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**CITY OF ROHNERT PARK  
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE  
REGULAR MEETING AGENDA**

**Monday, May 22, 2023, 5:30 p.m.**

**LOCATION: Rohnert Park City Council Chambers, Rohnert Park City Hall,  
130 Avram Avenue, Rohnert Park, California**

**\*COVID-19 NOTICE\***

The City of Rohnert Park Bicycle and Pedestrian Advisory Committee (BPAC) welcomes your attendance, interest and participation at its regular meetings, scheduled on the fourth Monday of each month at 5:30 p.m., and its special meetings, which are scheduled as needed. **The use of a mask or facial covering when attending the BPAC meeting is strongly recommended, regardless of vaccination status.**

**Public Comments during the Meeting:** Members of the Public can provide public comment at the meeting. Comments are limited to three minutes per appearance with a maximum allowance of 30 minutes allotted per comment period. Members of the public may also provide advanced public comment by sending comments to the Management Analyst by email at [acotter@rpcity.org](mailto:acotter@rpcity.org). Comments are requested by 3:00 p.m. on the day of the meeting.

**American Disability Act Accommodations:** Any member of the public who needs accommodations should email the ADA Coordinator at [jcannon@rpcity.org](mailto:jcannon@rpcity.org) or by calling 707- 588- 2221. The ADA Coordinator will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests. Reasonable accommodations information is on the City website at: [https://www.rpcity.org/city\\_hall/departments/human\\_resources/a\\_d\\_a\\_and\\_accessibility\\_resources](https://www.rpcity.org/city_hall/departments/human_resources/a_d_a_and_accessibility_resources)

Bicycle and Pedestrian Advisory Committee agendas and minutes may be viewed on the City's website: [www.rpcity.org](http://www.rpcity.org).

**MEETING ITEMS**

1. Call To Order/Roll-Call  
Gary Gutierrez (Chair) \_\_ Jan Ogren (vice chair) \_\_ Shirley Johnson \_\_ Steve Keith \_\_ Tim Hensel \_\_
2. Introductions
3. Public Comments (on items not on the Agenda)
4. Consideration of Approval of Minutes for 4/24/2023 meeting
5. Camino Collegio Presentation with Jason Sampietro (Presentation and Discussion)
6. Bicycle/Pedestrian Access to Sunrise Park off San Francisco Way (Discussion)
7. New Matters for Future Consideration and Review of Future Agenda Items List (Discussion)
8. Adjournment (Action)

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**CERTIFICATION OF POSTING OF AGENDA:**

I, Ashley Cotter, Management Analyst for the City of Rohnert Park, declare that the foregoing agenda for the May 22, 2023, Regular Meeting of the Rohnert Park Bicycle and Pedestrian Advisory Committee was posted and available for review on Thursday, May 18, 2023, at Rohnert Park City Hall, Community and Senior Centers, Public Safety Main Building. The agenda is also available on the City web site at [www.rpcity.org](http://www.rpcity.org).

Executed this 18th day of May, 2023, at Rohnert Park, California.  
Ashley Cotter, Management Analyst



**DRAFT**

## **Bicycle and Pedestrian Advisory Committee (BPAC) Meeting Minutes**

5:30 PM, Monday, April, 24, 2023  
Rohnert Park City Hall, City Council Chambers  
130 Avram Avenue, Rohnert Park, California

**Members Present:** Gary Gutierrez (chair) X Jan Ogren (vice chair) X Tim Hensel 0  
Steve Keith X Shirley Johnson X

**Non-Voting Participants:** Ashley Cotter (Management Analyst, City of Rohnert Park), Emily Shartin (Sonoma County Bicycle Coalition), Christina Panza (Safe Routes to School Director)

### **1. Call to Order**

Chair Gary Gutierrez called the meeting to order at 5:00 PM.

### **2. Introductions**

Chair Gutierrez commenced self-introductions.

### **3. Public Comments**

No public comments were presented at this meeting.

