall be conducted to review internal controls, account activity and compliance with policies and procedures.

VIII. AUTHORIZED FINANCIAL INSTITUTIONS, DEPOSITORIES, AND BROKER/DEALERS

To the extent practicable, the Treasurer shall endeavor to complete investment transactions using a competitive bid process whenever possible. The City's Treasurer will determine which financial institutions are authorized to provide investment services to the City. It shall be the City's policy to purchase securities only from authorized institutions and firms.

The Treasurer shall maintain procedures for establishing a list of authorized broker/dealers and financial institutions which are approved for investment purposes that are selected through a process of due diligence as determined by the City. Due inquiry shall determine whether such authorized broker/dealers, and the individuals covering the City are reputable and trustworthy, knowledgeable and experienced in the investment of public funds and able to meet all of their financial obligations. These institutions may include "primary" dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15c3-1 (uniform net capital rule).

In accordance with Section 53601.5, institutions eligible to transact investment business with the City include:

- Institutions licensed by the state as a broker-dealer.
- Institutions that are members of a federally regulated securities exchange.
- Primary government dealers as designated by the Federal Reserve Bank and non-primary government dealers.
- Nationally or state-chartered banks.
- The Federal Reserve Bank.
- Direct issuers of securities eligible for purchase.

Selection of financial institutions and broker/dealers authorized to engage in transactions will be at the sole discretion of the City, except where the City utilizes an external investment adviser in which case the City may rely on the adviser for selection.

All financial institutions which desire to become qualified bidders for investment transactions (and which are not dealing only with the investment adviser) must supply the Treasurer with audited financials and a statement certifying that the institution has reviewed the California Government Code, Section 53600 *et seq.* and the City's investment policy. The Treasurer will conduct an annual review of the financial condition and registrations of such qualified bidders.

Public deposits will be made only in qualified public depositories as established by State law. Deposits will be insured by the Federal Deposit Insurance Corporation, or, to the extent the amount exceeds the insured maximum, will be collateralized in accordance with State law.

Selection of broker/dealers used by an external investment adviser retained by the City will be at the sole discretion of the adviser. Where possible, transactions with broker/dealers shall be selected on a competitive basis and their bid or offering prices shall be recorded. If there is no other readily available competitive offering, best efforts will be made to document quotations for comparable or alternative securities. When purchasing original issue instrumentality securities, no competitive offerings will be required as all dealers in the selling group offer those securities at the same original issue price.

IX. AUTHORIZED INVESTMENTS

The City's investments are governed by California Government Code, Sections 53600 *et seq.* Within the investments permitted by the Code, the City seeks to further restrict eligible investments to the guidelines listed below. In the event a discrepancy is found between this policy and the Code, the more restrictive parameters will take precedence. Percentage holding limits and minimum credit requirements listed in this section apply at the time the security is purchased.

Any investment currently held at the time the policy is adopted which does not meet the new policy guidelines can be held until maturity and shall be exempt from the current policy. At the time of the investment's maturity or liquidation, such funds shall be reinvested only as provided in the current policy.

An appropriate risk level shall be maintained by primarily purchasing securities that are of high quality, liquid, and marketable. The portfolio shall be diversified by security type and institution to avoid incurring unreasonable and avoidable risks regarding specific security types or individual issuers.

1. MUNICIPAL SECURITIES include obligations of the City, the State of California, and any local agency within the State of California, provided that:

- The securities are rated in a rating category of "A" or its equivalent or better by at least one nationally recognized statistical rating organization ("NRSRO").
- No more than 5% of the portfolio may be invested in any single issuer.
- No more than 30% of the portfolio may be in Municipal Securities.
- The maximum maturity does not exceed five (5) years.

2. MUNICIPAL SECURITIES (REGISTERED TREASURY NOTES OR BONDS) of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a

revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 states, in addition to California.

- The securities are rated in a rating category of “A” or its equivalent or better by at least one nationally recognized statistical rating organization (“NRSRO”).
- No more than 5% of the portfolio may be invested in any single issuer.
- No more than 30% of the portfolio may be in Municipal Securities.
- The maximum maturity does not exceed five (5) years.

3. U.S. TREASURIES and other government obligations for which the full faith and credit of the United States are pledged for the payment of principal and interest. There are no limits on the dollar amount or percentage that the City may invest in U.S. Treasuries, provided that:

- The maximum maturity is five (5) years.

4. FEDERAL AGENCIES or United States Government-Sponsored Enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. There are no limits on the dollar amount or percentage that the City may invest in Federal Agency or Government-Sponsored Enterprises (GSEs), provided that:

- No more than 30% of the portfolio may be invested in any single Agency/GSE issuer.
- The maximum maturity does not exceed five (5) years.
- The maximum percent of agency callable securities in the portfolio will be 20%.

5. BANKER’S ACCEPTANCES, provided that:

- They are issued by institutions which have short-term debt obligations rated “A-1” or its equivalent or better by at least one NRSRO; or long-term debt obligations which are rated in a rating category of “A” or its equivalent or better by at least one NRSRO.
- No more than 40% of the portfolio may be invested in Banker’s Acceptances.
- No more than 5% of the portfolio may be invested in any single issuer.
- The maximum maturity does not exceed 180 days.

6. COMMERCIAL PAPER, provided that the securities are issued by an entity that meets all of the following conditions in either paragraph (a) or (b) and other requirements specified below:

a. **SECURITIES** issued by corporations:

- (i) A corporation organized and operating in the United States with assets more than \$500 million.

- (ii) The securities are rated “A-1” or its equivalent or better by at least one NRSRO.
- (iii) If the issuer has other debt obligations, they must be rated in a rating category of “A” or its equivalent or better by at least one NRSRO.

b. **SECURITIES** issued by other entities:

- (i) The issuer is organized within the United States as a special purpose corporation, trust, or limited liability company.
- (ii) The securities must have program-wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or a surety bond.
- (iii) The securities are rated “A-1” or its equivalent or better by at least one NRSRO.

- No more than 10% of the outstanding commercial paper of any single issuer.
- No more than 25% of the City’s investment assets under management may be invested in Commercial Paper.
- No more than 5% of the portfolio may be invested in any single issuer.
- The maximum maturity does not exceed 270 days.

7. NEGOTIABLE CERTIFICATES OF DEPOSIT (NCDs), issued by a nationally or state-chartered bank, a savings association or a federal association, a state or federal credit union, or by a federally licensed or state-licensed branch of a foreign bank, provided that:

- The amount of the NCD insured up to the FDIC limit does not require any credit ratings.
- Any amount above the FDIC insured limit must be issued by institutions which have short-term debt obligations rated “A-1” or its equivalent or better by at least one NRSRO; or long-term obligations rated in a rating category of “A” or its equivalent or better by at least one NRSRO.
- No more than 30% of the total portfolio may be invested in NCDs (combined with CDARS).
- No more than 5% of the portfolio may be invested in any single issuer.
- The maximum maturity does not exceed five (5) years.

8. FEDERALLY INSURED TIME DEPOSITS (Non-Negotiable Certificates of Deposit) in state or federally chartered banks, savings and loans, or credit unions, provided that:

- The amount per institution is limited to the maximum covered under federal insurance.
- No more than 20% of the portfolio will be invested in a combination of federally insured and collateralized time deposits.
- The maximum maturity does not exceed five (5) years.

9. COLLATERALIZED TIME DEPOSITS (Non-Negotiable Certificates of Deposit) in state or federally chartered banks, savings and loans, or credit unions in excess of insured amounts which are fully collateralized with securities in accordance with California law, provided that:

- No more than 20% of the portfolio will be invested in a combination of federally insured and collateralized time deposits.
- The maximum maturity does not exceed five (5) years.

10. CERTIFICATE OF DEPOSIT PLACEMENT SERVICE (CDARS), provided that:

- No more than 30% of the total portfolio may be invested in a combination of Certificates of Deposit, including CDARS.
- The maximum maturity does not exceed five (5) years.

11. COLLATERALIZED BANK DEPOSITS. City's deposits with financial institutions will be collateralized with pledged securities per California Government Code, Section 53651. There are no limits on the dollar amount or percentage that the City may invest in collateralized bank deposits.

12. REPURCHASE AGREEMENTS collateralized with securities authorized under California Government Code, maintained at a level of at least 102% of the market value of the Repurchase Agreement. There are no limits on the dollar amount or percentage that the City may invest, provided that:

- Securities used as collateral for Repurchase Agreements will be delivered to an acceptable third party custodian.
- Repurchase Agreements are subject to a Master Repurchase Agreement between the City and the provider of the repurchase agreement. The Master Repurchase Agreement will be substantially in the form developed by the Securities Industry and Financial Markets Association (SIFMA).
- The maximum maturity does not exceed one (1) year.

13. STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND (LAIF), provided that:

- The City may invest up to the maximum amount permitted by LAIF.
- LAIF's investments in instruments prohibited by or not specified in the City's policy do not exclude the investment in LAIF itself from the City's list of allowable investments.

14. LOCAL GOVERNMENT INVESTMENT POOLS

- Sonoma County Investment Pool
- There is no issuer limitation for Local Government Investment Pools

15. CORPORATE MEDIUM TERM NOTES (MTNs), provided that:

- The issuer is a corporation organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States.
- The securities are rated in a rating category of “A” or its equivalent or better by at least one NRSRO.
- No more than 30% of the total portfolio may be invested in MTNs.
- No more than 5% of the portfolio may be invested in any single issuer.
- The maximum maturity does not exceed five (5) years.

16. ASSET-BACKED, MORTGAGE-BACKED, MORTGAGE PASS-THROUGH SECURITIES, AND COLLATERALIZED MORTGAGE OBLIGATIONS FROM ISSUERS NOT DEFINED IN SECTIONS 3 AND 4 OF THE AUTHORIZED INVESTMENTS SECTION OF THIS POLICY, provided that:

- The securities are rated in a rating category of “AA” or its equivalent or better by a NRSRO.
- No more than 20% of the total portfolio may be invested in these securities.
- No more than 5% of the portfolio may be invested in any single Asset-Backed or Commercial Mortgage security issuer.
- The maximum legal final maturity does not exceed five (5) years.

17. MUTUAL FUNDS AND MONEY MARKET MUTUAL FUNDS that are registered with the Securities and Exchange Commission under the Investment Company Act of 1940, provided that:

- a. **MUTUAL FUNDS** that invest in the securities and obligations as authorized under California Government Code, Section 53601 (a) to (k) and (m) to (q) inclusive and that meet either of the following criteria:
 - (i) Attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or
 - (ii) Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years’ experience investing in the securities and obligations authorized by California Government Code, Section 53601 and with assets under management in excess of \$500 million.
- No more than 10% of the total portfolio may be invested in shares of any one mutual fund.
- b. **MONEY MARKET MUTUAL FUNDS** registered with the Securities and Exchange Commission under the Investment Company Act of 1940 and issued by diversified management companies and meet either of the following criteria:

- (i) Have attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or
 - (ii) Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds with assets under management in excess of \$500 million.
- No more than 20% of the total portfolio may be invested in the shares of any one Money Market Mutual Fund.
- c. No more than 20% of the total portfolio may be invested in these securities.

18. SUPRANATIONALS, provided that:

- Issues are US dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank.
- The securities are rated in a rating category of "AA" or its equivalent or better by a NRSRO.
- No more than 30% of the total portfolio may be invested in these securities.
- No more than 5% of the portfolio may be invested in any single issuer.
- The maximum maturity does not exceed five (5) years.

X. PROHIBITED INVESTMENT VEHICLES AND PRACTICES

- State law notwithstanding, any investments not specifically described herein are prohibited, including, but not limited to futures and options.
- In accordance with Government Code, Section 53601.6, investment in inverse floaters, range notes, or mortgage derived interest-only strips is prohibited.
- Investment in any security that could result in a zero interest accrual if held to maturity is prohibited. Under a provision sunseting on January 1, 2026, securities backed by the U.S. Government that could result in a zero- or negative-interest accrual if held to maturity are permitted.
- Trading securities for the sole purpose of speculating on the future direction of interest rates is prohibited.
- Purchasing or selling securities on margin is prohibited.
- The use of reverse repurchase agreements, securities lending or any other form of borrowing or leverage is prohibited.
- The purchase of foreign currency denominated securities is prohibited.
- Agencies that are not Qualified Institutional Buyers (QIB) as defined by the Securities and Exchange Commission are prohibited from purchasing Private Placement Securities. The SEC defines a QIB as having at least \$100,000,000 in securities owned and invested.

- The City recognizes that it has an equal obligation to be aware of the social and political impacts of its investments, and subsequently to act responsibly in making its financial decisions. In the event all general objectives mandated by state law and set forth in Section IV above are met and created equal, the City shall not knowingly make any investments in any institution, company, corporation, subsidiary or affiliate that practices or supports directly or indirectly through its actions discrimination on the basis of race, religion, color, creed, national or ethnic origin, age, sex, sexual preference, or physical disability.

XI. INVESTMENT POOLS/MUTUAL FUNDS

The City shall conduct a thorough investigation of any pool or mutual fund prior to making an investment, and on a continual basis thereafter. The Treasurer shall develop a questionnaire which will answer the following general questions:

- A description of eligible investment securities, and a written statement of investment policy and objectives.
- A description of interest calculations and how it is distributed, and how gains and losses are treated.
- A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.
- A description of who may invest in the program, how often, what size deposit and withdrawal are allowed.
- A schedule for receiving statements and portfolio listings.
- Are reserves, retained earnings, etc. utilized by the pool/fund?
- A fee schedule, and when and how is it assessed.
- Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?

XII. COLLATERALIZATION

CERTIFICATES OF DEPOSIT (CDs). The City shall require any commercial bank or savings and loan association to deposit eligible securities with an agency of a depository approved by the State Banking Department to secure any uninsured portion of a Non-Negotiable Certificate of Deposit. The value of eligible securities as defined pursuant to California Government Code, Section 53651, pledged against a Certificate of Deposit shall be equal to 150% of the face value of the CD if the securities are classified as mortgages and 110% of the face value of the CD for all other classes of security.

COLLATERALIZATION OF BANK DEPOSITS. This is the process by which a bank or financial institution pledges securities, or other deposits for the purpose of securing repayment of deposited funds. The City shall require any bank or financial institution to comply with the collateralization criteria defined in California Government Code, Section 53651.

REPURCHASE AGREEMENTS. The City requires that Repurchase Agreements be collateralized only by securities authorized in accordance with California Government Code:

- The securities which collateralize the repurchase agreement shall be priced at Market Value, including any Accrued Interest plus a margin. The Market Value of the securities that underlie a repurchase agreement shall be valued at 102% or greater of the funds borrowed against those securities.
- Financial institutions shall mark the value of the collateral to market at least monthly and increase or decrease the collateral to satisfy the ratio requirement described above.
- The City shall receive monthly statements of collateral.

XIII. DELIVERY, SAFEKEEPING AND CUSTODY

DELIVERY-VERSUS-PAYMENT (DVP). All investment transactions shall be conducted on a delivery-versus-payment basis.

SAFEKEEPING AND CUSTODY. To protect against potential losses due to failure of individual securities dealers, and to enhance access to securities, interest payments and maturity proceeds, all cash and securities in the City's portfolio shall be held in safekeeping in the City's name by a third party custodian, acting as agent for the City under the terms of a custody agreement executed by the bank and the City. All investment transactions will require a safekeeping receipt or acknowledgment generated from the trade. A monthly report will be received by the City from the custodian listing all securities held in safekeeping with current market data and other information.

The only exceptions to the foregoing shall be depository accounts and securities purchases made with: (i) local government investment pools; (ii) time certificates of deposit, and, (iii) mutual funds and money market mutual funds, since these securities are not deliverable.

XIV. MAXIMUM MATURITY

To the extent possible, investments shall be matched with anticipated cash flow requirements and known future liabilities.

The City will not invest in securities maturing more than five (5) years from the date of trade settlement, unless the City Council has by resolution granted authority to make such an investment.

XV. RISK MANAGEMENT AND DIVERSIFICATION

MITIGATING CREDIT RISK IN THE PORTFOLIO

Credit risk is the risk that a security or a portfolio will lose some or all its value due to a real or perceived change in the ability of the issuer to repay its debt. The City will mitigate credit risk by adopting the following strategies:

- The diversification requirements included in the “Authorized Investments” section of this policy are designed to mitigate credit risk in the portfolio.
- No more than 5% of the total portfolio may be deposited with or invested in securities issued by any single issuer unless otherwise specified in this policy.
- The City may elect to sell a security prior to its maturity and record a capital gain or loss in order to manage the quality, liquidity or yield of the portfolio in response to market conditions or City’s risk preferences.
- If a security owned by the City is downgraded to a level below the requirements of this policy, making the security ineligible for additional purchases, the following steps will be taken:
 - Any actions taken related to the downgrade by the investment manager will be communicated to the Treasurer in a timely manner.
 - If a decision is made to retain the security, the credit situation will be monitored and reported to the City Council.

MITIGATING MARKET RISK IN THE PORTFOLIO

Market risk is the risk that the portfolio value will fluctuate due to changes in the general level of interest rates. The City recognizes that, over time, longer-term portfolios have the potential to achieve higher returns. On the other hand, longer-term portfolios have higher volatility of return. The City will mitigate market risk by providing adequate liquidity for short-term cash needs, and by making longer-term investments only with funds that are not needed for current cash flow purposes.

The City further recognizes that certain types of securities, including variable rate securities, securities with principal paydowns prior to maturity, and securities with embedded options, will affect the market risk profile of the portfolio differently in different interest rate environments. The City, therefore, adopts the following strategies to control and mitigate its exposure to market risk:

- The City will maintain a minimum of six months of budgeted operating expenditures in short term investments to provide sufficient liquidity for expected disbursements.
- The maximum stated final maturity of individual securities in the portfolio will be five (5) years, except as otherwise stated in this policy.

- The duration of the portfolio will generally be approximately equal to the duration (typically, plus or minus 20%) of a Market Benchmark, an index selected by the City based on the City's investment objectives, constraints and risk tolerances.

XVI. REVIEW OF INVESTMENT PORTFOLIO

The Treasurer shall periodically, but no less than quarterly, review the portfolio to identify investments that do not comply with this investment policy and establish protocols for reporting major and critical incidences of noncompliance to the City Council.

XVII. PERFORMANCE EVALUATION

The investment portfolio shall be designed to attain a market-average rate of return throughout budgetary and economic cycles, taking into account the City's risk constraints, the cash flow characteristics of the portfolio, and state and local laws, ordinances or resolutions that restrict investments.

The Treasurer shall monitor and evaluate the portfolio's performance relative to the chosen market benchmark(s), which will be included in the Treasurer's quarterly report. The Treasurer shall select an appropriate, readily available index to use as a market benchmark.

XVIII. REPORTING

MONTHLY REPORTS

Monthly transaction reports will be submitted to the City Council in accordance with California Government Code Section 53607.

QUARTERLY REPORTS

Monthly reports may be supplemented with a detailed quarterly investment report to the City Council which provides disclosure of the City's investment activities. These reports will disclose, at a minimum, the following information about the City's portfolio:

1. An asset listing showing par value, cost and independent third-party fair market value of each security as of the date of the report, the source of the valuation, type of investment, issuer, maturity date and interest rate.
2. Transactions for the period.
3. A description of the funds, investments and programs (including lending programs) managed by contracted parties (i.e. LAIF; investment pools, outside money managers and securities lending agents)
4. A one-page summary report that shows:

- a. Average maturity of the portfolio and modified duration of the portfolio;
 - b. Maturity distribution of the portfolio;
 - c. Percentage of the portfolio represented by each investment category;
 - d. Average portfolio credit quality; and,
 - e. Time-weighted total rate of return for the portfolio for the prior one month, three months, twelve months and since inception compared to the City's market benchmark returns for the same periods;
5. A statement of compliance with investment policy, including a schedule of any transactions or holdings which do not comply with this policy or with the California Government Code, including a justification for their presence in the portfolio and a timetable for resolution.
 6. A statement that the City has adequate funds to meet its cash flow requirements for the next three months.