### **4. Consideration of Approval of Minutes for 3/27/2023 meeting**

Mx. Ogren corrected a typo: interface instead of interfered, Mr. Gutierrez corrected the call to order had not been updated to reflect the new Chair.

Ms. Johnson moved to approve the minutes with corrections, Mx. Ogren seconded. Minutes from 3/27/23 minutes approved: 4 ayes, 0 abstentions, 1 absence (Mr. Hensel)

### **5. Safe Routes to School Involvement in Rohnert Park (presentation by Christina Panza)**

Ms. Panza is the director of the Safe Routes to School County-wide program. Ms. Panza presented on the Safe Routes to School program. Ms. Panza discussed the program and its benefits, which include:

- cost savings: household savings from reduced gas and car use; education budget savings through reduced student busing costs;
- traffic safety: reduced traffic injuries and dangers for students and community members at arrival and dismissal through street improvements near school; more chances to learn and practice road safety for students;
- safety from crime: increased safety from crime and violence due to more people on the streets, good lighting and better street design; less harassment, bullying or violence when students walk or bike together or with adults;
- healthier students: better health and stronger bones, muscles and joints through more walking and biking; reduced risk of chronic disease, diabetes, and obesity;
- school transportation fixes: solutions to reduced or non-existent bus services through Safe Routes to School; reduced traffic congestion at pick up/drop off times;

- climate benefits and cleaner air: fewer student asthma attacks due to less driving and reduced air pollution results; cleaner air and reduced greenhouse gas emissions;
- community connectedness: stronger student friendships and relationships through walking and biking together; positive social connections for families and neighbors;
- better academic performance: better focus, improved concentration and less distraction for students who are active before school; fewer absences and less tardiness when students walk or bike in groups.

Safe Routes to School offers different levels of involvement for schools – comprehensive, in which schools participate in multiple events and outreach, and limited (one event per year). Ms. Panza also provided an overview of the involvement of Safe Routes to School in Rohnert Park:

<b>Comprehensive</b>	<b>Limited</b>	<b>Served in the Past</b>	<b>Never Served</b>
Evergreen Elementary	Marguerite Hahn Elementary	Lawrence Jones	Thomas Page Academy
Monte Vista Elementary		John Reed Elementary	Technology Middle/High
Richard Crane Elementary		Credo High (separate SRTS High School program)	
Univeristy at la Fiesta		Rancho Cotate High (separate SRTS High School program)	

Schools looking to participate in Safe Routes to School (SRTS) need to enroll in their programs. Safe Routes to School is funded by a bay area grant, Sonoma County Transit Authority administers the funding, and the program Safe Routes to School is the contractor.

Mx. Ogren asked if John Reed was a middle school or an elementary school. Ms. Panza clarified that this is referring to John Reed Elementary – all schools receiving comprehensive services are elementary.

Ms. Panza explained that the data derived for Safe Routes to School is provided by tally data from teachers who ask their kids who they get to school a couple of days a year. Ms. Panza’s team also utilized GIS maps to show how close students live to school for program implementation and funding opportunities.

Mx. Commented that there was a trend with Covid – Evergreen has a lot more single-family drivers. Ms. Panza responded that car pooling definitely went down, and that the community definitely reverted back – SRTS was hopeful that more biking would be reported, and there’s a possibility that the data collected didn’t show it.

Mr. Keith asked how the data is collected – are the surveys distributed to various employees at the schools? Ms. Panza explained that teachers collected the data through tally counts – volunteers were used previously, but it was discovered that teachers know their students the best and were more effective at gathering this data. Mr. Keith asked if staff counted bikes – Ms. Panza explained that sometimes staff does do that, but often the tallying is often the best way to capture the data. Ms.

Panza continued that they do also do parent surveys, which hasn't been done in a number of years, but it is going out this Spring. The data is provided by parents specifically, which is very helpful. The survey often helps in identifying routes that are concerning and could be a contributing factor in why students are not biking/walking to school. Ms. Panza also stated that any help sharing the survey would be incredibly helpful.

Ms. Panza explained that SRTS does do a lot of programming with schools. When schools enroll in SRTS, they elect to participate in a minimum of three activities, but SRTS staff is always hopeful for participation in 5-8 events per year. SRTS hosts an event every month – such as walk and roll for the month of March, or Bike to School Day for the Month of May. Ms. Johnson commented that prizes such as the golden sneaker award used to be awarded for events similar to this.

Mr. Gutierrez inquired if the recent inclement weather had been challenging. Ms. Panza responded that the weather did make getting students involved harder, but there are plenty of events to participate in. SRTS provides resources to school to continually encourage their students to bike/walk to school. Mr. Gutierrez further inquired when the tally collecting is done. Ms. Panza answered that the collections tend to happen around the beginning of the year, in September. Mr. Gutierrez and Ms. Johnson asked Ms. Panza about e-scooters and e-bikes, respectively. Ms. Panza noted that SRTS hadn't addressed either of those yet, but would circle back to their curricula developer, as those items will need to be integrated into the program at some point. Ms. Panza also went over the Bay Area BikeMobile Partnership, which was hosted at Richard Crane, Evergreen, and University at La Fiesta. SRTS also does programming for the community and family education such as family bicycle work shops and kids bike adventure camp.

Ms. Panza also noted that there were opportunities to start the SRTS program, through annual/biannual meetings with the City and surrounding schools, or collaborating and identifying projects with the BPAC. She noted that the Town of Windsor had a SRTS task force that eventually evolved into their BPAC. Ms. Johnson noted that she was recently appointed a school district trustee, and inquired if Ms. Panza had presented to the school board. Ms. Panza replied that she had not yet. Ms. Panza noted that forming a task force was a bigger conversation. Mr. Keith replied that collaboration with outside entities such as Public Safety would be good. Ms. Panza explained that task forces have been formed periodically, such as finding infrastructure humps and providing useful solutions to finish a project, and then ending after the project was completed. She also noted that Santa Rosa is trying to set up a task force, with all the school districts, City personnel, police, etc. Mx. Ogren inquired about task force members, and whose role it was to chair it. Ms. Panza responded that the implementation of a task force comes from the City, as it was not within the scope of the Sonoma County SRTS contract to facilitate – in other counties, SRTS does facilitate these meetings, but the Sonoma County team can't commit to one right now. Mx. Ogren clarified that there is not currently a SRTS task force in Rohnert Park, which Ms. Panza confirmed. Ms. Shartin also noted that while efforts are being seen to get students biking to school more, the idea of parent/community champions is very critical. Mr. Keith commented that his experience in E Section with Evergreen Elementary was that the school was trying to mitigate traffic by putting up signs for stopping/dropping off students, a hazard that would have been a unique opportunity to encourage students to utilize the path next to the school. Ms. Panza noted that students that live more than ½ a mile away from the school do not bike/walk and usually cite time as an issue as they don't have the additional 25-30 minutes to get to school in the morning without a vehicle.

Mr. Gutierrez asked why schools have opted both in and out of the program. Ms. Panza explained that schools would enroll because there was a committed principal, teacher, or parent that had the buy in from school administration. Ms. Panza noted that without support from the school principal, the program is not successful. Ms. Panza also emphasized the importance of the survey being

distributed. Ms. Johnson said that the survey data could be important, especially if it is reflective of the state of the trails in the area.

## **6. Trail to Crane Creek Update**

Ms. Cotter provided a timeline for this project – estimated completion is June, 2024. The project does require a great deal of interagency coordination, but it is underway. The estimated date of completion is only an estimate, pending contractor efficiency and weather conditions. Ms. Cotter suggested a field trip to the new trail in Summer or Fall of 2024. Mx. Ogren commented that maps of the area would be helpful. Mr. Keith added that this project has been in the works for almost twenty years. Ms. Shartin asked who was taking the lead on this project, Ms. Cotter responded that the City is the primary on this. All BPAC members agreed it would be great to have the project engineer present at a BPAC meeting to review the project in more detail.