XIX. REVIEW OF INVESTMENT POLICY

The investment policy will be reviewed periodically to ensure its consistency with the overall objectives of preservation of principal, liquidity and return, and its relevance to current law and financial and economic trends.

Any recommended modifications or amendments shall be presented by staff to the City Council for their consideration and adoption.

GLOSSARY OF INVESTMENT TERMS

AGENCIES. Shorthand market terminology for any obligation issued by a *government-sponsored entity (GSE)*, or a *federally related institution*. Most obligations of GSEs are not guaranteed by the full faith and credit of the US government. Examples are:

FFCB. The Federal Farm Credit Bank System provides credit and liquidity in the agricultural industry. FFCB issues discount notes and bonds.

FHLB. The Federal Home Loan Bank provides credit and liquidity in the housing market. FHLB issues discount notes and bonds.

FHLMC. Like FHLB, the Federal Home Loan Mortgage Corporation provides credit and liquidity in the housing market. FHLMC, also called “FreddieMac” issues discount notes, bonds and mortgage pass-through securities.

FNMA. Like FHLB and FreddieMac, the Federal National Mortgage Association was established to provide credit and liquidity in the housing market. FNMA, also known as “FannieMae,” issues discount notes, bonds and mortgage pass-through securities.

GNMA. The Government National Mortgage Association, known as “GinnieMae,” issues mortgage pass-through securities, which are guaranteed by the full faith and credit of the US Government.

PEFCO. The Private Export Funding Corporation assists exporters. Obligations of PEFCO are not guaranteed by the full faith and credit of the US government.

TVA. The Tennessee Valley Authority provides flood control and power and promotes development in portions of the Tennessee, Ohio, and Mississippi River valleys. TVA currently issues discount notes and bonds.

ASSET BACKED SECURITIES. Securities supported by pools of installment loans or leases or by pools of revolving lines of credit.

AVERAGE LIFE. In mortgage-related investments, including CMOs, the average time to expected receipt of principal payments, weighted by the amount of principal expected.

BANKER’S ACCEPTANCE. A money market instrument created to facilitate international trade transactions. It is highly liquid and safe because the risk of the trade transaction is transferred to the bank which “accepts” the obligation to pay the investor.

BENCHMARK. A comparison security or portfolio. A performance benchmark is a partial market index, which reflects the mix of securities allowed under a specific investment policy.

BROKER. A broker brings buyers and sellers together for a transaction for which the broker receives a commission. A broker does not sell securities from their own position.

CALLABLE. A callable security gives the issuer the option to call it from the investor prior to its maturity. The main cause of a call is a decline in interest rates. If interest rates decline, the issuer will likely call its current securities and reissue them at a lower rate of interest.

CERTIFICATE OF DEPOSIT (CD). A time deposit with a specific maturity evidenced by a certificate.

CERTIFICATE OF DEPOSIT ACCOUNT REGISTRY SYSTEM (CDARS). A private placement service that allows local agencies to purchase more than \$250,000 in CDs from a single financial institution (must be a participating institution of CDARS) while still maintaining FDIC insurance coverage. CDARS is currently the only entity providing this service. CDARS facilitates the trading of deposits between the California institution and other participating institutions in amounts that are less than \$250,000 each, so that FDIC coverage is maintained.

COLLATERAL. Securities or cash pledged by a borrower to secure repayment of a loan or repurchase agreement. Also, securities pledged by a financial institution to secure deposits of public monies.

COLLATERALIZED BANK DEPOSIT. A bank deposit that is collateralized at least 100% (principal plus interest to maturity). The deposit is collateralized using assets set aside by the issuer such as Treasury

securities or other qualified collateral to secure the deposit in excess of the limit covered by the Federal Deposit Insurance Corporation.

COLLATERALIZED MORTGAGE OBLIGATIONS (CMO). Classes of bonds that redistribute the cash flows of mortgage securities (and whole loans) to create securities that have different levels of prepayment risk, as compared to the underlying mortgage securities.

COLLATERALIZED TIME DEPOSIT. Time deposits that are collateralized at least 100% (principal plus interest to maturity). These instruments are collateralized using assets set aside by the issuer such as Treasury securities or other qualified collateral to secure the deposit in excess of the limit covered by the Federal Deposit Insurance Corporation.

COMMERCIAL PAPER. The short-term unsecured debt of corporations.

COUPON. The rate of return at which interest is paid on a bond.

CREDIT RISK. The risk that principal and/or interest on an investment will not be paid in a timely manner due to changes in the condition of the issuer.

DEALER. A dealer acts as a principal in security transactions, selling securities from and buying securities for their own position.

DEBENTURE. A bond secured only by the general credit of the issuer.

DELIVERY VS. PAYMENT (DVP). A securities industry procedure whereby payment for a security must be made at the time the security is delivered to the purchaser's agent.

DERIVATIVE. Any security that has principal and/or interest payments which are subject to uncertainty (but not for reasons of default or credit risk) as to timing and/or amount, or any security which represents a component of another security which has been separated from other components ("Stripped" coupons and principal). A derivative is also defined as a financial instrument the value of which is totally or partially derived from the value of another instrument, interest rate, or index.

DISCOUNT. The difference between the par value of a bond and the cost of the bond, when the cost is below par. Some short-term securities, such as T-bills and banker's acceptances, are known as discount securities. They sell at a discount from par and return the par value to the investor at maturity without additional interest. Other securities, which have fixed coupons, trade at a discount when the coupon rate is lower than the current market rate for securities of that maturity and/or quality.

DIVERSIFICATION. Dividing investment funds among a variety of investments to avoid excessive exposure to any one source of risk.

DURATION. The weighted average time to maturity of a bond where the weights are the present values of the future cash flows. Duration measures the price sensitivity of a security to changes interest rates.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC). The Federal Deposit Insurance Corporation (FDIC) is an independent federal agency insuring deposits in U.S. banks and thrifts in the event of bank failures. The FDIC was created in 1933 to maintain public confidence and encourage stability in the financial system through the promotion of sound banking practices.

FEDERALLY INSURED TIME DEPOSIT. A time deposit is an interest-bearing bank deposit account that has a specified date of maturity, such as a certificate of deposit (CD). These deposits are limited to funds insured in accordance with FDIC insurance deposit limits.

LEVERAGE. Borrowing funds in order to invest in securities that have the potential to pay earnings at a rate higher than the cost of borrowing.

LIQUIDITY. The speed and ease with which an asset can be converted to cash.

LOCAL AGENCY INVESTMENT FUND (LAIF). A voluntary investment fund open to government entities and certain non-profit organizations in California that is managed by the State Treasurer's Office.

LOCAL GOVERNMENT INVESTMENT POOL. Investment pools that range from the State Treasurer's Office Local Agency Investment Fund (LAIF) to county pools, to Joint Powers Authorities (JPAs). These funds are not subject to the same SEC rules applicable to money market mutual funds.

MAKE WHOLE CALL. A type of call provision on a bond that allows the issuer to pay off the remaining debt early. Unlike a call option, with a make whole call provision, the issuer makes a lump sum payment that equals the net present value (NPV) of future coupon payments that will not be paid because of the call. With this type of call, an investor is compensated, or "made whole."

MARGIN. The difference between the market value of a security and the loan a broker makes using that security as collateral.

MARKET RISK. The risk that the value of securities will fluctuate with changes in overall market conditions or interest rates.

MARKET VALUE. The price at which a security can be traded.

MATURITY. The final date upon which the principal of a security becomes due and payable.

MEDIUM TERM NOTES. Unsecured, investment-grade senior debt securities of major corporations which are sold in relatively small amounts on either a continuous or an intermittent basis. MTNs are highly flexible debt instruments that can be structured to respond to market opportunities or to investor preferences.

MODIFIED DURATION. The percent change in price for a 100-basis point change in yields. Modified duration is the best single measure of a portfolio's or security's exposure to market risk.

MONEY MARKET. The market in which short-term debt instruments (T-bills, discount notes, commercial paper, and banker's acceptances) are issued and traded.

MONEY MARKET MUTUAL FUND. A mutual fund that invests exclusively in short-term securities. Examples of investments in money market funds are certificates of deposit and U.S. Treasury securities. Money market funds attempt to keep their net asset values at \$1 per share.

MORTGAGE PASS-THROUGH SECURITIES. A securitized participation in the interest and principal cash flows from a specified pool of mortgages. Principal and interest payments made on the mortgages are passed through to the holder of the security.

MUNICIPAL SECURITIES. Securities issued by state and local agencies to finance capital and operating expenses.

MUTUAL FUND. An entity which pools the funds of investors and invests those funds in a set of securities which is specifically defined in the fund's prospectus. Mutual funds can be invested in various types of domestic and/or international stocks, bonds, and money market instruments, as set forth in the individual fund's prospectus. For most large, institutional investors, the costs associated with investing in mutual funds are higher than the investor can obtain through an individually managed portfolio.

NATIONALLY RECOGNIZED STATISTICAL RATING ORGANIZATION (NRSRO).
A credit rating agency that the Securities and Exchange Commission in the United States uses for regulatory purposes. Credit rating agencies provide assessments of an investment's risk. The issuers of investments, especially debt securities, pay credit rating agencies to provide them with ratings. The three most prominent NRSROs are Fitch, S&P, and Moody's.