## **7. New Matters for Future Consideration**

BPAC members wanted to agendaize a presentation from the trail to Crane Creek project engineer. Mr. Keith commented that a presentation from Mr. Sampietro regarding Camino Collegio would be beneficial. Mx. Ogren commented that they biked south of E. Cotati, and that it is actually a two directional bike path that is not marked and in need of signage. Mr. Keith commented that he biked the whole route (1.5 mi), and there are multiple changes throughout, and in some areas, cars are parked almost covering the entire bike lane. Ms. Shartin commented that it's not wide enough as is. Mx. Ogren also commented that agendaizing Sunrise Park would be nice. Mr. Keith also added that the SRTS task force should be agendaized in the future as well. BPAC members also agreed that a list of updated items would be appreciated at future meetings as a recurring item for members to review.

## **8. Adjournment**

Mr. Gutierrez moved to adjourn the meeting, Ms. Johnson seconded. Meeting adjourned at 6:47pm.

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Ashley Cotter, Recording Secretary  
Rohnert Park Bicycle and  
Pedestrian Advisory Committee

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Gary Gutierrez, Chair  
Rohnert Park Bicycle and  
Pedestrian Advisory Committee

# CAMINO COLEGIO BICYCLE AND PEDESTRIAN FACILITIES

05-22-2023 City of Rohnert Park BPAC  
meeting

Presented by Jason Sampietro, City  
Traffic Engineer

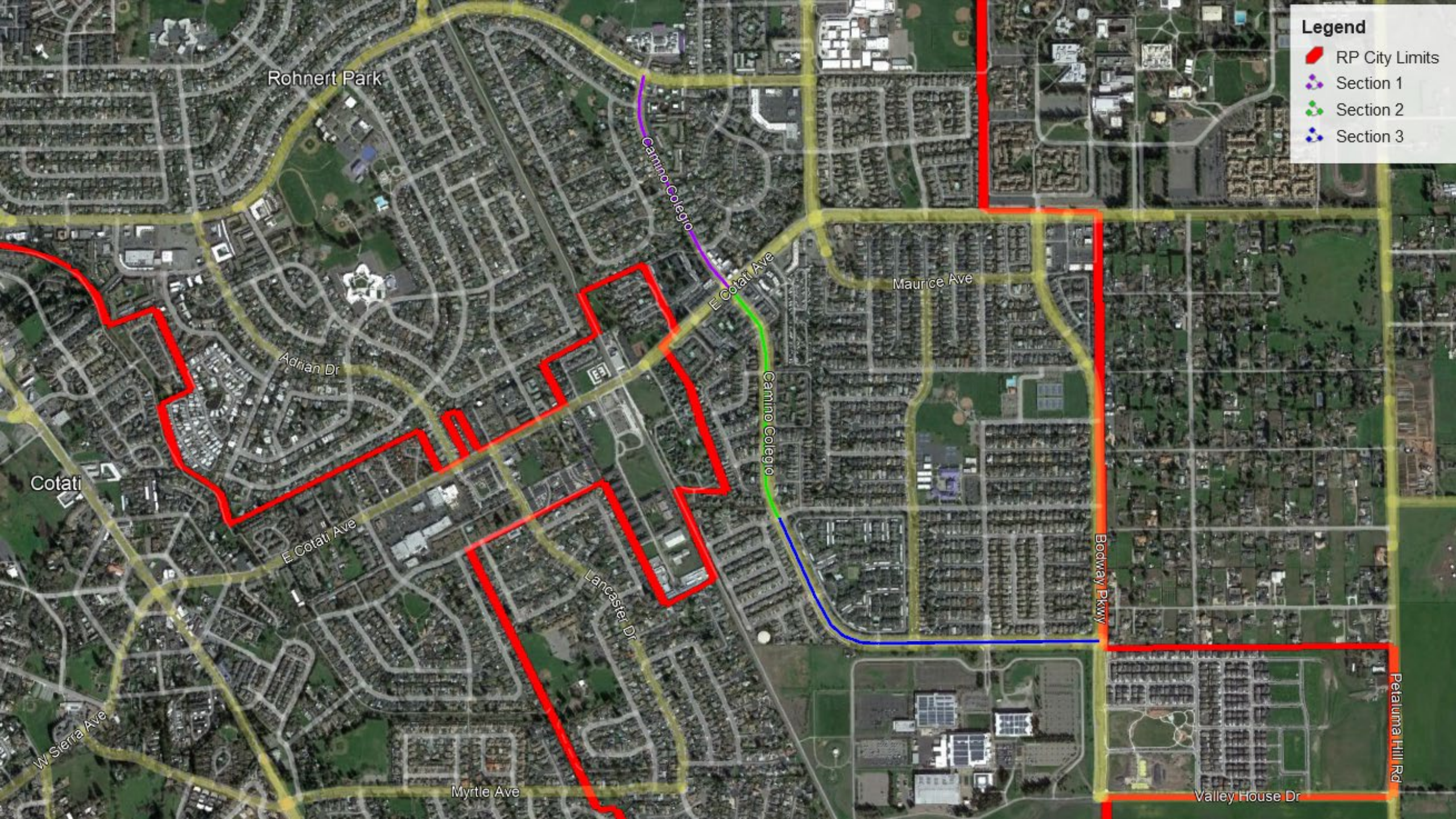
# BACKGROUND

- CAMINO COLEGIO IS A NORTH/SOUTH MAJOR COLLECTOR FROM SOUTHWEST BOULEVARD TO BODWAY PARKWAY.