NEGOTIABLE CERTIFICATE OF DEPOSIT (CD). A short-term debt instrument that pays interest and is issued by a bank, savings or federal association, state or federal credit union, or state-licensed branch of a foreign bank. Negotiable CDs are traded in a secondary market.

PRIMARY DEALER. A financial institution (1) that is a trading counterparty with the Federal Reserve in its execution of market operations to carry out U.S. monetary policy, and (2) that participates for statistical reporting purposes in compiling data on activity in the U.S. Government securities market.

PRUDENT PERSON (PRUDENT INVESTOR) RULE. A standard of responsibility which applies to fiduciaries. In California, the rule is stated as "Investments shall be managed with the care, skill, prudence and diligence, under the circumstances then prevailing, that a prudent person, acting in a like capacity and familiar with such matters, would use in the conduct of an enterprise of like character and with like aims to accomplish similar purposes."

REPURCHASE AGREEMENT. Short-term purchases of securities with a simultaneous agreement to sell the securities back at a higher price. From the seller's point of view, the same transaction is a reverse repurchase agreement.

SAFEKEEPING. A service to bank customers whereby securities are held by the bank in the customer's name.

SECURITIES AND EXCHANGE COMMISSION (SEC). The U.S. Securities and Exchange Commission (SEC) is an independent federal government agency responsible for protecting investors, maintaining fair and orderly functioning of securities markets and facilitating capital formation. It was created by Congress in 1934 as the first federal regulator of securities markets. The SEC promotes full public disclosure, protects investors against fraudulent and manipulative practices in the market, and monitors corporate takeover actions in the United States.

SECURITIES AND EXCHANGE COMMISSION (SEC) RULE 15c3-1. An SEC rule setting capital requirements for brokers and dealers. Under Rule 15c3-1, a broker or dealer must have sufficient liquidity in order to cover the most pressing obligations. This is defined as having a certain amount of liquidity as a percentage of the broker/dealer's total obligations. If the percentage falls below a certain point, the broker or dealer may not be allowed to take on new clients and may have restrictions placed on dealings with current client.

STRUCTURED NOTE. A complex, fixed income instrument, which pays interest, based on a formula tied to other interest rates, commodities or indices. Examples include inverse floating rate notes which have coupons that increase when other interest rates are falling, and which fall when other interest rates are rising, and "dual index floaters," which pay interest based on the relationship between two other interest rates - for example, the yield on the ten-year Treasury note minus the Libor rate. Issuers of such notes lock in a reduced cost of borrowing by purchasing interest rate swap agreements.

SUPRANATIONAL. A Supranational is a multi-national organization whereby member states transcend national boundaries or interests to share in the decision making to promote economic development in the member countries.

TOTAL RATE OF RETURN. A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains, and losses in the portfolio.

U.S. TREASURY OBLIGATIONS. Securities issued by the U.S. Treasury and backed by the full faith and credit of the United States. Treasuries are considered to have no credit risk and are the benchmark for interest rates on all other securities in the US and overseas. The Treasury issues both discounted securities and fixed coupon notes and bonds.

TREASURY BILLS. All securities issued with initial maturities of one year or less are issued as discounted instruments and are called Treasury bills. The Treasury currently issues three- and six-month T-bills at regular weekly auctions. It also issues "cash management" bills as needed to smooth out cash flows.

TREASURY NOTES. All securities issued with initial maturities of two to ten years are called Treasury notes and pay interest semi-annually.

TREASURY BONDS. All securities issued with initial maturities greater than ten years are called Treasury bonds. Like Treasury notes, they pay interest semi-annually.

YIELD TO MATURITY. The annualized internal rate of return on an investment which equates the expected cash flows from the investment to its cost.

REVISION HISTORY:
City of Rohnert Park Investment Policy for Idle Funds - Resolution 2006-105 ... Effective 04.25.2006



**CITY OF ROHNERT PARK
CITY COUNCIL POLICY**

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
FLEET SERVICES CAPITAL AND MAINTENANCE RESERVE FUND	2.03.002	<input checked="" type="checkbox"/> MINUTE ORDER	5/14/2019

1. PURPOSE

The purpose of this policy is to establish a Fleet Services Capital and Maintenance Reserve Fund. This policy will guide decisions relating to the scale of the reserve fund and the use of these funds.

2. POLICY

To set aside sufficient savings to ensure the Fleet Services shop interior capital improvement and maintenance needs are met, and critical equipment replacements are funded, including Fleet vehicles, the City establishes the following Fleet Services Capital and Maintenance Reserve Fund policy:

1. The Fleet Services Capital and Maintenance Reserve Fund balance target is established at two hundred thousand dollars (\$200,000).
2. City may transfer, with appropriations, retained earnings from the Fleet Services Fund into the Fleet Services Capital and Maintenance Reserve Fund until the target is met.
3. City Manager may authorize transfer of any Fleet Services Fund retained earnings, after the payment of debt service and on-going capital costs, into the reserve account. Transfer must be consistent with budget policies and procedures.
4. Allowable uses of Fleet Services Capital and Maintenance Reserve Fund are as follows:
 - a. Capital improvements and deferred maintenance for the Fleet Services shop interior and replacement of equipment, including Fleet vehicles, used by Fleet Services.
5. The Fleet Services Capital and Maintenance Reserve Fund may fluctuate above and below the two hundred thousand dollars (\$200,000) target balance to facilitate the allowable uses described above.
6. Once the Fleet Services Capital and Maintenance Reserve Fund is fully funded, any retained earnings not used to pay for operational expenses will be used to reduce future service charges to Departments.

3. BACKGROUND

The establishment of a policy for Fleet Services Capital and Maintenance Reserve Fund was identified as a Goal in the Fiscal Year 2017-18 budget.

REVISION HISTORY:
6/26/2018: ORIGINAL POLICY ADOPTED

CITY OF ROHNERT PARK
CITY COUNCIL POLICY



SUBJECT	POLICY NO.	RESO. NO.	EFF. DATE	PAGE
FISCAL POLICY: VEHICLE REPLACEMENT	415.37	2011-56	6/28/2011	1 OF 2

PURPOSE

The purpose of the Vehicle Replacement Policy is to establish a Vehicle Replacement Fund and criteria for a Vehicle Replacement Schedule, which will ensure vehicles are funded and replaced according to their anticipated lifecycle, reduce maintenance costs, and eliminate reliance on the operating budget and large cash outlays for vehicle purchases.

DEFINITIONS

Depreciation: means the decrease in value due to wear and tear, decay, decline in price, etc.

Capital Replacement Fund: means a plan for capital expenditures and the means of financing them, to be incurred each year over a fixed period of years, to meet capital needs arising from long-term work program.

Fleet Manager: means the staff person responsible for managing the repair, replacement and maintenance of the City's vehicle fleet and equipment inventory.

Operating Fund: means a programmatic, financial, and organizational plan for furthering the goals of the City Council through departments of the City, which does not include capital improvement projects.

Straight-Line Depreciation: means the depreciation of an asset by a fixed percentage of its original cost based on its estimated life

Vehicle Depreciation Schedule: means the programmatic plan used to calculate the replacement of City vehicles and equipment.

POLICY

The City of Rohnert Park's vehicle replacement and depreciation schedule is maintained by the Department of Public Works and specifically managed by the Director and Fleet Manager.

Vehicle Replacement criteria are determined by anticipated useful service life. Typically, this is based upon the type of vehicle and its usage. A vehicle will be replaced according to these established criteria unless the Department Head(s) and Fleet Manager determine that: 1) mechanical failure or vehicle damage warrants earlier replacement, or 2) the vehicle is still serviceable and may serve additional years beyond its original anticipated service life.

Funding for vehicle replacement shall be incrementally allocated from department operating funds to a restricted capital replacement fund -the Vehicle and Equipment Replacement Fund. Future vehicle replacements will be funded from the Vehicle Replacement Fund, which receives accumulated operating fund transfers based on the Vehicle Depreciation Schedule.

CITY OF ROHNERT PARK
CITY COUNCIL POLICY



SUBJECT	POLICY NO.	RESO. NO.	EFF. DATE	PAGE
FISCAL POLICY: VEHICLE REPLACEMENT	415.37	2011-56	6/28/2011	20F2

Funding will consist of an annual set-aside based upon a **straight-line** depreciation for each vehicle over the course of its lifecycle and budgeted as part of the annual budget development process.

Depreciation fees shall commence the same fiscal year of each new and replacement vehicle purchase. Depreciation expenses shall be expensed from the respective department operating budget and deposited into the Vehicle Replacement Fund. Depreciation expenses shall continue through the service life of the new vehicle and shall cease upon retirement of said vehicle.

Calculating the Annual Set-aside

The annual set-aside is calculated by determining the future value of a vehicle and using straight-line depreciation. This method determines the dollar amount that will be set aside each year throughout the vehicle's lifecycle.

For example, a Crown Victoria costing \$26,000 in 2003 has a useful life of 10 years. It is scheduled to be replaced in 2013 and is estimated to cost approximately \$35,000. The annual set-aside amount for this vehicle would be \$3,500. Funding will be **allocated** to the Vehicle Replacement Fund each year and will be used to purchase the new vehicle when it reaches the end of its lifecycle.

Retired Vehicles

All replaced vehicles shall be removed from the Vehicle Depreciation Schedule and removed from the active City Fleet. Retired Vehicles shall be disposed of through surplus sale by Resolution of the City Council of the City of Rohnert Park

Surplus Property

Funds received through the resale of any vehicle removed from City services will be deposited in the Vehicle Replacement Fund to help defray unanticipated new vehicle cost increases.



**CITY OF ROHNERT PARK
CITY COUNCIL POLICY**

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
FINANCIAL CRISIS RESPONSE PLAN	2.01.012	MINUTE ORDER 9/27/2022	9/27/2022

1. PURPOSE

The purpose of the Financial Crisis Response Plan is to:

- Provide early warning of a financial crisis.
- Provide decision makers flexibility and choices in their responses to a crisis.
- Document potential responses in advance.
- Preserve City services for the community by avoiding or minimizing layoffs, pay reductions, benefit reductions for service providers in response to a financial crisis.

2. SCOPE

The indicators of a financial crisis and the potential responses are documented in this Financial Crisis Response Plan. The council may adopt revisions to the Financial Crisis Response Plan from time to time without amending or updating this policy.

3. BACKGROUND

Municipal revenues are cyclical—fluctuating with the rising and falling tide of our local, state and national economies. Loss of a major employer, sales tax generator, or other events can negatively impact city revenue as well. The city may better prepare for the inevitable decline in revenues by developing and monitoring a set of early warning signs or indicators of financial trouble ahead and potential responses.

4. PROVISIONS

It shall be the policy of the city to:

1. Maintain a Financial Crisis Response Plan.
2. Monitor the indicators in the Financial Crisis Response Plan at least quarterly.
3. Report to city council upon one of the indicators being triggered.
4. Implement appropriate responses to triggered indicators in a timely manner.

The implementation of responses will be done by the city manager in accordance with other policies. City council approval will be sought if the appropriate response exceeds the city manager’s authority.



CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
FINANCIAL CRISIS RESPONSE PLAN	2.01.012	MINUTE ORDER 9/27/2022	9/27/2022

Financial Crisis Response Plan

Municipal revenues are cyclical—fluctuating with the rising and falling tide of our local, state and national economies. Loss of a major employer, sales tax generator, or other events can negatively impact City revenue as well. In the last recession, City general fund revenues fell by \$3 million (12.6%) and were below peak levels for five years. The City cut services, eliminated programs, reduced maintenance, and even laid-off employees during the last recession. The City may better prepare for the inevitable decline in revenues by developing and monitoring a set of early warning signs or indicators of financial trouble ahead. Depending on the severity of the indicator, corresponding potential actions may be considered in response. These indicators and responses are intended as guide posts and are not rigidly set mandates. Level 1 and Level 2 Responses can be implemented at any time by staff or the council as appropriate regardless of whether indicators are met.

Financial Crisis Response Plan Goals:

- Provide early warning of a financial crisis.
- Provide decision makers flexibility and choices in their responses to a crisis.
- Document potential responses in advance.
- Preserve City services for the community by avoiding or minimizing layoffs, pay reductions, benefit reductions for service providers in response to a financial crisis.

Level 1 Financial Crisis

Indicators of a financial crisis:

- A. Indication of actual negative revenue growth, based on year-over-year comparison, or
- B. Indication of revenue less than budget amounts by 5%, or
- C. Indication of three consecutive months of negative TOT receipts, based on a year-over-year comparison, or
- D. Indication of use of reserves for operations, or
- E. Indication of negative sales tax growth, based on year-over-year comparison, for two consecutive quarters.

Responses: ¹	Estimated Amount
1. Suspend Policy re: Use of General Fund Surplus	\$ 200,000
2. Increase Use of Lost Revenue for Operations	\$ 500,000

¹ See the next page for an explanation of the responses.



CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
FINANCIAL CRISIS RESPONSE PLAN	2.01.012	MINUTE ORDER 9/27/2022	9/27/2022

3. Departments Cut Budgets Up to 5%	\$ 2,200,000
4. Suspend Some of GF Infrastructure Fund Contributions	\$ 200,000
5. Suspend Some Capital Purchases/Expenditures	\$ 50,000
6. Suspend Some of GF Vehicle Replacement Fund Contributions	\$ 550,000
7. Suspend Technology Replacement Fund Contribution	\$ 50,000
8. Examine or Revise the City’s Budget Process for Potential Savings	\$ Unknown
Total Level 1	\$ 3,750,000

Explanation of Responses – Level 1

1. Suspend Fiscal Policy 2.01.013 - Reserve Policy and the Use of General Fund Surplus: Per City policy, Operating Reserves are maintained at a minimum of 17% and Contingency Reserves at a minimum of 5% of operating expenditures. When budgeted expenditures increase, the policy calls for increasing contributions to reserves to maintain minimum levels. These contributions could be suspended in a crisis. However, in a crisis it is likely that revenues will be insufficient to increase contributions to reserves.
2. Increase Use of Lost Revenue for Operations: A portion of casino mitigation funds may be available to pay back the General Fund for lost property and sales tax due to the casino occupying land that was to be in the city limits and developed. This could involve suspending a capital improvement to fund operations.
3. Departments Cut Budgets Up to 5%: The effectiveness of this strategy depends on when it is triggered. If it is early in the fiscal year, than there is time for the departments to adjust. If late in the year, it will be difficult to cut because expenditures have already been made. Reductions could be carried forward to future years.
4. Suspend General Fund Infrastructure Fund Contributions: Over the last few years the City has contributed General Fund monies toward replacement of City infrastructure – buildings, streets, playgrounds, etc. The annual amount is typically about \$1.2 million. A portion of this contribution could be suspended. The FY 22-23 budget includes \$2.7 million for this fund. The FY 22-23 budget projects a year-end fund balance of \$1.9 million for the Infrastructure Fund.
5. Suspend Some Capital Purchases/Expenditures: Each year the City replaces a few capital items. These could be evaluated and possibly postponed. If they have already been purchased, this response is not possible.



CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
FINANCIAL CRISIS RESPONSE PLAN	2.01.012	MINUTE ORDER 9/27/2022	9/27/2022

6. Suspend General fund Vehicle Replacement Fund Contributions: Each year the City contributes approximately \$1.1 million toward replacement of City vehicles on a schedule. Some or all of the contributions could be suspended and the vehicles replacements delayed.
7. Suspend Technology Replacement Fund Contribution: The City sets aside funds to replace equipment as it reaches the end of its useful life; this set-aside could be suspended. The FY 22-23 budget includes \$50,000 for this contribution.
8. Examine or Revise the City’s Budget Process for Potential Savings: As the City works through a financial crisis, during budget development, it may make sense to switch budgeting method to “Zero Base Budgeting” or another more conservative budgeting method.

Level 2 Financial Crisis

Unlike the response measures in Level 1, which can provide for multiple-year budget reductions, Level 2 measures are one-time withdrawals of reserve and trust funds that once used are gone.

Indicators:

- A. Indication of second year of actual negative revenue growth, based on year-over-year comparison, or
- B. Indication of revenue less than budget amounts by 10%, or
- C. Indication of Property Tax Assessment with a decline of 2% or more.

Responses:	Estimated Amount
1. Use Rohnert Park Foundation Fund Balance to fund Operations	\$ 500,000
2. Use One Third of General Fund Contingency Reserves	\$ 850,000
3. Use One Third of General Fund Operating Reserve	\$ 2,500,000
4. Withdraw Retiree Medical Trust Funds (CERBT)	\$ 800,000
5. Withdraw Retirement Trust Funds (PARS)	\$ 400,000
6. Withdraw 10% of Funds Assigned to Downtown	\$ 1,100,000
Total Level 2	\$ 6,150,000



CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
FINANCIAL CRISIS RESPONSE PLAN	2.01.012	MINUTE ORDER 9/27/2022	9/27/2022

Explanation of Responses – Level 2

1. Use Foundation Fund Balance to Fund Operations: The Rohnert Park Foundation has a fund balance of \$500,000. These funds could be directed to the most relevant City operations, likely in Community Services.
2. Use General Fund Contingency Reserves: Per City policy, the Contingency Reserve is maintained at 5% of operating expenditures. These reserves exist to help the City respond to a financial crisis.
3. Use General Fund Operating Reserves: Per City policy, Operating Reserve is maintained at a minimum of 17% of operating expenditures. These reserves exist to help the City respond to a financial crisis.
4. Withdraw Retiree Medical Trust Funds (CERBT): The City has invested funds with CERBT. Those funds may be withdrawn solely for paying for retiree medical benefits. The City pays about \$1.6 million per year for retiree medical benefits. That amount could be withdrawn each year. However, during an economic downturn market losses are expected in the equity based investments of the trust fund. In order to not realize losses, use of the trust funds in recessions should be minimized to the extent possible.
5. Withdraw Retirement Trust Funds (PARS): From time to time the City has invested funds with in a retirement trust fund managed by PARS. When available, those funds may be withdrawn solely for paying retirement benefit expenses (PERS). Because the City has paid down retirement liabilities, the Trust funds are limited (approximately \$450,000). See comment under #4 above regarding market losses.
6. Withdraw Funds Assigned to Downtown Project: The City has set aside \$11.2 million toward developing the downtown property. These funds could be used to address a financial crisis.

REVISION HISTORY:
ADOPTED 5/8/2018; REVISED 9/27/2022



CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
DEBT MANAGEMENT POLICY	2.01.011	<input checked="" type="checkbox"/> RESO NO: 2017-084 <input type="checkbox"/> MINUTE ORDER	6/27/2017

1. PURPOSE

The City of Rohnert Park desires to comply with Government Code Section 8855(i), effective on January 1, 2017.

2. FINDINGS

This Debt Policy is intended to comply with Government Code Section 8855(i), effective on January 1, 2017, and shall govern all debt undertaken by the City.

This policy is also the Debt Policy of affiliated city entities (successor agencies, financing corporations, joint powers authorities, CFDs).

The City hereby recognizes that a fiscally prudent debt policy is required in order to:

- Maintain the City's sound financial position.
- Ensure the City has the flexibility to respond to changes in future service priorities, revenue levels, and operating expenses.
- Protect the City's credit-worthiness.
- Ensure that all debt is structured in order to protect both current and future taxpayers, ratepayers and constituents of the City.
- Ensure that the City's debt is consistent with the City's planning goals and objectives and capital improvement program and/or budget, as applicable.

The City Council may waive any provisions hereof in connection with individual financing without an amendment hereto, upon a finding that such waiver is in the City's best interests.



CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
DEBT MANAGEMENT POLICY	2.01.011	<input checked="" type="checkbox"/> RESO NO: 2017-084 <input type="checkbox"/> MINUTE ORDER	6/27/2017

3. POLICIES

A. Purposes for Which Debt May Be Issued

(i) Long-Term Debt. Long-term debt may be issued to finance or refinance the construction, acquisition, and rehabilitation of capital improvements and facilities, equipment and land to be owned and operated by the City.

(a) Long-Term debt financings are appropriate when the following conditions exist:

- When the project to be financed is necessary to provide basic services.
- When the project to be financed will provide benefit to constituents over multiple years.
- When total debt does not constitute an unreasonable burden to the City and its taxpayers and/or ratepayers, as applicable.
- When the debt is used to refinance outstanding debt in order to produce debt service savings or to realize the benefits of a debt restructuring.

(b) Long-term debt financings will not generally be considered appropriate for current operating expenses and routine maintenance expenses.

(c) The City may use long-term debt financings subject to the following conditions:

- The project to be financed must be approved by the City Council.
- The weighted average maturity of the debt (or the portion of the debt allocated to the project) will not exceed the average useful life of the project to be financed by more than 20%.
- The City estimates that sufficient revenues will be available to service the debt through its maturity.
- The City determines that the issuance of the debt will comply with the applicable state and federal law.



CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
DEBT MANAGEMENT POLICY	2.01.011	<input checked="" type="checkbox"/> RESO NO: 2017-084 <input type="checkbox"/> MINUTE ORDER	6/27/2017

(ii) Short-Term Debt. Short-term debt may be issued to provide financing for the City's operational cash flows in order to maintain a steady and even cash flow balance. Short-term debt may also be used to finance short-lived capital projects; for example, the City may undertake lease-purchase financing for equipment.

(iii) Financings on Behalf of Other Entities. The City may also find it beneficial to issue debt on behalf of other governmental agencies or private third parties in order to further the public purposes of City. In such cases, the City shall take reasonable steps to confirm the financial feasibility of the project to be financed and the financial solvency of any borrower and that the issuance of such debt is consistent with the policies set forth herein.

B. Types of Debt

The following types of debt are allowable under this Debt Policy:

- General obligation bonds (GO Bonds)
- Bond or grant anticipation notes (BANs)
- Lease revenue bonds, certificates of participation (COPs) and lease-purchase transactions
- Other revenue bonds and COPs
- Tax and revenue anticipation notes (TRANS)
- Land-secured financings, such as special tax revenue bonds issued under the Mello-Roos Community Facilities Act of 1982, as amended, and limited obligation bonds issued under applicable assessment statutes
- Tax increment financing to the extent permitted under State law
- Conduit financings, such as financings for affordable rental housing and qualified 501(c)(3) organizations
- Interfund loans to and from special revenue, enterprise, and internal service funds.

The City Council may from time to time find that other forms of debt would be beneficial to further its public purposes and may approve such debt without an amendment of this Debt Policy.



CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
DEBT MANAGEMENT POLICY	2.01.011	<input checked="" type="checkbox"/> RESO NO: 2017-084 <input type="checkbox"/> MINUTE ORDER	6/27/2017

Debt shall be issued as fixed rate debt unless the City makes a specific determination as to why a variable rate issue would be beneficial to the City in a specific circumstance. Interest rates on interfund loans may be fixed or be tied to an index such as California Local Agency Investment Fund (LAIF) or Sonoma County Investment Pool (SCIP).

C: Relationship of Debt to Capital Improvement Program and Budget

The City is committed to long-term capital planning. The City can issue debt for the purposes stated in this Debt Policy and to implement policy decisions incorporated in the City's capital budget and the capital improvement plan.

The City shall strive to fund the upkeep and maintenance of its infrastructure and facilities due to normal wear and tear through the expenditure of available operating revenues. The City shall seek to avoid the use of debt to fund infrastructure and facilities improvements that are the result of normal wear and tear.

The City shall integrate its debt issuances with the goals of its capital improvement program by timing the issuance of debt to ensure that projects are available when needed in furtherance of the City's public purposes.

D. Policy Goals Related to Planning Goals and Objectives

The City is committed to long-term financial planning, maintaining appropriate reserves levels and employing prudent practices in governance, management and budget administration. The City would issue debt for the purposes stated in this Debt Policy and to implement policy decisions incorporated in the City's annual operations budget.

It is a policy goal of the City to protect taxpayers, ratepayers (if applicable) and constituents by utilizing conservative financing methods and techniques so as to obtain the highest practical credit ratings (if applicable) and the lowest practical borrowing costs.

The City will comply with applicable state and federal law as it pertains to the maximum term of debt and the procedures for levying and imposing any related taxes, assessments, rates and charges.

When refinancing debt, it shall be the policy goal of the City to realize, whenever possible, and subject to any overriding non-financial policy considerations, minimum net present value debt service savings equal to or greater than 3.0% of the refunded principal amount.



CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
DEBT MANAGEMENT POLICY	2.01.011	<input checked="" type="checkbox"/> RESO NO: 2017-084 <input type="checkbox"/> MINUTE ORDER	6/27/2017

E. Internal Control Procedures

When issuing debt, in addition to complying with the terms of this Debt Policy, the City shall comply with any other applicable policies regarding initial bond disclosure, continuing disclosure, post-issuance compliance, and investment of bond proceeds.

Without limiting the foregoing, the City will periodically review the requirements of and will remain in compliance with the following:

- Any continuing disclosure undertakings entered into by the City in accordance with SEC Rule 15c2-12.
- Any federal tax compliance requirements, including, without limitation, recordkeeping related to expenditures of tax exempt bond proceeds, arbitrage and rebate compliance.
- The City's investment policies as they relate to the use and investment of bond proceeds.

Proceeds of debt will be held either (a) by a third-party trustee or fiscal agent, which will disburse such proceeds to or upon the order of the City upon the submission of one or more written requisitions by the City Treasurer (or his or her written designee), or (b) by the City, to be held and accounted for in a separate fund or account, the expenditure of which will be carefully documented by the City.

REVISION HISTORY:
JUNE 27, 2017: ORIGINAL ADOPTION OF DEBT MANAGEMENT POLICY

RESOLUTION NO. 2020-008

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK
APPROVING CITY COUNCIL POLICY TO ESTABLISH WATER OPERATING
RESERVE AND WATER RATE STABILIZATION RESERVE AND APPROVING CITY
COUNCIL POLICY TO ESTABLISH SEWER OPERATING RESERVE AND SEWER
RATE STABILIZATION RESERVE**

WHEREAS, The Reed Group, Inc. prepared the Water and Sewer Rate Studies that recommended establishing and maintaining financial reserves; and

WHEREAS; on July 11, 2017 the City Council accepted the Final Water Rate Study Report and on July 25, 2017 approved Ordinance No. 907 to increase Water Service Rates; and

WHEREAS, on April 24, 2018 the City Council accepted the Final Sewer Rate Study Report and adopted Resolution 2018-060 to adopt new sewer service rates; and

WHEREAS, the Water and Sewer Rate Studies recommended establishing and maintaining financial reserves.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rohnert Park that it does hereby authorize and approve the establishment and maintenance of the Water Operating Reserve, Water Rate Stabilization Reserve, Sewer Operating Reserve, and Sewer Rate Stabilization Reserve; and

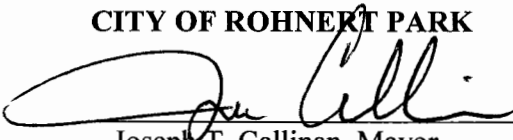
BE IT FURTHER RESOLVED by the City Council of the City of Rohnert Park that it does hereby authorize and approve the City Council Policy: Water Operating Reserve and Water Rate Stabilization Reserve, attached as Exhibit A;

BE IT FURTHER RESOLVED by the City Council of the City of Rohnert Park that it does hereby authorize and approve the City Council Policy: Sewer Operating Reserve and Sewer Rate Stabilization Reserve, attached as Exhibit B;

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to execute documents and take related action pertaining to same for and on behalf of the City of Rohnert Park.

DULY AND REGULARLY ADOPTED this 14 day of January, 2020.

CITY OF ROHNERT PARK


Joseph T. Callinan, Mayor

ATTEST:


Sylvia Lopez Cuevas, Assistant City Clerk

Attachments: Exhibit A and Exhibit B

ADAMS: Aye BELFORTE: Aye STAFFORD: Aye MACKENZIE: Aye CALLINAN: Aye
AYES: (5) NOES: (0) ABSENT: (0) ABSTAIN: (0)



CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
WATER OPERATING RESERVE AND WATER RATE STABILIZATION RESERVE	7.02.002	<input checked="" type="checkbox"/> RESOLUTION 2020-008	JANUARY 14, 2020

1. PURPOSE

The purpose of this policy is to establish a Water Operating Reserve and a Water Rate Stabilization Reserve. This policy will guide decisions relating to the size and use of these funds.

2. POLICY

To provide working capital and improved cash flows for unplanned operating and maintenance expenditures, the City establishes the following **Water Operating Reserve**:

1. The Water Operating Reserve balance target is established at 50% of annual operating and maintenance costs, including debt service, for the water system.
2. City may assign retained earnings from the Water Operating Fund into the Water Operating Reserve until the target is met.
3. City Manager, or designee, may authorize assignment of any Water Operating Fund retained earnings, after the payment of debt service and on-going capital costs, into the reserve account. Assignment must be consistent with budget policies and procedures.
4. Allowable uses of the Water Operating Reserve are as follows:
 - a. Unplanned operating and maintenance expenditures for the water system.
5. The Water Operating Reserve may fluctuate above and below the 50% of annual operating and maintenance costs, including debt service, for the water system target balance in order to facilitate the allowable uses described above.
6. Once the Water Operating Reserve is fully funded, any unassigned fund balance not used to pay for operational expenses will be used to fund the Water Rate Stabilization Reserve.