- FROM SOUTHWEST BOULEVARD TO EAST COTATI AVENUE THE ROADWAY GENERALLY CONSISTS OF:
  - 1 THROUGH LANE EACH DIRECTION
  - 1 CLASS 2 BIKE LANE EACH DIRECTION
  - STREET PARKING ON 1 SIDE OF THE ROAD

# BACKGROUND (continued)

- FROM EAST COTATI AVENUE TO MAGNOLIA AVENUE THE ROADWAY GENERALLY CONSISTS OF:
  - 2 THROUGH LANES EACH DIRECTION
  - 1 CLASS 4 MULTIDIRECTIONAL BIKE LANE ON THE WEST SIDE PROTECTED BY AN ASPHALT DIKE
  - 1 CLASS 2 BIKE LANE ON THE EAST SIDE
- FROM MAGNOLIA AVENUE TO BODWAY PARKWAY THE ROADWAY GENERALLY CONSISTS OF:
  - 2 THROUGH LANES EACH DIRECTION
  - 1 MULTI USE PATH ON THE WEST & SOUTH SIDE
  - PARKING ON THE EAST/NORTH SIDE OF THE ROAD





**Legend**

-  RP City Limits
-  Section 1
-  Section 2
-  Section 3

Rohnert Park

Camino Colegio

E Cotati Ave

Maurice Ave

Adrian Dr

Camino Colegio

Cotati

E Cotati Ave

Lancaster Dr

Bodway Pkwy

W Sierra Ave

Myrtle Ave

Petaluma Hill Rd

Valley House Dr

# RECENT IMPROVEMENTS

- PEDESTRIAN SCRAMBLE AT THE INTERSECTION OF SOUTHWEST BOULEVARD & CAMINO COLEGIO



# RECENT IMPROVEMENTS (continued)

- NEW 8 FOOT WIDE CONCRETE PATHWAY FROM MAGNOLIA AVENUE TO SOMO CAMPUS



# RECENT IMPROVEMENTS (continued)

- NEW RRFB (RECTANGULAR RAPID FLASHING BEACON) AT BODWAY PARKWAY & CAMINO COLEGIO CROSSWALK (SIMILAR TO AS SHOWN)



# POTENTIAL ISSUES

- PARKING IN BIKE LANE
- WORN OUT STRIPING
- NON-CONTINUOUS BICYCLE FEATURES
- CONFUSION FOR CYCLISTS NEW TO THE AREA

# PROPOSED IMPROVEMENTS

- PATHWAY EXTENSION BY SOMO VILLAGE TO BODWAY PARKWAY
- PATHWAY EXTENSION BY CITY TO EAST COTATI AVENUE
- ADDITION OF SIGNAGE INDICATING MULTI USE PATHWAY
- RESTRIPING BIKE LANES

QUESTIONS?