To help bolster financial stability during drought or other emergency purposes and reduce the utility's financial risk, the City establishes the following **Water Rate Stabilization Reserve**:

1. The Water Rate Stabilization Reserve balance target is \$1.5 million.
2. City may assign retained earnings from the Water Operating Fund into the Water Rate Stabilization Reserve until the target is met.
3. City Manager, or designee, may authorize assignment of any Water Operating Fund unassigned fund balance, after the payment of debt service and on-going capital costs, into the reserve account. Assignment must be consistent with budget policies and procedures.
4. Allowable uses of the Water Rate Stabilization Reserve are as follows:



**CITY OF ROHNERT PARK
CITY COUNCIL POLICY**

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
WATER OPERATING RESERVE AND WATER RATE STABILIZATION RESERVE	7.02.002	<input checked="" type="checkbox"/> RESOLUTION 2020-008	JANUARY 14, 2020

- a. reduce any financial deficit created by water revenue shortage conditions, or
 - b. reduce the financial impact of extended damage to facilities or accessory objects (appurtenances) from natural disasters or declared emergency events.
5. The Water Rate Stabilization Reserve may fluctuate above and below the \$1.5 million target balance in order to facilitate the allowable uses described above.
 6. Once the Water Rate Stabilization Reserve is fully funded, any unassigned fund balance not used to pay for operational expenses will remain in Water Operating Fund balance.

3. BACKGROUND

The establishment of a Water Operating Reserve and a Water Rate Stabilization Reserve was recommended in the Water Rate Study prepared for the City.

REVISION HISTORY:



**CITY OF ROHNERT PARK
CITY COUNCIL POLICY**

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
SEWER OPERATING RESERVE AND SEWER RATE STABILIZATION RESERVE	7.03.001	☑ RESOLUTION 2020-008	JANUARY 14, 2020

1. PURPOSE

The purpose of this policy is to establish a Sewer Operating Reserve and a Sewer Rate Stabilization Reserve. This policy will guide decisions relating to the size and use of these Reserves.

2. POLICY

To provide working capital and improved cash flows for unplanned operating and maintenance expenditures, the City establishes the following **Sewer Operating Reserve**:

1. The Sewer Operating Reserve balance target is established at 50% of annual operating and maintenance costs, including debt service, for the sewer system.
2. City may assign retained earnings from the Sewer Operating Fund into the Sewer Operating Reserve until the target is met.
3. City Manager, or designee, may authorize assignment of any Sewer Operating Fund retained earnings, after the payment of debt service and on-going capital costs, into the reserve account. Assignment must be consistent with budget policies and procedures.
4. Allowable uses of the Sewer Operating Reserve are as follows:
 - a. Unplanned operating and maintenance expenditures for the sewer system.
5. The Sewer Operating Reserve may fluctuate above and below the 50% of annual operating and maintenance costs, including debt service, for the sewer system target balance in order to facilitate the allowable uses described above.
6. Once the Sewer Operating Reserve is fully funded, any unassigned fund balance not used to pay for operational expenses will be used to fund the Sewer Rate Stabilization Reserve.

To help bolster financial stability during drought or other emergency purposes and reduce the utility's financial risk, the City establishes the following **Sewer Rate Stabilization Reserve**:

1. The Sewer Rate Stabilization Reserve balance target is \$1.5 million.
2. City may assign retained earnings from the Sewer Operating Fund into the Sewer Rate Stabilization Reserve until the target is met.
3. City Manager, or designee, may authorize assignment of any Sewer Operating Fund unassigned fund balance, after the payment of debt service and on-going capital costs, into the reserve account. Assignment must be consistent with budget policies and procedures.



**CITY OF ROHNERT PARK
CITY COUNCIL POLICY**

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
SEWER OPERATING RESERVE AND SEWER RATE STABILIZATION RESERVE	7.03.001	<input checked="" type="checkbox"/> RESOLUTION 2020-008	JANUARY 14, 2020

4. Allowable uses of the Sewer Rate Stabilization Reserve are as follows:
 - a. reduce any financial deficit created by sewer revenue shortage conditions, or
 - b. reduce the financial impact of extended damage to facilities or accessory objects (appurtenances) from natural disasters or declared emergency events.
5. The Sewer Rate Stabilization Reserve may fluctuate above and below the \$1.5 million target balance in order to facilitate the allowable uses described above.
6. Once the Sewer Rate Stabilization Reserve is fully funded, any unassigned fund balance not used to pay for operational expenses will remain in Sewer Operating Fund balance.

3. BACKGROUND

The establishment of a Sewer Operating Reserve and a Sewer Rate Stabilization Reserve was recommended in the Sewer Rate Study prepared for the City.

REVISION HISTORY:

RESOLUTION NO. 2023-030

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK
AMENDING THE CITY OF ROHNERT PARK CO-SPONSORSHIP AND FEE
WAIVERS POLICY NUMBER 2.06.004**

WHEREAS, the City of Rohnert Park routinely receives requests from various non-profit organizations to co-sponsor various activities, or to waive temporary use permit fees and/or rental fees for the use of City facilities; and

WHEREAS, the City Council of the City of Rohnert Park recognizes the value of partnering with other organizations to provide additional services of benefit to the community, while still upholding its fiscal responsibilities; and

WHEREAS, the City Council approved an amended Co-Sponsorships and Fee Waivers Policy in December, 2018; and

WHEREAS, the City desires to amend the policy to define the difference between a Co-Sponsorship and a Fee Waiver and clarify the City's role in each; and

WHEREAS, the City desires to include certain organization's events as eligible for a fee waiver or co-sponsorship in perpetuity based on the history of hosting events in the City.

WHEREAS, the City Council now desires to adopt the revised Co-Sponsorships and Fee Waivers Policy.


NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rohnert Park that it does hereby adopt the attached Co-Sponsorships and Fee Waivers Policy attached hereto as Exhibit "A."

DULY AND REGULARLY ADOPTED this 25th day of April, 2023.

CITY OF ROHNERT PARK


Samantha Rodriguez, Mayor

ATTEST:


Elizabeth Machado, Assistant City Clerk

Attachment: Exhibit A

ELWARD: Aye GIUDICE: Aye SANBORN: Aye HOLLINGSWORTH ADAMS: Aye RODRIGUEZ: Aye
AYES: (5) NOES: (0) ABSENT: (0) ABSTAIN: (0)



CITY OF ROHNERT PARK
CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
CO-SPONSORSHIPS AND FEE WAIVERS	2.06.004	<input checked="" type="checkbox"/> RESO NO: 2023-030	4/25/2023

1. PURPOSE

The City of Rohnert Park receives requests from non-profit organizations and service clubs to co-sponsor activities and/or to waive rental fees for City facilities, special event fees for events held on City property, and waive temporary use permit fees for events held on private property. Examples include sporting events, school events, festivals, toy drives, community events, lunches and dinners.

Recognizing the value of partnering with other organizations to provide services of benefit to the community, while still upholding its fiscal responsibilities, the City has established this policy on when fees may be waived or co-sponsorships approved.

2. DEFINITIONS

1. Fee Waiver – Full or partial release from the requirement of payment for certain fees for use of City facility or park. Fee waivers are available for activities that span no more than two days.
2. Co-Sponsorship – Joint sponsorship of a program, event, or activity that the City determines to have significant value to the City of Rohnert Park residents. Co-sponsored activities may be one-time or ongoing.

3. POLICY

Organizations eligible for fee waivers and co-sponsorships include:

1. Government agencies whose use is consistent with its normal functions, including public schools in Rohnert Park not managed by the Cotati-Rohnert Park School District. Any requests from schools managed by the Cotati-Rohnert Park Unified School District shall follow any Use Agreement with the School District.
2. Professional organizations/associations that provide professional development, training or certifications for City staff.
3. Local nonprofit organizations, an organization that has been conferred eligible for nonprofit status by the Internal Revenue Service under United States Internal Revenue Code Section 501(c)(3), 501(c)(4), or 501(c)(6), and maintains an office or provides services within the City of Rohnert Park.
4. Fees may be waived, or co-sponsorships approved, by the City Manager or his/her designee, based on the following criteria:
 - a. The program or events is of significant value to the community (City of Rohnert Park and/or Sonoma County) and is open to the public.



CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
CO-SPONSORSHIPS AND FEE WAIVERS	2.06.004	<input checked="" type="checkbox"/> RESO NO: 2023-030	4/25/2023

- b. The waiver/co-sponsorship will not be detrimental to the City’s financial situation.
- c. There is no conflict of interest or perception of a significant conflict of interest for the City.
- d. The proposed event or program shall not have a significant impact on City facilities or other City activities, and any minor impacts shall be mitigated by the applicant.
- e. The following events are eligible for future fee waivers based on their history of events in Rohnert Park, subject to the limit of “e” above:
 - Fishing Derby at Roberts Lake
 - Child Parent Institute Day Camp
 - Rotary Club Toy Drive
 - Local Non-Competitive Youth Sports Organization League Events (eg Opening Day; End of Season Tournament)
- f. The following events are eligible for future co-sponsorships based on their history of events in Rohnert Park:
 - Project Grad – Board Meetings and Grad Night Event
 - Rohnert Park Chamber of Commerce Holiday Lights
 - Council on Aging Senior Games – Pickleball Tournament
 - Fun After 50 – Senior Center Activity Group
 - Sonoma County Registrar of Voters – Election Centers

Activities which are ineligible for waivers and co-sponsorship include those which:

- i. Enhance private businesses or generate profit for a business, even if some proceeds are donated to non-profits
- ii. Are held on behalf of, in support of, or in opposition to any political candidate or ballot measure or advocate a political position
- iii. Advocate or promote the sale or use of tobacco, alcohol, controlled substances, firearms or other weapons
- iv. Promote adult-oriented businesses or include pornography
- v. Solicit criminal activity
- vi. Are held on private property
- vii. Are held at the Performing Arts Center, unless part of “f” or “g” above.

Religious organizations with the required IRS status for charitable or social welfare organizations may apply if the proposed event neither promotes religious messages nor advocates for or promotes religious beliefs.



CITY OF ROHNERT PARK
CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
CO-SPONSORSHIPS AND FEE WAIVERS	2.06.004	<input checked="" type="checkbox"/> RESO NO: 2023-030	4/25/2023

Co-sponsorship or fee waivers granted by the City are not intended to create public forums for general speech and/or public expression.

Availability of a non-profit or other reduced rate shall not affect eligibility for a fee waiver or sponsorship.

4. ADMINISTRATION OF POLICY

All applicants must follow the requirements in the City’s standard use agreement. The event or program will comply with the City’s non-discrimination policy and all other applicable City policies.

Applications for fee waivers or co-sponsorships must be submitted at the time a facility is reserved and must include all required information no less than 60 days in advance of the event. Security deposits will be refunded if a fee waiver application is denied.

The City reserves the right to access all activities at any time to ensure all rules, regulations, conditions of use, City and health and safety laws are not violated. Co-sponsorships and fee waivers can be revoked at any time, effective immediately, if the recipient agency or organization fails to comply with this policy or any other local, State or Federal regulation.

Upon agreeing to a **fee-waiver** for an event, program or project, the City will:

- a. Waive hourly rental fees for City facility or park use in an amount not to exceed \$1,000 per event, per year;
- b. Provide City’s name, logo, or other imagery on sponsor recognition materials for in-kind sponsorship

Upon agreeing to **co-sponsor** for an event, program or project, the City will waive all fees associated with City facility or parks use, and may provide some or all of the following:

- a. City staff assistance with planning, organizing, and/or conducting of the activity;
- b. Use of the City’s name, logo, or other imagery on promotional materials;
- c. Use of City resources including equipment and supplies, which may be at additional cost;
- d. Assistance with the promotion of the activity via the City’s website, social media channels, Rohnert Park Cable Television, Recreation Activity Guide, email lists, digital billboards, or other sources;
- e. Display space for promotional materials at City facilities.

Applicants denied a fee waiver or co-sponsorship may deliver a written appeal for consideration by the City Manager or other members of the City’s Executive team as designated by the City



CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
CO-SPONSORSHIPS AND FEE WAIVERS	2.06.004	<input checked="" type="checkbox"/> RESO NO: 2023-030	4/25/2023

Manager within one week of the denial, along with the application for facility use, fee waiver, and any supporting documentation. The decision then made by the City Manager shall be final.

Staff shall provide annual reports to the City Manager regarding fee waivers and co-sponsorships approved or implemented during the past fiscal year. The City Manager shall provide the report to City Council no later than sixty (60) days following the close of the fiscal year.

REVISION HISTORY:
04/25/2023 RESOLUTION NO. 2023-030 AMENDING THE CITY OF ROHNERT PARK CO-SPONSORSHIP AND FEE WAIVERS POLICY NUMBER 2.06.004
12/11/2018 RESOLUTION NO. 2018-157, ADOPTING THE AMENDED CO-SPONSORSHIPS AND FEE WAIVERS POLICY
8/22/2017 ADOPT BY MINUTE ORDER POLICY NO. 2.06.004, RESCINDING RESOLUTION NO. 2011-26
7/26/2011 RESOLUTION NO. 2011-66 ADOPTING A FEE WAIVER AND CO-SPONSORSHIP POLICY NO. 490.13

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GLOSSARY

Adopted Budget: The annual City budget as approved by the City Council on or before June 30.

Amended Budget: The adopted budget including changes made during the fiscal year.

Appropriation: The legal authority to spend funds. Unless otherwise encumbered, appropriations lapse at the end of the fiscal year.

Assessed Valuation: A dollar value placed on real estate by counties as a basis for levying property taxes.

Audit: Scrutiny of the City's accounts by an independent auditing firm to determine whether the City's financial statements are fairly presented in accordance with generally accepted accounting principles.

Beginning Balance: Unencumbered resources available in a fund from the prior fiscal year after payment of prior fiscal year expenditures.

Bond: Capital raised by issuing a written promise to pay a specified sum of money, called the face value or principle amount, with interest at predetermined intervals.

Budget: A fiscal plan of financial operation listing an estimate of proposed expenditures and the proposed means of financing them.

Business License Tax: A tax levied on persons or companies doing business in Rohnert Park, which must be annually.

California Public Employees' Retirement System (CalPERS): The retirement system, administered by the State of California, to which all permanent City employees belong.

Capital Asset: The City defines capital assets at cost; new infrastructure projects over \$100,000; buildings and improvements over \$25,000, and equipment over \$5,000 that are used in operations with an estimated useful life in excess of one year.

Capital Improvement Plan (CIP): The five-year financial plan for improving asset and integrating debt service and capital assets maintenance.

Certificates of Participation (COPs): A lending agreement secured by a lease on the acquired asset or other assets of the City.

Debt Service: Payment of the principle and interest on an obligation resulting from the issuance of bonds, notes, or certificates of participation (COPs).

Debt Service Fund: A fund established to finance and account for the payment of interest and principal on all general obligation debt, other than that payable exclusively from special assessments and revenue debt issued for and serviced by a governmental enterprise.

Deficit: An excess of expenditures over revenues (resources).

Department: An organizational unit comprised of divisions or functions. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

Encumbrances: A legal obligation to pay funds for expenses yet to occur, such as when a purchase order has been issued but the related goods or services have not yet been received. They cease to be encumbrances when the obligations are paid or terminated.

GLOSSARY

Enterprise Fund: A type of fund established for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprise. These programs are entirely or predominantly self-supporting through user charges. May also be referred to as Proprietary Funds.

Expenditure: The actual spending of governmental funds.

Fiscal Year: A twelve-month period of time to which a budget applies. In Rohnert Park, it is July 1 through June 30.

Full Time Equivalent: {FTE}: The percentage of full time an employee is assigned to work. Full-time equals 100% or 40 hours per week. 1.0 equals one employee working 40 hours per week.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts, used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance: The difference between fund assets and fund liabilities.

{GAAP} Generally Accepted Accounting Principles: Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

Gann Limit: State of California legislation that limits a City's appropriations growth rate to two factors: Changes in population, and either the change in California per capita income or the change in the local assessment roll due to non-residential new construction.

{GASB} Governmental Accounting Standards Board: The authoritative accounting and financial reporting standard-setting body for government entities.

General Fund: The primary fund of the City used to account for all revenues and expenditures of the City that are not legally restricted as to use.

General Obligation Bond: Bonds backed by the full faith and credit of the City, used for various purposes and repaid by the regular revenue raising powers (generally property taxes) of the City.

{GFOA} Government Finance Officers Association: A professional association of state, provincial, and local finance officers in the United States and Canada whose purpose is to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and practices and promoting them through education, training, leadership.

Governmental Fund Types: Funds used to account for acquisitions and other uses of balances of expendable financial resources and related current liabilities, except for transactions and accounted for in proprietary and fiduciary funds. Under current GMP, there are five governmental types: general, special revenue, debt service, capital projects and permanent funds.

Grant: Contributions or gifts of cash or other assets from another governmental entity or foundation to be used or expended for a specific purpose, activity, or facility.

Infrastructure: The physical assets of the City (e.g., street, water, sewer, public buildings and parks).

GLOSSARY

Intergovernmental Revenue: Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes.

Internal Service Fund: A fund used to account for the financing of goods or services provided by one department to other departments of a government.

Long Term Debt: Debt with a maturity of more than one year after the date of issuance.

Mandated Programs: Mandated programs are those programs and services that the City required to provide by specific state and/or federal law

Measures A: The City direct tax rate of 0.5%, which was approved by the voters on November 5, 2013. Measure A shall not expire, unless terminated by a unanimous vote of the City Council.

Modified Accrual Basis: The accrual basis of accounting adapted to the government fund-type measurement focus. Under it, revenues and other financial resource increments (e/g., bond proceeds) are recognized when they become susceptible to accrual, which is when they become both "measureable" and "available" to finance expenditures of the current period. All governmental funds, expendable trust funds and agency funds, are accounted for using the modified accrual basis of accounting.

Object Code: The account where a revenue or expenditure is recorded.

Operational Expenses: A budget category which accounts for expenditures that are ordinarily consumed within a fiscal year.

Operating Budget: Annual appropriation of funds for ongoing program costs, including salaries and benefits, services, and supplies. This is the primary means by which most of the financing, acquisition, spending, and service delivery activities of the City are controlled. Reserves and contingencies are also components of Rohnert Park's annual budget.

Ordinance: A formal legislative enactment by the City Council, which has the full force and effect of law within City boundaries.

Other Financing Sources: Resources that are reported separately from revenue to avoid distorting revenue trends.

Other Financing Uses: Decrease in current financial resources that is reported separately from expenditures to avoid distorting expenditure trends. The use of the *other financing uses* category is limited to items so classified by GAAP.

Proprietary Funds: Funds that focus on the determination of operating income, changes in net assets (cost recovery) financial position and cash flows. Enterprise and Internal Service Funds meet this criteria.

Reimbursements: Reduction of General Fund (GF) expenditures paid for by a reimbursement from a Special Revenue Fund. Per GAAP, the expenditure is reported in the Special Revenue Fund, and the General Fund records a negative expenditure (reimbursement) to zero out the GF expenditure

Special Revenue Fund: A revenue fund used to account for the proceeds of specific revenue sources (other than special assessments, or for major capital projects) that are legally restricted to expenditures for specified purposes.

GLOSSARY

Structural Deficit: The permanent financial gap that results when ongoing revenues do not match or keep pace with ongoing expenditures.

(TOT) Transient Occupancy Tax: A tax of 14% of gross room receipts imposed on travelers who stay in temporary lodging facilities within the City.

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