## Bicycle and Pedestrian Advisory Committee Memorandum

**FROM:** Ashley Cotter, Management Analyst  
**MEETING DATE:** May 22, 2023  
**AGENDA ITEM:** #7  
**SUBJECT:** BPAC Agenda Items List

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**ISSUE:**

At the April 24, 2023 meeting, BPAC members requested that this potential future agenda item list be a recurring item to evaluate prioritization and review potential agenda items, as discussed in previous meetings.

**POTENTIAL FUTURE AGENDA ITEMS LIST:**

*Table 1* contains topics that were brought up by BPAC Members during the “New Matters for Future Consideration” agenda item since July 2021, listed for the BPAC to review, updated as of May, 2023.

***Table 1: Topics List from September 2022 Meeting, Status of Topic***

Topic	Status of Inclusion on BPAC Agenda	Priority
Maintaining and refreshing pavement markings and striping	Covered	1
Bus stop amenities and maintenance (e.g. garbage receptacles, general cleanliness)	Covered	2
Intersection of Rohnert Park Expressway and Commerce, pedestrian crossing timing.	Covered	3
Bicycle parking, including: <ul style="list-style-type: none"> <li>• Bike rack standards</li> <li>• Inadequate or non-existent bike racks at City facilities and key destinations</li> <li>• Bike parking inventory/count and condition assessment</li> <li>• Bicycle security</li> </ul>	Not yet covered at a meeting	(Not ranked in priority)
Presentation by Amy Loukonen (Sonoma County Bicycle Coalition) on bike path conditions.	Not yet covered at a meeting	6
Bicycle/pedestrian access to Sunrise Park off San Francisco Way	5/22/2023 meeting	3



<b>Topic</b>	<b>Stauts of Inclusion on BPAC Agenda</b>	<b>Priority</b>
Boulders in landscape strip on Country Club Drive: <ul style="list-style-type: none"> <li>• Potential hazards for sidewalk users?</li> <li>• Landscape strip ownership, maintenance responsibility and liability</li> </ul>	Not yet covered at a meeting	5
Storm drain inlets: <ul style="list-style-type: none"> <li>• Location in bike lanes and at path intersections (i.e. causing a potential hazard)</li> <li>• Disrepair and missing storm drain “Drains to Creek” labels</li> </ul>	Not yet covered at a meeting	7
Visit by Public Safety representative – suggestion: agendize this prior to meeting to come up with questions, etc. to sent to Public Safety Representative	Not yet covered at a meeting	1
Camino Collegio overview	5/22/2023 meeting	
Bike Share/Scooter Rental status in Rohnert Park	Not yet covered at a meeting	No priority given
SRTS Task Force	Not yet covered at a meeting	No priority given

**Table 2: In-Progress or Ongoing Topics/BPAC agenda items**

<b>Topic</b>	<b>Status</b>	<b>Anticipated meeting</b>
Bike Path Audits	Staff report in draft	February 2023 – would like to revisit at a future meeting and continue with audits
Bike and Pedestrian Master Plan Projects List Review	Compilation of BPAC project reviews in draft	Continuing
Trail to Crane Creek – Project Engineer to Present	In progress	June BPAC meeting

**STAFF RECOMMENDATION:**

Staff recommends that the BPAC:

- Review the list with City staff at the meeting
- Clarify the proposed agenda item topic that is to be presented/discussed
- Determine whether the topic is still wanted (or within the BPAC’s purview) for a future agenda item

- Determine if any non-prioritized items would like to be prioritized for future meetings